

Parks & Recreation Commission Minutes

Monday, April 28, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, April 28, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder
 Commissioner Ruben Morales Jr.

Commission Member Absent: Vice Chair Enrique Fernandez
 Commissioner Joe Romero

Staff Present: CS Director Christine Engel
 CS Manager Kris Bain
 PW Deputy Director Rob Sanders
 CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Public Comment

Sheri Mannering, Woodland resident and employee of Adult Softball Program voiced her concerns about the Adult Softball Program. Martin De La Cruz, Woodland resident and participant of the Adult Softball Program added his comments about the program. Ms. Mannering provided a report to the Commission outlining her concerns.

This public comment was added after the Healthy Community Assessment Report Presentation. John Hoover questioned the unavailability of the Community & Senior Center for rental use for a Boxing Event in May 2014. Paco Damien and Edgar Lampkin spoke on the issue, stating that another venue had been booked for the event.

Presentation-Healthy Communities & Update-Jan Babb

Jan Babb stated that she was from the Yolo County Health Department and is the MCH Director and Director of Public Health Nursing. She provided the Commission with an overview of the Healthy Yolo Initiative. Community Health Assessment Regional Report which identifies the communities concerns on health issues not necessarily the actual health issues, of the community. The report is online on the Yolo County web page and is in both English and Spanish. Babb asked the Commission and the public to view and provide comments on the document.

Committee Reports

May is Bike Month Update-Fernandez

Tabled until next meeting.

Bike Parade Update-Engel

Engel reported that supplies have been ordered and staff will be using the framework from previous events to plan the 2014 event.

Guidelines for Recognizing Youth Organizations-White-Snyder

Commissioners reviewed the draft Guidelines for Recognizing Youth Organizations. Commissioner Valcarengi will update the document and submit for approval at the June meeting.

Fitness Initiative-Fernandez

Engel reported that this volunteer driven committee has set the goal is to have the initiative in place July 2015.

FY 2015 Workplan

Commission discussed what items on the current Workplan could carry over into the next year's plan.

1. Urban Forest Master Plan-Commissioner Valcarengi will meet with Sanders to discuss new goals.
2. Review Policies- will stay in plan.
3. National Bike Month Event-remove from next plan.
4. Re-Examine Street Tree Master List-remove from next plan, will be included in "1".
5. Refill & Rearrange Sub-Committees-Completed, remove from next plan.
6. Creation of Sub-Committee to Assess Purpose and Relevance of Current Sub-Committees-Evaluate that Sub-Committees support the Workplan goals.

7. Align the Work Plan with the City of Woodland's Fiscal Year-Completed, remove from next plan.
8. Assist in the Development and Implementation of the City's Fitness Initiative-Report and include in next plan.
9. Participate in Strategic Planning Efforts that Promote Healthy Communities-Report and include in next plan.

This item will be added to the next agenda for discussion and approval.

Program & Department Evaluation Subcommittee-4th of July Survey

Engel stated that it would be a great opportunity to have a survey of participants if the Commissioners attended the different events scheduled on July 4th. This will be added to the next agenda.

The Focus Group (ReXpo survey) will have their first meeting on April 29th, 6-7 p.m. in the Arts & Craft Room at the Woodland Community & Senior Center. Committee will report at next meeting.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of March 24, 2014

Commissioner Valcarenghi made the motion to accept the consent calendar with the above changes to the Committees; Commissioner Morales Jr. seconded the motion. 4/0

Reports of the Staff

Community Services Report

Engel reminded the Commission that Movies on Main Street on April 25th turned into "Movies in the Opera House". This was a great partnership with the Opera House and the Historic Woodland Downtown Business Association. Broadway Bound participants performed before the movie started. October 10, 2014 is the next scheduled Movies on Main Street. Upcoming events are First Friday, Cycle de Mayo on May 3rd, and First Sunday Food Truck Mania.

Action: Received

Parks Report

Sanders reported that there were 92 volunteers at the annual Day of Service at the Cemetery, (planting plants and trees, installing bark and pulling weeds). Bids have come in for replacing of fascia and painting the Charles Brooks Swim Center building. The first banner has been installed across Main Street. The three Rotary Clubs of Woodland donated and installed the banner poles.

Action: Received

Next Meeting May 19, 2013

Adjourn 8:50 p.m.

Action: Valcarenghi Moved/ Morales Jr. Seconded: To reschedule the May meeting to May 19th and adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarenghi, White-Snyder, Morales Jr.

Noes: