

## **Parks & Recreation Commission Minutes**

**Monday, February 25, 2013**

**City Hall – 300 First Street – 2<sup>nd</sup> Floor Council Chambers**

### **Open Session**

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:40 p.m. on Monday, February 25, 2013 at the Woodland City Hall Council Chambers.

### **Roll Call**

Commission Members Present: Chair Jesse Salinas  
Commissioner Joe Romero  
Commissioner Nathan Stephens

Commission Member Absent: Vice Chair Enrique Fernandez

Staff Present: Recreation Superintendent Christine Engel  
Public Works Superintendent Rob Sanders  
P&R Administrative Secretary Cathy Haynie

### **Pledge of Allegiance**

### **Communications-Public Comment** (None)

### **Communications-Commission/Staff Statements and Requests**

Engel informed the Commission of the article in the Daily Democrat by Vice Mayor Stallard “My kingdom for a soccer field” Article highlighted the responsibilities of the staff and how well they work together to salvage the responsibilities with the loss of staff. Engel explained that the organizational chart for Recreation that shows the responsibilities of each staff member. This will help the Commission to better understand what Recreation manages, during the

coming months when the supervisors attend the Commission meetings to explain their areas of responsibility. The next item that Engel presented was the ReXpo ad that the WAVE put together. Engel thanked Carli Allen and Randy Russell from the WAVE for their efforts along with Chair Jesse Salinas for a video production for the March 1 “ReXpo” event.

## **Communications-Committee Reports**

### **Presentations**

Recreation Supervisor Dallas Tringali informed the Commission that he starting working for the Parks & Recreation Department in 2006 as a Coordinator. Currently Tringali is in charge of Youth Recreation and Contract Recreation. Tringali highlighted some of the programs being offered. Tringali is the organizer of the Guide with Daily Democrat who publishes the guides at no cost to the department.

### **Consent Calendar (Items)**

#### **Adopt Minutes of the Commission Meeting of January 28, 2013**

**Action:** Stephens Moved/Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero

Noes:

#### **Work Plan-Update National Bike Month**

Item moved to next meeting.

### **Reports of the Staff**

#### **Recreation Report**

Haynie handed out a few items to you, a new brochure on the Community & Senior Center and the Summer Guide. Haynie spent a great deal of time working on the facility brochure with Yvette Smith. Staff should be commended for efforts on these publications. The Summer Guide is organizing by Tringali with input from

the other Supervisor and Haynie and her staff. Since the last Commission meeting there has been vandalism of the concession trailer. First the tires were removed, and then a short time later the whole under carriage of the trailer was removed. The vendor is working with his insurance to have these items replaced and is still able to operate.

**Action:** Received

### **Parks Report**

Sanders and Engel have been busy with budget. One of the items Sanders has requested is a five foot fence that will run on the west side of the Sport Complex at a cost of \$40,000. This fence will help in the ability of collecting gate fees and keep participants from running into the parking lot to retrieve balls. The fence should also help against unpermitted use of the facility. Klenhard Field update of irrigation and field.

### **Clark Field**

The project is still moving forward.

**Action:** Received

### **Adjourn 7:10 p.m.**

**Action:** Stephens Moved/Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero

Noes: