Agenda Item: Minutes

Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes July 25, 2011

Call to Order
Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by V.Chair Groom.

Commissioners Present: Groom, Murphy, Tapia, Salinas
Absent: Chavez
Staff: Engel, Haynie, Sanders, Meyer, Bain, Bellini, Deven

Pledge of Allegiance

Public Comment
Coaches from the Woodland Soccer Club voiced their concerns about fees they are being charged for practice times and not having enough practice times for their Competitive Teams. Coaches also asked why David Douglass Park could not be used for additional practice space for these teams. If two soccer fields were set up at David Douglass Park there should not be an issue with parking in the neighborhood. Additionally the coaches stressed that WSC soccer is for the kids and all volunteers are adults.

Commissioner Murphy stated that it is a juggling act to schedule all the requested use on City fields. CM Deven replied that the City was trying to fix this but there are just so many fields. City resources on the capital end are limited. There needs to be some give and take some where. Policies for use are the right place to start.

City Manager Mark Deven introduced Christine Engel to the Commission as the new Acting Manager for the Recreation Division. Engel is the Human Resource Analyst and has been employed with the City for over 9 years.

Elle Murphy will be working with Public Safety Chief Bellini in merging Fire and Police together into the Public Safety Department. CM Deven appreciated the job that Murphy and Bellini did for the Recreation Division.

Consent Calendar
Commission Minutes of June 27, 2011
Commission accepted June 27, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Elle Murphy

Parks Report/Street/Tree Report-Rob Sanders

Commission accepted written staff reports.

Commissioner Salinas requested more information on the actual cost of programs in the Recreation report and when would the midyear cuts would be requested. Engel responded that she would look into an annual report to reflect the actual costs of programs. CM Deven stated that if additional cuts were needed they would be requested in December.

Correspondence

Badminton Petition was received from Martha Yin. Ms. Yin addressed the Commission stating that she had recently moved to Woodland. Ms. Yin is part of a group of Badminton players who have been traveling to Vacaville to play. Ms. Yin's group is requesting that the City provide them a place at the Community & Senior Center to play Badminton.

Commissioner Murphy asked if the group played indoors or outdoors, how many times a week they played, and how long their season lasted. Ms. Yin responded that the group played indoors, once or twice a week, and they played all year round.

Commissioner Salinas asked if they were a Club. Ms. Yin responded that they were not. Bain stated that Staff would follow up with Ms. Yin and report back to Commission.

New Business-Action Items (None)

New Business- Information Items (None)

Old Business-Action Items

A. Cricket Field
Meyer contacted the group requesting a Cricket Field at David Douglass Parks. No members were in attendance at tonight Commission Meeting.
Discussion ensued.

Commissioner Murphy made the motion to not support the installation of a concrete or other masonry type cricket pitch at the storm water detention basin known as David Douglass Park; nor support the installation of an earthen 'rolled' pitch. Commissioner Tapia seconded the motion. Motion carried 4-0.

B. Work Plan 2012
Ad Hoc Committee will review Fee Structure and Field Allocation process with meetings scheduled on Monday, Wednesday or Friday only.

Commissioner Salinas made the motion to accept the Work Plan for 2012 with the changes, Commissioner Murphy seconded the motion. Motion carried 4-0.

Old Business-Information Items

Committee Reports

A. Ad Hoc Committee Report-Field Allocation Meeting (baseball)
CM Deven, Engel, Bain and Haynie attended the baseball field allocation meeting. Discussed request from both Little League and Cal Ripken to build a T-ball diamond on Camarena Field and Klenhard Field. CM informed group to send in plans and the correct people will review, but to understand that any plans would be at $0 cost to the City.
B. Facility Committee Report-Master Plan for David Douglass Park
Commissioner Murphy will bring this item to commission at next meeting.

Communications-Commission/Staff Statements and Requests
John Gerald from WSC wanted to thank the Commission, CM Deven and Staff for the Memorial Field Dedication.

Facility Committee will get a group together to start the process of field use at David Douglass Park. This group will consist of neighborhood, user groups and PW.

CM Deven reported that with Council waiving the increase to Springlake Lighting and Landscape District, services would need to be reduced in that district. This may mean staff layoff to meet the budget.

Other Business (None)

Business Items for Next Meeting:

September 26, 2011
Facility Committee-Master Plan for David Douglass Park
End of Year Report

Next Meeting Date: September 26, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 7:45 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department