



# City of Woodland

## Meeting Minutes - Final Planning Commission

City of Woodland Planning  
Commission  
c/o Community  
Development Department  
300 First Street  
Woodland, CA 95695

530-661-5820

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Thursday, May 7, 2015

6:30 PM

Council Chambers

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### MINUTES ADOPTED BY COUNCIL

#### A. Call to Order

*Meeting was called to order at 6:32 pm*

*Staff Present:*

*Ken Hiatt, Director*

*Cindy Norris, Principle Planner*

*Erika Bumgardner, Senior Planner*

*Lynn Johnson, Senior Management Analyst*

#### B. Roll Call

*Present 6:*

*Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris,  
Commissioner Fred Lopez, Commissioner John Murphy and Commissioner Elodia  
Ortega-Lampkin*

*Absent 1:*

*Commissioner Marco Lizarraga*

#### C. Approval of Minutes

#### D. Directors Report

#### E. Public Comment

#### F. Communications

#### G. Subcommittee Reports

#### H. Public Hearing

#### I. New Business

[14-724](#)

SUBJECT: City of Woodland 2015/16-2018/19 Capital Improvement  
Program

DATE: May 7, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission:

- Review of the proposed City of Woodland Capital Improvement Program (CIP) for 2015/16 - 2018/19
- Make a finding that the proposed CIP for 2015/16 - 2018/19 is in conformity with the General Plan.

**Attachments:**     [1. Summary of proposed CIP projects/General Plan Analysis](#)  
                                 [2. Funding summary of proposed CIP Projects](#)

*A motion was made by Vice Chairman Holt and seconded by Commissioner Lopez to find that the City of Woodland Capital Improvement Program (CIP) for 2015/16 - 2018/19 is in conformity with the General Plan. The motion was carried by the following vote:*

*Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez, Murphy and Ortega-Lampkin*

[14-730](#)

SUBJECT:     Design Review for D.R. Horton; Solara Ranch  
Subdivision at Spring Lake

DATE: May 7, 2015

RECOMMENDATION: Staff recommends that the Planning  
Commission:

Review and approve the proposed conceptual residential designs for  
D.R. Horton; Solara Ranch Subdivision at Spring Lake

**Attachments:**     [1. General Application Form](#)  
                                 [2. Solara Ranch Final Subivision Map #4853](#)  
                                 [3. Solara Ranch Development Agreement with Conditions of  
Approval](#)  
                                 [4. Floor Plans, Elevations and Color and Materials](#)  
                                 [5. Fence, Driveway and Frontyard Landscape Typicals](#)  
                                 [6. Lotting Development Plan](#)  
                                 [7. Lot Coverage Table](#)

*A motion was made by Vice Chairman Holt and seconded by Commissioner Lopez to approve the residential design for D.R. Horton, Solara Subdivision at Springlake, as shown in the Plan booklet, overall site exhibit (lot layout), and color/materials boards, subject to the conditions of approval provided, that the project is consistent with SLSP and with the SLSP DS. The motion was carried by the following vote:*

*Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez, Murphy and Ortega-Lampkin*

## **J.     Old Business**

[14-743](#)

SUBJECT:     Discussion Concerning Planning Commission  
Subcommittees

DATE: May 7, 2015

**RECOMMENDATION:**

Staff recommends that the Planning Commission:

- 1) Review the staff report; and
- 2) Consider the formation of possible subcommittees including the purpose, task and duration; and
- 3) Make a recommendation regarding the possible subcommittees and appointment of members.

**Attachments:**      [Ralph M. Brown Act Information.pdf](#)

*The Planning Commission discussed the subject and made the following motions:*

*1.) Motion to establish an Ad Hock Public Art Subcommittee to develop recommendations for a possible public art Ordinance, including consideration of a fee. In general, the Subcommittee's tasks will be to develop a framework for research; and translate best practices into 2 to 3 possible alternatives for presentation to the Planning Commission with the objective of forwarding a recommendation to the City Council. Members appointed: Chairman Wells and Commissioner Lopez. A motion was made by Commissioner Lopez and seconded by Vice Chairman Holt to approve Motion No. 1 and its appointments. The motion was carried by the following vote:*

*Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez, Murphy and Ortega-Lampkin*

*2.) Motion to nominate a Design Liaison of the Planning Commission to Staff; to help guide project design review before formal review by the Planning Commission. The Liaison review will apply primarily to those projects that require Planning Commission approval. A motion was made by Commissioner Lopez and seconded by Commissioner Harris to nominate Commissioner Holt to serve as Design Liaison. The motion was carried by the following vote:*

*Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez, Murphy and Ortega-Lampkin*

*3.) Motion to establish a three member General Plan Subcommittee as it relates to the General Plan Update process. This Committee would be in effect until the General Plan was adopted. The Subcommittee may become involved in General Plan implementation issues. Members appointed: Vice Chairman Holt and Commissioners Murphy and Ortega-Lampkin. A motion was made by Vice Chairman Holt and seconded by Commissioner Murphy to approve Motion No. 3 and its appointments. The motion was carried by the following vote:*

*Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez, Murphy and Ortega-Lampkin*

**K. Adjournment**

*Meeting was adjourned at 8:17 pm*

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.