

Parks & Recreation Commission Minutes

Monday, July 25, 2016

City Hall – 300 First Street – CDD Conference Room

Call to Order

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:32 p.m. on Monday, July 25, 2016 in the First Floor Conference room at City Hall.

Pledge of Allegiance

Roll Call

Commission Members Present:

Commissioner White-Snyder
Commissioner Joe Romero
Commissioner Stephanie Miller
Chair Jesse Salinas
Commissioner Leigh Ann Hartman

Commission Member Absent:

Vice Chair Jon-Paul Valcarenghi

Staff Present:

CSD Director Engel
CSD Analyst Halcon
CSD Manager Bain
CSD Administrative Supervisor Haynie

Public Comment

None

Communication-Commission/Staff Statements and Requests

Alex Halcon new CSD Analyst introduced himself to the Commission.

New Business

Facility Naming Overview and Schedule

Engel reported the nominations for N3 Park are due by August 15, 2016. On August 18th the Facility Committee will meet, then bring a recommendation to the Commission at the August 22nd meeting. Bain has received four different names for the park to date. Engel further explained that at the beginning of 2017 this process could begin again for the N1 Park.

Committee Reports

Commissioner Miller reported that the Programs & Department Evaluation Committee met with Engel and created a work plan for the Tennis Complex review. Committee reviewed tennis data from staff and the tennis

instructor. More data is needed before the Committee can make a recommendation to the Commission. Still needed is the business plan, scope of the project including costs. Commissioner White-Snyder reported that the Budget Committee will bring the FY16 final budget with graphs to a later meeting. Engel explained that July 19, 2016 was the last day that FY16 expenses can be paid.

Consent Calendar

May 23, 2016 Minutes

Action:

White-Snyder/Hartman seconded to approve the minutes as written.

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, White-Snyder, Miller, Hartman

Noes: none

Review and Update Committee Assignments

Commissioner Salinas put this item on hold until August 22, 2016 meeting.

Discuss and Recommend Tasks for 2016/2017 Work Plan

Commissioners discussed making the plans less detailed, allowing the Committees to address a bigger variety of issues without updating the Work Plan. The Ad Hoc Committee, Commissioner White-Snyder, will unify the document. Commissioners will have their updates to Commissioner White-Snyder by August 9, 2016.

Election of Chair and Vice Chair

Action:

White-Snyder/Hartman seconded to elect Commissioner Salinas as the Chair.

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, White-Snyder, Miller, Hartman

Noes: none

Miller/Romero seconded to elect Commissioner Valcarengi as the Vice Chair.

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, White-Snyder, Miller, Hartman

Noes: none

Consider Commissioner Requests for Excused Absences from Future Meetings

It was noted that Commissioner Valcarengi absence from this meeting was unexcused due to the timing of the new requirement going into effect and the previous Commission meeting. Commissioner Miller requested an absence from the December meeting if one was scheduled. Commissioners Salinas and Romero requested an absence from the November 28, 2016 meeting.

Action:

White-Snyder/Hartman seconded to excuse the requested absences.

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, White-Snyder, Miller, Hartman

Noes: none

Staff Reports**Community Services Report**

Bain asked if there were any questions on the CSD staff report, noting that the CSD and Parks reports are now one report. Commissioner White-Snyder had questions about the grant budget status. Engel clarified the graph for the Commission. Commissioner Salinas asked about the work orders. Engel responded that Schroeder would be reviewing the work orders confirming if the orders were still valid. Commissioner Salinas commented that more trees were planted than removed. Bain reminded the Commission of the August 11th Share S'more Stories 7-8 p.m. where there will be a re-cap of the Yosemite Trip by participants.

Action: Received

CSD Quarterly Report

Commissioner Romero commented on the Sixth Grade Graduation Party success and really liked the picture in the report. Bain responded that the goal was to introduce the sixth graders to the Measure J programs. Commissioner Salinas liked the graph for the player fees. Commissioner White-Snyder commented that the report should be posted so the Community would be aware of what they tax dollars are accomplishing. Discussion followed with Commissioner Hartman offering assistance to the Department to help create social media campaign.

Action: Received

Next Meeting August 22, 2016**Adjourn 7:57 p.m.**

Action: Miller/ White-Snyder seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, White-Snyder, Miller, Hartman

Noes: none