



City of Woodland

Meeting Minutes - DRAFT - For Approval Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695
530-661-5820

Thursday, May 15, 2014

6:30 PM

Council Chambers

Minutes submitted for approval to Planning Commission on August 21, 2014

A. Call to Order

*Meeting was called to order at 6:32 pm
Staff Present:
Cindy Norris, Principal Planner
Erika Bumgardener, Associate Planner
Lynn Johnson, Senior Management Analyst*

B. Roll Call

C. Approval of Minutes

[14-161](#)

SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meetings of April 17, 2014.

*A motion was made by Murray, seconded by Lopez, that the April 17, 2014 Planning Commission Meeting Minutes be approved. The motion carried by the following vote:
Present 7 - Holt, Lizarraga, Lopez, Murphy, Murray, Wells, Wurzel*

D. Directors Report

E. Public Comment

F. Communications

G. Subcommittee Reports

H. Public Hearing

[14-043](#)

Verizon Cell Tower Conditional Use Permit and Wireless Telecommunications Facilities Zoning Ordinance Amendment: Request for a Conditional Use Permit to allow the construction and operation of a 90-foot tall telecommunications cellular tower and the installation of related ground equipment on an approximate 780

square foot lease area at 2001 East Street (Woodland Sports Park). The request also includes an amendment to the Zoning Ordinance to permit telecommunications antennas or towers on property that is owned, leased or otherwise controlled by the City through a Conditional Use Permit. The ordinance amendment includes updates to ensure that the City complies with recent federal requirements regarding processing co-location of multiple telecommunications equipment on a single tower.

Applicant/Owner: Verizon Wireless/Complete Wireless Consulting

Project Planner: Erika Bumbardner, Associate Planner

Recommendation

Staff recommends approval of the project by making an affirmative motion as follows:

Motion #1: Move that the Planning Commission:

1. Approve Resolution No. PC14-_____ recommending that the City Council approve of the proposed Ordinance to amend Section 25-21-80 of the Woodland Municipal Code pertaining to Wireless Communication Facilities; and
2. Approve Resolution No. PC14-_____ recommending that the City Council approve the Conditional Use Permit (CUP) allowing Verizon Wireless to construct and operate a 90-foot tall telecommunications cellular tower and to install related ground equipment on an approximate 780 square foot lease space at 2001 East Street (Woodland Sports Park) in the Open Space Zone.

A motion was made by Holt, seconded by Lizarraga, that Resolution No PC 14-05 recommending City Council approval of the Wireless Telecommunication Facilities Ordinance Amendment be adopted. The motion carried by the following vote:

Present 7 - Holt, Lizarraga, Lopez, Murphy, Murray, Wells, Wurzel

A second motion was made by Holt, seconded by wells, that Resolution No PC 14-06 recommending City Council approval of the Verizon Cell Tower CUP be adopted with a minor amendment to condition #11 specifying that a future tower height extension must accommodate up to 30 additional feet (or up to 120 feet in height total) without the need for replacing the pole. The motion carried by the following vote:

Present 7 - Holt, Lizarraga, Lopez, Murphy, Murray, Wells, Wurzel

I. New Business

[14-155](#)

SUBJECT: City of Woodland 2014/15 Capital Budget

RECOMMENDATION:

Staff recommends that the Planning Commission:

- Review of the proposed City of Woodland Capital Improvement

Program (CIP) for 2014/15 - 2017/2018

· Finding of conformity with the General Plan, per Government Code 65401

A motion was made by Murphy, seconded by Lizarraga, in support of finding of conformity with General Plan. The motion carried by the following vote:

Present 7 - Holt, Lizarraga, Lopez, Murphy, Murray, Wells, Wurzel

J. Adjournment

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.