



City of Woodland

Meeting Minutes - Final Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695
530-661-5820

Thursday, June 18, 2015

6:30 PM

Council Chambers

MINUTES ADOPTED BY COUNCIL

A. Call to Order

Meeting was called to order at 6:40 pm

Staff Present:

Cindy Norris, Principal Planner

Kara Ueda, City Attorney

B. Roll Call

Present: 6

*Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris,
Commissioner Marco Lizarraga, Commissioner Fred Lopez, and Commissioner John
Murphy.*

Absent: 1

Commissioner Elodia Ortega-Lampkin

C. Approval of Minutes

[14-825](#)

SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of May 21, 2015.

Attachments: [May 21, 2015 Meeting Minutes](#)

A motion was made by Commissioner Lopez and seconded by Commissioner Harris to approved the minutes of May 21, 2015. The motion was carried by the following votes:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Murphy.

[14-828](#)

SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of June 4, 2015.

Attachments: [June 4, 2015 Meeting Minutes](#)

A motion was made by Commissioner Lizarraga and seconded by Commissioner

Harris to approve the minutes of June 4, 2015. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga and Murphy.

Abstained: Commissioner Fred Lopez

D. Directors Report

E. Public Comment

No public comment received.

F. Communications

Chairman Wells provided communications

G. Subcommittee Reports

H. Public Hearing

None presented

I. New Business

[14-822](#)

SUBJECT: Presentation Regarding the Brown Act and Procedural Updates

DATE: June 18, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission receive a presentation by the City Attorney concerning Due Process issues and the Brown Act.

J. Old Business

[14-823](#)

SUBJECT: Consideration to Appoint a Standing Subcommittee on Zoning Matters

DATE: June 16, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission consider creating a standing subcommittee that would address zoning matters.

Attachments: [Cover Staff Report Memo from May 7, 2015](#)

*A motion was made by Commissioner Lizarraga and seconded by Commissioner Lopez to create a Zoning Subcommittee, with the specific work program to be determined at a later date. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Holt and*

Lizarraga.

Nos: Commissioner Murphy

The following appointments were made to the Zoning Subcommittee: Vice Chairman Holt and Commissioners Lizarraga and Lopez by vote of 6:0:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Holt, Lizarraga and Murphy.

K. Adjournment

Meeting was adjourned at 8:12 pm

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.