

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**CITY COUNCIL
CLOSED SESSION AGENDA**

JANUARY 17, 2012

5:00 P.M.

- A. CALL TO ORDER
- B. CLOSED SESSION
 - B.1 Conference with Legal Counsel - Existing Litigation, Pursuant to
Section 54956.9(a)
Name of Case: California Clean Energy Committee v.
City of Woodland et al
 - B.2 Public Employee Performance Evaluation, Pursuant to Section
54957
Title: City Manager Evaluation

**JOINT REGULAR CITY COUNCIL /
WOODLAND FINANCE AUTHORITY**

6:00 P.M.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. COMMUNICATIONS-PUBLIC COMMENT



This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS—COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

F. COMMITTEE REPORTS

- F.1 Receive the Minutes of the Commission on Aging Meeting of September 8, 2011
- F.2 Receive the Minutes of the Parks & Recreation Meetings of September 26, 2011 and October 24, 2011

G. CONSENT CALENDAR

- 1. Receive the Fire Department Monthly Status Report for October 2011
- 2. Receive the Public Works Department Monthly Status Report for November 2011
- 3. Receive the 2010-2011 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER)
- 4. Approve Reimbursement of Spring Lake Specific Plan Improvement; Authorize City Manager to Execute Necessary Forms

H. REPORTS OF THE CITY MANAGER

- 5. Receive Update, Provide Comments and Direct Staff to Proceed with Lemen Avenue/North Street/East Street Realignment Project; Receive Update on East Downtown Traffic Circulation



6. Adopt Resolution to Call for an Election to fill Council Member Vacancies
7. Accept SCADA System Implementation, Project No. 06-09 as Complete; Authorize City Clerk to File Notice of Completion
8. Adopt Resolution Authorizing Submission of Application for the Sustainable Communities Planning Grant and Incentives Program; Authorize City Manager to Execute Necessary Documents
9. Approve Amendment Number 1 to the Federal Cost-share Agreement and Future Amendments within Current Scope and Approved Budget; Authorize Additional \$1.15 million to Fund the Non-Federal Cost-share for the City of \$1.4 million; Authorize City Manager to Execute Necessary Documents

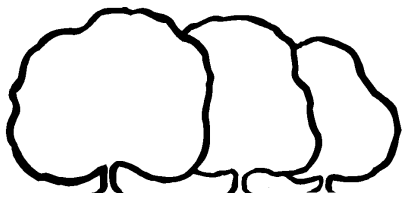
I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority of the City of Woodland scheduled for Tuesday, January 17, 2012 was posted on January 13, 2012 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Commission on Aging Minutes September 8, 2011

Report in Brief

Commission on Aging meeting minutes for September 8, 2011 are attached for information only. No meeting minutes will be provided for August 2011 (no meeting), October 2011 (no quorum), or December 2011 (no meeting).

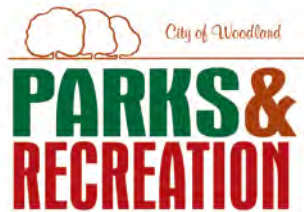
Recommendation for Action

No action is required, informational report only.

Prepared by: Christine Engel
Interim Recreation Manager

Kevin O'Rourke
Interim City Manager

Attachment



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

Regular Meeting Minutes of September 8, 2011

Call to Order

Meeting convened at 3:32 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Wright presiding.

Commissioners Present: Garman, Wright, Overholt, Talkington, Campbell

Absent:

Staff: Haynie, Bain

Guests: Steve Etters, SCI

Pledge of Allegiance

Minutes

1. Meeting Minutes of July 14, 2011 (Item 1)

Commissioner Overholt moved to approve the Meeting Minutes of July 14, 2011 with correction to other business "Commissioner Overholt will attend the July, SCI meeting." Commissioner Garman seconded. Motion carried.

Note: No meeting was held in August 2011.

Correspondence (None)

Public Comment (None)

Communications Written-Staff

2. Senior Center Report-Bain

Commissioner Overholt made the motion to accept staffs report as written, Commissioner Garman seconded the motion. Motion carried.

Presentations (none)

New Business-Action Items

3. Guest Speaker Series

Discussed the topics for the Speaker Series, with Commissioner Overholt handing out a list she had put together.

Speaker Series Topics 2012: Trusts, Wills, COA Important Records, Nutrition, Physical Activity Modifications, Alternatives, Vision and Hearing Challenges, Typical/Atypical Symptoms of Illness, Complimentary treatments (free), Important Health Screening and Vaccinations, Mobility and Exercise, Home Modifications for Senior Safety, Researching



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Family Ancestry, Current Event Discussion, Status of Woodland/Yolo County (finance, planning, projects), Emergency Response, Medical Resources-what a senior needs and where to get it and Panel of Hospice/End of Life Issues.

Commission added 211 Service and Need of Seniors to downsize. Guest Speaker Series will be offered quarterly starting in January 2012. Commissioner Talkington will share her contact list with Commissioner Garman, who will coordinate between contacts and list of topics.

New Business-Information Items (None)

Old Business-Action Items (None)

Old Business-Information Items Commissioner Overholt reported attending the SCI meeting in September. SCI is supportive of acting as fiscal agent to assist the COA in acquiring grants for senior programs.

Committee Reports (None)

Communication-Commission/Staff Statements and Requests

Commissioner Campbell discussed the operating hours of the Senior Center and the lack of volunteers manning the Help Desk.

Bain responded that the Help Desk was open 8:00 a.m. - 4:00 p.m. but staffed with volunteer until 3:00 p.m. when the Care Car stops its operation for the day. The Senior Center is currently short staffed with volunteers. Efforts are ongoing requesting volunteers for the Senior Center.

Other Business (None)

Business Items for Next Meeting:

Apartment List

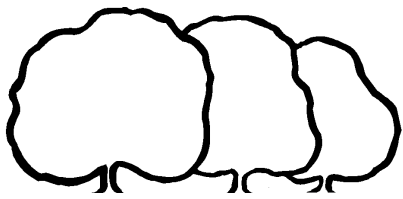
Guest Speaker Series

Next Meeting Date: October 13, 2011

Adjourn: Chair Wright adjourned the meeting at 4:19 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Parks & Recreation Commission Minutes for September 26, 2011 and
October 24, 2011

Report in Brief

Parks & Recreation Commission meeting minutes for September 26, 2011 and October 24, 2011 are attached for the Council's review (no meetings were held in August or December 2011). No action is necessary, this is informational only.

Recommendation for Action

No action is required, informational report only.

Prepared by: Christine Engel
Interim Recreation Manager

Kevin O'Rourke
Interim City Manager

Attachments



Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes September 26, 2011

Call to Order

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Chair Chavez.

Commissioners Present: Groom, Murphy, Chavez

Absent: Tapia, Salinas

Staff: Engel, Haynie, Sanders, Meyer

Pledge of Allegiance

Public Comment

Alan Mitchell spoke to Commission as a Board Member of Woodland Little League. Mr. Mitchell introduced Kevin Galart, Board Member and Patrick Impach, President. WLL would like to construct a T-ball diamond behind Camarena Field at Christiansen Park. Mr. Mitchell explained the plans to the Commission and that WLL has contacted the other user group YMCA. WLL plans to send out letters to the houses that will back up to the field and those across the street on Walnut Avenue. Commission requested that WLL get a letter from the YMCA that stated the YMCA's position on the T-Ball project.

WLL would like to do formal presentation and request approval by the Commission at their next meeting. Rob Sanders will coordinate this with Alan Mitchell. This item will be put on the Commission agenda for the October 24, 2011 meeting.

Consent Calendar

Commission Minutes of July 25, 2011

Commission accepted July 25, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Parks Report/Street/Tree Report-Rob Sanders

Commission accepted written staff reports.

Engel informed the Commission of the Polo Tournaments planned for the Charles Brooks Swim Center in October, 2011. Badminton will start on a trial bases, October 4 through December 13, Tuesday mornings between 9:30-11:30 a.m.



Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Correspondence

Letter from Woodland Tennis Club

Woodland Tennis Club had received a complaint regarding the restrooms at City Park. WTC sent this complaint with a cover letter explaining WTC's use at City Park tennis courts. WTC asked if there was anything the Parks & Recreation Commission could do to improve the restroom situation at City Park.

Discussion ensued with Meyer, Sanders and the Commission.

Chair Chavez will send an email to WTC explaining the current budget issues and that there isn't anything that the Park & Recreation Commission could do to fix the restroom issues at City Park.

New Business-Action Items (None)

New Business- Information Items (None)

Old Business-Action Items (None)

Old Business-Information Items (None)

Committee Reports

Facility Committee Report-Master Plan for David Douglass Park

Committee met with Meyer, Sanders and Engel to discuss request use of Dave Douglass Park. It was agreed that there would only be practice, no games or tournaments. Use will be as first come first served only. Neither group will have an assumption of use. Construction and devices will be done at no cost to the City. They will consist of two soccer goals and a rolled pitch for Cricket. Meyer is working on a "simple" contract between the user groups and the City. Meyer will report the progress on this agreement and the construction and placement of devices to the P&R Commission.

Commissioner Murphy reported that the Facility Committee held an informal Saturday morning meeting with the neighbors at Dave Douglass Park. The meeting was to inform the neighbors of the requests for use of Dave Douglass Park. Commissioner Murphy will also be supplying the neighbors with documentation updates on the use and agreements with user groups.

Communications-Commission/Staff Statements and Requests

Commissioners and Staff discussed the Woodland Little League T-Ball project request. Staff will contact Alan Mitchell to preview the flyer concerning the T-Ball project to the neighbors. Staff will make sure that the October 24, 2011 Commission Meeting information is included in the flyer and that the neighbors are encouraged to attend the meeting.

Other Business (None)



Agenda Item: Minutes

Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Business Items for Next Meeting:

September 26, 2011

David Douglass Park Field Use Update

Update of Work Plan

Woodland Little League T-Ball Field

Freeman Park

Field Use Priorities Report

Next Meeting Date: October 24, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 7:10 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes October 24, 2011

Call to Order

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Chair Chavez.

Commissioners Present: Groom, Murphy, Chavez, Stephens

Absent: Salinas

Staff: Engel, Haynie, Sanders, Meyer

Pledge of Allegiance

Presentations

Woodland Little League T-Ball Field: Alan Mitchell explained the T-Ball project to the Commission. The Batting Cage was removed from the plans.

Dave Douglass Field Use Update

This item was moved to the beginning of the meeting. Meyer reported that the Memorandum of Understanding agreement has been reached with WSC and the Cricket group. Meyer has been unable to contact the Cricket group to inform them that the agreement was ready for signature.

Meyer explained that this was a Pilot Study Plan for Dave Douglass Park. Meyer also stated that he is asking the Commission to review the agreements and give staff directions to proceed.

President of WSC, Robert Marin stated that for the past three years the City has been limiting field use at Dave Douglass Park. Mr. Marin is requesting that there be two soccer fields for use at Dave Douglass Park instead of only the one that is listed in the current agreement. Mr. Marin is also asking the WSC be allowed to have permitted use of Dave Douglass for practice and no games on Saturdays.

Discussion ensued with Commissioner Chavez making the motion to direct staff to put in place the MOU agreement with WSC, which includes only one soccer field with goals supplied by WSC, no permits for use will be allowed; and to put in place the MOU with the Cricket group by the next Commission meeting. Commissioner Groom seconded the motion. Motion carried 4-0.

Public Comment

Mr. Marin, John Gerald and Patty Gerald, board members of WSC, voiced their concerns about the Sports Parks rule of "No Cleats of any kind allowed on the Sports Park fields". All three stated that soccer does not do damage to the fields and that requiring participants to buy different shoes to be worn at the Sports Park would be a hardship to their participants.

Mr. Marin handed out pictures he had taken of the fields that he believed showed that all the damage to the fields had occurred from softball's use of the fields.

Staff will research other facilities requirements and contact the supplier of the Sports Park turf concerning their recommendations. Staff will ensure that policy changes do not conflict with warranty terms. Staff will report back to Commission at the next meeting.



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Consent Calendar

Commission Minutes of September 26, 2011

Commission accepted September 26, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Parks Report/Street/Tree Report-Rob Sanders

Commission accepted written staff reports.

Correspondence

New Business-Action Items

Woodland Little League T-Ball Field

Margaret Carrion lives on Walnut Street across from Christiansen Park and has concerns with the parking on her street during Little League games. Ms. Carrion's is concerned with the parking violations, such as the blocking of driveways, ignoring of red curbs and other violations.

Engel will follow up with parking issues around Christiansen Park with PD and report back at the next commission meeting.

Commissioner Murphy made the motion to approve the proposed Woodland Little League Single A field on the southwest corner of Christiansen Park, and authorize WLL to construct the improvements, and allow the Public Works Director to develop any MOU necessary for the construction maintenance of the field. Commissioner Groom seconded the motion. Motion carried 4-0.

Proposed Labyrinth Location and Further Evaluation Approval

Staff is asking for approval of sites at Ferns Park and the Community & Senior Center before details are completed since there is the need to go before Council for final approval.

Commissioner Groom made the motion to approve initial location of Labyrinths and further evaluation of Labyrinths at Community & Senior Center and Ferns Park. Commissioner Stephens seconded the motion. Motion carried 4-0.

New Business- Information Items

Freeman Park

Cynthia Shallit, Redevelopment and Housing Manager explained the Preliminary Design for improvements at Freeman Park. Funding for the project is as follows; \$300,000 from Redevelopment, \$335,000 from Proposition 50/Measure E, \$100,000 from SACOG Community Design Grant and \$90,000 Housing-related Parks program (not yet announced).

Ms. Shallit stated that the project budget is "Very Preliminary". The architects and engineering staff will continue refining the budget and the actual cost will be determined after the construction bids are received.



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

New Parks & Recreation Commissioner

Nathan Stephens has been appointed to the Parks & Recreation Commission. Commissioner Stephens works for the City of Sacramento Department of Transportation Urban Forestry. Commissioner Stephens was a member of Davis Tree Commission. Staff and Commission welcomed Commissioner Stephens.

Old Business-Action Items (None)

Old Business-Information Items

Work Plan Update

Commissioner Groom explained the Commissions work plan to Commissioner Stephens.

Field Use Priorities Report

Commissioner Groom stated that Commissioner Chavez and Commissioner Groom attended the Soccer Field allocation meeting in June 2011. Neither Commissioner could attend the Baseball Field allocation meeting in July. Staff reported that none of the Baseball groups brought up any issues concerning the field allocation process. Commissioner Groom is making the recommendation that the field allocation policy currently in use by the Parks & Recreation Department be kept in place without change.

Committee Reports

Dave Douglass Field Use Update

Commissioner Murphy reported that the Facility Committee needs to schedule meetings with the neighborhood group and will report to Commission next month on the progress of these meetings. Commissioner Murphy will also send a report to Council on these meetings at the end of the year.

Communications-Commission/Staff Statements and Requests

Other Business (None)

Business Items for Next Meeting:

November 28, 2011

Report on Cleats use at other Facilities

Check back about Cricket Group

Parking Issues around Christiansen Park

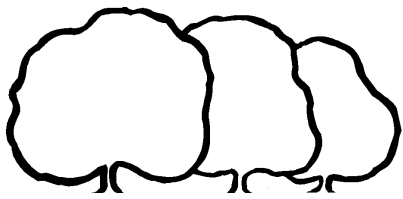
Committee Report on Dave Douglass Field

Next Meeting Date: November 28, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 8:00 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Fire Department Monthly Report for October 2011

Report in Brief

The Woodland Fire Department's Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council. This report summarizes four specific areas of the Fire Department's operation: Overtime, Incident Response, Fire Prevention and Training. This year, the Fire Department updated its Monthly Status Report format to include a wider variety of information. The report is formatted by division (Administration, Operations, Fire Prevention and Training) and covers the key projects and/or activities for the month.

Attached for the City Council's review is the Fire Department's Monthly Report for October 2011.

Prepared by: Shannon Collins
Management Analyst

Reviewed by: Rick Sander
Deputy Fire Chief

Kevin O'Rourke
Interim City Manager

Attachment



Woodland Fire Department Monthly Status Report Summary – October 2011



(The Woodland Fire Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.)

	Previous Month	Current Month	Difference (+ increase/- decrease)
Cost of Overtime			
Maintain Minimum Staffing	\$87,327.09	\$38,009.47	\$49,317.62
Call Back Staffing	<u>\$1,404.24</u>	<u>\$789.87</u>	\$614.37
Total	\$88,731.33	\$38,799.34	\$49,931.99
Strike Team (reimbursable, and not included above)	\$8,689.32	0.00	\$8,689.32
Total Incident Responses			
Fire	24	14	-10
EMS/Rescue	330	286	-44
Hazardous Condition	10	5	-5
Public Service	66	45	-21
Good Intentions	43	40	-3
False Alarms	<u>12</u>	<u>27</u>	+9
Total	485	417	-68
Mutual/Auto-Aid/Strike Team	11	5	-6
Concurrent Incidents	187	125	-62
Fire Prevention			
Commercial Inspections	1	13	+12
Plan Reviews	0	5	+5
Business License Inspections	18	17	-1
Permitted Inspections	93	80	-13
Residential Inspections	21	5	-16
Resale Inspections	12	16	+4
Engine Company Inspections	<u>58</u>	<u>69</u>	+11
Total	203	209	+6
Weed Abatement	3.5 hours	1.5 hours	-2 hours
Fire Investigations	0 hours	1 hour	+1 hour
Pub Ed Events	6	17	+11
Training Hours	1,173	1,000.5	-172.5

Department Highlights:

The Woodland Fire Department hosted Fire Management 2B and Fire Investigation 1B classes, brought back the First Grade Program and completed the New Firefighter Academy/Orientation.

