CITY OF WOODLAND
PLANNING COMMISSION AGENDA
SEPTEMBER 15, 2011
CITY COUNCIL CHAMBERS
6:30 PM

FINAL MINUTES APPROVED OCTOBER 20, 2011

1. Call to order

2. Roll Call
Commissioners Present: Lopez, Wurzel, Sanders, Barzo, Gonzalez
Absent: Murray
Staff in Attendance:
C. Norris, Principal Planner; N. Ponticello, Community Development Director.

3. Approval of Minutes for July 7 and;
Ayes; Lopez, Wurzel, Barzo, Sanders,
No's:
Abstain: Gonzalez

July 21, 2011
Ayes; Lopez, Wurzel , Barzo, Gonzalez
No's:
Abstain: Sanders

4 **Director's Report**: This an opportunity for the Community Development Department's Director or designee to provide the Commission with information on any items other than those listed on the Agenda.

Community Development Director N. Ponticello commented on the following:

- *That Chase Bank is under construction*
- *That the City is starting the application process to fill the Planning Commission vacancy*
- *That the Commission will be invited to the future Design Concept workshop for Freeman Park*
- *That Item 8 – Clark Ramos Tentative Map has been continued.*

5. **Public Comment**: This is an opportunity for the public to speak to the Commission on any item other than those listed on the Agenda. The Chairman may impose a time limit on any speaker.

None

6. **Communication - Commission Statements and Requests**: This is an opportunity for the Commission members to make comments and announcements to express concerns or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.
- *Commissioner Sanders requested that the Commission be provided the updated CDD Project Status List.*
- *Commissioner Sanders requested that staff place a discussion concerning sound walls and soundwall landscaping on a future agenda. He would like the City to seek input from landscape professionals to help determine appropriate planting materials.*

7. **Subcommittee Reports**:

PUBLIC HEARING:

ITEM 8 WAS CONTINUED TO NEXT MEETING, OCTOBER 20, 2011, PER APPLICANT REQUEST

8. **<u>Clark - Ramos Tentative Parcel Map (TPM # 4997):</u>** The applicant is requesting approval for a subdivision of land at 1791 East Kentucky Avenue Street (APN: 027-210-033-000) to subdivide a 72.49 acre industrial parcel into four (4) parcels. "Parcel" 1 would be approximately 17.76 acres, "Parcel" 2 would be approximately 24.44 acres,

"Parcel" 3 would be approximately 15.14 acres, and "Parcel" 4 would be approximately 15.14 acres. The tentative map is categorical exemption from the provisions of CEQA as the project is considered a Class 15, Minor Land Division.

Applicant:	Robert E. Clark
Environmental Document:	Categorical Exemption
Staff Contact:	Paul L. Hanson, AICP, Senior Planner
Recommended Action:	Approve with Conditions

9. **Metro PCS Wireless Facility Modification**: The applicant is requesting approval to modify the existing wireless facility on the roof of the Hotel Woodland at 436 Main Street (APN 006-620-02). The Planning Commission approved a Conditional Use Permit for a wireless facility on the roof of the Hotel Woodland on June 20, 2002 with a condition that any replacements and upgrade of antennae and associated equipment requires Planning Commission approval.

Applicant:	Metro PCS
Environmental Document:	Prior Categorical Exemption
Staff Contact:	Paul L. Hanson, AICP, Senior Planner
Recommended Action:	Approve with Conditions

Ayes; Lopez, Wurzel, Barzo, Sanders, Gonzalez
No's:
Abstain:

***Motion:** Commissioner **Wurzel** made a motion to approve the Metro PCS CUP modification, which was seconded by Commissioner **Gonzalez**.*

MOTION ***The Commission voted to approve the Metro PCS proposed changes to existing wireless communication facility atop the Hotel Woodland subject to the following findings and conditions:***

Findings

- *The proposed changes to existing wireless communication facility atop the Hotel Woodland are in substantial compliance with the Conditional Use Permit approved on June 20, 2002;*
- *The proposed changes to existing wireless communication facility atop the Hotel Woodland was reviewed by the Woodland Planning Commission*

Conditions of Approval

- *Applicant shall make the following improvements to the flagpole - Powder coat the existing flag pole white, Replace existing flagpole ball with a 12 inch gold anodized flagpole ball, & fly a new appropriate sized American Flag.*

NEW BUSINESS:

10. **Main Street Banner System:** The City in partnership with the Rotary Club of Woodland is requesting design review approval for a Main Street Banner System. The banner system would display banners across Main Street in the historic Downtown. The banner system will be used to promote downtown and community activities.

Applicant:	City of Woodland & Rotary Club of Woodland
Staff Contact:	Paul L. Hanson, AICP, Senior Planner
Recommended Action:	Conceptual Approval of Concept

Ayes; Lopez, Wurzel, Sanders,
No's: Gonzalez
Abstain: Barzo

Motion: *Commissioner* ***Wurzel*** *made a motion to approve the Main Street Banner System pole concept design, which was seconded by Commissioner* ***Lopez****.*

There was discussion regarding required amendments to the Banner Ordinance and that assessment based of First Amendment rights would be need to considered. The placement of emblems as well as banner signs would be part of the first amendment discussion.

Commissioner Barzo abstained from the vote due to his involvement in a service organization other than Rotary.

MOTION ***The Commission approves the Main Street Banner System concept subject to the following findings:***

Findings

- *The Main Street Banner System concept proposal complies Downtown Specific Plan by promoting downtown and community events;*
- *The Main Street Banner System proposal was reviewed the Woodland Planning Commission*

11. **Consideration for limiting accepting written comments to 24 hours before a meeting**. The Commission requested that this item be brought forward for discussion purposes.

The Commission requested that staff prepare a draft Planning Commission resolution for consideration. The Commission would like to consider adding information on future public hearing notices and to the agenda to let the public know that while the Commission wishes to receive and review all comments, those received 24 hours before the meeting may not be able to be considered completely. They encourage all members of the public who wish to attend the meeting to discuss the matter and explain their comments more fully.

OLD BUSINESS:

11. None

12. Adjournment