

## **Parks & Recreation Commission Minutes**

**Monday, June 22, 2015**

**City Hall – 300 First Street – 2<sup>nd</sup> Floor Council Chambers**

### **Call to Order**

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:32 p.m. on Monday, June 22, 2015 at the Woodland City Hall Council Chambers.

### **Pledge of Allegiance**

### **Roll Call**

Commission Members Present:      Chair Jesse Salinas  
Vice Chair Carla White-Snyder (left at 8 p.m.)  
Commissioner Jon-Paul Valcarenghi  
Commissioner Enrique Fernandez  
Commissioner Joe Romero  
Commissioner Ruben Morales Jr.

Commission Member Absent:      Commissioner Stephanie Miller

Staff Present:      CS Director Christine Engel  
PW Deputy Director Rob Sanders  
CS Administrative Supervisor Cathy Haynie  
CDD City Engineer Brent Meyer

### **Public Comment**

### **Presentation (none)**

### **Communication-Commission/Staff Statements and Requests**

Commissioner Salinas commented on the Joint Commission meeting on June 4, 2015 with Parks & Recreation Commission and the Planning Commission. Safety issues were brought up in the survey and that Commissioner Salinas has discussed these issues with the Police Chief. Commissioner Morales Jr. thanked the Parks staff for the installation of the new playground equipment at City and Crawford Park.

### **Committee Reports (none)**

### **Consent**

#### **May 18, 2015 Minutes**

**Action:** Commissioner White-Snyder moved to approve the May 18, 2015 minutes as written; Commissioner Fernandez seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Fernandez, Morales Jr., Romero

Noes: none

### **Other Business**

Commissioner Salinas asked that the order of the reports switch, moving the Activity, Transportation and Outreach before the Work Plan.

### **Activity, Transportation and Outreach**

Rebecca Tryon Yolo County Health & Human Services gave the Commission an overview of Yolo County's Safe Routes to School. This \$539,000.00 Cal Trans grant funded project should begin January 2016 with a two to three year time frame. Ms. Tryon has been in contact with the principals of Gibson, Tafoya and Beamer Elementary Schools. Program goal is reducing health risk of obesity in children, safety and congestion around the Elementary Schools.

CDD City Engineer Brent Meyer presented to the Commission an update on Bicycle/Pedestrian improvements within the City of Woodland. City has applied for a grant to cover the following projects. West Woodland Safe Routes to School Project is a \$2-3 million project will add additional sharrows, bike lanes and bike loop. Sports Park Drive Pedestrian Overcrossing connects from County Road 102 to East Street, \$4 million project with a 4/5 year timeline. West Main Street Bicycle/Pedestrian Project will add bike lanes to West Main Street to County Road 98, \$4-5 million project. Springlake Bicycle/Pedestrian Plan developed in 2001 and is mostly completed. East Main Street Project will add bike lanes from Pioneer to East Street and Class I Pioneer to Matmor with fence and landscape. Downtown Projects include sharrows, streetscape, ADA improvements, and signals at Fifth, Third, Sixth Streets and may include Elm and Walnut Streets. Future concepts include bicycle/pedestrian accessibility in new growth areas similar to Springlake. Woodland Parkway, Sports Park Drive alignment from East Street County Road 98; this 40' wide section over the pipe line, will have gravel maintenance path. Maintenance concerns, landscape and lightning will need to be addressed. Second option for the link across town would be El Dorado Drive.

### **Work Plan**

Commissioners reviewed the draft Work Plan with explanations from Commissioners on reasons for current wording. Commission agreed on the proposed wording for each plan and will provide Haynie with the information. Completed sections will be approved by their Committee and final wording will be included in the July 27, 2015 Agenda.

**Action:** Valcarengi made the motion to accept the Work Plan with the discussed wording /Morales Jr. Seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Fernndez, Morales Jr., Romero

Noes: none

### **Election of Officers**

Commissioner Romero made the motion to elect Commissioner Salinas as Chair; Commissioner Fernandez seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, Fernandez, Morales Jr., Romero

Noes: none

Commissioner Romero made the motion to elect Commissioner Morales Jr. for Vice Chair; no second was received for this motion and Commissioner Morales Jr. declined to position. Commissioner Fernandez made the motion to postpone the election of Vice Chair to the next meeting; Commissioner Valcarengi seconded the motion.

Motion carried by the following roll call vote;

Ayes: Salinas, Valcarengi, Morales Jr., Fernandez

Noes: Romero

### **Staff Reports**

#### **Community Services Report**

Engel asked if there were any questions about the Community Service Report. Commissioner Romero asked for an update on the Solar Project. Engel stated that this was an Environmental Services project and will have an update for next meeting. Commissioner Valcarengi asked on the status of the Rec2Go Van. Engel responded that the van has not arrived yet but staff was hoping to have it by July 4, 2015. Commissioner Valcarengi asked if staff needed help from the Commission for the July 4<sup>th</sup> events. Commissioners White-Snyder and Morales Jr. are helping with the Bike Parade and any help the Commission wanted to give would be appreciated.

**Action:** Received

#### **Parks Report**

Sanders asked if there were any questions on the Parks report. Commissioner Salinas noticed that the work orders are up from last month. Sanders started the process of replacing a staff member which may take two months to complete the hiring process. Climbing net has arrived and will be installed at Ferns Park next week. Commissioner Romero said that it is nice to see so many people using City Park and the new play grounds. Commissioner Romero also spoke to a resident of Dave Douglass Park area; resident is pleased with the changes to the park. Sanders responded that upgrading the walkways is planned. Commissioner Salinas likes seeing the basketball court in use at Freeman Park. Sanders reported on the water use for parks and median strips reduced by 62% but noted that staff will be increasing use to keep alive the trees and grass.

**Action:** Received

#### **Items for next meeting:**

FY16 Work Plan

Adopt Minutes June 22, 2015

Election of Vice Chair

Review Draft Parks Master Plan

June Community Services Report

June Parks/Street/Tree Report

**Next Meeting July 27, 2015**

**Adjourn 9:00 p.m.**

**Action:** Valcarengi /Romero Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, Fernandez, Morales Jr., Romero

Noes: none