DIVISIONS

ADMINISTRATION:

Emergency Management

- *There were no activities in the month of October.*

OPERATIONS:

Incident Activity

The WFD responded to a total of **417** incidents in October. They included:

- **14 Fires**, for a current annual total of **156**. The **14 fires** included:
 - o **5** building/cooking fire, chimney, fire others
 - o **4** grass, brush fires
 - o **4** dumpster, outside rubbish, trash fires
 - o **1** road freight or transport vehicle fire
- **286 EMS/Rescues**, for a current annual total of **2,801**. The EMS/Rescues included:
 - o **42** Calls requiring medical assistance
 - o **20** EMS calls, cancelled en route or on scene
 - o **198** EMS Calls for people with injuries
 - o **10** vehicle accidents with injuries
 - o **16** motor vehicle/pedestrian accidents with or without injuries
- **5 Hazardous Conditions**, for a current annual total to **103**. The Hazardous Conditions included:
 - o **2** toxic conditions, oil or chemical spills, gas leak, hazardous conditions, other
 - o **1** electrical wiring, arcing, shorted electrical equipment
 - o **2** aircraft standby or vehicle accident cleanups
- **45 Public Service Calls**, for a current annual total of **447**. The Public Services Calls included:
 - o **2** calls to assist police or other governmental agencies
 - o **3** calls for public service
 - o **5** invalid public assistance calls
 - o **31** cover assignment, standby, move up, unauthorized burns
 - o **4** lock-out, person in distress, other
- **40 Good Intentions** calls, for a current annual total of **410**. The calls included:
 - o **16** calls that were cancelled en route or CAD error
 - o **12** no incident found on arrivals
 - o **10** Steam, smoke, odor of smoke, barbeque, authorized burning
 - o **2** good intent call, other
- **27 False Alarm** calls, for a current annual total of **207**.

Concurrent Incidents:

These are incidents that come in simultaneously where apparatus and companies (a crew consisting of a Fire Captain, Engineer, and Firefighter) are either all committed to the same incident, or committed to separate incidents at the same time called **concurrent incidents**. Concurrent incidents occur as:

- **Single-engine calls**, (i.e., medical aids, investigation of a fire alarm sounding, lift assists, etc)
- **Multi-company calls** where more than one engine is committed to the same incident (i.e., high hazard calls such as structure fires, vegetation fires, highway incidents, rescues, hazardous materials releases, traffic accidents requiring extrication, or mass casualty incidents).

This month, our response time average for getting an initial fire engine on-scene is **4:45 Minutes** for fires and **4:44** for emergency medical services (EMS) calls.

NOTE: *Delays in response times occur when we don't have fire stations located within a 1.5 mile driving distance from all locations within the City (i.e., Spring Lake development), and when concurrent incidents occur where the primary response engine to a particular location is already committed to an incident and another unit farther away must be dispatched to the call.*

The breakdown of **concurrent incidents** for October is:

2 companies committed simultaneously =	75 times
3 companies committed simultaneously =	34 times
4 companies committed simultaneously =	14 times
5 companies committed simultaneously =	2 times

¹ *The Woodland FD staffs four companies so any incident requiring more than 4 companies must include neighboring fire departments through automatic-aid or mutual-aid agreements.*

The Woodland FD received **417** calls for service in October with **125** being Concurrent Alarms = **30%** of the time. There were **1,323** concurrent alarms in 2011 out of **4,124** total calls meaning .30%, or almost 1 out of every 3 calls would commit two or more fire units simultaneously.

Concurrent alarms prevent the fire department from responding all on-duty firefighters adequate staffing and resources to a structure fire or other major incident that would be heavily dependent on firefighter manpower at the scene to accomplish required tasks. We must then rely on recalling off-duty Firefighters and/or requesting allied agencies to assist us with additional calls (both of which are slow) and then we fail to meet our 4-minute response time standard. In the meantime our strategy and tactics must change to maximize firefighter safety at the risk of public safety and property conservation.

Automatic or Mutual Aid:

Automatic Aid is provided to another agency through formal agreement and occurs automatically on **significant events** without any special request. The agencies we participate in automatic aid with are Davis, Dixon, UC Davis, West Sacramento, Rumsey Rancheria and the volunteer fire departments of Willow Oak, Yolo, and West Plainfield.

Mutual aid occurs when fire departments provide help to one another upon special request when a **significant event(s)** (large incident or multiple small incidents) take place. Every fire agency in Yolo County is a signatory to this agreement.

Total Number of Aid Given/Received Incidents in October: 5

Aid Received: 3

- **1** Davis Fire Department
- **1** Willow Oak Fire Protection District
- **1** Yolo Fire Protection District

Aid Given: 2

- **2** Elkhorn Fire Protection District

- Current annual total is **94**.

Note: *Our Automatic Aid and Mutual Aid agreements with neighboring agencies are based on our deployment of three fire engines, one ladder truck and one Battalion Chief. Any change in this*

deployment model will negatively impact our ability to provide assistance through these agreements and, consequently, to receive aid. "You have to give to get" is the foundation of these agreements.

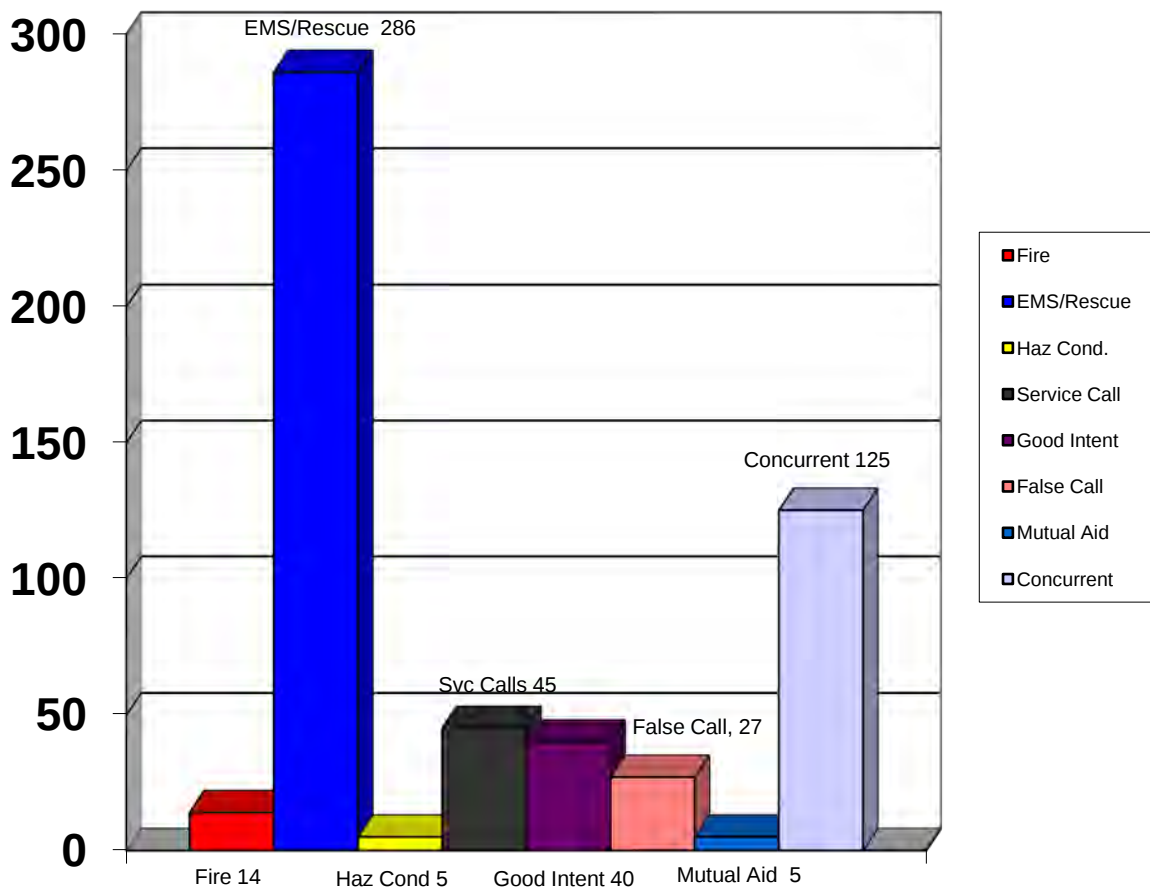
Overtime Summary

This is the first month we have been able to see the savings the SAFER Grant Firefighters have made. Our overtime expenses have dropped significantly. However, our overtime expenses are in direct correlation to the filling of the two (2) Line Battalion Chief positions, along with daily staffing requirements and emergency call-backs for large events. As our staffing has been reduced significantly, mainly due to attrition (now 10 total positions with the hiring of 6 SAFER Firefighters), our ability to absorb vacancies resulting from illness, vacation, and injury with on-duty relief staffing has been improved now that we have the SAFER Grant Firefighters. Now we are able to absorb most vacancies, except we hire back off-duty personnel on overtime to cover the vacant Battalion Chief's positions and some line positions depending on staffing levels. Having limited on-duty staffing each day has caused a reliance on **call-back staffing** when large events or multiple small events occur.

There were a total of **915.5** overtime hours worked during the month of October for a total cost of **\$41,306.23**. ***This includes 468 hours of coverage for two Line Battalion Chief's vacancies.*** (1.0 FTE of an entry level Firefighter, wages and benefits) This includes:

- **828.5** hours of **Minimum Staffing** at a cost of **\$38,009.47** for the month of October 2010. ***This includes 468 hours of coverage for two Line Battalion Chief's vacancies.*** In addition this also included unusual circumstances, including worker's comp/light duty and FMLA.
 - o The average hours of overtime used for the period October 2010 to October 2011 was **1,928.63** hours at a cost of **\$79,012.06**.
- **24** hours were needed for **Call-Back Staffing** at a total cost of **\$789.84** for the month of October 2010. (*Call Back Staffing is necessary to backfill the stations when a major incident occurs that depletes the minimum staffing levels*).
 - o There was an average of **51.46** hours per month used to provide Call Back Staffing at a cost of **\$2,152.45** for the period October 2010 to October 2011.

Current Month By Incident Type



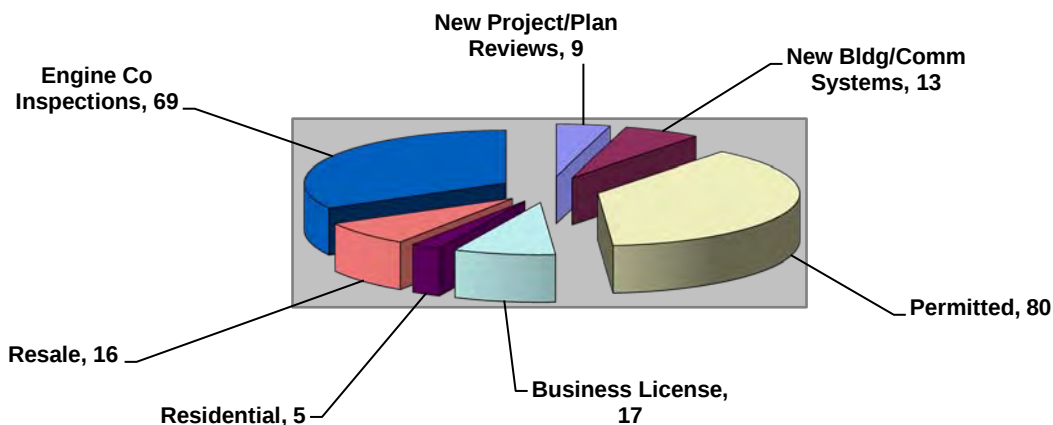
The graph above is a visual summary of the number of incidents that the Fire Department responded to during the weeks October 1, through October 31, 2011.

Total Incidents to Date for 2011 - 4,124

Average Response Time for First Due Units: Fire: 4:45 EMS: 4:44

FIRE PREVENTION:

The Fire Prevention Bureau conducts several types of inspections and plan reviews. The Bureau concentrates on New Project Development, Civil Drawing Plan Reviews, Building Inspections, On Site Water Systems, Commercial Fire Sprinklers, Residential Fire Sprinklers, Fire Alarm Inspections, Specialized Fire Protection Systems, Fire Permits, Licensed Care Facilities, Business License Inspections, Resale Inspections, Fire Investigation and Code Enforcement, Public Education and Weed Abatement.



For the month of October 2011 the Fire Prevention Specialists conducted the following inspections and plan reviews:

Commercial	
4	New Project Development Reviews
5	Plan Reviews
0	New Building Inspections
13	Commercial Fire Protection Systems
Permit	
80	Fire Permitted Annual Inspections
Business License	
17	Business License Inspections
Residential	
0	Residential Automatic Sprinkler System Plan Reviews
5	Residential Automatic Sprinkler System Inspections
16	Resale Residential Sprinkler Inspections
Engine Company	
69	Business and Mercantile Inspections

The Fire Prevention Division inspects new businesses and changes of ownership for occupancy usage and compliance of the Fire Codes. **Plan reviews** are what generate initial commercial and residential inspections. The fees for these inspections are included in the plan review fees. Inspections for commercial projects include the initial plan review, 4 inspections & 1 re-submittal of plans at a cost of **\$717.00/riser + \$2.00/sprinkler head**. Commercial Tenant Improvements are **\$421.00/riser + \$2.00/sprinkler head**. Residential plan review inspections include the initial plan review, 2 inspections & 1 re-submittal of plans at a cost of **\$354.00/riser**. Residential Tenant Improvement plan reviews are **\$284.00/riser**.

Permitted inspections occur when any occupancy has activities that are either hazardous or considered special. (An example of a hazardous activity is a business that houses or manufactures chemicals, or combustibles such as repair shops, chemical warehouses, or airport hangers. Special activities include places of assembly, tents, and high-pile storage facilities.) The average permitted inspection is **\$150.00/ea**.

Lastly, the Fire Prevention Division handles **Business License Inspection**, which carries a fee of **\$165.00/ea** for all new businesses. However, this fee is presently under review. The current amount being collected for Business License Inspections is **\$13.00/ea**.

Weed Abatement

- **1.5** hours were spent on weed abatement activities in the month of October.

Note: Due to the rainfall this year, we are seeing a much bigger problem with weeds. We believe that the Department will have to commit more staff time to this in the coming months, and that we will have to hire contractors to abate some properties for which we have no funds. The process to abate property requires Council approval.

Fire Investigation

- **1 hour** of investigation were performed in the month of October.

Public Education

- Home Depot (10/1/11) Kid's Clinic
- The Californian Retirement Center (10/13/11) Fire Safety Demonstration
- Woodland Parent Preschool (10/15/11) Fall Festival
- Woodland Police Department (10/18/11) Station Tour
- Beamer Elementary (10/21/11) Fall Festival
- Great Day Preschool (10/24-25/11) Fire Safety Presentations

*We are also happy to announce the reenactment of Woodland Fire Department's **1st Grade Program**. During the 3rd through the 14th of October, firefighters visited several classrooms to demonstrate valuable fire safety tips that the little ones could then take home, demonstrate to the rest of their families. It is a great way for the, which was previously discontinued due to budget cuts.*

Maps

- *There were no activities in the month of October.*

TRAINING:

The following is a summary of training activities conducted in the Fire Training Division during the weeks of October 1 - 31, 2011. During the month of July the following activities occurred at the Woodland Fire Department Training Division:

Training conducted at the Training Center including:

- 12 hours of Multi-Company Drills
- 24 hours of EMS Skills Testing
- 29+ hours Engine Company Inspections
- 56 hours of Fire Investigation Process
- 140+ hours of Firefighting Tactics and Strategy
- 80+ hours of Firefighter Academy
- 98+ hours of Hose, Nozzles & Fittings

During the month of October, career staff reported a total of **1,002.5** hours of training, resulting in an average of **23.9** hours of training per person.

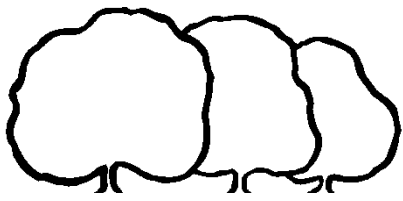
The reserve staff completed **15.5** hours of training in the month of October.

Battalion Chiefs had a total of **29** hours of training, and the Fire Prevention Staff had a total of **6** hours of training.

Highlights for the month of October: The Woodland Fire Department completed the 1st Grade Program presentations, and presented instruction in both Fire Investigations and Area Map classes.

October ~ 2011 Training Hour(s):

Line staff	952.0
Battalion Chiefs	29.0
Fire Prevention	4.0
Reserves	15.5



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Public Works Monthly Status Report

Report in Brief

The Public Work's Department Monthly Status Report includes an executive summary of the monthly activity of all divisions within the Department. This report also includes information regarding key projects and/or activities throughout the months.

Highlights

- o Staff completed 317 hours of training in the month of November, 2011.
- o Service Requests for the month of November increased 100.29% (676 calls) from November 2010. *This reflects the same furlough & holiday schedule as 2010.*
- o The Public Works Department has 7 Vacancies as of November 30, 2011.

The operations detail contained in these reports are for the month of November 2011; all project related information is current as of December 19, 2011.

Prepared by: Stephanie Frank
Administrative Secretary

Reviewed by: Gregor G. Meyer
Public Works Director

Kevin O'Rourke
Interim City Manager

Attachment



Public Works Department.
Monthly Status Report
Summary – November 2011

For the Month of November 2011		
Division	Service Requests	Work Orders
Administration	520	
Electrical	26	60
Environmental Services		8
Facilities	47	63
Fleet		157
Parks	3	18
Pretreatment		6
Sewer	11	113
Signs & Markings	3	103
Storm Drain	5	17
Streets	21	47
Urban Forestry	50	58
WPCF		
Water	347	177
Grand Total	1,033	827

Service Request – Every time a request for Public Works services is made by phone call, written request, emailed request, or an actual one-on-one request to a PW employee, a **'Service Request'** is generated. This builds a computerized record of all requests made.

Work Order – A **'work order'** is created each time a work crew or individual is assigned a task as a result of either service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

Total for Calendar Year 2011 Through 11/30/2011	
Service Requests 14,967	Work Orders Complete 10,776

***16 Working Days This Month = 65 Requests for Service per Day**

**City Offices were closed November 11 for Veteran's Day & November 21-25 for furlough & Thanksgiving Holiday.*

With **1,033 Service Requests received**, Public Works crews handled **827 Work Orders** for the month of November. They included:

Operations & Maintenance

Administration:

- The administration team received 1,033 Service Requests; 520 of which were handled through the front desk, and the other 513 requests were distributed to the appropriate division. (see chart above)
 - ♦ 19 Backflow Notifications were mailed to responsible parties regarding testing requirements
 - ♦ 177 Underground Service Alert (USA's) requests processed
 - ♦ 90 Delinquent Water Shut-Off's
 - 84 Residential Accounts
 - 6 Commercial Accounts

Electrical:

- 1 Flashing Beacon Service
 - ♦ Remove/Replace Batteries
- 1 Service Pedestal Service
 - ♦ Remove/Replace Breaker
- 7 Street Light Work Orders
 - ♦ Holiday Tree Lighting
 - ♦ 4 Street Light Services
 - ♦ 2 Damaged Fixtures Repaired
- 21 Traffic Signal Repairs
 - ♦ Asset Management
 - ♦ Bi-Monthly Inspection
 - ♦ 2 Damaged/Missing Backplate Replacements
 - ♦ 1 Damaged/Missing Visor Replacement
 - ♦ 1 Installation/Upgrade
 - ♦ 1 Interconnect System
 - ♦ 3 Pole Knockdown Repairs
 - ♦ 6 Signal Repair
 - ♦ 2 Timing Checks
 - ♦ 1 Vandalism/Graffiti Removal
- 5 Facility Service Request
- 5 Park Facility Service Requests
- 2 Lift Station Service Request
- 10 Water Pollution Control Facility Service Requests
- 4 Well Site Services (Install/Upgrade, Testing, Data Retrieval, SCADA Modification)
- Received/marked 177 Underground Service Alerts (USA's)

Environmental Services:

- 4 Green Waste Investigations
- 3 Metered Consumption Investigations
- 1 Water Conservation Investigation

Facilities:

- 8 Repairs to City Hall
 - ♦ 2 HVAC Services
 - ♦ 1 Power Loss
 - ♦ 3 Plumbing Services
 - ♦ 2 Lock Service
- 1 Repairs to Fire Stations 1, 2 &3
 - ♦ 1 HVAC Service
- 5 Repairs to the Library
 - ♦ 2 HVAC Services
 - ♦ 1 Lighting Service
 - ♦ 2 Plumbing Service
- 32 Repairs to the Municipal Service Center
 - ♦ 3 Furniture Assistance Services
 - ♦ 2 HVAC Services

- ♦ 2 Installation/Upgrade Service
- ♦ 2 Lighting Services
- ♦ 13 Lock Services
- ♦ 2 Plumbing Service
- ♦ 1 Power Loss Service
- ♦ 2 Wall Repairs
- ♦ 4 Miscellaneous Services
- 16 Repairs to the Police Department
 - ♦ 5 HVAC Services
 - ♦ 4 Inspections
 - ♦ 2 Lighting Services
 - ♦ 5 Plumbing Services
- 1 Repair to the Water Pollution Control Facility
 - ♦ 1 Plumbing Service

Facilities has a backlog of 56 Service Requests

Fleet:

- 157 Work Order Repairs to 69 different units (vehicles, apparatus & equipment)

Parks:

- 18 Work Orders
 - ♦ 1 Internment
 - ♦ 4 Cemetery Maintenance Services
 - ♦ 1 Chemical Testing/Calibrations
 - ♦ 1 Equipment Repair/Replacment Service
 - ♦ 1 Irrigation Repair/Replace Service
 - ♦ 2 Park Maintenance Services
 - ♦ 1 Mowing Services
 - ♦ 1 Pool Cleaning Services
 - ♦ 1 Restroom Cleaning Service
 - ♦ 1 Sports Field Prep/Maintenance
 - ♦ 1 String Trimming Service
 - ♦ 3 Weed Control Services

Pretreatment:

- 6 Food Service Related Inspections

Sewer:

- 11 Sewer Cleanout Services
 - ♦ 4 Preventive Maintenance Services - Installation
 - ♦ 6 Reactive Maintenance Services – Installation
 - ♦ 1 Repair
- 66 Gravity Main Services
 - ♦ 1 Blockage Cleared
 - ♦ 6 Inspections
 - ♦ 1 Lateral Tap Installation
 - ♦ 44 Preventive Maintenance Service Utilizing the CCTV (Closed Circuit Television)
 - 1,281 Events
 - o 14,099 Linear Feet Inspected

- ♦ 12 Preventive Maintenance service utilizing the HVVC (High Velocity Vacuum Truck)
 - o 14,313 Linear Feet
 - ♦ 1 Repair
 - ♦ 1 Routine Maintenance
- 27 Sewer Lateral Services
 - ♦ 9 Inspections
 - ♦ 1 Service Location Request
 - ♦ 6 Preventive Maintenance Services Utilizing the CCTV (Closed Circuit Television)
 - 637 Linear Feet Inspected
 - ♦ 3 Replacement Services
 - ♦ 2 Sewer Line Rodding Services
 - ♦ 3 Root Control Services
 - ♦ 3 Sanitary Sewer Overflow Events (SSOs)
- 8 Manhole Services (flushing/repair/inspection)
- Received/marked 177 Underground Service Alerts (USA's)

Signs & Markings:

- 4 Departmental Duty Services
 - ♦ 2 Banner Services
 - ♦ 1 Community Billboard Service
- 16 Guide Sign Services
 - ♦ 1 Installation
 - ♦ 12 Routine Maintenance Services
 - 19 Signs
 - ♦ 3 Surveys
- 6 Object Marker Services
 - ♦ 5 Routine Maintenance Services
 - 20 Markers
 - ♦ Surveying
- 58 Regulatory Sign Services
 - ♦ 1 Sign Cleaning Service
 - 1 Sign
 - ♦ 7 Graffiti Removal Services
 - 8 Signs
 - ♦ 3 Knockdown Repairs
 - ♦ 41 Routine Maintenance Services
 - 110 Signs
 - ♦ 5 Surveys
 - ♦ Vandalism Repair
- 1 Street Marking Service
 - ♦ Curb Painting
- 13 Warning Sign Services
 - ♦ 2 Graffiti Removal Services
 - ♦ 1 Knockdown Repair
 - ♦ 9 Routine Maintenance Services
 - ♦ Surveying

Storm Drain:

- 1 Gutter Service
 - ♦ 1 Illicit Discharge Responses
- 5 Inlet Point Services
 - ♦ 3 Inspections
 - ♦ Rain Duty
 - ♦ 1 Replacement
- 5 Lift Station Services
 - ♦ 1 Debris Grate Cleaning Service
 - ♦ 2 Inspections
 - ♦ Generator Test
 - ♦ Routine Maintenance
- Manhole Repair
- 4 Open Channel Services
 - ♦ 3 Inspections
 - ♦ Routine Maintenance
- 1 Storage Basin Service
 - ♦ Routine Maintenance

Streets:

- 5 Road Edge Services
 - ♦ Curb & Gutter Spot Repair
 - ♦ Erosion Control
 - ♦ Weed Abatement
- 3 Parking Lot Service
 - ♦ 2 Pot Hole Patching Services
 - 15 Holes
 - ♦ Trash & Debris Cleanup
- 3 Sidewalk Path Services
 - ♦ 3 Spot Repair Service Requests
 - 45 Square Feet
- 34 Road Services
 - ♦ 2 Base Failure Repairs
 - 2,792 Square Feet
 - ♦ Bike Lane Sweeping
 - 10.2 Miles
 - ♦ 14 Crack Sealing Services
 - 79,524 Linear Feet
 - ♦ Pot Hole Patching
 - 393
 - ♦ 1 Road Grading Services
 - ♦ 1 Sink Hole Service
 - 1 Square Foot
 - ♦ 2 Skin Patch Services
 - 475 Square Feet
 - ♦ 3 Spill Responses
 - ♦ Traffic Control
 - ♦ Trash & Debris Clean-Up
- 1 Sound Wall Service
 - ♦ Accident Cleanup

Urban Forestry:

- 3 Abatement
- 25 Hazardous Situation Responses
- 1 Inspection
- 1 Investigation
- 6 Tree Planting Services
 - ◆ 12 Trees
- Tree Pruning
- Tree Removal Program
 - ◆ 20 Trees
- Right of Way Clearing
- Small Tree Care
- Stump Grinding Services

Water:

- Produced 280,186,272 gallons of drinking water in November
- Received/marked 177 Underground Service Alerts (USA's)
- 1 Backflow Investigation
- 2 Blow-Off Valve Services
 - ◆ 1 Flushing
 - ◆ 1 Repair
- 13 Control Valve Services (exercise, locate, repair, replace, water turn off/on)
- 3 Enclosed Storage Facility Service
 - ◆ Maintenance
 - ◆ 1 Pressure Reading
- 16 Hydrant Services
 - ◆ 7 Maintenance Services
 - ◆ 2 Painting Services
 - ◆ 6 Repair Services
 - ◆ 1 Replacement
- 32 Lateral Valve Services
 - ◆ 15 Leak Detection Services
 - ◆ 5 Valve Repair Services
 - ◆ 9 Water On/Off Services (Finance, Contractor, Homeowner Request)
- 47 Meter Services
 - ◆ 2 Meter Installations
 - ◆ 20 Meter Investigations
 - ◆ 5 Maintenance Services
 - ◆ 13 Meter Repairs
 - ◆ 2 Meter Box Replacements
- 17 Pressurized Main Services
 - ◆ 1 Abandonment
 - ◆ 7 Investigations
 - ◆ 9 Repairs
- 43 Production Well Services
 - ◆ 19 Inspections
 - ◆ Disinfection Services
 - ◆ 19 Maintenance Services
 - ◆ Monthly Reporting

- ◆ No3 Monitoring
- ◆ Sampling
- ◆ Security Services

Environmental Services

General Outreach

- School tour: Presented recycling and water conservation information to approximately 30 high school students

Solid Waste/Recycling

- C&D Recycling: Monitored 67 project units. Opened 7 new projects and closed out 8. Adams Grain demolition achieved 93% diversion (110 tons).
- Green Waste: Issued 29 violations; conducted 3 code compliance followups. 1,386 tons of green waste collected, 46% (636 tons) in carts and 54% (750 tons) in street piles.
- Public Outreach/Assistance:
 - Working with Gateway Starbucks to initiate in-store recyclables collection.
 - Provided 4 compost bin rebates.
- Special Projects:
 - *Ordinances/City Code* – No change: Drafting extensive updates.
 - *Commercial Recycling* – Drafting local guidelines to complement upcoming state requirements; documenting existing site layouts for commercial trash bins.
 - *Closure of Old Woodland Landfill* – Submitting letter report to RWQCB.
 - *Environmentally Preferred Purchasing Policy* – Revising draft policy based on BBK comments.
 - *Waste Advisory Committee* – Exploring potential for composting facility at Yolo County landfill; reviewing need for amending City's Source Recovery and Recycling Element and Household Hazardous Waste Element as part of county's 5-year review of Integrated Waste Management Plan.

Water Conservation

- Public Outreach/Assistance: Provided leak-identification assistance to 4 homeowners.
- Special Projects:
 - *Public Events* – Planning February landscape water conservation workshop and spring indoor conservation workshop.
 - *Ordinances/City Code* – No change: Drafting revisions to water conservation and drought declaration ordinances.
 - *Infrastructure Leak Audit* – No change. Reviewing draft results of leak-detection survey of 90+ miles of City infrastructure.

Stormwater

- Public Outreach: Annual presentation of BMP implementation to City Council
- Special Projects:
 - *Municipal Permit Development* – Discussing draft MS4 permit revisions with SWRCB staff as part of California Stormwater Quality Association committee.

Energy Conservation

- Special Projects:
 - *Annual GHG Inventory* – Added estimated wastewater process emissions to 2010 inventory; began 3rd party verification of inventory.
 - *Climate Action Plan* – UCD team reviewing documents/data, toured WPCF.
 - *Yolo Energy Watch/PG&E On-Bill Financing* – No change: Continuing to consideration of zero-interest energy improvements for eligible City facilities.
 - *Commercial Property-Assessed Clean Energy (PACE)* – Continuing to explore establishment of countywide program with Ygrene.
 - *GroupEnergy* – With other members of Yolo County Climate compact, considering implementation of collaborative purchasing program for residential energy efficiency upgrades for employees.
 - *Sustainable Communities Planning Grant* – With CDD, beginning grant application for planning documents to address climate/sustainability issues.

Water Pollution Control Facility

Laboratory

- Collected samples and performed over 300 process control and National Pollutant Discharge Elimination System (NPDES) permit compliance tests for the wastewater treatment plant.
- Collected monthly influent, effluent and receiving water monitoring samples; submitted to contract laboratories.
- Collected samples and performed 45 tests on treatment plant storage ponds.
- Prepared monthly Discharge Monitoring Reports and electronic Self-Monitoring Reports; submitted to the Regional Water Quality Control Board (RWQCB).
- Attended weekly process control meetings

Pretreatment

- Inspections
 - ◆ Auto Related Businesses – 5
 - ◆ Food Service Business – 8
- Business License Reviews & Inspections – 13
- Permit applications or permits – 4
- Public education & outreach visits – 16
- SSO/Illicit Discharge Committee Meeting
- EPA Pretreatment Inspector Training (Jo Ann Beal)

Utility Engineering

Utility Engineering Legend:

Bolded text indicates new information

The initials enclosed in ()'s denotes the lead PW staff on the project.

(DB) Doug Baxter, Principal Civil Engineer (MS) Mark Severeid, Lab Supervisor

Project: Wastewater Treatment Plant/NPDES Permit (5 Year Renewal) (MS/DB)

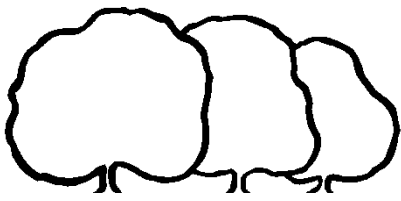
Status: In February 2009 the final NPDES permit was issued by the RWQCB. The new permit requires the City of Woodland to move to an improved source water supply. It also requires significantly more testing and studies that will substantially increase operating costs.

On April 12, 2010, Mayor Skip Davies, Councilmember Bill Marble, City Staff and City's permit writing consultant Dan Rich met with senior staff from the Regional Water Quality Control Board (RWQCB). The purpose of this City requested meeting was to verify that boron, salt and selenium final limits will be in our waste discharge permit, and that these limits will cause the City to move to an improved water quality supply or other substantially more expensive treatment processes. We discussed all the conceivable alternatives and why improving our water quality supply is the least costly viable option. RWQCB made it clear that boron, salt and selenium final limits will be in our permit. RWQCB also said that they would enforce these limits with fines to eliminate all incentives to delay moving forward and that fines could be as high as \$10 per gallon per day of wastewater not in compliance (at current flows the fines would be up to \$60,000,000 per day). Under our current permit each year we have to submit compliance reports on moving to an improved source water supply. If we delay for example 2 years and saved \$11,000,000 in interest, the fines would exceed that amount to eliminate any incentive to delay implementation of salt reduction.

On 1/5/2011, we met with Board staff to discuss the Time Schedule Order. We presented a sample TSO and they indicated their plan to prepare an administrative draft based on that document. They requested additional data on selenium and salinity to help with setting performance based limits for both constituents. We were advised that the board had made a change to how they handle TSOs; there is now a provision for extending the 5 years for up to an additional 5 years in the event the discharger is unable be in full compliance by the end date of the order but has shown due diligence and has tried to meet the milestones set in the original order. The TSO was issued by the Executive Officer, by delegated authority of the Central Valley Regional Water Quality Control Board, on September 21, 2011. The TSO contains an interim effluent limit for selenium of 31 µg/ L which will be in force thru September 2016. The interim selenium limit should allow us to be in full Permit compliance until the completion of the surface water treatment plant.

The City of Woodland and the City of Davis evaluated the feasibility of combining treatment into a regional facility. The City of Davis is pursuing its own treatment facility. Both cities will continue to look for ways to work together when in the mutual interest of both cities.

What's Next: The surface water project will continue to be pursued. Fiscal impacts of the permit will continue to be evaluated. Staff is looking into long-term planning options. Wastewater treatment long-term planning is underway.



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Receive Community Development Block Grant Consolidated Annual
Performance and Evaluation Report (CAPER)

Report in Brief

By September 30th of each year, the City's Community Development Block Grant Program (CDBG) is required to submit the Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). However, due to staff hardships, HUD officials have given entitlement jurisdiction some flexibility to submit their CAPER reports once the necessary information is collected and summarized. The CAPER is a mandated report for all CDBG entitlement communities and summarizes the City of Woodland's progress towards meeting its community development needs and objectives in one program year. Like last year, focus was put on constructing projects more quickly, preferably within a twelve month period, and therefore avoiding large balances of unused funds.

Staff recommends that the City Council receive and review the 2010-2011 Community Development Block Grant Consolidated Annual Performance and Evaluation Report.

Background

The City's community needs and objectives for the period of 2010-2014 are outlined in its Consolidated Plan. The Consolidated Plan is an additional document required by HUD, which coordinates all elements of community development, housing, neighborhood development, and economic development planning into a single plan and vision of activities and strategies to be undertaken during a three to five year time period. The programs and activities budgeted each year to meet these community development goals are outlined in the City's Annual Action Plan for the CDBG program, as approved by the City Council each spring. The CAPER is completed following each program year as a financial summary and a narrative of the accomplishments for the prior CDBG fiscal year's Annual Action Plan.

The contents of the CAPER are summarized below:

- *Summary of Resources:*
The CAPER contains a summary of the financial resources that the City has at its disposal to address identified community needs and objectives. CDBG, Supportive Housing Program, Redevelopment Housing Set-Aside, and other housing grant funds and programs are all among the sources utilized by the City to accomplish the stated goals of the Consolidated Plan.
- *Narrative Assessment of Strategic Plan Goals and Objectives:*
A thorough assessment of the City's effort to address its community development needs and objectives is provided in the CAPER, with particular focus given to the areas of affordable housing, fair housing, and homeless services. One purpose of the CAPER is to allow jurisdictions the opportunity to self-evaluate the effectiveness of policies, programs, and activities utilized to achieve Consolidated Plan goals.
- *Program Activity Financial Summary Reports:*
HUD requires that certain program activity and financial summary reports be submitted with the CAPER. These reports outline the City's expenditures and accomplishments for individual projects and programs, allowing HUD to compile and maintain necessary data regarding its grant programs.

Discussion

Overall, the 2010-2011 CAPER emphasized that the City of Woodland was successful during the past fiscal year in continuing to implement the objectives of its Consolidated Plan. At this point, however, it is important to point out that the annual timeframe for submitting the CAPER is October of each year but due to staff and resource reductions, dissolution of redevelopment priority/concerns the CAPER is being presented to Council and forwarded to HUD for approval at this tardy date as has been discussed with HUD staff.

Some highlights of the program year include two housing rehabilitation loans to low-income homeowners, homebuyer assistance provided to Yolo Habitat for Humanity for the construction of a duplex for 2 eligible families; and two homebuyer assistance loans via CDBG-R funds (as amended in FY 08-09).

In June 2009, the City of Woodland was awarded \$154,946 in Community Development Block Grant Recovery (CDBG-R) funds under the American Recovery and Reinvestment Act (ARRA). As part of the application process for this one-time funding, the City submitted to HUD a Substantial Amendment to the 2008-2009 CDBG Action Plan. In FY 10-11 completed the ADA Improvements project funded by CDBG-R funds and FY 09-10 funds. The remaining CDBG-R funds will be expended by the deadline of September 2012.

Funds of \$94,581 were provided to seven non-profit public service operations in the community providing services to low income people such as food banks, shelters, and counseling services. And, in response to the request for assistance, the City has earmarked resources for the implementation of a water/utility assistance program to assist low-income qualified residents with their utility payments for a 3 month period in each 12 month period.

In addition, under the Consolidated Plan goal to “support public facilities improvements for public service agencies and residential facilities for homeless and special needs populations”, approximately \$409,851 was allocated in FY10-11 in addition to the unexpended \$317,980 of which the majority of these funds were expended as projects were completed and closed out. In 2010-2011 there were 7 of these projects in active construction-of these several that were completed and closed out in addition to 2 housing rehabilitation loans and 4 homebuyer assistance loan; 2 of which were built via Yolo Habitat for Humanity and 2 were assisted with the use of CDBG-R funds. Several public facility improvement projects were completed:

- St. John’s ADA Road/Curb Ramp project (phase 1)
- City of Woodland ADA Curb Ramps 09-10 continued
- Summer House ADA entrance project
- Installation of Emergency Generator at St. John’s Retirement Facility

In an effort to comply with 2007 audit finding staff will schedule on-site monitoring of the program’s sub recipients is being scheduled and striving to be completed regularly with Tyler Eden and accurately reconciled to the Integrated Disbursement and Information System (IDIS), the management information system used by CDBG. In addition, staff is committed to closing out old CDBG projects as has been demonstrated in FY 2010-2011; working through the project issues to get them completed or at least begin construction in a timely manner. Since the transition of IDIS responsibilities to staff, staff is working to closeout projects that have been completed and focus on projects that require a significant amount of staff time. If not completed, the majority of FY 10-11 projects are underway. FY 09-10, FY 08-09 and FY 08-09 CDBG-R outstanding projects were completed in FY 10-11 or will be completed in the current FY 11-12.

Timeliness continues to be a focus with the Consolidated Plan and therefore FY 10-11. The entitlement program rule for timeliness is that the grantee cannot have more than 1.5 times their annual allocation sitting unused at the U.S. Treasury. Over the last several program years the City of Woodland’s timeliness has improved.

FY 05-06 the City’s timeliness was 1.58,

FY 06-07: ratio 1.38,

FY 07-08: ratio 1.35

FY 08-09: ratio 0.90

FY 09-10: ratio 1.29 (despite the reduction in resources both at the City and with Subrecipients)

FY 10-11 the ratio was 0.85 by June 30, 2011, down from 1.95 at the start of the fiscal year.

Fiscal Impact

There is no financial impact associated with the FY 10-11 CAPER.

Public Contact

The public was informed that the CAPER was available to review for 30 days through a notice published in the Daily Democrat on September 24, 2011 and posting of the City Council agenda for today's council meeting. The CAPER has been available for review at the City Manager's Office and on the City of Woodland website.

Recommendation for Action

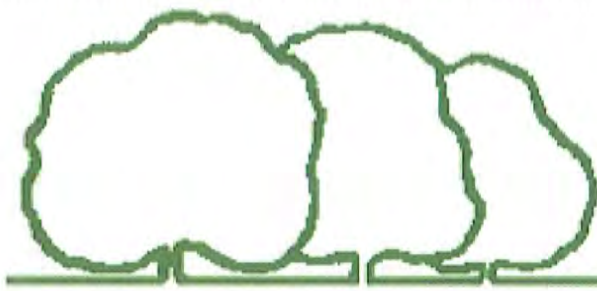
Staff recommends that the City Council receive and review the Community Development Block Grant Consolidated Annual Performance and Evaluation Report for the FY 10-11.

Prepared by: Wendy Ross
Redevelopment/Econ.Dvlpt. Mgr.

Reviewed by: Nicholas J. Ponticello
Community Development Director

Kevin O'Rourke
Interim City Manager

Attachment A: CAPER, IDIS Reports, and Public Notice



City of Woodland

**Consolidated Annual
Performance and Evaluation Report
(CAPER) 2010-2011**

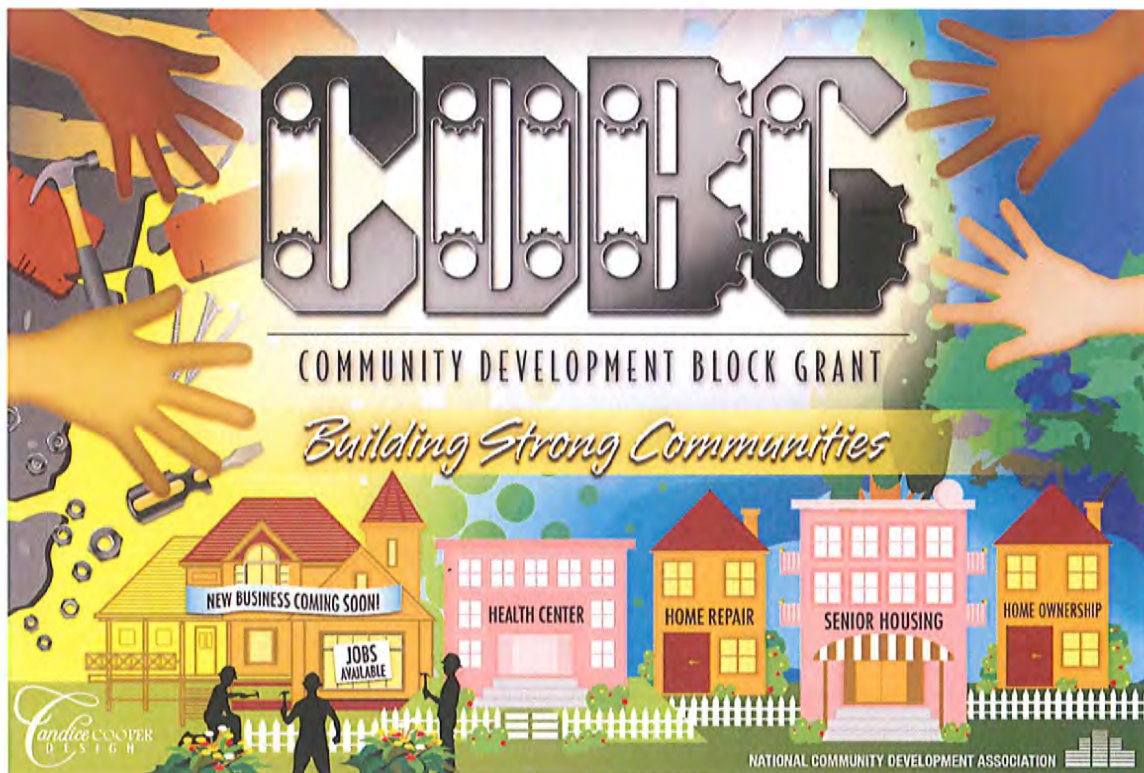




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APPENDIX A:

Summary Assessment of First Year Expenditures of 2010-2014 Five-Year Consolidated Plan

APPENDIX B:

PR03 - CDBG Activity Summary Report

PR06 - Summary of Consolidated Plan Projects

PR23 – Summary of Accomplishments Report

PR26 – Financial Summary

APPENDIX C:

Public Notice



I. INTRODUCTION

The Consolidated Annual Performance and Evaluation Report (CAPER) is a summary of the City of Woodland's progress toward meeting the goals specified in the Consolidated Plan. The CAPER is a mandated report for all communities receiving Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for People with AIDS (HOPWA) funds from the United States Department of Housing and Urban Development (HUD). Of these four funding sources, the City of Woodland receives CDBG from HUD and HOME funds from the State of California Department of Housing and Community Development. The Consolidated Plan coordinates all elements of community development, housing, neighborhood development, and economic development planning into a single plan and vision of activities and strategies to be undertaken during a three to five year time period.

The Consolidated Plan and its Strategic Plan outline long-term strategies that:

- 1) Identify community needs and problems.
- 2) Analyze market conditions and availability of resources associated with those needs and problems.
- 3) Set priorities and adopt goals and strategies for addressing identified needs and problems through activities and programs within a fiscal year.

Within these general parameters, the City of Woodland developed its own local needs and priorities, and then tailored a strategy and funding plan that is intended to fill voids in local services as well as to promote the

preservation and revitalization of neighborhoods. This strategy, laid out in the City's Consolidated Plan for 2010-11 to 2014-15, was adopted by the City Council on January 19, 2010.

The City of Woodland completed the first year of its current Consolidated Plan on June 30, 2011. A summary assessment of the first year of the 2010-11 to 2014-15 Five-Year Consolidated Plan expenditures is presented in **Appendix A**. This CAPER describes programmatic accomplishments for the period of July 1, 2010 through June 30, 2011, along with a report on other Community Development milestones. Section III of this CAPER provides a summary assessment of how activities undertaken in the 2010-2011 Fiscal Year have served to meet the Five-Year Strategic Plan Goals and Objectives outlined in the Consolidated Plan.

Programmatic accomplishments and demographic data associated with each of the projects and activities undertaken during 2010-2011 are reported in detail through the Integrated Disbursement and Information System (IDIS), established by HUD's Office of Community Planning and Development (CPD). This automated information system is designed to provide up-to-date information for HUD. The reports generated from HUD's IDIS system and included with this CAPER are found in **Appendix B**.

CITIZEN PARTICIPATION

The CAPER is available to citizens, community groups, and other interested parties for public examination and comment. A public notice was published on September 24, 2011 informing the public that the City of Woodland CAPER was available to the public for a 30-day comment period (see **Appendix C**).



PUBLIC HOUSING

The City of Woodland does not operate public housing or public housing programs in the City. Public housing and public housing programs are provided by the Yolo County Housing Authority.

SPECIAL NEEDS HOUSING

The City of Woodland supported special needs housing in 2010-2011 through utilization of CDBG funding for improvements to several supportive housing facilities in Woodland. CDBG funds were provided for the manufacture and installation of an emergency generator at St. John's Retirement Village, which provides 23 very-low income senior units and a skilled nursing facility for very-low income seniors. A contract was signed with the electrical contractor. The generator has been manufactured and is in the process of being installed after several delays due to changing specification requirements.

The St. John's Retirement Village and Stollwood Convalescent Hospital also received additional CDBG funds in 2010 for the completion of American Disabilities Act (ADA) improvements. Ramps, sidewalks and walkway improvements provided for improved accessibility and increased safety for the 160 senior residents.

In 2010, CDBG funds were allocated for facility improvements at one of Summer House. Necessary improvements were made to make the entrance to the facility accessible. The front deck (main entrance) was improved to encompass two secondary entrance points and the installation of an accessible ADA ramp.

. The planning/building process began in 2010 and is expected to be completed early in 2011.

The City continues to make annual Section 108 loan repayments for the Casa Del Sol Mobile Home Project, which is designed to eliminate substandard housing for residents of the mobile home park. However, beginning in 2007-08 the City used its redevelopment tax-increment funds to make the annual loan repayments in order to free more CDBG entitlement funds for public facility projects. In future years, this may change due to expected significant changes in California Redevelopment Law.

The 2010 allocation include assisting New Hope Development Corporation (an organization of the Yolo County Housing Authority) for the rehabilitation of Cottonwood Meadows, a senior complex of 52 frail seniors living in 47 units. There have been delays in construction due to health and safety issues. It is expected that the project will be completed in 2011-2012.

In 2010, the City entered into an Agreement with Habitat for Humanity, Yolo County to construct a duplex with donated land, cash, materials, labor and 500 hours of sweat equity for the benefit of 2 very-low income families selected to purchase the units. The duplex is under construction and will be completed in 2011-2012.

II. SUMMARY OF RESOURCES

Community Development Block Grant

For Fiscal Year 2010-2011, the City of Woodland was awarded a total of \$630,540 of CDBG program funds from HUD. The City utilized these funds for programs and activities that address community development needs identified in the Consolidated Plan. A total of



\$540,777.94 in unexpended funds from prior years and program income funds totaling \$64,379.50 from the prior year were also made available in 2010-2011 for total program resources of \$1,235,697.44.

Table 1 provides a breakdown of CDBG funds that were available to individual projects that had expenditures during the 2010-2011 program year. The table also indicates the amount of grant funds that were drawn in the 2010-2011 program year. At the start of fy10-11 there were several prior year projects that had requested 6 month extensions for various reasons including difficulty securing contractors and staff shortfalls. Most of these projects were successful in completing their projects and consequently drawing their grant funds for year ending balance of \$526,957.57. This amount includes the program income received during this year. A significant housing rehabilitation pay off was received in April 2011. Staff is anticipating amending the 2011-2012 Action Plan to allow for these funds to be allocated to the construction of the new Communicare Healthcare facility. Communicare received funds for designing the facility in 2009-2010.

In June 2009, the City of Woodland was awarded \$154,946 in Community Development Block Grant Recovery (CDBG-R) funds under the American Recovery and Reinvestment Act (ARRA). As part of the application process for this one-time funding, the City submitted to HUD a Substantial Amendment to the 2008-2009 CDBG Action Plan. Funding was allocated in the following manner: 15 percent for public services to fund a foreclosure prevention project via Legal Services of Northern California (LSNC), a vocational assistance program and the Yolo County Wayfarer Meals Program; 10 percent for administration; and the remainder of the

funding for the City's Affordable Homebuyer Program and funding to supplement the City's 2009-2010 ADA improvement project to construct ADA ramps in priority corridors of the City. Table 2 provides a breakdown of CDBG-R funds that were available to individual projects that had expenditures during the 2010-2011 program year. The table also indicates the amount of CDBG-R funds that were drawn in the 2010-2011 program year.

Redevelopment Agency

The Redevelopment Agency of the City of Woodland administers the City's CDBG program along with all other affordable housing programs, and often uses a portion of its tax increment funding and housing set-aside funds to augment certain CDBG programs and activities associated with public improvements and affordable housing. In 2010-2011 tax increment dollars were used to pay the annual Section 108 loan repayment in order to invest more CDBG funds in Public Facility projects.

During the City's Fiscal Year 2010-2011, the Redevelopment Agency received approximately \$1,311,440 in net tax increment dollars, with the Agency's 20 percent affordable housing set-aside funds equaling approximately \$278,368. The Agency uses its funding for debt service as well as to assist in commercial development projects, land acquisition, and public improvements. Housing set-aside funds are used for assisting in the development of affordable housing projects along with homebuyer assistance for low and moderate-income households.

Supportive Housing Program

The City and the Yolo Wayfarer Center have received one-year renewable Supportive



Housing Grants (SHP) in calendar year 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010 and 2011. The SHP renewal grant amount for 2011 will be \$177,343. The grant is used to support the singles and families transitional housing programs. Additionally, the Yolo Wayfarer Center was awarded \$46,034 over two years (2010 and 2011) to provide two single individuals in one apartment with permanent supportive housing at 505 Community Lane. In 2011, the Center has also applied for an additional Permanent Supportive Housing grant to provide two families permanent supportive housing in the same complex for 2012. Through the SHP grants, the City and the Yolo Wayfarer Center have continued their effort to provide assistance to homeless and at-risk individuals and families in the transition from homelessness to independent living.

Affordable Housing Grant Programs

During program year 2010-2011, the City of Woodland was again active in administering grant funding for affordable housing activities. Since 2004, the City has received multiple HOME, BEGIN and CalHome grants, totaling \$4.14 million, from the California State Department of Housing and Community Development (HCD) to assist first-time homebuyers. These programs allowed the City of Woodland to make more for-sale housing units available to low income households in the Spring Lake area. To date through the end of June 2011, 75 homes have been sold to low- and moderate-income households through the program. In 2011, HCD awarded the City a HOME grant in the amount of \$800,000 for first time homebuyer assistance.

In 2010-2011, one unit was closed through the Homebuyers Assistance Program. By 2010-2011 there was a limited number of affordable units available as most of them had already

been sold and residential units from two new subdivisions, Starlyn Park and Huntington Square, had not been completed. The Homebuyers Assistance Program is still ongoing with approximately 16 units expected to be released between 2012-2013.

Rochdale Grange, an apartment complex with 43 very-low income units (the average affordability level is 42%), including supportive housing units was completed in approximately June 2011 and the units are expected to be fully leased by early 2012.

Phase I and II of the Casa del Sol Project, construction of the community center and infrastructure upgrades, were completed in 2009-2010. A \$1,000,000 Section 108 loan was disbursed in June 2008 to begin construction. Final funding for phase III, purchase and installation of 30 new mobile homes (coaches), was secured by the developer of the project, the Community Housing Opportunities Corporation (CHOC), from the HOME program and closed in 2011. The coaches were installed in 2011 and CHOC is in the process of leasing them. A variety of other funding sources were used to support the project which involved the rehabilitation of two mobile home parks primarily occupied by very-low income households. Other aspects of the project included upgrading failing infrastructure, the construction of a community center, the installation of a playground/green space, and the addition of a bus shelter. Workforce Housing grant funds and SACOG Community Design Grant funds have been used to construct offsite improvements required by the project.

The activities associated with other funding sources, along with other affordable housing accomplishments, are discussed in greater detail in Section III of this CAPER.

