City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning Commission
c/o Community Development Department
300 First Street
Woodland, CA 95695

530-661-5820

Thursday, October 6, 2016 | **6:30 PM** | **Council Chambers**

MINUTES ADOPTED BY COUNCIL

A. Call to Order

Meeting was called to order at 6:30 pm.

Staff present:
Cindy Norris, Principle Planner
Jeff Ballantine, Associate Planner

B. Roll Call

Present 6:
Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner John Murphy, Commissioner Marco Lizarraga, Commissioner Fred Lopez and Commissioner Elodia Ortega-Lampkin

Absent 1:
Commissioner Steve Harris

C. Pledge of Allegiance

D. Staff and Commissioner Comments

E. Subcommittee Reports

F. Communications from the Public

G. Approval of Minutes

16-758 SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of September 1, 2016.

Attachments: A - September 1, 2016 Meeting Minutes

A motion was made by Commissioner Lizarraga and seconded by Commissioner Lopez to approve the Planning Commission Meeting minutes of September 1, 2016. The motion was carried by the following vote:

Ayes: Vice Chairman Holt and Commissioners Lizarraga, Lopez, Murphy and Ortega-Lampkin.
Abstained: Chairman Wells

H. Public Hearing

I. Business Items

16-756

SUBJECT: Appeal of Zoning Interpretation for 352 and 360 West Kentucky Avenue

DATE: October 6, 2016

RECOMMENDATION:
Staff recommends that the Planning Commission set the date of November 17, 2016 to conduct a public hearing to consider the appeal of a zoning interpretation made by the Zoning Administrator regarding a non-conforming industrial use at 352 and 360 West Kentucky Avenue ("Property"), in a Single Family Residential (R-1) zoning district.

Attachments: 1 - Zoning Interpretation
2 - Appeal

A motion was made by Commissioner Lopez and seconded by Commissioner Lizarraga to set a date of November 17, 2016 to conduct a public hearing to consider the appeal of a zoning interpretation made by the Zoning Administrator regarding a non-conforming industrial use at 352 and 360 West Kentucky Ave. The date was set by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Lizarraga, Lopez, Murphy and Ortega-Lampkin.

16-753

SUBJECT: Long Range Calendar

DATE: October 6, 2016

RECOMMENDATION:
Staff recommends that the Planning Commission receive the Long Range Calendar for informational purposes only.

Attachments: A - PC Long Range Calendar 9-27-16

A brief presentation provided by staff.

16-740

SUBJECT: Election of Officers for Chair and Vice-Chair of the Planning Commission

DATE: October 6, 2016

RECOMMENDATION:

Staff recommends that the Planning Commission:
1. Hold Elections; and
2. Vote and select among current membership, the appointments of Chair and Vice-Chair of the Planning Commission

Attachments: A - Planning Commission Rules and Regulations excerpt.pdf

A motion was made by Commissioner Lopez and seconded by Commissioner Lizarraga to continue the Election of Officers to the October 20, 2016 Planning Commission Meeting. The motion was carried by the following vote:
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Lizarraga, Lopez, Murphy and Ortega-Lampkin

J. Staff or Commissioner Comments

Commission received request from Commissioner Ortega-Lampkin to have an excused absence from the Planning Commission meeting of October 27, 2016. Commission excused.

Chairman Kirby's absence of September 15, 2016 recognized as excused by Commission.

K. Adjournment

Meeting was adjourned at 6:52 pm.

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.