Agenda Item: Minutes

Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes October 24, 2011

Call to Order
Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Chair Chavez.

Commissioners Present: Groom, Murphy, Chavez, Stephens
Absent: Salinas
Staff: Engel, Haynie, Sanders, Meyer

Pledge of Allegiance

Presentations
Woodland Little League T-Ball Field: Alan Mitchell explained the T-Ball project to the Commission. The Batting Cage was removed from the plans.

Dave Douglass Field Use Update
This item was moved to the beginning of the meeting. Meyer reported that the Memorandum of Understanding agreement has been reached with WSC and the Cricket group. Meyer has been unable to contact the Cricket group to inform them that the agreement was ready for signature.

Meyer explained that this was a Pilot Study Plan for Dave Douglass Park. Meyer also stated that he is asking the Commission to review the agreements and give staff directions to proceed.

President of WSC, Robert Marin stated that for the past three years the City has been limiting field use at Dave Douglass Park. Mr. Marin is requesting that there be two soccer fields for use at Dave Douglass Park instead of only the one that is listed in the current agreement. Mr. Marin is also asking the WSC be allowed to have permitted use of Dave Douglass for practice and no games on Saturdays.

Discussion ensued with Commissioner Chavez making the motion to direct staff to put in place the MOU agreement with WSC, which includes only one soccer field with goals supplied by WSC, no permits for use will be allowed; and to put in place the MOU with the Cricket group by the next Commission meeting. Commissioner Groom seconded the motion. Motion carried 4-0.

Public Comment
Mr. Marin, John Gerald and Patty Gerald, board members of WSC, voiced their concerns about the Sports Parks rule of "No Cleats of any kind allowed on the Sports Park fields". All three stated that soccer does not do damage to the fields and that requiring participants to buy different shoes to be worn at the Sports Park would be a hardship to their participants.

Mr. Marin handed out pictures he had taken of the fields that he believed showed that all the damage to the fields had occurred from softball's use of the fields.

Staff will research other facilities requirements and contact the supplier of the Sports Park turf concerning their recommendations. Staff will ensure that policy changes do not conflict with warranty terms. Staff will report back to Commission at the next meeting.

Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Consent Calendar
Commission Minutes of September 26, 2011
Commission accepted September 26, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Parks Report/Street/Tree Report-Rob Sanders
Commission accepted written staff reports.

Correspondence

New Business-Action Items
Woodland Little League T-Ball Field
Margaret Carrion lives on Walnut Street across from Christiansen Park and has concerns with the parking on her street during Little League games. Ms. Carrion's is concerned with the parking violations, such as the blocking of driveways, ignoring of red curbs and other violations.

Engel will follow up with parking issues around Christiansen Park with PD and report back at the next commission meeting.

Commissioner Murphy made the motion to approve the proposed Woodland Little League Single A field on the southwest corner of Christiansen Park, and authorize WLL to construct the improvements, and allow the Public Works Director to develop any MOU necessary for the construction maintenance of the field. Commissioner Groom seconded the motion. Motion carried 4-0.

Proposed Labyrinth Location and Further Evaluation Approval
Staff is asking for approval of sites at Ferns Park and the Community & Senior Center before details are completed since there is the need to go before Council for final approval.

Commissioner Groom made the motion to approve initial location of Labyrinths and further evaluation of Labyrinths at Community & Senior Center and Ferns Park. Commissioner Stephens seconded the motion. Motion carried 4-0.

New Business- Information Items
Freeman Park
Cynthia Shallit, Redevelopment and Housing Manager explained the Preliminary Design for improvements at Freeman Park. Funding for the project is as follows; $300,000 from Redevelopment, $335,000 from Proposition 50/Measure E, $100,000 from SACOG Community Design Grant and $90,000 Housing-related Parks program (not yet announced).

Ms. Shallit stated that the project budget is "Very Preliminary". The architects and engineering staff will continue refining the budget and the actual cost will be determined after the construction bids are received.

Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

New Parks & Recreation Commissioner
Nathan Stephens has been appointed to the Parks & Recreation Commission. Commissioner Stephens works for the City of Sacramento Department of Transportation Urban Forestry. Commissioner Stephens was a member of Davis Tree Commission. Staff and Commission welcomed Commissioner Stephens.

Old Business-Action Items (None)

Old Business-Information Items

Work Plan Update
Commissioner Groom explained the Commissions work plan to Commissioner Stephens.

Field Use Priorities Report
Commissioner Groom stated that Commissioner Chavez and Commissioner Groom attended the Soccer Field allocation meeting in June 2011. Neither Commissioner could attend the Baseball Field allocation meeting in July. Staff reported that none of the Baseball groups brought up any issues concerning the field allocation process. Commissioner Groom is making the recommendation that the field allocation policy currently in use by the Parks & Recreation Department be kept in place without change.

Committee Reports

Dave Douglass Field Use Update
Commissioner Murphy reported that the Facility Committee needs to schedule meetings with the neighborhood group and will report to Commission next month on the progress of these meetings. Commissioner Murphy will also send a report to Council on these meetings at the end of the year.

Communications-Commission/Staff Statements and Requests

Other Business (None)

Business Items for Next Meeting:
November 28, 2011
Report on Cleats use at other Facilities
Check back about Cricket Group
Parking Issues around Christiansen Park
Committee Report on Dave Douglass Field

Next Meeting Date: November 28, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department