

Parks & Recreation Commission Minutes

Monday, May 22, 2017

City Hall – 300 First Street – Council Chambers

Call to Order

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, May 22, 2017 in the Council Chambers at City Hall.

Pledge of Allegiance

Roll Call

Commission Members Present:

Chair Jesse Salinas
Vice Chair Jon-Paul Valcarenghi
Commissioner Carla White-Snyder
Commissioner Stephanie Miller
Commissioner Andrew Foraker
Commissioner Rashid Ali

Commission Member Absent:

Commissioner Joe Romero

Staff Present:

CSD Director Engel
CSD Analyst Halcon
CSD Superintendent Schroeder
CSD Administrative Supervisor Haynie

Public Comment

None

Communication-Commission/Staff Statements and Requests

Commissioner Salinas praised staff on the success of Commit2Fit. Commissioner Miller commented on the new restrooms installed at City Park, and the resurfacing of the tennis courts. Commissioner Miller attended the boxing gym grand opening.

Presentation

None

New Business

None

Committee Reports

ReXpo Survey Results

Commissioner Miller reported that forty six (46) surveys were completed at ReXpo. Of those, 14 heard about the event through social media, 20 from word of mouth, and 1 by the newspaper. Asked if they received the Recreation Guide, 21 responded yes and 25 responded no. There were 5 first time registrants, 11 who registered for 5 or more classes, and 15 who registered for 2 or more classes. Majority of those surveyed prefer social media or e-newsletters to hear about programs. Commissioner Valcarenghi asked about the City's Facebook. Engel responded that CSD sends school flyers, e-newsletters, and mails the Recreation Guide to households with children under 16 years old timed to be delivered just before ReXpo.

Work Plan

Commissioner Salinas reviewed the Work Plan for Commissioners Ali and Foraker. Each item in the Work Plan is tied to a Committee. Commissioner Valcarenghi recommended that Commissioners think locally and about things they know when updating the Work Plan. Commissioners reviewed the current Work Plan and discussed combining items 2 & 3. Commissioners will review the verbiage to better reflect the City of Woodland's needs. Commissioner White-Snyder will receive updates/items from other Commissioners and supply the draft Work Plan to staff before the next meeting.

Roster/Committee Assignments

Facilities Committee- no changes

Program & Department Evaluation- Miller, Ali, Foraker

Ad Hoc Committee- no changes

Budget and Finance Committee- White-Snyder, Romero, Foraker

Urban Forest Committee- Valcarenghi, Romero, Ali

Volunteerism Committee- Foraker, Salinas, Miller

Liaisons

Swimming: Valcarenghi

Commissioner Foraker asked for staff's FY17/18 goals and planned projects.

Commissioner White-Snyder made the motion to update the Committee assignments; Commissioner Miller seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Miller, Foraker, Ali

Noes: none

Standing Committees

Parks & Recreation Facilities Needs

Commissioner White-Snyder reported that meetings have been set up with all the user groups using City sports fields.

Concession Stand

Commissioner Miller has been working with Tringali on the survey questions for the Sports Park. The plan is to survey all types of events held at the Sports Park; Tournaments, City Softball Programs, Soccer and Senior Softball. Commissioner Miller asked other Commissioners to help with the survey.

Handicap Parking

Commissioner Valcarenghi reported that the Committee held their first meeting. The Committee walked the Community & Senior Center parking lot and discussed long term and short term goals. The Committee is working on a survey for the seniors who attend the WC&SC. Next meeting is scheduled for May 30, 2017.

Facilities Committee- No report

Program & Department Evaluation Committee- No report

Budget and Finance Committee

Commissioner White-Snyder will be meeting with Staff.

Urban Forest Committee

Commissioner Valcarenghi stated next meeting with Staff is scheduled for Friday, May 26, 2017.

Volunteerism Committee- No report

Consent Calendar**April 24, 2017 Minutes****Action:**

Valcarenghi/ Foraker seconded to approve the April 24, 2017 minutes.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Miller, Foraker, Ali

Noes: none

Other Business**Consider Commissioner Requests for Excused Absences from Future Meetings**

Commissioner White-Snyder requested an excused absence for the September 2017 meeting.

Commissioner Foraker and Commissioner Ali requested an excused absence for the June 26, 2017 meeting.

Commissioner Miller reminded the Commission that she had an excused absence for the June 26, 2017 meeting.

Engel reminded Commissioner that election of officers will be on the June agenda.

Action:

Miller/Valcarenghi seconded to approve absence requests and moving election of officers to the July meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarenghi, Miller, Foraker, Ali

Noes: none

Staff Reports**Community Services Report**

Engel reported that CSD received notification from Cal Fire that the City received the Cal Fire grant with matching funds in partnership with Woodland Tree Foundation. June 12, 2017 is the first day of summer programs. Boxing program has an increase in participants. The rack for bags (from Yolano) has been installed outside. Staff is busy with staff training, Commit2Fit is happening during the month of May, YMCA Fitness membership is free for May for Commit2Fit participants. In-Shape offered to sponsor a co-ed softball team for the summer season and Councilman Tom Stallard provided a partial sponsorship for an additional team. The

Commit2Fit raffle event will be held on Thursday, June 1 at 6 p.m. at the Community Center. The June 6, 2017 Council agenda includes a request for approval of the documents and authorization to bid demolition of Hiddleson Pool. Staff is still considering options for park replacement relative to budget after demolition. Schroeder reported the Annual Day of Service had great attendance with 103 volunteers. This event, organized by the Church of Jesus Christ of Latter Day Saints, was held on April 29, 2017. Volunteers met at Jack Slaven Park and then dispersed to projects throughout the community. Volunteers planted 103 trees, cleaned at Gibson House and Fourth and Hope and painted the wrought iron fence at the Cemetery. Staff has completed its monthly playground inspections, to which there were normal wear and tear issues.

Action: Received

Next Meeting June 26, 2017

Adjourn 8:00 p.m.

Action:

Miller/White-Snyder seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none