

## **Parks & Recreation Commission Minutes**

**Monday, April 25, 2016**

**City Hall – 300 First Street – 2<sup>nd</sup> Floor Council Chambers**

### **Call to Order**

The Parks & Recreation Commission meeting was called to order by Vice-Chair Jon-Paul Valcarenghi at 6:32 p.m. on Monday, April 25, 2016 at the City Council Chambers.

### **Pledge of Allegiance**

### **Roll Call**

Commission Members Present:

Commissioner White-Snyder  
Vice Chair Jon-Paul Valcarenghi  
Commissioner Fernandez (left at 7 p.m.)  
Commissioner Stephanie Miller  
Commissioner Joe Romero

Commission Member Absent:

Chair Jesse Salinas  
Commissioner Leigh Ann Hartman

Staff Present:

CS Director Engel

### **Consent Calendar**

March 28, 2016 Minutes

#### **Action:**

White-Snyder/Miller seconded to approve the minutes as written.

Motion carried by the following roll call vote:

Ayes: Valcarenghi, White-Snyder, Fernandez, Miller, Romero

Noes: none

### **Presentation**

#### **May is Bike Month**

Maria Contreras Tebbutt provided an overview of the Bike Garage and information on Cycle de Mayo. Cycle de Mayo includes multiple bike rides during the month of May (instead of just once a month as in previous years). Individuals and teams are invited to sign up. Miles can be logged online and prizes can be won. Tebbutt would like the Parks & Recreation Commission and CS Department to continue to promote using bikes for families and youth. Tebbutt would like to have an open streets event, on Main Street (close the street to traffic, once a week, so people can walk and bike on the closed street). The Bike Campaign is also working with the City on the 4th of July bike parade.

### **Tennis Complex**

Phil Cello contracted with the City for developing the tennis program. While working on developing the tennis program, the group started to evaluate developing a tennis center. The Woodland Tennis Club and Mr. Cello began working on a tennis complex proposal at the Woodland Community & Senior Center. Woodland has limited tennis resources with generally two tennis courts in each location, which is difficult for tournaments. Woodland is lacking two main components for bringing a community together, a tennis complex and another swimming pool. The buildout of the tennis complex would have 13 courts and 3 additional courts designed for younger players, and a 4000 square foot club house/lounge area. This complex would be large enough to generate revenue through memberships and tournaments. Tournaments can net \$4,000 in revenue for a 2 day tournament. WTC/Cello is ready to ask the community for donations, they just need a go-ahead from the Parks Commission and City Council (before they start soliciting donations). A list of naming and recognition opportunities was provided to generate \$1.5 million dollars. A phasing plan was also presented to phase in 6 courts and a temporary structure. The remaining 6 courts would then be added, and then the stadium court and club house.

Commissioner White-Snyder stated she assumed the \$1.5 could build the facility but wanted to know how the operation and maintenance would be funded. Cello stated that O&M would be funded by revenue (lessons, tournaments, etc.). Mr. Cello said this complex would be a self-funded facility. Mr. Cello stated that maintenance for hard courts is actually minimal (washing the courts once a month). The proposal needs to be sent to the facilities committee so they can determine the best uses for the land at the Community & Senior Center. Commissioner Fernandez responded that the facility subcommittee should meet with City staff to discuss the feasibility of the program.

Commissioner Miller wants to know how strong the tennis program is, how many students does the tennis pro have, how many more is he enrolling?

Art Williams stated that the Woodland Tennis Club is fully supportive of the program and would like to move this forward.

Commissioner Miller would like this item to go to the Program & Department Evaluation Committee because this could benefit the community; others felt that the facilities committee should be the lead. White-Snyder stated that she believes this item should be considered by the Facilities committee as the type of program/land use was already determined (it is included as a land use at the sports park complex); the facilities committee could determine if the project is feasible. Commissioner Valcarengi requested that the referral to the subcommittee be discussed at the next commission meeting since not all of the commissioners were present. Tennis Club will come back to the next meeting to provide any updates including a refined construction and operation cost estimate.

#### **Communication-Commission/Staff Statements and Requests**

Commissioner Miller has a concern with the Woodside Park exercise equipment. Engel stated that PW staff would look at it and report back.

## **Committee Reports**

### **Facilities Committee**

Commissioner White-Snyder provided a discussion on issues staff has had with drop in use of the gym. A youth basketball team has used the drop in gym time for their basketball practice. Staff has firmed up their policy on drop in use of the gym and will notify teams that they cannot use the space for scheduled team practice. Staff will let them know that they can rent gym space if they need it. This policy needs to be extended to the outdoor courts as well. Drop in gym use rules will be posted at the court. Commissioner Valcarengi found the proposal by City staff to be very reasonable and that organized teams can't come use space that takes away from others enjoying the drop in use of the courts. Commissioner Valcarengi asked if anyone on the commission disagreed with the policy, all are in agreement and are supportive of staff

### **Budget Meeting**

The next meeting is scheduled for May 19th at 9:30 am at the Community Center. The budget subcommittee members are White-Snyder, Romero, and Miller.

**Review and Update Committee Assignments** -deferred to May meeting

**Discuss and Recommend Tasks for 2016/2017 Work Plan** -deferred to May meeting

## **Staff Reports**

### **Community Services Report**

Engel provided an overview of the items in the report, specifically Commit2Fit, Adult Sports, and Lifeguard Training. Commissioner Valcarengi appreciates that staff was able to add the post-Yosemite trip gathering and encourages the commissioners to attend. Commissioner Valcarengi also commented that he is happy with the Measure J programs being identified in the quarterly report so the commission and public can see the great programs that are being offered (and staff can measure the participation).

**Action:** Received

### **Parks Report**

Engel provided an overview of the report including the status of the dog park shade structure. Commissioner Valcarengi likes the pictures in the report as it helps him better understand the issue/project if he has not had a chance to see it in person. Engel stated that Public Works is moving forward this fiscal year with the installation of a playground at the sports park (the play structure from Dubach will be installed). Engel additionally stated that this Saturday is the Day of Service and that those interested in signing up can do so at [www.justserve.org](http://www.justserve.org).

**Action:** Received

**Next Meeting May 23, 2016**

**Adjourn 7:54 p.m.**

**Action:** White-Snyder/Miller seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Valcarengi, White-Snyder, Miller, Romero

Noes: none