**TABLE 1
AVAILABLE CDBG FUNDING
PROGRAM YEAR 2010-2011**

Program Year	Project Name	HUD Activity #	Funded Amount Available (July 1, 2010)	Expended in Program Year 2010-2011	Total Remaining CDBG Funds
2009	MICROENTERPRISE BUS. LOAN-STERLITZIA	204	\$2,284.69	\$2,284.69	\$0.00
2008	CHICANO STUDIES CENTER FOR ART & CULTURE (TANA) * funds had been shifted per Annual Plan and previous amendments to YCHA Playground	279	\$27,990.00	\$27,926.56	\$63.44
2008	EMERGENCY GENERATOR	281	\$105,584.15	\$100,305.78	5,278.37
2008	BUILDING SAFETY	285	\$47,457.62	\$41,779.87	\$5,677.75
2008	HOUSING ASSISTANCE PROGRAM (inc 298)	328	\$91,983.50	\$89,773.00	\$2,210.50
2009	COMMUNICARE-DESIGN	301	\$80,000	\$80,000	\$0.00
2009	SERIES STREET LIGHT DESIGN	302	\$12,689.31	\$8,186.47	\$4,502.84
2009	SUPPORTIVE HOUSING REHABILITATION	304	\$88,842.53	\$42,381.95	\$46,460.58
2009	IN-HOME RESPITE	307	\$1,367.00	\$1,367.00	\$0.00
2009	LITERACY COUNCIL – S.T.E.P.	308	\$3.36	\$0.00	\$3.36
2009	SHELTER PROGRAM	309	\$396.91	\$396.61	\$0.00
2009	ENOUGH TO EAT	310	\$656.45	\$656.45	\$0.00
2009	HOME DELIVERED MEALS	311	\$666.63	\$666.63	\$0.00
2009	EMERGENCY FOOD & SHELTER	315	\$11,076.00	\$11,076	\$0.00
2009	MOVING OUT MENTORS	317	\$3,225.99	\$2,777.27	\$448.72
2009	FAIR HOUSING SERVICES	318	\$10,000.00	\$7,500.00	\$2,500.00
2009	YCHA PLAYGROUND EQUIPMENT	319	\$65,825.82	\$0.00	\$65,825.82
2008	REFRIGERATION INNOVATION	326	\$298.90	\$0.00	\$298.90
2010	ADMINISTRATION	327	\$126,108.00	\$126,108.00	0.00
2010	SUMMERHOUSE ACCESS ENTRANCE	329	\$12,000	\$0.00	\$12,000
2010	ST. JOHN'S ADA COMPLIANCE	330	\$16,800	\$0.00	\$16,800.00
2010	COW ADA ACCESSIBILITY PROGRAM	331	\$211,420.00	\$24,448.68	\$186,971.32
2010	HEIDRICK RANCH DUPLEX BUILD	332	\$38,983.00	\$0.00	\$38,983.00
2010	COTTONWOOD MEADOWS REHAB	333	\$43,000.00	\$0.00	\$43,000.00
2010	EMERGENCY FOOD & SHELTER	334	\$15,000	\$15,000	\$0.00
2010	ENOUGH TO EAT	335	\$15,000	\$13,656.10	\$1,343.90
2010	HOME DELIVERED MEALS	336	\$10,000	\$5,838.00	\$4,162.00
2010	TEEN SUCCESS	337	\$9,873.00	\$4,937.00	\$4,936.00
2010	HOMELESS YOUTH SERVICES	338	\$9,835.00	\$0.00	\$9,835.00
2010	LITERACY COUNCIL-S.T.E.P.	339	\$9,873.00	\$9,873.00	\$0.00
2010	WATER ASSISTANCE PROGRAM	340	\$15,000	\$1,860.00	\$13,140.00
2010	FAIR HOUSING SERVICES	341	\$10,000	\$10,000	\$0.00
			\$1,171,317.94	\$708,739.87	\$462,578.07

*Balances above reflect end of year reports per the City's financial reporting. Staff will submit revisions at a later date if necessary.

TABLE 2
AVAILABLE CDBG-R FUNDING
PROGRAM YEAR 2010-2011

Program Year	Project Name	HUD Activity #	Funded Amount Available/remaining balance July 1, 2010	Expended in Program Year	Total Remaining CDBG Funds June 30, 2011
2010	STEAC Vocational Assistance	325	\$3,017.00	\$3,017*0	\$0.00 *
2010	Yolo Wayfarer Meals Program	321	\$5,897.94	\$2,880.94	\$3,017.00
2009	LSNC Foreclosure Prevention Project	320	\$7,719.18	\$4,174.28	\$3,544.90
2009	Homebuyer Assistance Program	323	\$41,100.00	\$41,100.00	\$00.00
2009	ADA Improvement Project	324	\$20,551.16	\$20,551.16	\$0.00
2009	CDBG-R Administration	322	\$15,495.00	\$3,979.13	\$11,515.87
			\$154,946.00	\$61,438.54	\$93,507.46

- Funds shifted per Council Resolution 5134 on September 7, 2010 to Yolo Wayfarer Meals Program (\$3,017).



III. NARRATIVE STATEMENTS—

A. ASSESSMENT OF STRATEGIC PLAN GOALS AND OBJECTIVES

The following section of the CAPER provides an overview of the City's efforts and accomplishments in addressing its identified community development needs and priorities during the 2010-2011 program year. A brief description of activities, programs, and projects that have contributed to achieving the City's community development goals and objectives is given.

Summary of Accomplishments—Housing Production, Preservation, and Rehabilitation

In its Strategic Plan of the 2010-2014 Consolidated Plan, the City of Woodland established the following four priorities to address the need for adequate affordable and market-rate housing:

- 1) Promote the development of affordable housing in the City to meet the needs of very low and low to moderate income households as outlined in the Housing Element of the General Plan and the Redevelopment Agency 5-year Implementation Housing Component;
- 2) Support the preservation, maintenance and improvement of existing housing and the replacement of unsafe or dilapidated housing;
- 3) Provide fair housing services to ensure that persons regardless of race, creed, color, national origin, religion, sex, family status, age, or handicap/disability have an equal opportunity to secure decent housing and are treated fairly in dealing with

landlords, real estate brokers and lenders;

- 4) Address priority historic preservation needs including both residential and non-residential historic preservation.

While accomplishments related to increasing and preserving the housing supply for low- and moderate-income housing are noted in this section of the CAPER, further discussion of City programs to provide for affordable housing is included in the Affordable Housing section.

The City continued its effort to develop and preserve affordable housing during the 2010-2011 program year through the allocation of CDBG funding and through continued support for projects and programs for housing to benefit low- and moderate-income households. A summary of these activities is provided below.

CDBG funding was used during the 2010-2011 program year to further assist St. Johns Retirement Village. The project included installing handicap ramps and sidewalks to connect the various building through the campus for the handicapped seniors that reside at the facility. Like previous projects funded by CDBG, the project improves the five levels of senior care, especially in an emergency, jointly provided by St. John's and Stollwood Convalescent Hospital to low-income seniors.

Habitat for Humanity Yolo County received CDBG funding during the 2010-2011 program year to assist in financing the construction of a duplex home for 2 very low income families that will be selected (qualified) to purchase the homes. Additional funding came from donated land, cash, materials, labor and 500 hours of sweat equity from the selected very low income families. At the close of the fiscal



year the homes were under construction. The improvements were started in 2010 and are expected to be completed in 2011.

The Homebuyer Assistance Program closed on a loan for one unit during the 2010-2011 program year.

The Redevelopment Agency remained active in working with Community Housing Opportunities Corporation (CHOC) for the rehabilitation of a 157-unit mobile home park project. The Casa Del Sol project, which combined two older, dilapidated mobile home parks, includes new infrastructure, new street frontage improvements, a community center building, a playground/green space, and 30 new mobile home units. All mobile home pads and units will be rented by CHOC to low, very low, and moderate-income households, at affordable rents.

Redevelopment Agency funds were previously used to assist in the purchase of the property. CHOC used a portion of its own funding to demolish substandard units on the property. The project cost is estimated to be over \$16 million. The City committed a \$1 million CDBG Section 108 loan to the Casa Del Sol project as part of CHOC's permanent financing for rehabilitation, relocation, and infrastructure improvements associated with the project. In June 2008 the funds were dispersed to CHOC to begin construction on phase I of the project, development of the community center. An additional \$145,000 in CDBG funds was allocated in 2006-2007 for public improvements on-site. Funds were also awarded through the Farmworker Housing Grant \$3.6 million in 2005. Phase I and II of the Casa del Sol Project to complete the construction of the community center and infrastructure upgrades have been completed. Additional funds through a Community Design

Grant totaling \$494,000 were awarded by the Sacramento Area Council of Governments (SACOG) for the construction of offsite improvements. Construction of the offsite improvements were completed and accepted in June 2010. CHOC in 2011 secured final funding through a loan from the HOME program in cooperation with HCD for phase III of the project.

Housing Rehabilitation

The City continued implementation of its Housing Rehabilitation/Assistance Program. The program provided deferred, low-interest loans to low-income homeowners for the rehabilitation or purchase of their home.

In 2010 housing rehabilitation loans were made to two senior low income women.

One loan benefitted a low-income elderly woman and the work to be completed addressed deferred maintenance including electrical repairs, pest control, paint, windows and re-roof. The other loan benefitted a low-income disabled woman who requested an emergency re-roof and repair of leak damage.

The City believes this program is very important in helping maintain the older housing stock in the City. Most of the people who apply for assistance under this program fall in the category of elderly or disabled and all are low-income qualified.

Summary of Accomplishments—Housing for the Homeless/At-Risk Population

The Strategic Plan identified the following four priorities for addressing homeless needs:



- 1) Continue to support programs to address the need for emergency and transitional housing;
- 2) Continue to support programs to transition homeless persons to permanent housing;
- 3) Continue to support programs for the prevention of homelessness;
- 4) Work with the Yolo County Housing Authority in support of the Section 8 Voucher Program and other programs to provide affordable rental housing.

While accomplishments related to increasing the housing supply for the homeless or at-risk population are noted in this section of the CAPER, further elaboration of the City's effort to provide adequate resources and services to the homeless population is included in the Continuum of Care/Homeless Services section.

The City continued its effort to provide housing for the homeless and at-risk population during the 2010-2011 fiscal year through the allocation of CDBG funding for projects and programs serving the homeless. A summary of these activities is provided below:

- *Supportive Housing Rehabilitation:* Yolo Community Care Continuum (YCCC) owns and operates a 5-unit supportive housing facility in Woodland as part of the organization's New Dimensions Supportive Housing Program which offers housing and support services to the mentally ill. Rehabilitation of the facility continued into 2010-2011 and is expected to be completed in the new program year.
- *Emergency Food and Shelter:* Provided daily emergency food and shelter services to homeless and low-income citizens of Woodland and Yolo County including:

weekday nutritional meals, case management, agency referrals, mental health services, and other shelter services.

Public Services Programs

The Consolidated Plan identified a variety of public services needs to be met in the community:

- 1) Address priority public service needs for senior, handicapped, youth, transportation, substance abuse, child care, health and other services as well as employment training, crime awareness, and fair housing counseling.

Beyond Public Services funding allocated to agencies to meet homeless needs, as part of the Continuum of Care, CDBG funds were allocated in 2010-2011 to serve at-risk populations, as discussed below, addressing high priority public service needs serving at-risk groups, seniors and youth.

CDBG funds were allocated and expended in 2010-2011 to provide services for the following senior programs and at-risk populations:

- *Home Delivered Meals Program-* provided hot, nutritious lunch meals served by volunteers to frail homebound seniors.
- CDBG-R funding was used to provide an expanded Meals program at the Yolo County Wayfarer Center
- *Woodland In-Home Respite-* matched trained and screened volunteers with a frail senior allowing for a break or respite for the caregiver.
- *Enough to Eat-* provides food to all individuals and nonprofit agencies



serving the needy, frail, disabled, elderly, homeless, and youth.

- *Strength Through Education Program (S.T.E.P.)* Literacy Council- In partnership with Yolo Wayfarer Center, work with center residents on job skills, housing, health and family skills as well as basic literacy.
- *Water Assistance Program*-the City of Woodland Finance Department and CDBG staff have implemented an assistance program to help offset the cost of qualified household utility bills for a limited period. Water rates and water quality continue to be a major concern of Woodland residents, especially low income households. Participants must qualify for and participate in PG&E's FERA or CARE programs to qualify for assistance.
- *Foreclosure Prevention Project*- CDBG-R funds were provided to Legal Services of Northern California to provide representation for low- and moderate-income homeowners facing foreclosure or debt collection.

CDBG funding supported the following youth programs in 2010-2011:

- *Moving Out Mentors* – serves youth who are “aging out” of the foster care system and provides assistance in obtaining a job, independence, and in some cases emancipation
- *Teen Success*- Facilitated group sessions provided to pregnant and parenting teen mothers (13-18 years old) to provide a supportive environment, discuss issues of teen pregnancy and work to achieve short- and long-term goals.
- *Homeless Youth Support Services*- the Yolo Family Resource Center provides engagement, tutoring and other

support services for homeless youth and youth at-risk of homelessness who are identified through Woodland Joint Unified School District and the Yolo County Homeless Coalition.

Finally, CDBG funding supported fair housing services to Woodland citizens. Legal Services of Northern California provides free information and advice on fair housing issues, case intake, complaint processing, and investigation of alleged fair housing violations. Other services include fair housing education and outreach. Legal Services of Northern California, the City of Woodland, and the Yolo County Housing Authority annually host a Fair Housing Workshop. In program year 2010, approximately 108 individuals attended the workshop in the fourth quarter of the year.

Infrastructure and Public Facilities Improvements

The Consolidated Plan identified infrastructure and public facility needs as follows:

- 1) Address priority infrastructure improvements including flood drainage, water, street, and sidewalk improvements, and addressing asbestos.
- 2) Support public facilities improvements for public service agencies and residential facilities for homeless and special needs populations.
- 3) Address priority public facilities needs including public facilities for seniors, youth, neighborhoods, parks/recreation, health and other facilities.
- 4) Promote accessibility for the physically disabled through ADA improvements.



The following text provides a summary of accomplishments during the 2010-2011 program year related to infrastructure and public facilities improvements:

Five public facility improvement projects initially awarded CDBG funding prior funding years were either completed or substantial construction took place in 2010--2011. Two projects funded in 2010-2011 are underway.

The Chicano Studies Center for Art & Culture (Taller Art del Nuevo Amanecer – TANA) received funding in 2007-2008 and 2008-2009 to convert a warehouse space, formerly owned by the Yolo County Housing Authority, into an arts center for the community. The arts center is designed to benefit primarily low and moderate income households and utilize a blighted area. The facility will be operated by the University of California, Davis Chicano Studies Department. During the 2009-2010 program year, all of the 2007-2008 funds were expended on the rehabilitation work and a portion of the 2008-2009 funds were expended. The balance of the project was completed in the summer of 2010 and the ribbon cutting ceremony was held in October 2010. Rehabilitation of the warehouse building for the Chicano Studies Center for Art & Culture is now complete. Reconciliation of the multi-funded project is underway and should be complete by the end of October 2011.

The TANA project was overfunded and as such, the City's 2009-2010 Annual Plan was amended to add the replacement/installation of the Yolo County Housing Authority Playground Equipment to be located at the Yolano Village public housing complex. The play structure will replace a previously deteriorated and unsafe play structure that

had to be demolished. ADA accessible connecting walkways will also be installed.

In 2009-2010 CDBG funds were awarded to the St. John's Retirement Village, which provides 23 very-low income senior units and a skilled nursing facility for very-low income seniors for the manufacture and installation of an emergency generator. The generator was installed in the fall of 2010 completing the project.

The Yolo Adult Day Health Center provides support services such as nursing, physical/occupational/speech therapy, social work, a meal, and socialization to frail and dependent adults. 2008-2009 CDBG funding was used to make improvements to their facility to ensure the safety and comfort of their disabled senior clients. The Adult Day Health Center's Building Safety project including replacement of the front driveway and walkway to minimize any injuries to its vision and mobility impaired senior clients; and repair of leaks in the roof is near completion and will be closed out in the new program year. Thus far, a significant portion of the improvements have been completed but little work was done in 2010-2011.

CDBG funding in the 2009-2010 program year was allocated to the Supportive Housing Rehabilitation public facilities improvement project. The funding allows the Yolo Community Care Continuum to make needed improvements to their facility providing supportive housing services to five mentally ill residents. The facility improvements includes: replacing the roof; stair case; front and back porch decking; repairing electrical wiring; upgrading the front door; installing stairs with a wheel chair ramp; and installing a heating and air conditions (HVAC) system. In 2010-2011, the following tasks were completed: roof repair, repair of electrical wiring, HVAC



work is complete and the windows were installed as of May 2011. The wheelchair ramp will be completed in 2011-2012.

Summer House, an Adult Residential Facility, home to 12 disabled adults received assistance to make exterior improvements to the facility in 2010-2011. The Summer House provides 24 hour support and supervision to adults with developmental disabilities focusing on helping the residents develop daily living skills, independent decision making and problem solving. The improvements included the construction of an accessible entrance and repairs to the front deck. The deck was extended to encompass the two secondary entrance points serving the Summer House and transitional apartments.

Three infrastructure improvement projects were either completed or underway during the 2010-2011 program year.

CDBG funding was provided in 2009-2010 to design and engineer the replacement of a hazardous street lighting system in one low- and moderate-income neighborhood. The current street lighting system poses a serious hazard to citizens and work crews. The Series Street Lighting project design and engineering is underway to upgrade the lighting system and eliminate the shock hazard to area residents and work crews. The replacement project has been awarded funding for 2011-2012. The replacement project will be completed in this fiscal year.

The 2010--2014 Consolidated Plan continues to identify the promotion of accessibility for the physically disabled through ADA improvements as a priority need. 2009-2010 CDBG funds were allocated for ADA curb ramps. The project will provide for the design and construction of curb ramps for public use to individuals with disabilities. This project will

serve to comply with the requirements of the Americans with Disabilities Act. The project is designed to receive candidate locations for ADA improvements from various departments, residents and members of the disabled community. Approximately 10 to 20 curb ramps were designed and installed with these funds.

Funding was used in 2009-2010 for design and engineering of the City-wide plan. The balance of the funds will be used to install curb/sidewalk improvements at selected locations. Several locations were improved during 2009-2010 into 2010-2011. CDBG-R funding was also allocated to provide for additional ADA ramps and expended during the 2009-2010. To continue the improvement program, 2010-2011 CDBG funds were allocated to this program.

St John's Retirement Village received an additional allocation of funds in 2010-2011 for the design and construction of ADA curb ramps on the campus for public use to individuals with disabilities. There were delays in getting this project started. The design was finally approved by the City in May 2011. The project is expected to be completed in 2011-2012. ADA infrastructure improvements were provided as part of the St. John ADA Road/Curb Ramp special needs housing project discussed above. Road and curb/sidewalk improvements including 9,000 square feet of road and 357 square feet of curbs and sidewalks provided for improved accessibility and increased safety for the 160 senior residents.

It is also expected that additional improvements will be made. St. John's submitted an application for an additional funding in the FY2011-2012 allocation round.



Economic Development

The 2010-2014 Consolidated Plan identified economic development needs as follows:

- 1) Partner with private commercial developers to redevelop existing underutilized or vacant commercial sites in CDBG eligible areas.
- 2) Address priority non-residential historic preservation needs in the Historic Downtown Area.
- 3) Provision of business loans to for-profit entities to carry out economic development, such as growing the industry or business in the City of Woodland.

The 2007, the City established an Economic Manager position to carry out economic development goals and objectives. During 2010-2011 the following economic development activities were completed.

