Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

May 28, 2014

Call to Order

Meeting convened at 3:06 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Garman presiding.

Roll Call

Commissioners Present:	Garman, Campbell, Overholt, Wright
Absent:	
Staff:	Bain and Haynie
Guest:	Michael Andrais, YMCA

Pledge of Allegiance

Communications-Public Comment (none)

Minutes

Commissioner Wright made the motion to accept the minutes of April 10, 2014 as written, Commissioner Campbell seconded the motion. 4/0

Regular Calendar

Senior Resource Fair May 28, 2014

Commissioners and staff discussed and finalized the details for the May 28, 2014 Senior Resource Fair. Bain reported that 65 vendors had confirmed attendance. YMCA will map out Fun Walk around the main building of the Community & Senior Center. Participants can sign up on the day of the event. All speakers have been confirmed and demonstrations will be in Meeting Rooms 1 & 2. Low Impact Aerobics will take place in Court C at 8 a.m. and 10 a.m. Discussed press releases and postings on the City web pages and Facebook. Administrative staff will design and print 300 tickets, participants will put their name and phone number on the ticket. Winning names will be posted on white board.

Commissioners Wright and Campbell will review the Gym set up and designate vendors to the appropriate tables. Haynie will update room set up at Commissioners directions and will provide the set up to maintenance staff. Commissioners Wright and Campbell will come to the Community & Senior Center at 9:00 a.m. on May 28, 2014 to assist staff with the set up for the event.

Commissioner Garman will create directional signage for the event. Staff will provide table number tents for all tables and tripods for signage. Discussed survey for vendors of the Senior Resource Fair, Commissioner Overholt will create the survey and send link for Commissioner Garman to send to vendors.

Senior Center Inc. Representative

Commissioner Overholt will attend the June Senior Center, Inc. meeting at 9:00 a.m. Commissioners will discuss whether a COA commissioner will attend SCI meetings every 2 months or a different schedule.

Workplan 2014

Item tabled until June meeting.

Workplan 2015

Item tabled until June meeting.

Report of the Staff

Senior Center Report
Commissioners accepted the report and did not have any additional questions.

Business Items for Next Meeting
Senior Resource Fair
2014 Workplan
2015 Workplan

Next Meeting Date June 12, 2014

Adjourn

Commissioner Wright made the motion to adjourn the meeting at 4:15 p.m., Commissioner Overholt seconded the motion, and motion carried 4/0.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department