



City of Woodland

Meeting Minutes - Final

Planning Commission

City of Woodland Planning
Commission
c/o Community
Development Department
300 First Street
Woodland, CA 95695
530-661-5820

Thursday, May 18, 2017

6:30 PM

Council Chambers

MINUTES ADOPTED BY COUNCIL

A. Call to Order

Meet was called to order at 6:30 p.m.

Staff Present:

Ken Hiatt, Assistant City Manager

Stephen Coyle, Deputy Director

Erika Bumgardner, Senior Planner

Megan Meier, Associate Planner

B. Roll Call

Present 7:

*Chairman Kirby Wells, Vice Chairman Chris Holt, Commissioner Steve Harris,
Commissioner Marco Lizarraga, Commissioner Fred Lopez, Commissioner John
Murphy and Commissioner Elodia Ortega-Lampkin arriving late*

C. Pledge of Allegiance

D. Staff and Commissioner Comments

E. Subcommittee Reports

F. Communications from the Public

G. Approval of Minutes

[17-0472](#)

SUBJECT: Planning Commission Minutes

RECOMMENDATION: Staff recommends that the Planning Commission adopt the minutes of the Planning Commission meeting of April 20, 2017.

Attachments: [1 - April 20, 2017 Meeting Minutes](#)

A motion was made by Commissioners Lizarraga and seconded by Vice Chairman Holt to approve the Planning Commission meeting minutes of April 20, 2017. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez and Murphy

Abstention: Commissioner Ortega-Lampkins

H. Public Hearing

[17-0454](#)

Woodland Gateway I Center Conditional Use Permit Modification: A request for a Master Conditional Use Permit Modification to allow a United States military recruiter's office to occupy one tenant space of less than 4,000 square feet within the Woodland Gateway Center located at 2051 Bronze Star Drive in the EOZ-CH/PD, Entryway Overlay Zone-Highway Commercial and Planned Development.

Location: South of Interstate 5 Freeway and East of County Road 102; 2051 Bronze Star Drive.

Applicant/Owner: Woodland Development Company, LLC

Environmental Report: Determination that the Environmental Impact Report (EIR) for the Woodland Gateway Retail Center and Supplemental EIR, (SCH: #2003032060, certified May 23, 2006), adequately addressed the environmental issues associated with the project and no additional environmental evaluation is necessary.

APN: 027-852-029

Project Planner: Megan Meier, Associate Planner

Staff Recommendation: Staff recommends that the Planning Commission take action on the following:

Attachments: [1 - Planning Commission Resolution & EXH A, B & C](#)

[2 - General Application & Statment of Justification](#)

A motion was made by Commissioner Lizarraga and seconded by Commissioner Lopez to adopt Resolution PC 17-03 a Master Conditional Use Permit Modification to allow a United States military recruiter's office located 2051 Bronze Star Drive. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin.

I. Business Items

[17-0446](#)

SUBJECT: City of Woodland 2017/18-2020/21 Capital Improvement Program

DATE: May 18, 2017

RECOMMENDATION:

Staff recommends that the Planning Commission:

- Review of the proposed City of Woodland Capital Improvement

Program (CIP) for 2017/18 - 2020/21

· Make a finding that the proposed CIP for 2017/18 - 2020/21 is in conformity with the General Plan.

Attachments: [1 - Planning Comm conformity list of projs with edits 5.1.17.doc](#)
 [2 - Project List for Planning Comm.xlsx](#)

A motion was made by Vice Chairman Holt and seconded by Commissioner Lizarraga make the finding that the proposed Capital Improvement Program (CIP) for 2017/18 through 2020/21 is in conformity with the 2035 General Plan. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin

[17-0448](#)

SUBJECT: Petition to Prepare - Woodland Research and Technology Park Specific Plan

DATE: May 18, 2017

RECOMMENDATION:

Staff recommends that the Planning Commission:

1. Adopt Resolution PC17-_____ (Attachment 1), recommending that the City Council accept the petition to prepare a specific plan as proposed by the Woodland Research and Technology Park application based on a finding that the proposed boundaries of the specific plan area are appropriate and consistent with the policies of the City of Woodland General Plan.

Attachments: [1 - Planning Commission Resolution](#)
 [2 - Project Description](#)
 [3 - General Application Form](#)

A motion was made by Commissioner Lizarraga and seconded by Commissioner Ortega-Lampkin to adopt Resolution PC17-04 recommending that the City Council accept the petition to prepare a specific plan as proposed by the Woodland Research and Technology Park application based on a finding that the proposed boundaries of the specific plan area are appropriate and consistent with the policies of the City of Woodland General Plan. The motion was carried by the following vote:

Ayes: Chairman Wells, Vice Chairman Holt and Commissioners Harris, Lizarraga, Lopez, Murphy and Ortega-Lampkin

J. Staff or Commissioner Comments

K. Adjournment

Meeting was adjourned at 8:22 p.m.

The Planning Commission of the City of Woodland encourages all parties interested in a matter scheduled to be reviewed, discussed and acted on at a meeting, to participate in the public discourse, which may include the submission of written comments and materials. The Planning Commission notifies the public that those materials received less than 24 hours before a meeting date and time may not be able to be considered completely. Further, the Planning Commission encourages interested parties to attend the meeting to discuss any matter of concern and to explain their comments more fully.