



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes June 27, 2011

Call to Order

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by V.Chair Groom.

Commissioners Present: Groom, Murphy, Tapia, Salinas

Absent: Chavez

Staff: E. Murphy, Haynie, Sanders, Meyer

Pledge of Allegiance

Correspondence (None)

Public Comment

Jennifer Hogan presented Commission with a request for a labyrinth and a community garden on the northwest corner of the Community & Senior Center property. Ms. Hogan stated that she had a Boy Scout who needed a project to become an Eagle Scout. The scout would design the labyrinth, raise all funds needed for the project and recruit volunteers to work on the project. Director Meyer asked about maintenance of the project after completion, stating that there would need to be zero cost to the City. Haynie asked where Ms. Hogan wanted to put the project. Ms. Hogan stated that they wanted to put the project on the site of the future tennis courts. Haynie stated that this request would mean a change to the Community & Senior Center master plan, which only Council could approve. The community garden would be adjacent to the labyrinth and has its own funding through a grant. For both projects at least one half acre would be needed. After further discussion it was decided that the Commission Facility Committee would meet with the group and explore the options and bring a report back to the Commission.

Consent Calendar

Commission Minutes of May 23, 2011

Commission accepted May 23, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Elle Murphy

Parks Report/Street/Tree Report-Rob Sanders

Commission accepted written staff reports.

New Business-Action Items

A. Work Plan 2012

Capital Park Projects: Sanders will send list of projects that need funding to Commissioners.

Commissioners will review list and find projects that Commission could pursue alternative

funding sources. Commissioner Groom will send updated Work Plan 2012 to Haynie to be sent to Council with current minutes.

New Business- Information Items (None)



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Old Business-Action Items

- A. Cricket Field
Tabled until cricket group can be notified and attend the Parks & Recreation Commission meeting.
Meyer will send the group his communication and the date of the next Commission meeting.

Old Business-Information Items

- A. Memorial Field Dedication
The Memorial Field Dedication is scheduled for June 28, 2011 at 5:00 p.m. at the Sports Park.
- B. Core Service Document
E Murphy explained that the City Manager requested an "analytical way" to evaluate existing programs to find a program area that could fund the "Youth Violence Prevention Program"; the City needed to fund this prevention program, which could only come about by replacing existing programs.

Commissioner Salinas stated that the document was informative. Number of individuals served for programs being cut would have been helpful along with the cost of the programs affected. Meyer stated that the numbers would be helpful so that staff would know where "your bang for the buck" is. Staff indicated that it would be hard to determine since many of the programs have spectators and are offered each month. The current staff report shows participants and participant hours for each program. Staff could not bring any update of the Core Service Document to Commission before the September Commission meeting. Staff needs clarification on the use of the document once completed.

Committee Reports

- A. Ad Hoc Committee Report-Field Allocation Meeting
Commissioner Groom reported that she and Commissioner Chavez attended the Fall Field Allocation meeting for soccer. The current policy will stay in place until or if the policy is revised. Commissioners asked if the soccer groups used other facilities for practice.

Robert Marin of the Woodland Soccer Club stated that he could answer some of the Commissioners questions concerning other fields used by the soccer groups. Mr. Marin stated that WSC uses WHS, Lee and Pioneer High School for games and practice. Commissioners asked what the process was with the WJUSD. Mr. Marin said that WSC submits a permit requests, there is a fee for use and/or exchange of services. WSC purchased soccer goals in exchange for fees. Mr. Marin stated that WSC gave up Dave Douglass Field because WSC thought that the Sports Parks would meet all of their field use needs. It is now clear that the Sports Parks unfinished will not meet those needs.

Mr. Marin stated that during the soccer allocation meeting groups became aware that adult soccer YCASL was considered a "League" and paying the league rate for their use of the Sports



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Park. Mr. Marin stated that it was not fair that “Adults” were paying less than youth soccer to play on City fields. There seems to be inconsistent enforcement of policies and procedures between all of the groups. E Murphy stated that YCASL presented itself as a league and staff must take their word that they are in fact a local “League. Mr. Marin stated that the Adults need to follow all the rules; WSC cannot hide their schedule since it is posted on their parent organizations web pages. Mr. Marin also stated that the adult league had informed him that if he needed more field space, WSC could use YCASL’s times. Commissioner Groom stated that these were the kind of issues that the Commission Ad Hoc committee would be looking into in the field allocation process.

- B. Facility Committee Report-Master Plan for Dave Douglass Park
Will be brought back to commission at next meeting.

Communications-Commission/Staff Statements and Requests

E Murphy informed the Commission that Public Swim, now free, has been almost full everyday. Maximum number of swimmer set by staff is 600.

Commissioner Murphy informed the Commission about the Woodland Recreation Foundation’s 4th of July events. The WRF have received enough donations for the Fireworks display.

Other Business (None)

Business Items for Next Meeting:

July 25, 2011

Cricket Field

Facility Committee-Master Plan for Dave Douglass Park

Workplan-FY 12-Review assignments

Next Meeting Date: July 25, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 7:50 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department