

Parks & Recreation Commission Minutes

Monday, July 28, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:31 p.m. on Monday, July 28, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Vice Chair Enrique Fernandez
 Commissioner Joe Romero
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder

Commission Member Absent: Commissioner Ruben Morales Jr.

Staff Present: CS Director Christine Engel
 CS Manager Kris Bain
 PW Deputy Director Rob Sanders

Pledge of Allegiance

Public Comment

Sheri Mannering addressed the Commission in regards to the reduced softball league participation. She first came to the Commission in April with concerns, and she is back with additional concerns. Decline in participation is of significant concern. Staff and team managers need to be treated better and the program needs to be managed ethically. Should consider surveying teams that participate in softball.

Martin De La Cruz has played softball for 29 years and has seen a lot of changes. Sometimes the scoreboard in one of the fields does not work. Would like to take feedback from others on improving the program and would like to bring this information back to the Commission. Commissioner Valcarenghi indicated that he welcomes the feedback at the commission from the informal survey he does, but it would be best for him to share this information with the

staff. Mr. De La Cruz indicated that the scoreboard problem is a new one, and not the one he previously informed staff/the commission about (that problem was corrected). Commissioner Valcarenghi asked for an update on the scoreboard for Field D at the next meeting (Martin indicated it was the timer that was not working). Staff and commission discussed surveying softball teams.

Communication-Commission/Staff Statements and Requests

Committee Reports

- **Urban Forest Committee-Review of Street Tree List:** Commissioner Romero and Valcarenghi met with Rob Sanders and Westley Schroeder to discuss the master tree list. The consensus is that the list is generally in its final form (the content that is present is necessary). The list will be added into the CDD design standards at which time it will be provided to the Commission.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of May 19, 2014

Action: Fernandez Moved/ Valcarenghi seconded

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Romero

Noes: none

Other Business

- **FY 2015 Workplan:** Commissioners discussed the 2015 Workplan. Discussed the need to review the committee assignment for the fitness initiative and decide if three commissioners are appropriate. This will be discussed at the next meeting. Rexpo, Movies on Main Street, and 4th of July surveys were completed. Need to consolidate the results of all three surveys. Motion to approve work plan was made by Fernandez, Seconded by White-Snyder. All in favor.
- **Fitness Initiative:** Engel shared that the Fitness Initiative committee is anticipating the first citywide 30-day fitness challenge to occur in the month of November. The challenge includes participants keeping track of their physical activity in addition to completing personal enrichment activities, such as meeting a new neighbor. The City is partnering with Dignity Health, Woodland Joint Unified School District, Yolo County, YMCA, and Cross Court Athletic Club. More information on the 30-day challenge will be shared at future meetings.

- **4th of July Survey:** Commissioner Fernandez shared the survey results from the surveys that were conducted at some of the 4th of July events. 109 individuals were surveyed at the bike parade and fireworks show. Individuals were surveyed on attendance at previous 4th of July events and other City of Woodland events. Most that were surveyed that attended the fireworks show were veteran attendees. The survey results were included in the commission packet. Commission discussed having another focus group meeting with those that identified they would like to participate during the 4th of July survey. This meeting would be held in August. The program evaluation committee will set the details for this meeting. Need to stay engaged with the original focus group, but have this meeting with the new focus group. Commissioner Valcarenghi stated within the next few weeks it would be helpful to meet with the new focus group.
- **Measure J Possible Youth Recreation Programs:** Engel asked the Commission to share their thoughts on possible youth recreation programs that could be implemented with Measure J monies. She stated that a proposed Measure J spending plan will be taken to the City Council for consideration in mid-September. Commissioners will provide input via the focus group meeting that will be held in August. Commission discussed the desire to have programs for young children (as identified by focus group), programs for low income youth , possible free breakfast and lunch programs during the summer, and programs at individual parks.

Reports of the Staff

Community Services Report

Engel reported that the department finished the fiscal year with funds remaining and that revenues collected exceeded the FY projections. Engel stated that there were some issues related to the budget for personnel expenses and when taking that issue into consideration the department did not expend all budgeted funds. Engel also stated that summer programming was in its final weeks.

Action: Received

Parks Report

Sanders described the new play ground equipment that was installed at Pioneer Park; he has received positive feedback from parents. Overhead structures at Pioneer were painted and lighting was improved. Council approved the funding for the tot playground at Crawford Park. Sanders will work with neighbors to decide what type of structure should be installed. City Park will also be receiving new playground equipment using grant funds. Commission would like to

review the financing needs for Hiddleston. Trees have been removed along County Road 98 due to the adjacent property experiencing damage. Salinas had questions related to the budget for the new fiscal year. Sanders explained that some budgets were combined. White-Snyder suggested that a budget total be added and a footnote included stating why there was what appeared to be a large increase (when in fact there was not).

Action: Received

Next Meeting September 22, 2014

Adjourn 8:35 p.m.

Action: Fernandez Moved/ Romero Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Fernandez, Romero

Noes: none