



City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695
530-661-5820

Thursday, January 19, 2017

6:30 PM

Council Chambers

A. Call to Order

Meeting was called to order at 6:31 p.m.

Staff present:

Stephen Coyle, Deputy Director

Cindy Norris, Principal Planner

B. Roll Call

Present 6:

*Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris,
Commissioner Marco Lizarraga, Commissioner Fred Lopez and Commissioner Elodia
Ortega-Lampkin*

Absent 1:

Commissioner John Murphy

C. Pledge of Allegiance

D. Staff and Commissioner Comments

E. Subcommittee Reports

F. Communications from the Public

G. Approval of Minutes

[16-865](#)

SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meetings of October 27, 2016 and November 17, 2016.

Attachments:

[A - October 27, 2016 Meeting Minutes](#)

[B - November 17, 2016 Meeting Minutes](#)

A motion was made by Commissioner Harris and seconded by Commissioner

Lizarraga to approve the Planning Commission Meeting minutes of October 27, 2017.

The motion was carried by the following vote:

Ayes: Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Ortega-Lampkin

Abstention: Chairman Wells

A motion was made by Commissioner Lizarraga and seconded by Vice Chairman Holt to approve the Planning Commission Meeting minutes of November 17, 2016.

The motion was carried by the following vote:

Ayes: Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Ortega-Lampkin

Abstention: Chairman Wells

H. Public Hearing

I. Business Items

[17-104](#)

SUBJECT: Election of Officers for Chair and Vice-Chair of the Planning Commission

DATE: January 19, 2016

RECOMMENDATION:

Staff recommends that the Planning Commission:

1. Hold Elections; and
2. Vote and select among current membership, the appointments of Chair and Vice-Chair of the Planning Commission

Attachments: [A - Planning Commission Rules and Regulations excerpt.pdf](#)

- *Kirby Wells was nominated to continue serving as Chair of the Commission through September 7, 2017. No other nominations were received. Commissioner Wells was elected to Chair by a majority vote (6-0 with 1 commissioner absent)*
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Ortega-Lampkin

- *Chris Holt was nominated to continue serving as Vice-Chair of the Commission through September 7, 2017. No other nominations were received. Commissioner Holt was elected to Vice Chair by majority vote (6-0 with 1 commissioner absent)*
Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Ortega-Lampkin

- *Appointments to Planning Commission Subcommittees:*
 - o *General Plan Subcommittee (no appointments)*
 - o *Zoning Subcommittee – Vice Chairman Holt, Commissioners Lizarraga and Lopez*
 - o *Public Art Ad-Hock Subcommittee – Chairman Wells, Commissioners Lopez and Murphy*
 - o *Marijuana Ordinance Subcommittee – Commissioners Lizarraga, Lopez and Harris*
 - o *Design Liaison - Chairman Holt*

[17-129](#)

SUBJECT: Initial Review of the Proposed Work Plan to Amend the Downtown Specific Plan

DATE: January 19, 2017

RECOMMENDATION:

Staff recommends that the Planning Commission:

1. Receive a staff report that provides an initial review concerning the proposed update to the Downtown Specific Plan, and
2. Provide comments and input to help inform the work program and project process

Attachments: [1 - Diagram of the Proposed Amended Chapters to the Downtown Specific Plan](#)
[2 - An Introduction to Form Based Codes](#)

A presentation was provided by Deputy Director Stephen Coyle and public comments were accepted.

[17-126](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the Planning Commission receive the Long Range Calendar for informational purposes only.

Attachments: [PLANNING COMMISSION LONG RANGE CALENDAR 1.12.17](#)

Cindy Norris provided information.

J. Staff or Commissioner Comments

K. Adjournment

Meeting was adjourned at 7:37 p.m.

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.