The microenterprise loan made to Sterlitzia Florist was completely drawn down in FY 2010-2011. Originating in FY 2008, the establishment of the website had some "hiccups" but is finally in place and is a great asset to the floral retailer. The development of the website has given this company much elevated exposure to the region. Please visit the website at <http://www.strelitziaflowers.com/>. Two jobs have been retained as a result of the loan to this local microenterprise.

A second business loan that originated in the 2009-2010 year began repayments in fy2010-2011. Refrigeration Innovation, a high tech start up business in Woodland was able to develop the next phase in their prototypical (primarily) wireless commercial thermostat with the assistance of CDBG funds. The Thermo Simple 2 had a few glitches in

development but is now used by major retailers such as Costco and Safeway Grocers. The following link further explains what was developed as a result of the CDBG assistance. [http://www.refrigerationinnovation.com/downloads/Thermo%20Simple%20%20Manual%20\(Non-Wireless\).pdf](http://www.refrigerationinnovation.com/downloads/Thermo%20Simple%20%20Manual%20(Non-Wireless).pdf) . The company now employs 8, originally staffing only 3.

As mentioned above, the City of Woodland also implemented a Water Assistance Project to help families/households in need of assistance to pay their utility bills. Over the past several years, the city has transitioned to metered water billing. Eventually every water connection in Woodland will be metered, assessed a flat rate and charged for water usage. In its initial year, the Water Assistance project assisted 38 households to reduce their "flat rate water bill" by \$15 per month for a period of 3 consecutive months in any 12 month period. Applications have been made available on the City's website and other local websites to assist qualified families, especially during this economic recession.

In 2010-2011, the City of Woodland, in partnership with Yolo County, City of Davis, and the City of West Sacramento, established a Business Response Team. This program was funded through ARRA funds through the County Department of Employment and Social Services. The funding served as seed money to further develop the "Rapid Response" program countywide to better serve "displaced employees" affected by the downsizing or closure of business. The County, State Employment Development Department and respective cities made contact with every business in the community over that time period and made presentations to affected employees and human resource departments about what services are available (in the community) for the "laid off employees". The



funding deadline expired on March 31, 2011 but the "Rapid Response" program remains in place and the collaboration is in the process of development a business assistance website countywide. It is expected to be completed in fy 2011-2012.

B. Affordable Housing

Several priorities related to development, preservation, and rehabilitation of affordable (low and very low-income) and market-rate (moderate and above moderate-income) housing were identified in the Strategic Plan including meeting the housing needs of very low income, low income and moderate and above moderate income persons. The following text provides a summary of 2010-2011 program year accomplishments related to these priorities.

The City of Woodland's Housing Element of the General Plan identifies the housing needs, inventory of available land for housing, and summary of resources for housing. The Housing Element also establishes programs and policies designed to address the City's housing needs and goals for the planning period. The Housing Element was adopted by the City Council on March 24, 2009, and approved by HCD on June 3, 2009; the update covers the 2008-2013 planning period.

The Housing Element identifies actions taken by the City to promote affordable housing. The City offers developers density bonuses if a proposed housing development consists of five or more dwelling units and it meets specific thresholds for providing senior or low- and moderate-income housing units. The City adopted an Affordable Housing Ordinance (6A) in May 2004. The Ordinance promotes the development of affordable housing by private developers. The new policy requires all

housing development, both ownership and rental projects, to provide certain percentages of affordable units. For-sale projects of at least eight units in size must now provide 10% of the total units at prices affordable to low-income homebuyers. Rental projects of at least 10 units in size are now required to include 10 percent of their units for low income households and 20 percent of their units for very low-income households or 25 percent of the units for very low-income households. This has resulted in the production of a significant amount of affordable housing in the City as noted below.

In November 2007 the City revised the 6A Ordinance to clarify and improve the implementation of the housing ordinance. Some of the changes include opening the program to moderate income buyers, 120 percent of Area Median Income (AMI), strengthening the design and makeup of units to enforce dispersion of units and design of homes, and giving the City the right of first refusal to buy a property that is losing its affordability.

▪ *Affordable and market-rate housing development in the Southeast Area Specific Plan:*

The Starlyn Park subdivision began construction of residential units in early 2011. This subdivision will complete the Southeast Area Specific Plan. Through a negotiation with the City, the Developer has agreed to provide four units for sale to low income households (80% AMI and less) and four units for sale to moderate income households (120% AMI and less).

▪ *Affordable and market-rate housing development in the Spring Lake Specific Plan area:*



The first stages of development within the Spring Lake area began in 2005 with building permits for the first ten affordable units issued in September 2005. During the 2010-2011 program year the City's affordable housing program conducted one initial application/income review for a first time homebuyer. The low activity is based on the limited number of affordable units available as most of them had already been sold and residential units from two new subdivisions, Starlyn Park and Huntington Square, had not been completed.

As required by the Specific Plan, affordable housing units are to be built concurrently with market rate units. During the 2010-2011 program year, the City closed on a total of one affordable unit through the use of the City's "silent second" loan.



An Inclusionary Unit in the Springlake Community

In 2006, the City of Woodland was awarded HOME funds in the amount of \$4,000,000 for the construction of Rochdale Grange, a 44-unit apartment complex in Spring Lake. Rochdale adds 43 very-low units, including supportive housing, to the City's affordable housing portfolio. Construction of the project was completed in June 2011 and the units are expected to be fully leased by early 2012.

The Huntington Square subdivision began construction of residential units in 2010. The subdivision will include a total of 162 single family, for sale units and 16 units will be reserved for purchase by low income households (80% AMI and less) pursuant to the Spring Lake Affordable Housing Plan.

■ *Other Affordable and market-rate housing development in Woodland:*

The City of Woodland has a limited capacity for infill development outside the Spring Lake and Southeast Specific Plan areas. Most of the City's large sites for potential infill housing development are located in underutilized areas of the Downtown, including two old railroad yards. Other small site infill opportunities exist around Woodland, including opportunities for both single family and multifamily housing.

Sacramento Mutual Housing Association (SMHA) approached the City about constructing an affordable housing project in the Spring Lake Specific Plan Area and in July 2010 the City Council approved funding assistance of up to \$910,000 for the project. Their proposed project would be in the Heidrick I Area of the Specific Plan. The project would consist of 100 low and very-low income units. They are currently securing funding prior to building. SMHA anticipates securing funding for the project by June 2012 with construction starting during the same year.

C. Continuum of Care/Homeless Services

The City of Woodland participates in the countywide Homeless Coordination Project



that provides services to the homeless in Yolo County. The project consists of two components—Homeless Coordination and Cold Weather Shelter. The intent of the Homeless Coordination Project is to:

- 1) Improve and expand services to homeless and very low-income individuals;
- 2) Increase funding for local agencies serving the homeless and very low-income individuals;
- 3) Increase the efficiency with which grant funds are obtained; and
- 4) Manage and improve the health of non-profit agencies serving the homeless.

As one part of the Project, the City continues its financial commitment of housing monitoring funds and City General Funds for a Yolo County Homeless Coordinator.

The Cold Weather Shelter operated by the Yolo Wayfarer Center currently provides shelter to 50 homeless individuals during the four coldest months from November to February. The new phase II facility offers a 5,000 square foot building. The facility is complete with kitchen and dining facilities, a dorm area, along with showers and offices. The new homeless shelter is open 365 days a year, significantly improving and expanding the scope and capacity of services provided at the old facility. CDBG funding was allocated in program years 2005-2006 and 2006-2007 to support increased capacity of the program through the construction of the new facility (Phase II).

Over the past several years, the City has worked with the Yolo Wayfarer Center to secure transitional Supportive Housing Program grants in the annual amount of

\$177,343. After initial funding was awarded for a 3-year Supportive Housing Grant (SHP) through 2001, the City and the Yolo Wayfarer Center have received 1-year renewable SHP in 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010 and 2011. For program year 2010(fy 2010-2011 but grant funding 2009), the City of Woodland received a slight increase in their annual allocation, totaling \$177,343. The subsequent renewals for transitional housing will continue to be \$177,343. These grant funds are used to provide supportive housing services to clients of the Yolo Wayfarer Center's singles and families transitional housing programs. Additional funding (Bonus 2009 SHP permanent housing funds) received in 2010 in the amount of \$46,034 will provide for permanent supportive housing for two single individuals over a two year period. An additional \$46,204 is earmarked for permanent supportive housing in Woodland per the HUD SHP 2010 funding.

During program year 2010-2011, the City continued to fund service agencies currently providing emergency services and transitional shelter to Woodland's homeless and at-risk population. The Emergency Food and Shelter program provided emergency food and shelter services on a daily basis to low-income citizens of the City of Woodland and Yolo County. To provide for the continuum of care, several support service agencies served at-risk populations with emergency services and emergency/transitional housing including the Shelter Program provided by the Sexual Assault & Domestic Violence Center (providing shelter to persons at-risk of homelessness), the Strength Through Education Program provided by the Yolo Literacy Council (serving homeless persons with job skills, family skills, literacy, etc), and the Enough to Eat Program provided by the Food Bank of Yolo County (serving homeless persons and persons in



need with emergency food). These programs received funding to assist persons, families, and individuals with special needs in making the transition from homelessness to transitional and permanent housing.

In addition, in cooperation with other cities in Yolo County, Woodland is participating in the development of a "Ten Year Plan to End Homelessness."

D. Affirmatively Furthering Fair Housing

An updated analysis of impediments to fair housing was completed by the City of Woodland Community Development Department and the City's Fair Housing consultant and was adopted in June 2011. Through this study, the following impediments to fair housing that exist in the City of Woodland were identified:

- *Housing development costs:*
The analysis revealed that typical development costs for improved residential lots, for example in the Spring lake Specific Plan Area of Woodland, are approximately \$220,000 for a 1,200 sq ft home.
- *Construction costs:*
Construction costs in the region have increased over the past several years due to increases in building materials costs and demand for labor.
- *Access to credit:*
Due to issues with the recession the economy is currently suffering through, lenders have tightened lending standards to a point where many households do not have access to credit.

- *Lack of financial assistance for housing:*
Unlike many larger jurisdictions, the City has very little guaranteed funding that is allocated annually. This lack of funding requires the City to pursue funds competitively from state and federal sources. These funds are not guaranteed which affect financing and timing of possible housing projects.

- *Intrusive public policies, actions, and other requirements:*

Developments of affordable housing with state or federal funds quite often require the payment of prevailing wages. These increased costs require more funding to finance the project.

The City of Woodland adopted the 2008-2013 Housing Element Update in 2009, which identified similar constraints to affordable housing including: availability of financing; land costs; development costs and zoning and other land use regulations.

Actions Taken to Affirmatively Further Fair Housing

During CDBG program year 2010-2011, the City continued actions to affirmatively further fair housing and to eliminate barriers to fair and affordable housing, as summarized below:

Fair Housing Hotline Project:

The City continued its effort to eliminate discrimination in housing within the City of Woodland. The City contracted with Legal Services of Northern California to operate a Fair Housing Hotline. This program offered free information and advice to both tenants and landlords on fair housing issues. Fair Housing Hotline staff provided services addressing all types of housing discrimination under federal and state fair housing laws. A



client intake system was used to log case data and produce quarterly reports for the City on fair housing activity.

Legal Services of Northern California (LSNC), City of Woodland, and the Yolo County Housing Authority jointly hosted a fair housing workshop for tenants and landlords covering fair housing laws and requirements. This year's workshop had record attendance including 101 landlords and property managers and approximately 7 city and Yolo County Housing staff. During 2010-2011, LSNC also maintained its webpage to reflect the current services available to Woodland under the contract.

The City of Woodland's demographic makeup shows a large number of Spanish-speaking households. In recognition of this, fair housing educational materials are printed and distributed in both Spanish and English. Bilingual production of these materials has proven a successful tool of community outreach and education.

Zoning Ordinance Amendments:

The City has also implemented new policies that will alleviate the potential impediment to fair housing through the public review process for approval of residential projects. In May 2004, several amendments to the City's Zoning Ordinance were adopted. These amendments were aimed at removing barriers to affordable and multifamily housing. Prior to the amendments, a Conditional Use Permit (CUP) was required for multifamily projects located in infill areas of the City. The amendments removed this requirement, so multifamily projects only need review for design, zoning, and General Plan conformity for approval.

Reasonable Accommodation Ordinance:

In July 2004 the City of Woodland adopted another Zoning Ordinance amendment to establish clear criteria for staff to evaluate requests for reasonable accommodation under existing codes and standards to allow access to housing for a disabled person. The intent of the ordinance is to facilitate the process for making such a request, thereby furthering fair housing within the City.

Fair Housing Policies and Objectives:

The following policies and objectives directed towards furthering fair housing in the City of Woodland have been established, and continue to be utilized through the City's fair housing and affordable housing efforts:

▪ *Fair Housing Policies:*

- 1) To assure equal housing opportunities to all without regard to race, color, religion, sex, national origin, ancestry, marital status, or physical handicap;
- 2) To take positive steps to assure that all segments of the population are aware of their rights and responsibilities regarding fair housing;
- 3) To ensure that fair housing practices are applied to all housing offered within the City; and,
- 4) To encourage cooperation from the housing industry.

▪ *Fair Housing Policy Objectives:*

- 1) To document discriminatory practices;
- 2) To educate the public and the housing industry regarding applicable rights and responsibilities regarding fair housing;
- 3) To assist victims of discrimination in seeking legal recourse;
- 4) To expand housing opportunities for minorities; and

- 5) To reduce the level of discrimination within the community.

The City's Analysis of Impediments was updated in the 2010-2011 year and adopted on June 7, 2011 to incorporate all policy and procedural changes.

E. Other Actions

During the 2010-2011 CDBG program year, the City of Woodland continued a number of actions related to the stated objectives and goals of the Consolidated Plan, as described in the following text.

Reduction of Lead-Based Paint Hazards

In order to reduce and abate lead-based paint hazards, the City of Woodland took the following actions:

- 1) Provided information and technical assistance to individuals undertaking home improvement projects; and,
- 2) Utilized a portion of previously allocated CDBG funds for the assessment and abatement of lead-based paint in housing units receiving federal funds. During the 2010-2011 fiscal year lead assessment and abatement services were available as part of the City's Housing Rehabilitation Program.

Other Actions to Assist Persons and Families At-Risk of Homelessness

In 2010-2011, the City allocated funding to the Yolo Family Resource Center (YFRC) for Homeless Youth Support Services. YFRC received \$9,835 to assist youth throughout Woodland and Yolo County. YFRC is the lead partner for the Yolo Homeless Prevention and Rapid Re-housing program for at-risk youth as

the lead in prevention services for Yolo County. As the lead for the Woodland Coalition 4 Youth, YFRC partners with many agencies including (but not limited to): STEAC, Sexual Assault Domestic Violence Center, Planned Parenthood, and Woodland Healthcare.

The Food Bank of Yolo County received CDBG funds to assist in their operation, which includes food distribution to more than 45 local agencies serving homeless and lower-income families and individuals. Additionally, the Wayfarer Center received funding to provide emergency shelter and emergency services to homeless persons.

Overcoming Gaps in Institutional Structures

In an effort to eliminate gaps in institutional structures, the City remains actively involved with outside agencies and regional governmental entities. The City coordinates with the Yolo County Housing Authority to address affordable housing needs related to Section 8 and public housing activities, the County Homeless Coordinator along with various non-profit organizations to maximize resources for the provision of services to the homeless population, and the Yolo County Department of Environmental Health to address substandard housing conditions.

Reduction of the Number of Persons Living Below the Poverty Level

The City of Woodland relies on the cooperation and coordination of a wide range of service providers to assist in the effort to help individuals and families become self-sufficient. The City is a partner in this relationship through its provision of funding to public service agencies along with its programs and policies aimed at affordable housing



production. During the 2010-2011 fiscal year, the City allocated a total of \$94,581 in CDBG funds to public service agencies for various programs to assist the homeless and/or low and moderate-income individuals and families. Through the assistance provided for Section 8 Housing Vouchers through the Yolo County Housing Authority, households are assisted with housing costs reducing the burden this places on low income families.

Compliance with Program and Comprehensive Planning Requirements

As the administrating agency for the City's Community Development Block Grant program, the Community Development Department and Redevelopment Agency are responsible for ensuring that the monitoring of all aspects of the CDBG program is adequately completed. These responsibilities include the necessary environmental review and National Environmental Protection Act (NEPA) clearance for activities, Davis-Bacon labor standards compliance on all applicable projects, and program monitoring for all CDBG-funded projects and programs.

During 2010-2011, the City assigned the Economic Development Manager to take the lead role in overseeing the administration of the City's CDBG Program (due to lay offs). Appropriate program documentation is maintained for all projects, such as environmental review records and documents related to federal labor standards compliance. The City also requires its subrecipients to maintain programmatic documentation, including some or all of the following:

- 1) Address of activity;
- 2) Name of household or person served by activity;
- 3) Income category of household or person;
- 4) Race/ethnicity of household or person;
- 5) Total number of households or persons assisted;
- 6) Funding source used for activity; and
- 7) Type of assistance provided by the activity.

These sub-grantees are expected to be monitored annually through on-site visits to ensure all regulatory requirements are being met and that accomplishments and program beneficiary information is reported to the City in an accurate and timely manner. Subrecipients are also monitored through written monthly, quarterly, and/or yearly reports that are required to be submitted to the City. During the 2010-2011 program year quarterly and annual reports were submitted by 8 public services subrecipients.

F. Leveraging Resources

As previously mentioned, during fiscal year 2010-2011 the City worked closely with the Yolo Wayfarer Center to secure Supportive Housing Program funds to contribute to the operation of the Yolo Wayfarer Center's Transitional Housing/Safe Haven program, which were used in addition to their annual CDBG grant award. The Yolo Wayfarer Center also secured \$46,034 over two years to provide permanent supportive housing for two single individuals and is currently in the process to secure an additional \$46,204 of permanent supportive housing for the subsequent 2 years (PY 2010).

Redevelopment Agency funds will continue to be leveraged with CDBG funds where appropriate to the project or program. Also, as previously mentioned, the City leveraged several sources of funding for affordable housing projects from various State and Federal grant and loan programs.

**G. Citizen Comments**

As prescribed by HUD's Public Participation Process, the City of Woodland published a notice announcing the availability of the 2010-2011 CAPER for public examination and citizen comment. The City's notice was printed in the Daily Democrat on September 24, 2011. A copy of the published notice is included in this CAPER (Appendix C. Proof of Public Notice). A draft copy of the CAPER was made available at City Hall in the City Clerk's Office, 300 First Street, Woodland, California, 95695 and on the City website for a 30 day review period. No comments were received.

