



City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695
530-661-5820

Thursday, November 19, 2015

6:30 PM

Council Chambers

A. Call to Order

Meeting was called to order at 6:30 pm

Staff Present:

Ken Hiatt, Director

Cindy Norris, Principal Planner

B. Roll Call

Present 6:

*Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris,
Commissioner Marco Lizarraga, Commissioner Fred Lopez and Commissioner Elodia
Ortega-Lampkin*

Absent:

Commissioner John Murphy

C. Pledge of Allegiance

D. Staff and Commissioner Comments

[16-223](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the Planning Commission receive the Long Range Calendar for informational purposes only.

Attachments: [A - Planning Commission Long Calendar November 19, 2015](#)

After discussion the Commission recommended that the December 3, 2015 Commission meeting be canceled due to the number of Commission members who would be unable to attend the meeting.

E. Subcommittee Reports

F. Communications from the Public

G. Approval of Minutes

H. Public Hearing**I. Business Items**[16-218](#)

SUBJECT: Informational Response Concerning Vacant or Blighted Properties

DATE: November 19, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission receive an informational update at the Planning Commission meeting regarding the City of Woodland Code Enforcement Program.

Attachments: [A - Quarterly Report Progress Report July - Sept 2015](#)

Staff gave a brief presentation and informational report. Chairman Wells suggested that any Commission member who may be interested request to ride along with Code Enforcement Officers.

[16-226](#)

SUBJECT: Review of Jurisdictional Authority Concerning the City's Sign Ordinance

DATE: November 19, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission receive information from Staff regarding the Sign Ordinance. Information will be presented at the meeting.

After discussion concerning the complexity of legislation concerning jurisdictional review authority, it was suggested that the City attempt to engage the School District to discuss issues of concern with regard to signs. It was also noted, that because the School District regulates its own signs, that those who have a concern with any sign should contact the School District directly.

[16-220](#)

SUBJECT: Public Art Discussion and Review of Subcommittee Information

DATE: November 19, 2015

RECOMMENDATION:

Staff recommends that the Planning Commission receive information concerning public art provided by the Public Art Ad Hoc Subcommittee and discuss key questions.

Attachments: [A1 - Copy of a draft framework](#)
[A2 - Power Point Presentation by Public Art Subcommittee on 10-15-15](#)
[B - Example PA Guidelines and Review Criteria 11.19.15.docx](#)

After significant discussion of the public art policy the following key guidance provisions were preliminarily recommended:

- *That any public art policy should apply to private projects rather than publicly initiated projects (there was some discussion on this point)*
- *That a 1% fee be levied upon projects for public art.*
- *That responsibility for review of public art will continue to be the Planning Commission, until such time as the Council appoints a Public Art Review Commission.*
- *Provide language to allow for review and annual reporting concerning the public art fund/budget. (Finance)*
- *Clarify who can prepare or submit public art (do not want to preclude an architect from being part of the process)*
- *Clarify project cost vs. construction cost*
- *Clarify with more certainty which projects have the ability to provide art if they wish and when and how a fee would be utilized in lieu?*
- *How will public art be reviewed and by what criteria?*

It was requested that staff review and prepare a summary of the concepts and then bring the item back.

J. Staff or Commissioner Comments

- *Clarify project cost vs. construction cost*
- *Clarify with more certainty which projects have the ability to provide art if they wish and when and how a fee would be utilized in lieu?*
- *How will public art be reviewed and by what criteria?*

It was requested that staff review and prepare a summary of the concepts and then bring the item back (Not clear – does it go back to subcommittee first and then PC?)

K. Adjournment

Meeting was adjourned at 7:55 pm

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.