City of Woodland Planning Commission
c/o Community Development Department
300 First Street
Woodland, CA 95695

530-661-5820

City of Woodland

Meeting Minutes - Final

Planning Commission

Thursday, August 6, 2015 | **6:30 PM** | **Council Chambers**

MINUTES ADOPTED BY COUNCIL

A. Call to Order

Meeting was called to order at 6:30 pm

Staff Present:
Cindy Norris, Principal Planner
Erika Bumgardner, Senior Planner

B. Roll Call

Present 7:
Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris, Commissioner Marco Lizarraga, Commissioner Fred Lopez and Commissioner John Murphy. Commissioner Elodia Ortega-Lampkin arriving at 6:32pm

C. Approval of Minutes

16-017 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of June 18, 2015.

Attachments: June 18, 2015 Meeting Minutes

Motion was made by Commissioner Lizarraga and seconded by Vice Chairman Holt to approve the minutes of June 18, 2015 Planning Commission meeting. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez and Murphy. Commissioner Ortega-Lampkin not present at the time of the vote.

16-019 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of July 2, 2015.

Attachments: July 2, 2015 Meeting Minutes

Motion was made by Vice Chairman Holt and seconded by Commissioner Lizarraga to approve the minutes of July 2, 2015 Planning Commission meeting. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez and Murphy. Commissioner Ortega-Lampkin not present at the time of the vote.

16-042 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of July 16, 2015.

Attachments: A - July 16, 2015 Meeting
B - July 16 Detailed Meeting Notes

Motion was made by Commissioner Lizarraga and seconded by Commissioner Harris to approve the minutes of July 16, 2015 Planning Commission meeting. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez and Murphy. Commissioner Ortega-Lampkin not present at the time of the vote.

16-045 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission Special General Plan meeting of July 23, 2015.

Attachments: A - July 23, 2015 Meeting Minutes
B - July 23 Detailed Meeting Notes

Motion was made by Commissioner Harris and seconded by Commissioner Lopez to approve the minutes of July 23, 2015 Planning Commission meeting. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin.

D. Communications - Directors Report

E. Communications - Public Comment

F. Communications - Commission Statements Requests

G. Communications - Subcommittee Reports

H. Public Hearing

16-040 Velocity Island Wakeboard Park Conditional Use Permit Modification; the project applicant is requesting amendments to the Velocity Island Wakeboard Park Conditional Use Permit (CUP) to extend on-site beer and wine sales at the wakeboard park to include sales/consumption at the beach and island areas in addition to the patio/dining area of the existing café/grill. The wakeboard park is located at 755 N East

Street, immediately northwest of Interstate 5 and N East Street within the Open Space (O-S) Zone.

Location: 755 N East Street, Woodland, CA 95695

Applicant/Owner: Velocity Island Park (Scott and April Hartmann)/Black Pearl Grill (Diego Wilk); 1240 Alice Street, Woodland, CA 95776

Environmental Report: Categorical Exemption

APN: 027-340-002

Project Planner: Erika Bumgardner, AICP, Senior Planner

Staff Recommendation: Recommend Planning Commission Approval with Conditions

Attachments: Attachment 1 - Planning Commission Resolution

Attachment 2 - General Application and Project Justification Statement

A motion was made by Commissioner Lizarraga and seconded by Commissioner Holt to approve the request submitted by Velocity Island Wakeboard Park for a Conditional Use Permit Modification; to extend on-site beer and wine sales at the wakeboard park to include sales/consumption at the beach and island areas in addition to the patio/dining area of the existing cafe/grill. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin.

I. New Business

16-039

SUBJECT: Discussion Concerning the Format of the Regular Meeting Agendas.
DATE:

RECOMMENDATION:
Staff recommends that the Planning Commission:
1. Discuss the current Planning Commission Agenda Format; and
2. Provide direction to staff regarding any proposed modifications to the Planning Commission Regular Agenda Format.

Upon conclusion of discussions regarding the Planning Commission Agenda Format a motion was made by Commissioner Lopez and seconded by Commissioner Lizarraga to approve the staff proposed modifications with the one request to use different language for term "Wrap Up". The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez and Ortega-Lampkin.
Noes: Commissioner Murphy

J. Old Business

16-036 SUBJECT: Review of the Final Planning Commission Fiscal Year 2015-16 Work Program

DATE: August 6, 2015

RECOMMENDATION:
Staff recommends that the Planning Commission:
1. Review the Final Draft of the Planning Commission Fiscal Year 2015-16 Work Program; and
2. Direct staff to incorporate the approved Work Program into a staff report that will be presented to the City Council by the Chair of the Planning Commission.

Attachments: 1 - PC Work Program for FY 15 -16

Commissioner Lizarraga made a motion to the Planning Commission to approve the Work Program for Fiscal Year 2015-16 and direct staff to add dates to the short range accomplishments; and an annual training; and incorporate the approved Work Program into a staff report to presented to the City Council by the Chair of the Planning Commission. The motion was seconded by Commissioner Lopez. The motion was carried by following vote:
Ayes: Chairman Wells, Vice Chairman Holt, Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin.

K. Adjournment

Meeting adjourned at 7:17 pm

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.