

Parks & Recreation Commission Minutes

Monday, March 24, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, February 24, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Vice Chair Enrique Fernandez
 Commissioner Joe Romero
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder

Commission Member Absent: Commissioner Ruben Morales Jr.

Staff Present: CS Director Christine Engel
 CS Manager Kris Bain
 PW Deputy Director Rob Sanders
 CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Public Comment

Art Williams, President of Woodland Tennis Club stated that the club was very pleased with the new tennis program. Williams said that Woodland Tennis Club would like to participate in the Commission's Work Plan goals.

Communication-Commission/Staff Statements and Requests

Commissioner Valcarenghi praised staff for the ReXpo event saying it was a fantastic event. Commissioner Valcarenghi attended the Arbor Day event stating that the turnout was great. The event was very informative with the City's composting class, tree and planting programs. Engel read an email from Maria Contreras Tebbutt, from the Woodland Bike Campaign explaining the Cycle de Mayo Bike Ride event which has two start locations, Woodland High School and Davis High School. Riders will leave from one of the two start points and meet at

Plainfield Station. Event is scheduled for May 3, 2014 and begins at 8 a.m., fees are Adults \$25, Students \$10 and Children under 12 are Free. Contact Maria at funmaria@sbcglobal.net for more information about Cycle de Mayo Bike Ride.

Committee Reports

May is Bike Month Update-Fernandez

Commission Fernandez has not had a chance to focus on event and will update Commission before May.

Bike Parade Update-Engel

Engel reported that she has solidified commitments from Bayside Church and Maria Contreras Tebbutt and will use the framework from previous events. Commissioners White-Snyder and Commissioner Morales, Jr. have both volunteered to assist with the Bike Parade.

Guidelines for Recognizing Youth Organizations-White-Snyder

Commissioner White-Snyder provided the Commission with an outline of Guidelines. Commission discussed guidelines and the tracking of youth organizations. Commissioner White-Snyder will make the changes and bring back to Commission next month for approval.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of February 24, 2014

Adopt Definitions and Makeup of Subcommittee

Commissioner Salinas pulled the Definitions and Makeup of Subcommittee to discuss before voting. Committee "Community/Senior Center/Sports Park" will be combined into the duties of the Child, Youth & Playground Committee.

Listed below are the changes to the Committees and the Commissioners assigned to each.

Playground & Facilities Committee

Fernandez, Morales, White-Snyder

Budget and Finance Committee

Salinas, Romero, Fernandez

Child, Youth & Programs Committee

Romero, Morales, Salinas

Program & Department Evaluation

Salinas, White-Snyder, Valcarenghi

Urban Forest Committee

Romero, Valcarenghi

Ad Hoc Committee

Salinas, Romero, White-Snyder

Liaisons

Baseball: Romero

Soccer: Salinas

Swimming: Fernandez

Other: White-Snyder

Volunteerism Committee

Morales, Fernandez, Valcarenghi

Commissioner Fernandez made the motion to accept the consent calendar with the above changes to the Committees; Commissioner Valcarenghi seconded the motion. 5/0

Other Business

Work Plan Goals

Commission discussed the Work Plan Structures document and made some changes. The document with the changes and the Work Plan will be on the next agenda for action.

ReXpo Survey Results

Survey resulted in 15 names of people interested in Focus Group; Commissioners will make contact with the interested parties. The most votes for "How do we get the message about programs and events to your friends?" was email, second word of mouth. Commissioners discussed creating a survey for Movies on Main Street and the 4th of July events.

Reports of the Staff

Community Services Report

Engel informed the Commission that the next Woodland Recreation Foundation meeting is on March 26th, 5:30 p.m. at the Community & Senior Center and invited any interested Commissioners to attend.

Engel asked if the Commission had any questions on the staff report. Commissioner Valcarenghi asked what help was needed for the 4th of July events or fundraising. Engel responded that help was needed for the Bike Parade and that the other events would be good opportunities for the survey. Requests for donations for the 2014 event have already occurred. Staff may begin in October/November preparing for 2015 donation requests for the 4th of July Event.

Action: Received

Parks Report

Sanders asked the Commission if there were any questions about the staff report.

Commissioner Valcarenghi responded by asking if there was an update on the soccer use of tennis courts. Sanders informed the Commission that the soccer group appears to have moved to Crawford Park tennis courts from City Park tennis courts. Will keep the Commission updated if issues arise.

Sanders recognized the 102 volunteers who planted 102 trees of Road 102 Arbor Day 2014; naming The Woodland Tree Foundation, Vice Mayor Tom Stallard, Councilman Hilliard, Parks & Recreation Commissioners Jessie Salinas and Jon-Paul Valcarenghi, students from Pioneer High School, 4H, Cub Scout Pack 499, PG&E staff, and the Woodland Sunrise Rotary Club. The amount of volunteerism demonstrated for this event was incredible!

Bayside Church had 18 volunteers who applied stain to the play feature at Ferns Park. The T-Ball field at Klenhard Park is moving forward. Cell Tower will be installed at the Woodland Sports Park.

Action: Received

Adjourn 7:57 p.m.

Action: Valcarengi Moved/ Fernandez Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarengi, White-Snyder, Romero

Noes: