



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes May 23, 2011

Call to Order

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by V.Chair Murphy.

Commissioners Present: Groom, Murphy, Chavez, Tapia, Salinas

Absent:

Staff: E. Murphy, Haynie, Sanders, Meyer

Pledge of Allegiance

Correspondence (None)

Public Comment

Consent Calendar

Commission Minutes of April 25, 2011

Commission accepted April 25, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Elle Murphy

Parks Report/Street/Tree Report-Rob Sanders

Commission accepted written staff reports.

New Business-Action Items

A. Dave Douglass Park

Discussion of the report prepared by Commissioner Murphy concerning Dave Douglass Park resulted in the following changes.

- a. Under Subject, change from "Develop a long term plan for Dave Douglass Park" to "Develop specific guideline plans for Dave Douglass Park".
- b. Change first paragraph "long-term plan" to "formalize guidelines".
- c. Number 2 change "formal" to "permitted".
- d. Number 3 change "informal uses" to "non-permitted use".

Motion made by Commissioner Groom to send communication to Council with the above changes. Commissioner Tapia seconded the motion. Motion carried 5-0

New Business- Information Items (None)



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Old Business-Action Items

B. Cricket Field

Discussion ensued concerning the Cricket Field request. Director Meyer stated that staff could not support installation of a concrete pad but would consider a rolled pitch. Concerned that with a concrete pitch, there would be tournament play, since a concrete pitch is required for tournament play.

No motion was made since Director Meyer stated that the communication did not request one. This will be brought back to the next meeting requesting approval, and request to send to Council.

C. New Officers/Committee Assignments

Tabatha Chavez Chair starting today,

Sheila Groom Vice Chair starting on July 1, 2011

Commissioner Murphy added to the Facilities Committee

Marina Tapia agreed to extend her term by two years; her new expiration date is June 30, 2013

Sheila Groom will be added as an Alternate to the Ad Hoc Committee

D. Work Plan

Commissioner Tapia moved to accept the Work Plan with modifications; Commissioner Groom seconded the motion. Motion carried 5-0

Old Business-Information Items

Committee Reports

Communications-Commission/Staff Statements and Requests

Commissioner Salinas thanked staff for the new staff reports. Commissioner Salinas asked staff to provide the Commission with the Core Service report.

Commissioner Murphy asked that the Facility Committee look into developing a Master Plan for Dave Douglass, for long term use of site.

Sanders informed Commission that closing the restrooms every evening at all parks has resulted in vandalism at the parks dropping drastically. Clark Field poles are going up and the Scoreboard. Not sure when the netting would be installed, Clark Field Committee is currently trying to raise the \$20,000.00 needed for installation. Sanders will update Commission monthly on the progress at Clark Field.

E Murphy informed the Commission that the Mayor had requested the Commission look at the Field Allocation process. Commissioner Murphy stated that he supported staff in the field allocation process and that groups should not be allowed to beat up staff with "their" issues. Commissioner Murphy stated that he wished Council would inform these groups to talk to staff. Staff informed Commission that the next field allocation meeting was scheduled for June 23, 2011 for Soccer. Ad Hoc Committee will attend



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this meeting, with Commissioner Groom standing in for Commissioner Salinas. Commissioner Chavez stated that she would need to leave the meeting at 6:15 p.m.

Commissioner Murphy stated that the Facility Committee would work on getting all concerned parties together for the Commission's review of the Allocation process. Committee would like to invite the WJUSD to find out their process for field allocation and their fees since the groups use both City facilities and WJUSD facilities.

E Murphy informed the Commission that she is working with John Gerald on the Memorial Field Dedication. John is communicating with the family to get dates; the event will be on a week day evening. Staff will keep Commission informed on this event.

Other Business (None)

Business Items for Next Meeting:

June 27, 2011

Memorial Field Dedication

Facility Committee-Master Plan for Dave Douglass Park

Workplan-FY 12

Next Meeting Date: June 27, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 7:50 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department