



City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695

530-661-5820

Thursday, September 17, 2015

6:30 PM

Council Chambers

MINUTES ADOPTED BY COUNCIL

Please note: The numerical order of items on this agenda is for convenience of reference; items may be taken out of order. No new items shall begin after 10:30 pm unless unanimous consent exists to continue.

A. Call to Order

Meeting was called to order at 6:30 pm

Staff Present:

Ken Hiatt, Director

Cindy Norris, Principal Planner

Erika Bumgardner, Senior Planner

Jeff Ballantine, Assistant Planner

B. Roll Call

Present 5:

Vice Chairman Chris Holt, Commissioner Steve Harris, Commissioner Marco

Lizarraga, Commissioner Fred Lopez and Commissioner John Murphy

Absent 2:

Chairman Kirby Wells and Commissioner Elodia Ortega-Lampkin

C. Pledge of Allegiance

D. Staff and Commissioner Comments

E. Subcommittee Reports

F. Communications from the Public

No public comments received.

G. Approval of Minutes

No minutes were presented.

H. Public Hearing

16-102

Del Taco Conditional Use Permit/Design Review: Request for a Conditional Use Permit to allow the construction of a 2,420 square foot drive-thru restaurant on 0.82 acres at 1368 East Main Street in the General Commercial Zone.

Location: 1368 East Main Street

Applicant/Owner: Del Taco/WC Investors LLC

Environmental Report: Categorical Exemption

APN 066-030-035

Project Planner: Jeff Ballantine, Assistant Planner

Staff Recommendation: Approval with Conditions

Attachments: [Attachment 1 - Planning Commission Resolution.pdf](#)

[Attachment 2 - General Application.pdf](#)

[Attachment 3 - Landscape Plans.pdf](#)

[Attachment 4 - Floor Plans.pdf](#)

A motion was made by Commissioner Lizarraga and seconded by Commissioner Lopez to approve Del Taco Conditional Use Permit/Design Review; a Request for a Conditional Use Permit to allow the construction of a 2,420 square foot drive-thru restaurant on 0.82 acres at 1368 East Main Street in the General Commercial Zone. The motion was carried by the following vote:

Ayes: Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Murphy

16-081

Verizon Cell Tower Conditional Use Permit: Request for a Conditional Use Permit to allow the construction and operation of an 85-foot tall telecommunications cellular tower and the installation of related ground equipment on an approximate 323.3 square foot lease area at 520 West Street (Lee Middle School). The tower will replace an existing 70-foot tall light standard at the school's baseball field; the field lighting will be replaced on the cell tower at its current positioning.

Location: 520 West Street - Lee Middle School

Applicant/Owner: Verizon Wireless/Woodland Unified School District

Environmental Report: Categorical Exemption

APN 065-250-059

Project Planner: Jeff Ballantine, Assistant Planner

Staff Recommendation: Approval with Conditions

Attachments: [1 - Planning Commission Resolution](#)
[2 - Application, Vicinity Map, Photo Simulation.pdf](#)
[3 - Radio Frequency](#)
[4 - Alternative Site Analysis](#)
[5 - Statement of Support, WJUSD](#)
[6 - New Build Coverage Maps](#)

A motion was made by Commissioner Lizarraga and seconded by Commissioner Lopez to approve Verizon Cell Tower Conditional Use Permit; a Request for a Conditional Use Permit to allow the construction and operation of an 85-foot tall telecommunications cellular tower and the installation of related ground equipment on an approximate 323.3 square foot lease area at 520 West Street (Lee Middle School). The motion was carried with the removal of condition 18 by the following vote:

Ayes: Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Murphy

I. Business Items

No items presented.

J. Staff or Commissioner Comments

Commissioner Lizarraga expressed a desire to see a public art policy come forward in light of concern over upcoming project reviews.

K. Adjournment

Meeting was adjourned at 7:15 pm

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.