



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes November 28, 2011

Call to Order

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Vice Chair Groom.

Commissioners Present: Groom, Murphy, Stephens, Salinas, Romero, 2 Vacant

Absent: None

Staff: Engel, Haynie, Sanders, Meyer

Pledge of Allegiance

Public Comment

Engel stated that Commissioner Chavez has resigned from the Parks & Recreation Commission. Meyer wished to publicly thank Commissioner Chavez for her excellent work as Chair of the Parks & Recreation Commission.

Consent Calendar

Commission Minutes of October 24, 2011

Commissioner Stephens made motion to accept the October 24, 2011 minutes as written, Commissioner Salinas seconded the motion. Motion carried 5-0.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Engel informed the Commission that the Labyrinth group would focus their efforts at Ferns Park and have dropped plans for the Sports Park. YMCA is currently evaluating if they will be able to keep their lease and run the wellness center. Their board will be meeting in December. Will report to Commission in January as we may need to continue to explore reuse options for the facility. Youth recreation will not be transferred to the YMCA. Staff looked at the numbers and felt that this transfer was not financially beneficial. A CDBG grant was approved for the summer parks programs; we are also planning on adding Beamer Park to the summer camp list. Father/Daughter Dance had over 200 attending the 10th Annual Event. Senior Softball has concluded for the year. The pool will be closed from December 5th through January 20th for annual maintenance and repairs. City Staff will be furloughed the last week in December. We will be taking advantage of this time for floor repairs. The banquet room and gymnasiums will be closed the week before Christmas.

Commissioner Salinas stated that with the movement towards youth violence prevention, it would not make sense to shift programs. It would be a good time for an efficiently analysis and pursue different funding and not shift income from recreation to the YMCA.



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Parks Report/Street/Tree Report-Rob Sanders

Sanders informed the Commission of tree removal of Oak Tree that was damaged in the wind. 40 plus trees were planted on Main Street.

Commissioner Stephens asked if the Tree Report could include location and species for tree removal. Also if there was any plans of expanding tree wheels for trees. Sanders stated that this is still in discussion.

Commissioner Salinas made the motion to accept the staff reports as written, Commissioner Stephens seconded the motion. Motion carried 5-0.

Presentations-None

New Business-Action Items

Committee Assignments for new Commissioners

The following changes were approved by the Commission for the Committee assignments. Chair will be voted on at the next Commission meeting.

Facilities Committee – Commissioners Groom and Murphy
Budget and Finance Committee- Commissioners Salinas and Romero
Child Youth & Playground Committee- Commissioner Romero and Stephens
Community/Senior Center/Sports Park Committee- Commissioners Groom and Salinas
Woodland Sports Council- Vacant until needed
Urban Forest Committee- Commissioners Murphy and Stephens
Ad Hoc Committee- Commissioners Salinas and Romero

Tree City USA

Sanders explained the Tree City USA certification to the new Commissioners. Discussion ensued concerning perusal of the Growth Award. It was determined with the current staff shortages this will not happen.

Commissioner Stephens made the motion that the Parks & Recreation Commission supports staffs decision to submit the application packet that will recertify the City of Woodland as a Tree City USA and encourage staff to pursue Growth Award. Commissioner Salinas seconded the motion. Motion carried 5-0.

New Business- Information Items

Christiansen Park Parking Issues

Engel reported that Lieutenant Beal would like to be informed when each season of use at Camarena Field begins so that PD can be proactive in patrolling the area. Lieutenant Beal also encouraged the residents to report violations to dispatch.



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New Parks & Recreation Commissioner

Commissioner Joe Romero applied for a Commission in May 2010 and is pleased to be assigned to the Parks & Recreation Commission. He founded the International Peace and Conflict Resolution Society at CSUS. As an organization and as a society they focus on creating peace in violent places of the world. Commissioner Romero is interested in working with people that represent the whole community of Woodland. Commissioner Romero wants to be involved and making small changes to make the end result better than it began.

Commissioner Murphy thanked Commissioners Stephens and Romero for donating their time. Stating that staff is great and they will enjoy working with them.

Cleats on Turf

Sanders reported that due in part to the information obtained and the need to preserve our synthetic sports fields, staff will impose and enforce the following rules beginning January 1, 2012 which we feel will give us the best chance of extending the useful life of our synthetic fields while meeting the needs of the user groups:

Softball/Baseball- Turf or tennis shoes only.

Soccer- Turf shoes are commended, but traditional rubber soccer cleats will be allowed.

Budget and Finance Committee will assist staff in setting up plans for future replacement of turf.

Conceptual Design of Dave Douglass Detention Basin and Water Storage Tank

Meyer went over the Conceptual Design of Dave Douglass Detention Basin and Water Storage Tank for the Commission. Explaining that an arborist will review final species of plants before the project is started.

Old Business-Action Items (None)

Old Business-Information Items

Cricket Update

Meyer informed the Commission that the Cricket group has signed their contract for use of Dave Douglass Park. Staff will meet with this group to determine the location of the pitch.

Committee Reports

Dave Douglass Field Use Update

Commissioner Murphy reported that the Facility Committee scheduled a meeting with the Dave Douglass neighborhood at 5 p.m. on November 28, 2011. No one showed up to the meeting.

Commissioner Murphy explained the history of Dave Douglass Park to the new Commissioners and the need for more field space. Commissioner Murphy will present six month report to Council in January.



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Communications-Commission/Staff Statements and Requests

Commissioner Salinas asked staff to look into partnership options. Commissioner Stephens would like to see what percentage of trees by species and what the top five trees are in the City. Commissioner Romero would like to see more donations of equipment for the Boxing Program. Vicente Escobedo could be interested in donating gloves and equipment. Engel informed that Commission on the "postmortem" of the July 4th event and that the Woodland Recreation Foundation is no longer interested in running the whole event.

Other Business (None)

Business Items for Next Meeting:

January 23, 2012

Budget and Finance Committee Report

Chair and Vice Chair Election

Next Meeting Date: January 23, 2012, 6:30 p.m.

Adjourn: meeting adjourned at 8:15 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department