



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes September 24, 2012

Call to Order

Meeting convened at 6:33 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Commissioner Salinas.

Commissioners Present: Stephens, Salinas, Groom, 2 Vacant

Absent: Fernandez, Romero

Staff: Sanders, Engel, Haynie

Pledge of Allegiance

Commission Minutes of July 23, 2012

Commissioner Groom made motion to accept the July 23, 2012 minutes with corrections; Commissioner Stephens seconded the motion. Motion carried 3-0.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Engel informed the Commission that the Parks & Recreation Commission meetings were being moved back to the Council Chamber starting October 22, 2012. The Commission meetings will then be broadcast live on the WAVE. 1% Basketball currently has 18 participants, registration is open for Senior Basketball, Adult Basketball was cancelled due to low enrollment, Badminton on Mondays and Wednesdays is going well, and Fall Softball has 48 Men's teams and 40 Co-ed teams. A boxing event was held at the Community & Senior Center on October 20, 2012 with an estimate of 700 attending the event. Staff was pleased with how smoothly event that went. New program in development is a Mom & Me class to be offered weekly starting in November. The 11th Annual Father/Daughter Dance is on November 3, 2012. Staff are in the planning stages for an Open House event we are calling "Rexpo" on March 1, 2013, 4-7 p.m. The event will be a kick off event for summer 2013 activities offered by Park & Recreation. This event will be coordinated with Senior Center's Art Show and will include the YMCA's program offerings in the Fitness Center. Staff is requesting the commissioner to volunteer at this event. The City is also working on updating the program registration and facility booking programs, integration with Finance's accounting software and online registration. Commission had asked at the last meeting about City email for Commissioners, since Commissioners are considered volunteers instead of employees, the City cannot include them in the City's email system. Staff is working on changing the format of the Recreation report for the Commission.



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Parks Report/Street/Tree Report-Rob Sanders

Sanders said that any ideas to improve his report were welcome. The walkway is being resurfaced at Pioneer Park. Ferns Park was closed to allow changes to the water system (taking the park off the Ferns Park well). The project is 90% complete. The playground surface has been repaired "Poured in Place" rubber was installed. The repair costs were split between the City and the Manufacturer since the original product that was installed was defective. Charles Brooks' roof repair project will begin on September 25, 2012 at a cost of \$30,000 (funded by Measure E funds). Fernando Munoz has been promoted to Senior Tree Trimmer; there is a current opening for Tree Trimmer II.

Old Business-Action Items

Work Plan

Table this item to the next meeting.

Old Business-Information Items

Clark Field Update

Engel reported that Staff met with Clark Field neighbors and then the User groups separately. Staff then met together with both groups. Coaches and Manager were made aware of the residents concerns. Signs were posted "No foul ball is allowed to be retrieved from private property". Before the annual Labor Day Tournament the user groups contacted the residents and invited them to attend a barbeque. Sanders stated that staff had repaired the netting and electrical problems to the control booth and the new shop building were scheduled for October/November. Next year the backstop and new netting will be installed.

Business Items for Next Meeting:

Clark Field Update

Annual Plan-Work Plan

Next Meeting Date: October 22, 2012, 6:30 p.m.

Adjourn: meeting adjourned at 6:53 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department