

Parks & Recreation Commission Minutes

Monday, March 25, 2013

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, March 25, 2013 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas

Vice Chair Enrique Fernandez

Commissioner Joe Romero

Commissioner Nathan Stephens

Commission Member Absent:

Staff Present:

Recreation Superintendent Christine Engel

Public Works Superintendent Rob Sanders

P&R Administrative Secretary Cathy Haynie

PW Park Supervisor David Stewart

Pledge of Allegiance

Communications-Public Comment (None)

Communications-Commission/Staff Statements and Requests

Chair Salinas announced that on Wednesday, April 3, 2013 there was going to be a Woodland Health Fair at 137 N. Cottonwood with free activities and promoting a healthy life style. Chair Salinas would like to invite the public to attend this event. Contact Ana Enriquez at 530-666-8749 for additional information.

Communications-Committee Reports

Commissioner Fernandez and Commissioner Salinas met with Christine Engel and Maria Tubbutt to discuss the 4th of July Bike Parade. Discussed who to get for judges and volunteer. Trimmed down categories and scheduled additional meeting. Ed Shelly and the Historic Woodland Downtowners Business Association will be assisting with the Bike Parade.

Presentations

PW Park Supervisor Dave Stewart explained to the Commission that he started with the City as a Pool Technician in 2004 and became a supervisor in 2006. Stewart supervises the Charles Brooks Swim Center, Woodland Historic Cemetery, Landscape Contract Management, and the water feature at Jack Slaven Park with one full time Pool Technician Randy Davidson. Stewart explained that he depends on temps and volunteers to assist with completing necessary work. Commissioner Salinas asked if Stewart knew how many people used Slaven Park, because it seems busy every weekend. Commissioner Fernandez asked about the volunteers for the Cemetery and whether Stewart solicited volunteer's or if they came to him. Stewart responded that in the past Rotary, Boy Scouts and Church groups have volunteered for a day of clean up. Commissioner Romero asked if there were any issues with the water feature at Slaven Park. Stewart responded that there were protections built into the system that shuts down if the water quality is not good. The water feature will be operating from April 1st – October 31, 10 a.m. - 8 p.m. Engel stated that the Department was receiving a lot of requests from volunteer groups looking for projects in Woodland. Currently there are more requests than projects. Staff is currently working with Starbucks, Woodland Christian School, church groups and I Care from Davis.

Consent Calendar (Items)

Adopt Minutes of the Commission Meeting of February 25, 2013

Action: Stephens Moved/Fernandez Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes:

Work Plan-Update

This item pulled from consent to discuss, will bring back to consent at next meeting. Commission discussed adding status information, where appropriate, in the document. Need to add target dates for reports back to Commission for number 3 and 4, and add "Modify as needed". Commissioners to think on other items to add to the work plan for next meeting. Adopt the work plan with updates

Action: Romero Moved/Stephens Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes:

Reports of the Commission

Update National Bike Month-Enrique

Commissioner Fernandez will update the goals with at least one City wide event that would engage the public. Commissioner Salinas pledges to ride 160 miles on his bike for the month of May.

Update Street Tree List-Stephens

Commissioner Stephens continues to do research on the plan and will add December 2013 as the target date for the plan.

Reports of the Staff

Recreation Report

Commissioner Salinas thought the ReXpo was a huge success and a really special event. Commissioner Fernandez informed Engel that her staff is amazing and did wonderful job on a great event for the community. Engel stated that since the event, 346 new participants from 236 new households registered for programs. During the event over \$10,000.00 in registration revenue was collected. Engel said that she had to agree with the Commission that she worked with an amazing group of people. Commissioner Salinas said that after the event he had people from the County tell him what a great event the ReXpo was.

Action: Received

Parks Report

Commissioner Fernandez asked when the fence around the Sports Park would be installed. Sanders responded that the fence funding was part of the current budget process and not approved yet. Engel stated that the fencing around the Sports Park would also benefit the user groups, giving them the ability to charge gate fees. As soon as the funding is approved staff will start the project.

Arbor Day was successful and kudos to Westley Schroeder and his staff. The Urban Forest work group currently has 600 work orders open. The large amount of work orders is a result of only having two employees assigned to the work group.

Action: Received

Clark Field

The project is still moving forward.

Action: Received

Adjourn 7:03 p.m.

Action: Fernandez Moved/Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes: