

Parks & Recreation Commission Minutes

Monday, May 19, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:31 p.m. on Monday, May 19, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present:

- Chair Jesse Salinas
- Vice Chair Enrique Fernandez
- Commissioner Joe Romero
- Commissioner Jon-Paul Valcarenghi
- Commissioner Carla White-Snyder
- Commissioner Ruben Morales Jr.

Commission Member Absent:

Staff Present:

- CS Director Christine Engel
- CS Manager Kris Bain
- PW Deputy Director Rob Sanders
- CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Communication-Commission/Staff Statements and Requests

Commissioner Valcarenghi attended the Cycle de Mayo event on May 3, 2014. He stated that it was a well organized event and that he would like to see 40-50 cyclists from Woodland attend next years event. Commissioner Salinas also attended Cycle de Mayo saying that it was a wonderful event and an easy ride. Commissioner Fernandez and Commissioner Morales Jr. attended the First Friday and First Sunday Food Truck Mania. Commissioner Morales Jr. and Commissioner White-Snyder attended a meeting with Woodland Little League, Cal Ripken and staff. Commissioner Morales Jr. would like to assist the user groups to establish a volunteer program for projects at the facilities used by the groups.

Committee Reports

Program & Department Evaluation Committee-4th of July Survey and Movies on Main Street

Commissioner Valcarenghi compiled the results of the April 25, 2014 survey from Movies on Main Street and went over the results with the Commission. Out of 25 surveys completed, 15 were attending Movies on Main Street for the first time.

Commission discussed any changes to the survey for use on the 4th of July. Haynie will send Commissioner Valcarenghi the word version of the survey for editing. Commissioner Valcarenghi will provide Haynie with the 4th of July Survey for inclusion in the June Commission Packet. Commissioners and staff discussed the different 4th of July events where the survey would be used. Decided on Freeman Park event from 10-11 a.m. and the Woodland High School Stadium from 7:30-8:30 p.m. Commissioners will sign up for a time slot at June meeting.

Program & Department Evaluation Subcommittee-Focus Group

Commissioner White-Snyder reviewed the notes from the April 29, 2014 Focus Group meeting. The cross section represented were Tennis Club, COA Commissioner, Seniors, Young Adults, Young Families, and Grandparents, including participants of Running, Basketball, Soccer, Baseball, and Softball.

Guidelines for Recognizing Youth Organizations-White-Snyder

Action: Valcarenghi Moved to accept with changes/ Morales Jr. Seconded Motion carried by the following roll call vote:

Ayes: Salinas, Valcarenghi, White-Snyder, Morales Jr., Fernandez, Romero

Noes:

Urban Forest Committee-Review of Street Tree List

Commissioner Valcarenghi met with Sanders and reviewed the Street Tree List. List appears inclusive of trees that will grow well in City, and what will not grow well in certain areas of the City. Commissioner Valcarenghi and Commissioner Romero will meet and bring back to Commission an updated Urban Forest Committee Workplan.

Fitness Initiative-Fernandez

Commissioner Fernandez apologized for being unable to attend the Fitness Initiative meetings. Engel stated that the next meeting was on June 26, 2014 at 11 a.m. and that the meetings have been moved to the fourth Thursday each month at 10 a.m.

Currently program includes monthly fitness workshops and demonstrations. There will also be a 30 day fitness challenge.

FY 2015 Workplan

Commissioners discussed the 2015 Workplan and the tie to the Committees. Commissioner Morales Jr. stated that a partnership with “Parks & Recreation” participants to beautify facilities will instill pride within the group and encourage better care of the facilities. The Volunteerism Committee will meet and bring an item for the Workplan. Other Committees will also bring items to add to the 2015 Workplan. Committees will develop Workplan items and send to Commissioner Salinas who will update the Workplan; sending it to Haynie to be included in the next meeting packet.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of April 28, 2014

Action: Valcarenghi with the correction / Morales Jr. Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarenghi, White-Snyder, Morales Jr., Fernandez, Romero

Noes:

Reports of the Staff

Community Services Report

Commissioner Morales Jr. appreciated staffs follow up report on the Softball program.

Engel reported that with two months left of the Fiscal Year, Revenue is at 89% and the Budget is in good shape. Donations for the 4th of July firework display is at \$20,000.00. Bike parade, preshow, fireworks and public swim are the responsibility of the Community Services Department. With the assistance of RDM, Rob Wallace, supplies the sound and music for the preshow; and Sean Denny designs the posters and programs. The program at Heritage Plaza will be shortened with the parade starting at 10 a.m. the band Yolo Mambo will be performing, Shaved Ice and sunscreen will be provided.

Action: Received

Softball Program Report

Commissioner Salinas asked for public comment on this item. Sherri Mannering addressed the Commission stating that she had met with Engel. Engel stated that forming of the Woodland Adult Softball Committee should help address any issues as they arrive. Commissioner White-Snyder responded that Jeff Roddy gave 170% to the Adult Softball program. Not sure that anyone could commit that type of effort with the changes of policy and ASA rules.

Noteworthy Items

The first of a series of Tennis Tournaments were held at City Park on May 10, 2014.

Boxing program participant Eder Carrillo competed in the 2014 Golden Gloves Tournament of Champions in Las Vegas.

Parks Report

Sanders asked if Commissioner had any question on his report. No questions were asked.

Sanders reported that the balance of his budget is misleading since the majority of the balance will go to water charges.

Action: Received

Next Meeting June 23, 2014**Adjourn 8:20 p.m.**

Action: Fernandez Moved/ White-Snyder Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Morales Jr., Fernandez, Romero

Noes: