

Parks & Recreation Commission Minutes

Monday, May 23, 2016

City Hall – 300 First Street – 2nd Floor Council Chambers

Call to Order

The Parks & Recreation Commission meeting was called to order by Vice-Chair Jon-Paul Valcarengi at 6:32 p.m. on Monday, April 25, 2016 at the City Council Chambers.

Pledge of Allegiance

Roll Call

Commission Members Present:

Commissioner White-Snyder
Vice Chair Jon-Paul Valcarengi
Commissioner Stephanie Miller
Chair Jesse Salinas
Commissioner Leigh Ann Hartman

Commission Member Absent:

Commissioner Fernandez
Commissioner Joe Romero

Staff Present:

CS Director Engel
PW Deputy Director Sanders
PW Park Supervisor Schroeder
CS Administrative Supervisor Haynie

Public Comment

CS Recreation Supervisor Collier introduced Zach Atlee, Youth Committee member, to the Commission. Atlee talked about the community pride he received from his participation in the Youth Committee. Atlee would like to see more interaction with community leaders as the program continues.

Jenny Lillgee asked the Commission to consider a Dog Park at Hiddleson Pool. Commission asked if Ms. Lillgee had asked the neighbors what they thought about a Dog Park at Hiddleson Pool site. Ms. Lillgee had not but noted that Southland Park did have dog walkers at the park. Sanders responded that ideas are being discussed for the Hiddleson site with no decisions made yet. Commissioner Miller asked if Ms. Lillgee had contacted the YMCA. Ms. Lillgee had not. Demolition should start in the New Year and a new use by the spring.

Communication-Commission/Staff Statements and Requests

None

Committee Reports

Commissioner White-Snyder reported that the Budget Committee met with staff to discuss the CS budget. Budget is in good shape, staff explained the separation of programs and the funding. It was important to see where money is spent. Staff did a good job explaining the budget.

Consent Calendar

April 25, 2016 Minutes

Action:

Valcarenghi/White-Snyder seconded to approve the minutes as written.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarenghi, White-Snyder, Miller, Hartman

Noes: none

Review and Update Committee Assignments

Following discussion by the Commission and history of the Committees by Engel, changes below were approved.

Note: Commissioner Miller would like to be included on the Committee reviewing the Tennis Complex request.

Commissioner Salinas removed from Programs & Department Evaluation and replaced with Commissioner Hartman. Commissioner Valcarenghi removed from Volunteerism Committee and replaced with Commissioner Hartman. Committee assignments will be finalized at the June 27th meeting.

Discuss and Recommend Tasks for 2016/2017 Work Plan

Floyd McCain, Woodland Tennis Club President, addressed the Commission about the need for the Tennis Complex Phil Cello presented to the Commission in May. Art Williams, former Woodland Tennis Club President would like the Sports Complex to move forward. Engel responded that staff is waiting on an updated proposal from CITA that includes numbers on maintenance and operations. Staff will be working with the Facility Committee on a study of the unutilized land at the Woodland Community & Senior Center and Sports park property. Discussion followed.

Each Committee will provide Haynie with update information for the FY16/17 Work Plan by June 15, 2016. The goal is to approve the Work Plan at the June meeting.

Staff Reports

Community Services Report

Commissioner Valcarenghi asked about the Parks Division moving to Community Services. Sanders explained that Woodland was the only City in the area who had the Parks Division in Public Works. Engel reported that at the May 17, 2016 City Council meeting, the City Council was briefed on the proposed FY16/17 budget. The budget proposal takes into account recommendations from the Management Partners study that was conducted at the end of 2015 to evaluate the structure and operations of the Public Works Department. One recommendation in the study was to move parks maintenance, including urban forestry, from Public Works to the Community Services Department (parks maintenance was previously a part of the "Parks & Recreation Department" up until June 30, 2009 when it moved to Public Works). This reorganization would improve efficiencies of communication of staff maintaining the facilities with those programming and using the facilities.

The proposed budget also includes the addition of an additional Parks Maintenance Worker. The final budget and the park maintenance reorganization will be considered for adoption by the City Council on either June 7 or 21. The City of Woodland will be honoring veterans, especially Vietnam era veterans, on June 14th at 8:30 am in Heritage Plaza, as part of the nation's ongoing 50th anniversary commemoration of the Vietnam War.

Action: Received

Parks Report

Sanders reported that Staff will be moving forward with the installation of playground equipment at the Sports Park that was originally placed at the Dubach Park, now Velocity Island. The playground equipment was removed when the park was closed, and staff is now working with the manufacturer to see whether it could be utilized at the Sports Park. There have been some low cost modifications made to the structure so that the playground could be installed; mainly to bring the structure up to today's safety and ADA regulations. Staff completed the Day of Service with the Church of Jesus Christ of Latter Day Saints, which was a planned volunteer day at several parks throughout the City. This "Day of Service" happened on April 30th at Southland, Schneider, and Woodside Parks. Volunteers, with the assistance of staff spread wood chips at the play structures. There were approximately 70 volunteers that aided in this project making it a great success; thanks to the great spirit of volunteerism, projects like this really help the City. Due to April 30th being an overly windy day, the wood staining could not be done at Ferns Park on the Day of Service. Roughly 20 volunteers returned to Ferns Park on May 12th staining the smaller playground to the south and the surrounding fence. Without this sort of commitment these large projects would take a considerable amount of time to be complete. Staff thanks the volunteers for all of their commitment.

Action: Received

Next Meeting June 27, 2016

Adjourn 8:10 p.m.

Action: Miller/ White-Snyder seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Miller, Hartman

Noes: none