H. Self-Evaluation

The Self-Evaluation section of the CAPER narrative allows jurisdictions the opportunity to provide an analysis of their efforts and accomplishments in meeting their Consolidated Plan goals and objectives. The following questions have been provided by HUD to assist jurisdictions in completing their self-evaluation:

Are the City's activities and strategies making an impact on identified needs; and what indicators would best describe the results?

The City of Woodland's efforts to provide social services have continued to make a positive impact on the community development needs of the area. Through CDBG grants to programs providing food, shelter, and other vital services, the City has made a significant impact in providing for homeless assistance and prevention through continuum of care homeless programs. Public services funding has also provided for senior programs and youth programs, which were identified as a high priority, and serves at-risk populations. CDBG-R funds were also allocated

during 2010-2011 to fund 3 programs serving low- and moderate-income persons. Over the past year the City has made progress toward the accomplishment of its Consolidated Plan goals.

The City has continued to make major progress in its effort to provide affordable housing for very-low, low, and moderate income levels through the adoption of new policies and the affordable housing ordinance (6A) as well as securing substantial amounts of grant and loan funds for affordable housing activities. The Homebuyers Assistance Program, to date, has provided for the sale of 78 homes sold to low- and moderate-income households. In 2010-11 six units were closed and four of these loans were funded with CDBG funds: 2 units via the city's CDBG housing assistance program and two units were built by the Yolo Habitat for Humanity program. CDBG funds were used to pay permit fees.

The CDBG program has also provided funding for public facilities improvements to assist special needs populations including the mentally ill and seniors. During 2010-2011 the City targeted the use of public facility funding to provide for the development of an educational art facility (TANA) for families in the City and rehabilitation services to provide for facility improvements to a number of facilities including: security and safety improvements for a mental health facility, improvements for supportive housing for mentally ill clients and facility improvements for a day program for disabled senior clients. The CDBG Program continues to have a big impact on the community as measured by the large amount of people served through CDBG-funded public service agencies. Several of the organizations that make up the fabric of social service in the Woodland community depend

on their CDBG funding to provide essential services to those in need.

What barriers may have a negative impact on fulfilling the strategies and the overall vision?

Limited and declining resources of available funding continue to be the primary negative impact on fulfilling the strategies and the overall vision of the Consolidated Plan. The City expects community development needs to increase as public funding sources and private donations to public service agencies decrease in these difficult economic times. This reality will continue to pose a challenge for the City and local service providers to be resourceful and creative in order to maintain current levels of service throughout the 2011-2012 program year. It is expected that Redevelopment in California will see dramatic regulatory changes and this will certainly impact the potential to further assist the needs of the community.

The City works with an active network of public service and non-profit agencies to target every possible source of funding for programs and projects within the City and County. Along with CDBG funds, Supportive Housing Program funds have been utilized by the City for a number of years to further the objectives of the Consolidated Plan. Redevelopment housing set-aside funds and other State and Federal sources of affordable housing financing are also targeted to assist in the development of housing for low and moderate-income households.

What is the status of the City's grant programs and are any activities or types of activities falling behind schedule?

Public service agencies that provide social services have continued to maintain an

excellent record of timeliness in spending CDBG funds. There has been difficulty in the past completing various public improvement projects. This has occurred in the past due to project management issues that have arisen on the part of the subrecipients. The City must continue to be diligent in overseeing the management and progress of these public facilities improvement projects. Progress has been made during the 2010-2011 program year as 5 public facilities improvement projects were either completed or substantial progress was made with the construction. Progress was made during 2010-2011 in finalizing the paperwork for the Chicano Studies Center for Art and Culture (TANA) project. Many other projects were completed including the installation, of the emergency generator installation at the Yolo Community Care Continuum (YCCC). Much of the Supportive Housing Rehabilitation project at YCCC was completed. Summer House was able to complete their "accessible entrance" project. Three infrastructure projects were completed during the year including the St. John ADA Road/Curb Ramp Project and continuation of a citywide ADA improvement project. Engineering and design of the ADA program was completed in 2009-2010 and many of the planned curb/gutter/sidewalks identified were replaced with ADA compliant public improvements. Moving forward, the timing for the implementation of public facility projects should be carefully considered and, when appropriate, should be recommended funding assistance in phases especially as we find that funds are in greater demand in future years.

It is the intent of the City to always maintain its available funding below HUD's Performance Policy cap, and efforts have been made to ensure timely expenditure of funds by all City grantees. HUD's regulations require that cities

have no more than 1.5 times their entitlement amount unspent. In 2010 Woodland was able to exceed that performance measure by having no more than .85 of its entitlement unspent. This year in particular was very productive for the City's allocation and expenditure of previous year allocation. The expenditure ratio was 1.95 at the start of the fiscal year, but by year's end the ratio was significantly reduced, due to a very busy year to .85. Many 2008-2009 and 2009-2010 allocations were completed which will be reflected as identified above and will be reported in IDIS in accomplishments prior to closeout.

In consideration of the need to meet HUD's timeliness expenditure of funds requirement, City staff will continue to monitor and maintain close contact with CDBG-funded projects and programs which fall behind schedule of completion. It has been the general practice of the City to not disencumber funds for a project, but rather scale back the scope of projects that cannot be completed due to budget shortfalls. The City will also consider funding projects in phases.

Are grant disbursements timely, and do actual expenditures differ substantially from letter of credit disbursements?

The City of Woodland continued to make progress in expending CDBG funds from current and prior year activities during the 2010-2011 program year as mentioned above.

Typically about half of the public services grantees' grant disbursements are completed monthly and the other half is completed on a quarterly basis. The only exception is for public facility projects, which receive grant disbursements upon project's completion or by construction progress reimbursements.

The City's draw-downs from the IDIS system are regularly prepared and authorized on at least a quarterly basis (this past year was a difficult year with staff shortages, however it is the intent of CDBG program and financing staff to complete IDIS drawdowns on a quarterly basis). The City will continue to work to maintain this standard to ensure CDBG funds are being drawn down on a regular and timely basis.

Staff is not aware of any substantial differences between actual expenditures and letter of credit disbursements. Both the Community Development Department and the City of Woodland Finance Department maintain accurate records of expenditures which are reconciled quarterly with expenditure reports generated from the IDIS system.

Are major goals on target?

The City's progress towards meeting the goals stated in the Consolidated Plan has substantially been met. Public services needs and public facility needs have been addressed resulting in services for seniors, victims of domestic violence, mentally ill patients, homeless persons and those at risk of homelessness, as well as, youth services. During the 2010-2011 program year, CDBG funding advanced the objectives of providing for public services needs, and addressing the needs of homeless persons in Woodland primarily through providing ongoing funding.

Other goals of the Consolidated Plan, such as stated strategies and objectives related to affordable housing and fair housing have substantially been met as a result of programs, policies, and resources put to use by the City. The City also met priority public improvements objectives by providing for infrastructure



improvements including ADA improvements and elimination of a safety hazard through the Series Street Lighting Replacement project.

What, if any, adjustments or improvements to strategies and activities might meet your needs more effectively?

The City made a staffing change at the end of the 2009-2010 program year placing the responsibility for oversight of the CDBG Program with the Economic Development Manager. The transition and shortage of staff continues to be a challenge but the Manager continues to work cooperatively with Finance Administration and the staff to continue to meet Consolidate Plan objectives.

Consultants may be used on a selective basis to provide technical assistance when needed. This being the first year of the 2010--2011 Consolidated Plan, the City has been able to substantially accomplish its stated goals within the timeframe of its current Consolidated Plan.

IV. CDBG PROGRAM YEAR 2010-2011 NARRATIVE STATEMENT

This section of the CAPER provides the required narrative statements for issues specifically applied to the Community Development Block Grant Program, as follows:

Nature and Reasons for Changes in Program Objectives

During the 2010-2011 program year, no changes were made to the Community Development Block Grant Program objectives identified in the City's 2010-2011 Consolidated Plan.

Grantee Efforts in Carrying out Planned Actions of the 2010-2011 Action Plan

As noted throughout this CAPER, the City's CDBG program grantees that completely expended 2010-2011 program year funds were successful in carrying out planned actions of the 2010-2011 Action Plan. Many large projects were completed during the 2010-2011 program year. These projects included the final close-out of the TANA Cultural Art Center, Summer House ADA entrance project, the St. John ADA Road/Curb Ramp (phase 1), and the construction of the 2009-2010 City of Woodland ADA Improvement project (closeout to occur in 2011-2012). The City completed two housing rehabilitation more loan project, and assisted Yolo Habitat for Humanity to place two more qualified low income families in a duplex property in Woodland's Spring Lake area. In addition, there are two supportive housing projects (transitional and permanent), one public facilities project and one infrastructure project that are underway and scheduled to be completed in early 2011-2012.

Funds not Used Exclusively for Three National Objectives

City of Woodland CDBG funds were not expended for programs that did not meet one of the three national objectives of the CDBG program.

Displacement as a Result of Acquisition, Rehabilitation, or Demolition of Occupied Real Property

There was no displacement of residential or business properties as a result of acquisition, rehabilitation, or demolition activities during the 2010-2011 program year.

Limited Clientele

The City did not serve any limited clientele that did not qualify on an income basis or meet the category of presumed benefit limited clientele with its 2010-2011 CDBG program year funds.

HUD-Approved Neighborhood Revitalization Strategies

The City does not have a HUD-approved Neighborhood Revitalization Strategy.

Program Income

During the 2010-2011 program year, the City of Woodland received loan repayments in its Housing Rehabilitation Program. These repayments are considered "Program Income." The total Program Income reported in IDIS was \$64,379.50. These funds will be spent in 2011-2012. Staff will present an amendment to City Council and seek approval by HUD staff to allocate funds to various public facility projects in 2011-2012.

The City of Woodland depends heavily on its CDBG entitlement and Program Income funds to address pressing community development and social service needs. The additional CDBG funds made available to the City for eligible uses through Program Income provide a beneficial supplement in the City's effort to carry out its Consolidated Plan strategies and objectives.

V. APPENDICES

The following list of additional information including: previous years CDBG summary table; IDIS Reports, and proof of publication have been included with this CAPER as Appendices:

- A. Summary Assessment of First Year Expenditures of 2010-2014 Five-Year Strategic Plan Goals and Objectives
- B. IDIS Reports
- C. Proof of Public Notice

CITY OF WOODLAND
Community Development Block Grant
Summary Assessment of Five-Year Consolidated Plan Expenditures
Year 1 – July 1, 2010 to June 30, 2011

STRATEGIC PLAN OBJECTIVE CATEGORY	ACTIVITY/DESCRIPTION	FY	BUDGETED	EXPENDED	DIFFERENCE
Housing/Rehabilitation					
	Housing Assistance Program	2010	\$87,648.00	\$85,437.50	\$2,210.50
	Section 108 Loan Payment	Currently paid by RDA set-aside funds.			
	Affordable Housing for Seniors				
	Women's Residential Treatment and Housing Facility				
	Woodland Summer House Accessible Entrance Project	2010	\$12,000.00	\$0.00	\$12,000.00
	Heidrick Ranch Duplex Build-Yolo Habitat for Humanity	2010	\$38,983.00	\$0.00	\$38,983.00
	Cottonwood Meadows Rehab Project-Yolo Housing Authority	2010	\$43,000.00	\$0.00	\$43,000.00
	Subtotal		\$181,631.00	\$85,437.50	\$96,193.50
Homeless Prevention	STEAC-Homeless Prevention Program				
	YWC Day Services/Emergency Food & Shelter	2010	\$15,000.00	\$15,000.00	\$0.00
	Subtotal		\$15,000.00	\$15,000.00	\$0.00
Economic Development	Microenterprise Loan Program				
	Neighborhood Enhancement/Code compliance				
	COW Water Assistance Program	2010	\$15,000.00	\$1,860.00	\$13,140.00
	Subtotal		\$15,000.00	\$1,860.00	\$13,140.00
General Public Services	Fair Housing Hotline	2010	\$10,000.00	\$10,000.00	\$0.00
		2011			
		2012			
		2013			
	New Dimensions Supportive Housing				
	Home Delivered Meals	2010	\$10,000.00	\$5,838.00	\$4,162.00



		2011			
		2012			
		2013			
		2014			
	Homeless Youth Support Services- Yolo Family Resource Center	2010	\$9,835.00	\$0.00	\$9,835.00
	Literacy Council S.T.E.P. Program	2010	\$9,873.00	\$9,873.00	\$0.00
	Enough to Eat	2010	\$15,000.00	\$14,343.55	\$656.45
		2011			
		2012			
		2013			
	Moving Out Mentors				
	Adult Day Health Transportation				
	Shelter Program/Wallace and Vannucci Center				
	Teen Success	2010	\$9,873.00	\$4,937.00	\$4,936.00
	Woodland In-home Respite				
		Subtotal	\$64,581.00	\$44,991.55	\$19,589.45
Planning and Administration	CDBG Administration	2010	\$126,108.00	\$126,108.00	\$0.00
		2011			
		2012			
		2013			
		2014			
		Subtotal	\$126,108.00	\$126,108.00	\$0.00
Public Facilities	COW ADA Accessibility Improvements	2010	\$211,420.00	\$24,448.68	\$186,971.32
	Yolo County Housing Playground- *funds shifted from unexp. TANA project funds (fy 07,08) per amendment-work completed in 2010	2009	\$65,825.82	\$0.00	\$65,825.82
	Series Street Lighting				
	St. John- ADA Compliance (ph.2)	2010	\$16,800.00	\$0.00	\$16,800.00
	YCCC Supportive Housing Rehab.				
		Subtotal	\$294,045.82	\$24,448.68	\$269,597.14
	Inc 2009 Yolo Housing Playground				
TOTAL			\$696,365.82	\$297,845.73	\$398,520.09



APPENDIX B

IDIS REPORTS



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2010
WOODLAND

Date: 11-Jan-2012
Time: 14:49
Page: 1

PGM Year: 1994
Project: 0002 - CONVERTED CDBG ACTIVITIES
IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open
Location: ,
Objective: \$0.00
Outcome: \$0.00
Matrix Code: General Program Administration (21A) National Objective: \$0.00

Initial Funding Date: 01/01/0001
Financing
Funded Amount: 3,241,108.28
Drawn Thru Program Year: 3,241,108.28
Drawn In Program Year: 0.00

Proposed Accomplishments

Actual Accomplishments

Number assisted: \$0.00

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments Accomplishment Narrative

Year # Benefitting

PGM Year: 2004
Project: 0018 - MICROENTERPRISE LOAN PROGRAM
IDIS Activity: 204 - MICROENTERPRISE LOAN PROGRAM

Status: Completed 9/27/2011 7:03:48 PM
Location: 400 Court St Woodland, CA 95695-3422

Objective: Create economic opportunities
Outcome: Sustainability
Matrix Code: Micro-Enterprise Assistance (18C) **National Objective:** LMCMC

Initial Funding Date: 02/17/2005

Financing
 Funded Amount: 15,500.00
 Drawn Thru Program Year: 15,500.00
 Drawn In Program Year: 2,284.69

Proposed Accomplishments

Businesses : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	4	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	3
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	3

100.0%

Accomplishment Narrative

Year	# Benefiting
2010	100
2011	100
2012	100
2013	100
2014	100
2015	100
2016	100
2017	100
2018	100
2019	100
2020	100
2021	100
2022	100
2023	100
2024	100
2025	100
2026	100
2027	100
2028	100
2029	100
2030	100
2031	100
2032	100
2033	100
2034	100
2035	100
2036	100
2037	100
2038	100
2039	100
2040	100
2041	100
2042	100
2043	100
2044	100
2045	100
2046	100
2047	100
2048	100
2049	100
2050	100
2051	100
2052	100
2053	100
2054	100
2055	100
2056	100
2057	100
2058	100
2059	100
2060	100
2061	100
2062	100
2063	100
2064	100
2065	100
2066	100
2067	100
2068	100
2069	100
2070	100
2071	100
2072	100
2073	100
2074	100
2075	100
2076	100
2077	100
2078	100
2079	100
2080	100
2081	100
2082	100
2083	100
2084	100
2085	100
2086	100
2087	100
2088	100
2089	100
2090	100
2091	100
2092	100
2093	100
2094	100
2095	100
2096	100
2097	100
2098	100
2099	100
2100	100

2010 3

2007

11111

PGM Year: 2004

Project: 0003 - SECTION 108 LOAN REPAYMENT

IPIS Activity: 211 - SECTION 108 LOAN REPAYMENT

Status: Completed

Location: CASA DEL SOL MOBILE HOME PARK EAST STREET

Outcome: \$0.00

Outcome: \$0.00

Matrix Code:	Planned Repayment of Section 108	National Objective:	\$0.00
--------------	----------------------------------	---------------------	--------

Loan Principal (19F)

Description:

PLANNED REPAYMENT OF SECTION 108 LOAN. THIS IS THE FIRST LOAN REPAYMENT FOR THE SECTION 108 LOAN.

SECTION 100 LEAN.
THE LOAN IS FOR THE REHABILITATION OF THE CASA DEL SOL MOBILE HOME PARK.

Proposed Accomplishments

Actual Accomplishments

Number assisted: \$0.00

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

0000

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

Accomplishment Narrative

PGM Year: 2007

Project: 0004 - CHICANO STUDIES CENTER FOR ART AND CULTURE (TANA)

IDIS Activity: 257 - TANA

Status: Completed
Location: 1224B Lemen Ave Woodland, CA 95776-3312

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Public Facilities and Improvement (General) (03)
National Objective: LMC

Initial Funding Date:

12/31/2007

Financing

Funded Amount:

138,935.00

Drawn Thru Program Year:

138,935.00

Drawn In Program Year:

0.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

2008

2007

2009

Accomplishment Narrative

THE BID DOCUMENTS HAVE BEEN RELEASED AND CONSTRUCTION IS EXPECTED TO BEGIN IN SPRING 2009. THIS PROJECT WILL RESULT IN THE CONSTRUCTION OF AN ART AND CULTURE CENTER FOR CHILDREN AND FAMILIES. THE PROJECT IS REHABILITATING AN OLD DILAPIDATED WAREHOUSE OWNED BY THE YOLO COUNTY HOUSING AUTHORITY AND LEASED TO TANA FOR AN EXTENDED PERIOD OF TIME. TO DATE, THE ENVIRONMENTAL HAS BEEN COMPLETED, ARCHITECTURAL PLANS FOR BUILDING IMPROVEMENTS ARE IN PLAN CHECK AND CONSTRUCTION IS EXPECTED TO BEING FALL 2008. project completed. Site toured by community Oct/Nov 2009. this funding year is completed.

