

## **Parks & Recreation Commission Minutes**

**Monday, March 27, 2017**

**City Hall – 300 First Street – Council Chambers**

### **Call to Order**

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, March 27, 2017 in the Council Chambers at City Hall.

### **Pledge of Allegiance**

### **Roll Call**

Commission Members Present:

Commissioner Carla White-Snyder  
Chair Jesse Salinas  
Vice Chair Jon-Paul Valcarenghi  
Commissioner Leigh Ann Hartman  
Commissioner Stephanie Miller

Commission Member Absent:

Commissioner Joe Romero

Staff Present:

CSD Director Engel  
CSD Analyst Halcon  
CSD Manager Bain  
CSD Superintendent Schroeder  
CSD Administrative Supervisor Haynie

### **Public Comment**

James Vorhees questioned the Commission on the possible use of the Willow Springs school site for a community park. Commissioner Salinas explained that the City could not use Willow Springs for a park since the property belongs to the Woodland Joint Unified School District.

### **Communication-Commission/Staff Statements and Requests**

None.

### **Presentation**

Ken Hiatt, Assistant City Manager, presented the conception plans for Woodland Regional Park. The project goals are to protect and enhance existing habitat and promote understanding of the interdependence of agriculture, conservation and the environment. Complement and strengthen formal and informal science education. Expose young people to career pathways (STEM/STEAM). Provide a community-wide resource to enhance the social and cultural life and promote opportunities for education, conservation and lifelong learning. Hiatt stated that staff was currently working on a MOU for the project with Explorit Yolo and Tuleyome.

Preliminary plans include science and nature center facility, hiking trails on the 160 acre site. The City is looking at grants for the site and will need community stakeholder to help fund and move the project forward. Chris Breazeale and Lars Anderson from Explorit Yolo are looking for new board members for this project. Rachel Duncan expressed her concerns for the youth getting to the site. Commissioner Salinas explained that a partnership with the schools would benefit both the schools and the children. Ms. Duncan asked if a Native American history would be included. Chris (from Explorit) responded yes, there were plans for local Native American history. James Vorhees asked how the City was planning on funding the project. Hiatt responded that the City was looking for partners and Grants to fund the project. Commissioner Hartman asked what the timeline would be. Hiatt stated the funding will drive the timeline and would not like to guess at this time.

## **New Business**

### **Appoint Two Commissioners to Parks & Recreation Facility Needs Subcommittee**

#### **Action:**

White-Snyder/Salinas seconded to approve Commissioner White-Snyder and Commissioner Salinas to the Facility Needs Ad Hoc Subcommittee.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Hartman, Miller

Noes: none

### **Appoint Two Commissioners or Subcommittee to Concession Stand Evaluation Subcommittee**

#### **Action:**

Hartman/Valcarenghi seconded to appoint Commissioner Miller and Commissioner Romero to the Concession Stand Evaluation Subcommittee.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Hartman, Miller

Noes: none

### **Appoint two Commissioner or Subcommittee to Handicap Parking Subcommittee (with two Commission on Aging Commissioners)**

#### **Action:**

White-Snyder/Miller seconded to appoint Commissioner Valcarenghi and Commissioner Hartman to the Handicap Parking Subcommittee.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Hartman, Miller

Noes: none

## **Committee Reports**

### **Work Plan**

Commissioner will begin review and update of the Work Plan at the April and May meetings.

ReXpo Survey Results, Facility Needs Ad Hoc Subcommittee, Concession Stand Evaluation Subcommittee, Handicap Parking Subcommittee will be added to future agendas for updates.

### **Roster/Committee Assignments**

Commissioner Salinas asked when a new Commissioner would be assigned. Engel responded that Council would be interviewing potential Commissioners on April 6, 2017.

### **Consent Calendar**

#### **January 23, 2017 Minutes and February 27, 2017 Minutes**

##### **Action:**

White-Snyder/Valcarengi seconded to approve both the January 23, 2017 and February 27, 2017 minutes with changes.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Hartman, Miller

Noes: none

### **Other Business**

#### **Discuss and Approve Springlake Park N1 Name Recommendation to City Council**

Commissioner White-Snyder reported that the Committee reviewed all the names received for Springlake N1 Park. The community requested naming the park Springlake Park. The Committee felt the name was a regional name, logical and a reasonable request. Engel informed the Commission that the naming of the park would be on the April 18, 2017 agenda. Engel asked if one of the Committee member could attend the meeting. Commissioner Valcarengi responded that if Commissioner Romero could not attend Commissioner Valcarengi would.

##### **Action:**

Miller/Hartman seconded to recommend the name Springlake Park as the new name for N1 Park to City Council.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Hartman, Miller

Noes: none

### **Consider Commissioner Requests for Excused Absences from Future Meetings**

No requests for absence received at this meeting.

##### **Action:**

### **Staff Reports**

#### **Community Services Report**

Bain reviewed the report highlighting the Measure J Scholarship program. All 85 swim lesson scholarships have been given out. There are 23 Summer Time Fun Club scholarships still available, along with the Yosemite (10 available) and Summer Teen Pack. Upcoming events include April 2, 2017 Cesar Chavez event at the Food Truck Mania event, and April Pools Day on April 7, 2017. New Recreation Coordinator, Penelope Crouse-Feehan started last week, duties will include Adult Sports Programs and Special Events.

Schroeder updated the Commission on the parks projects. Ferns Park as part of the Joh and Eunice Davidson Fund replaced the play structure roof tops and the murals were painted. Staff met with the trustee to discuss

other possible park improvements. New restrooms have been installed at Everman, Campbell and City Parks and will open once the concrete work is completed. City Park tennis courts are scheduled to be resurfaced on April 10, 2017. Repairs are planned at City Park field, which was damaged with the heavy equipment during the restroom installation. Everman Park new tot lot and basketball resurfacing is currently being scheduled. On December 30, 2016, the City, partnering with the Woodland Tree Foundation, submitted a concept proposal to the Department of Forestry and Fire Protection for the preparation of an urban forest management plan and planting 1,200 trees over the next three years (\$356,000 in grant funds, with \$144,000 in matching funds, mostly in-kind personnel). The grants are funded with Greenhouse Gas Reduction funds. The City was notified on March 10<sup>th</sup> that they were successful with the concept proposal and was invited to submit an application for the grant funds. The grant application will be considered by the City Council on April 18, 2017 and the application will be submitted by its due date of April 26.

**Action:** Received

**Next Meeting April 24, 2017**

**Adjourn 7:55 p.m.**

**Action:** White-Snyder/Valcarengi seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Hartman, Miller

Noes: none