



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

February 13, 2014

Call to Order

Meeting convened at 3:05 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Garman presiding.

Roll Call

Commissioners Present: Garman, Campbell, Wright, Overholt, Talkington

Absent:

Staff: Engel, Haynie and Bain

Pledge of Allegiance

Correspondence

Resignation letter from Commissioner Talkington was received by the City. Commissioners all thanked Commissioner Talkington for her dedication to the Commission on Aging. Commissioner Talkington was appointed to COA in November 2007.

Communications-Public Comment

Commissioner Garman announced that SCI will receive the City's Community Service Award on February 19, 2014 at 6:30 p.m. The event is held here at the Community & Senior Center at 6:30 p.m., he encouraged all Commissioners who can, to attend.

Minutes

Commissioner Talkington made the motion to accept the minutes of January 9th as written, Commissioner Overholt seconded the motion. 5/0

Regular Calendar

Annual Report to Council

The COA Annual Report presentation was discussed and a corrected version will be send to Engel for posting to the Council agenda. Commissioner Garman will present the COA Annual Report to Council on February 18, 2014, which starts at 6 p.m.

Commissioners discussed inviting Council Members to attend COA monthly meetings. Engel will discuss request with the City Manager.

Senior Resource Fair 2014

Bain reported that 30 organizations have responded to the Senior Resource Fair letter. The organizations have either paid the fee, committed to bring a healthy snack or do a presentation. Commissioner Wright will still be the "face" for the COA at the Senior Resource Fair. Commission and Staff discussed deadlines for registration. Bain will meet with the YMCA in two weeks to update flyer and presentation list. Flyer will be printed, posted and sent out in mid March. Bags will be ordered for the event without a date so they can be used at future Senior Resource Fairs. Banners and postcards will be created and funding for this has been requested of SCI.



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Apartment List

Commissioner Garman questioned if a volunteer updated the information, why were there apartments removed. Engel responded that if no contact could be made with the apartments they were removed. Engel stated that a list of Business License holders for multi-unit properties could be obtained from the Community Development Department. This list could be the basis for the next update of the Apartment List.

Work Plan

Commissioners discussed the Work Plan and updated it with adding Speaker Series to 2 Promotion. Commission discussed adding a number 5, Technology for Seniors, to the plan. Will further discuss at the next meeting and set goals to the Work Plan at the next meeting.

Report of the Staff

Senior Center Report

Bain reported that Tax Aid has started and are fully booked with appointments for the next two months. Upcoming events have been added to the Senior Gram. Mrs. Kregel instructor of Life History Class, who retired this year, was recognized with a plaque in the Senior Center patio on February 7, 2014. Upcoming events are ReXpo and Senior Art Show on March 7, from 4-7 p.m. There will be Olive Oil and Wine tasting. Demonstrations will be held in the gym, popcorn and teen center. Refreshments will be provided. The First Friday Art Walk is also scheduled on March 7, 2014.

Facility Update

Engel reported that additional cameras were needed for the C&SC to cover areas not covered with the current system. Estimate of \$22,000.00 was received for installation will be for 11 additional cameras and a new DVR. A Grant is being requested from WRF to cover this upgrade from the funds donated for the C&SC. The next WRF meeting is on March 26, 2014 at 5:30 p.m. at the C&SC. Zaragoza is investigating the ADA compliance of the doors for the C&SC, Staff will report on information.

Business Items for Next Meeting
Commission/Council Coordination
Senior Resource Fair
2014 Workplan

Next Meeting Date March 13, 2014

Adjourn

Commissioner Campbell made the motion to adjourn the meeting at 4:25 p.m., Commissioner Wright seconded the motion, and motion carried 5-0.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department