City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning Commission
c/o Community Development Department
300 First Street
Woodland, CA 95695

530-661-5820

Thursday, August 4, 2016 | **6:30 PM** | **Council Chambers**

MINUTES ADOPTED BY COUNCIL

A. Call to Order

Meet was called to order at 6:30 pm.

Staff present:
Cindy Norris, Principal Planner
Erika Bumgardner, Senior Planner

B. Roll Call

Present 5:
Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris, Commissioner Fred Lopez, Commissioner Elodia Ortega-Lampkin

Absent 2:
Commissioner Marco Lizarraga and Commissioner John Murphy, Commissioner

C. Pledge of Allegiance

D. Staff and Commissioner Comments

E. Subcommittee Reports

F. Communications from the Public

G. Approval of Minutes

16-651 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meetings of July 7, 2016 and July 21, 2016.

Attachments: A - July 7, 2016 Meeting Minutes

B - July 21, 2016 Meeting Minutes

A motion was made by Vice Chairman Holt and seconded by Commissioner Ortega-Lampkin to approve the Planning Commission Meeting minutes of July 7, 2016. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Lopez and Ortega-Lampkin
Abstention: Commissioner Harris

A motion was made by Vice Chairman Holt and seconded by Commissioner Lopez to approve the Planning Commission Meeting minutes of July 21, 2016. The motion was carried by the following vote:
Ayes: Vice Chairman Holt and Commissioner Harris, Ortega-Lampkin and Lopez
Abstention: Chairman Wells

H. Public Hearing

16-647

The Human Bean Drive-Thru Coffee Kiosk: Request for a Conditional Use Permit Modification to allow a drive-thru coffee kiosk on an approximate 3.25 acre parcel within the County Fair Mall parking lot in the C-2, General Commercial Zone.
Location: 1264 East Gibson Road

Applicant/Owner: Amie Wallace (Applicant); Top Property Group, LLC (Mall Site Owner)

Environmental Report: Categorical Exemption

APN: 041-130-003

Project Planner: Erika Bumgardner, Senior Planner

Staff Recommendation: Conditional Approval

Attachments: 1 - Resolution Approving Conditional Use Permit and EXH A & B

2 - Project Application

3 - Landscape Maintenance Agreement and Approved Landscape Plans (1986-87)

A motion was made by Vice Chairman Holt and seconded by Commissioner Harris to approve a Conditional Use Permit Modification to allow a drive-thru coffee kiosk at 1264 E. Gibson Rd with the added condition that prior to Certificate of Occupancy the applicant shall provide public art. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lopez and Ortega-Lampkin

I. Business Items

16-648

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the Planning Commission receive the Long Range Calendar for informational purposes only.

Attachments: A - PLANNING COMMISSION LONG RANGE CALENDAR 7.26.16

Staff presented a brief presentation.

J. Staff or Commissioner Comments

No absence requests were presented to the Commission.

K. Adjournment

Meeting was adjourned 7:03 pm.

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.