PGM Year: 2008

Project: 0002 - CHICANO STUDIES CENTER FOR ART AND CULTURE

IDIS Activity: 279 - CHICANO STUDIES CENTER FOR ART & CULTURE

Status: Open

Location: 1224 Lemen Ave Woodland, CA 95776-3312

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Neighborhood Facilities (03E)

National Objective: SBS

Initial Funding Date:

Financing

Funded Amount:

Drawn Thru Program Year:

Drawn In Program Year:

Proposed Accomplishments

Public Facilities : 1

Annual Accomplishments

Year # Benefitting

2010

0

2008

0

Accomplishment Narrative

THE PROJECT IS ON SCHEDULE TO CLOSEOUT THE GRANT BY OCTOBER 2009. AS OF FY 11/12 THERE IS AN OUTSTANDING ISSUE OF RESTITUTION-AMT \$63.44 NOT PAID (PER PREV WAGE) TO EMPLOYEE. PER HUD, KEEP GRANT OPEN FOR 3 YEARS WITH THIS AMOUNT. IF NO CONTACT CAN UNFUND PROJECT AND COMPLETE. REMAINING BALANCE OF FUNDS NOT USED (APPROX \$63,071 IS SHIFTED TO YCHA PLAYGROUND EQUIPMENT AT THE SAME LOCATION. A&E COMPLETED IN SPRING 2011. CONSTRUCTION OF PLAYGROUND EQUIPMENT (PY 09/10 PROJECT) TO BE COMPLETED IN PY 11/12. CONSTRUCTION ON THE PROJECT IS COMPLETE WITH THE EXCEPTION OF TWO SMALL CHANGE ORDERS WHICH ARE REQUIRED BEFORE PERMITS MAY BE SIGNED OFF. THE PROJECT IS ON SCHEDULE TO CLOSEOUT THE GRANT BY OCTOBER 2009.

PGM Year: 2008
Project: 0003 - HISTORIC MAXWELL SCHOOL RENOVATION
IDIS Activity: 280 - 08-09 HISTORIC MAXWELL SCHOOL RENOVATION

Status: Open
Location: Address Suppressed
Objective: Create economic opportunities
Outcome: Sustainability
Matrix Code: Non-Residential Historic Preservation (16B) **National Objective:** SBS
Description:
 Maxwell School is on the National List of Historic Places. Although historic the school is significantly blighted. THE SEXUAL ASSAULT & DOMESTIC VIOLENCE CENTER is working to renovate and restore the building to eventually be the organization's OFFICES AND THERAPY ROOMS. This is an extensive project and will require multiple phases to restore the building historically.

Initial Funding Date: 10/08/2008
Financing
 Funded Amount: 119,245.63
 Drawn Thru Program Year: 119,245.63
 Drawn In Program Year: 0.00

Proposed Accomplishments

Organizations : 1

Annual Accomplishments

Year	# Benefiting
2008	1

Accomplishment Narrative

AS OF JULY 15, 2009 CONSTRUCTION ON THE MAXWELL SCHOOL PROJECT HAS BEEN COMPLETED. Six therapy rooms were created as well as restoration to areas which will serve as offices. Two historic windows were recreated and replaced. Other changes were also made to restore the historic look of the building, including molding and historic light fixtures.

PGM Year: 2008
Project: 0004 - EMERGENCY GENERATOR
IDIS Activity: 281 - EMERGENCY GENERATOR

Status: Open
Location: 135 Woodland Ave Woodland, CA 95695-2701

Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Public Facilities and Improvement (General) (03) **National Objective:** LMC

Description:

INSTALLATION OF A STANDBY GENERATOR SYSTEM TO PROVIDE EMERGENCY ELECTRICITY FOR THE STOLLWOOD CONVALESCENT HOSPITAL AND INSURE ST. JOHN'S RETIREMENT VILLAGE'S EMERGENCY POWER.

Initial Funding Date: 10/08/2008
Financing
 Funded Amount: 136,500.00
 Drawn Thru Program Year: 131,141.63
 Drawn In Program Year: 100,225.78

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Year	# Benefitting
2008	

PGM Year:	2008
Project:	0005 - HOUSING ASSISTANCE PROGRAM
IDIS Activity:	282 - HOUSING REHAB LOAN-BAUTISTA

Objective:	Create suitable living environments
Outcome:	Availability/accessibility
Matrix Code:	Rehab: Single-Unit Residential (14A)

Description:
REHABILITATION OF AN OWNER-OCCUPIED HOME

Proposed Accomplishments
Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	1	0	0	1	1	0	0

Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Year 2008 1 THE CITY'S HOUSING REHABILITATION PROGRAM ASSISTED A LOW-INCOME HOUSEHOLD MADE UP OF ONE ELDERLY WOMAN AND HER ELDERLY DISABLED BROTHER WHO SHE WAS THE PRIMARY CARETAKER FOR.

PGM Year: 2008
 Project: 0007 - SITE RENOVATION
 IDIS Activity: 284 - YFSA-SITE RENOVATION

Status: Completed 7/16/2010 12:00:00 AM
 Location: 455 1st St Woodland, CA 95695-4023

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Facilities and Improvement (General) (03) National Objective: LMC

Initial Funding Date: 10/08/2008
 Financing
 Funded Amount: 113,453.00
 Drawn Thru Program Year: 113,453.00

Drawn In Program Year: 0.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	691	313
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	696	313
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	237
Low Mod	0	0	0	223
Moderate	0	0	0	147
Non Low Moderate	0	0	0	89
Total	0	0	0	696
Percent Low/Mod				87.2%

Annual Accomplishments

Year # Benefitting
2008

Accomplishment Narrative

YOLO FAMILY SERVICE AGENCY HAS COMPLETED RENOVATIONS TO THEIR FACILITY IN ORDER TO IMPROVE THE CRISIS COUNSELING SERVICES THEY OFF TO PARENTS AND CHILDREN BATTLING EMOTIONAL DISTRESS. HIPPA COMPLIANCE HAS BEEN MET AND THE ORGANIZATION IS COMPLETING A FEW MINOR ITEMS LEFT IN ORDER TO COMPLETE AND CLOSEOUT THEIR PROJECT. THE PROJECT IS EXPECTED TO BE CLOSED OUT BY SEPTEMBER 2009.

See Program Year 2009 for performance data.

The project was completed in the fall of 2009. HIPPA compliance was met and the facility is now better equipped to provide therapy to families.

PGM Year: 2008

Project: 0008 - BUILDING SAFETY

IDIS Activity: 285 - BUILDING SAFETY

Status: Open
Location: 20 N Cottonwood St Woodland, CA 95695-2585

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Senior Centers (03A)

National Objective: LMC

Initial Funding Date: 10/08/2008

Financing

Funded Amount: 74,066.00
Drawn Thru Program Year: 26,608.38
Drawn In Program Year: 0.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefiting
2008

Accomplishment Narrative

THE REPAIRS TO THE YOLO ADULT DAY HEALTH CENTER IS 50% COMPLETED. CONSTRUCTION IS EXPECTED TO BE COMPLETED BY THE END OF AUGUST 2009; WITH FINAL GRANT CLOSEOUT EXPECTED BY OCTOBER 2009. THE IMPROVEMENTS TO THE CENTER WILL IMPROVE THE SAFETY OF THE FRAIL AND DISABLED SENIORS SERVED BY THE ORGANIZATION.

PGM Year: 2008
 Project: 0005 - HOUSING ASSISTANCE PROGRAM
 IDIS Activity: 298 - HOUSING ASSISTANCE LOAN

Status: Open
 Location: 300 1st St Woodland, CA 95695-3413

Objective: Provide decent affordable housing
 Outcome: Availability/accessibility
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

Initial Funding Date: 10/08/2008

Financing
 Funded Amount: 50,933.50
 Drawn Thru Program Year: 50,933.50
 Drawn In Program Year: 0.00

Description:

PROVIDING LOW-INTEREST LOANS TO LOW-INCOME HOUSEHOLDS FOR DEFERRED HOUSING REPAIRS/MAINTENANCE

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefiting

2008

Accomplishment Narrative

A LOAN COMMITTEE DATE HAS BEEN SCHEDULED TO REVIEW A HOUSING REHAB APPLICATION. THE LOAN COMMITTEE APPROVED THE LOAN. CONSTRUCTION WILL BEGIN IN SEPTEMBER 2009.

PGM Year: 2008

Project: 0020 - SERIES STREET LIGHTING

IDIS Activity: 299 - SERIES STREET LIGHTING REPLACEMENT

Status: Open

Location: MAIN STREET BETWEEN WEST AND EAST STREET
WOODLAND, CA 95695

Objective: \$0.00

Outcome: \$0.00

Matrix Code: Street Improvements (03K)

National Objective: SBS

Initial Funding Date:

02/10/2009

Financing

Funded Amount:

46,641.10

Drawn Thru Program Year:

46,641.10

Drawn In Program Year:

35.10

Proposed Accomplishments

Annual Accomplishments

Year # Benefiting

2008

0

Accomplishment Narrative

STAFF DESIGN/ENGINEERING OF THE PROJECT AND SPECIFICATIONS ARE 90% COMPLETE. DESIGN COMPLETION IS EXPECTED BY THE END OF 2009 AND CONSTRUCTION IS SCHEDULED FOR EARLY SPRING 2010. THE PROJECT RECEIVED OVER \$500,000 IN STIMULUS FUNDS FOR CONSTRUCTION

PGM Year: 2009

Project: 0001 - Administration

IDIS Activity: 300 - Administration

Status: Open

Location:

Objective: \$0.00

Outcome: \$0.00

Matrix Code: General Program Administration (21A)

National Objective: \$0.00

Initial Funding Date:

10/07/2009

Financing

Funded Amount:

116,370.00

Drawn Thru Program Year:

114,602.82

Drawn In Program Year:

0.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

\$0.00

Owner

Total Hispanic

Renter

Total Hispanic

Total

Total Hispanic

Person

Total Hispanic

White:	0	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0

Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments	Accomplishment Narrative
Year	# Benefitting

PGM Year:	2009
Project:	0002 - Peterson & John H. Jones Community Clinic Expansion
IDIS Activity:	301 - Peterson & John H. Jones Community Clinic Expansion

Status:	Open
Location:	1207 Fairchild Ct Woodland, CA 95695-4321

Objective:	Create suitable living environments
Outcome:	Availability/accessibility
Matrix Code:	Health Facilities (03P)
National Objective:	LMC

Initial Funding Date:	10/07/2009
Financing	

Funded Amount:	80,000.00
Drawn Thru Program Year:	18,500.00
Drawn In Program Year:	18,500.00

Proposed Accomplishments
Public Facilities : 1

Description:
This project will design tenant improvements to Communicare's new facility, a 17,000 sqft medical office near Woodland Healthcare's campus. With this new facility, Communicare will be able to expand and consolidate the medical, dental, and behavioral health services they provide to low income, uninsured, and underinsured Woodland residents.

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

Accomplishment Narrative

PGM Year: 2009
Project: 0003 - Series Street Lighting
IDIS Activity: 302 - 09-21 Series Street Lighting Design

Status: Open
Location: 300 1st St Woodland, CA 95695-3413

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)

National Objective: LMA

Initial Funding Date: 10/07/2009**Financing**

Funded Amount: 20,000.00
Drawn Thru Program Year: 13,613.08
Drawn In Program Year: 6,302.39

Description:

The project will design and engineer the replacement of a hazardous lighting system in a neighborhood north of Gibson Road.
The current system poses a serious hazard to citizen and work crews.

Proposed Accomplishments

Public Facilities : 1
Total Population in Service Area: 1,442
Census Tract Percent Low / Mod: 52.40

Annual Accomplishments **Accomplishment Narrative**

Year # Benefiting

PGM Year: 2009
Project: 0004 - ADA Improvement Project
IDIS Activity: 303 - ADA curb ramps

Status: Open
Location: 300 1st St Woodland, CA 95695-3413

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)

National Objective: LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount: 100,164.70
Drawn Thru Program Year: 100,164.70
Drawn In Program Year: 95,537.78

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments **Accomplishment Narrative**

PGM Year: 2009
Project: 0005 - Supportive Housing Rehabilitation
IDIS Activity: 304 - Supportive Housing Rehabilitation

Status: Open
Location: Address Suppressed

Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Public Facilities and Improvement (General) (03)
National Objective: LMC

Initial Funding Date: 10/07/2009
Financing
 Funded Amount: 90,200.00
 Drawn Thru Program Year: 1,797.47
 Drawn In Program Year: 440.00

Proposed Accomplishments

People (General) : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

Total: 0 0 0 0 0 0 0 0 0

Female-headed Households:

0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments **Accomplishment Narrative**

Year # Benefiting

PGM Year: 2009

Project: 0006 - ADA Road/Curb Ramp

IDIS Activity: 305 - St. John ADA Road/Curb Ramp

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Street Improvements (03K)

National Objective: LMC

Initial Funding Date:

10/07/2009

Financing

Funded Amount:

66,621.63

Drawn Thru Program Year:

66,621.63

Drawn In Program Year:

0.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	147	1
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0

Asian/Pacific Islander: 0 0 0 0 0 0 0 0

Hispanic: 0 0 0 0 0 0 0 0

Total: 0 0 0 0 0 0 149 1

Female-headed Households: 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	1
Moderate	0	0	0	148
Non Low Moderate	0	0	0	0
Total	0	0	0	149
Percent Low/Mod				100.0%

Annual Accomplishments **Accomplishment Narrative**

Year	2009	149	Roads were upgraded and ADA compliant ramps were added to provided a safer environment for the 150 seniors residing there.
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PGM Year: 2009

Project: 0015 - Homeless Prevention Project

IDIS Activity: 306 - Homeless Prevention Project

Status: Open \$0.00 **Objective:** Provide decent affordable housing

Location: Address Suppressed **Outcome:** Availability/accessibility

Matrix Code: Subsidence Payment (05Q) **National Objective:** LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount:	8,000.00
Drawn Thru Program Year:	8,000.00
Drawn In Program Year:	290.00

Proposed Accomplishments

People (General) : 15

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	14	6
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	7	0	0	0	0	0	21
3	0	0	0	0	0	0	9
0	0	0	0	0	0	0	

0

	Owner	Renter	Total	Person
1				
2				
3				
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[illegible]

Accomplishment Narrative

The Short Term Emergency Aid Committee provided homelessness prevention services to 21 low-income families, made up of 61 individuals. Of that total, eviction prevention was provided to 11 families (34 individuals) and first month's rent was provided to 10 families (27 individuals).

2009

0016 - Woodland In-Home Respirre Program

307 - In-Home Respite

Open \$0.00

Address Suppressed

Create suitable living environments

Availability/accessibility

Senior Services (05A)

ate:

10/07/2009

Financing

unt:

Program Year:

gram Year:

Achievements

eral): 30

shments

Number assisted:

White:

Black/African American:

Asian:

Owner		Renter		Total		Person	
Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
0	0	0	0	0	0	24	1
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Female-headed Households:

Annual Accomplishments

Page: 21 of 51

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	453	102
Black/African American:	0	0	0	0	0	0	28	0
Asian:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	486	102
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	486
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	486
Percent Low/Mod				100.0%

Annual Accomplishments

Year 2009 # Benefitting 486

Accomplishment Narrative

The STEP Program works with homeless residents at the Yolo Wayfarer Center and served 486 unduplicated individuals in basic literacy, job and computer literacy, creative writing and life skills. A computer lab was established and computer intensives take place twice a month. Children at the Shelter received literacy and homework instruction.

PGM Year: 2009

Project: 0009 - Shelter Program

IDIS Activity: 309 - Shelter Program

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Battered and Abused Spouses (05G)

National Objective: LMC

Initial Funding Date:

10/07/2009

Financing

Description:
The Shelter program will provide for a Bilingual Advocate to assist women and their children to become violence-free.

Funded Amount:

5,867.00

PR03 - WOODLAND

Drawn Thru Program Year: 5,867.00
Drawn In Program Year: 396.91

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	33	0
Black/African American:	0	0	0	0	0	0	13	5
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	3	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	3	0
Other multi-racial:	0	0	0	0	0	0	59	56
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	115	61
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	98
Low Mod	0	0	0	17
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	115
Percent Low/Mod				100.0%

Annual Accomplishments

Year # Benefitting
2009 115

Accomplishment Narrative

The program provides shelter and crisis services 24 hrs. a day and 365 days a year at a safe and confidential location. During the past year 115 individuals were served by the shelter program for a total of 4,208 bed nights. CDBG funds were used as part of the salary for the bi-lingual advocate.

PGM Year: 2009

Project: 0010 - Enough to Eat

IDIS Activity: 310 - Enough to Eat

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount: 10,000.00
Drawn Thru Program Year: 9,343.55
Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 1,000

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	46,021	10,372
Black/African American:	0	0	0	0	0	0	3,885	47
Asian:	0	0	0	0	0	0	391	19
American Indian/Alaskan Native:	0	0	0	0	0	0	6,835	6,614
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	69	1
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1,856	1,585
Asian White:	0	0	0	0	0	0	126	15
Black/African American & White:	0	0	0	0	0	0	238	15
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	90	5
Other multi-racial:	0	0	0	0	0	0	4,189	710
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	63,700	19,383

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	18,408
Low Mod	0	0	0	10,650
Moderate	0	0	0	4,084
Non Low Moderate	0	0	0	30,558
Total	0	0	0	63,700
Percent Low/Mod				52.0%

Annual Accomplishments

Year # Benefitting
2009 63,700

Accomplishment Narrative

The program provides food to all individuals and nonprofit agencies serving the need frail, disabled, elderly and youth through the Food Bank of Yolo County. Approximately 63,700 persons were served during the year with over 600,000 pounds of food.

PGM Year: 2009
 Project: 0011 - Home Delivered Meal Program
 IDIS Activity: 311 - Home Delivered Meals

Status: Open \$0.00
 Location: Address Suppressed

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A)

National Objective: LMC

Initial Funding Date: 10/07/2009

Description:
 Provides frail homebound seniors with a home-delivered, hot, noon-time meal that is prepared fresh daily and served by volunteers throughout Woodland.

Financing
 Funded Amount: 8,000.00
 Drawn Thru Program Year: 7,333.37
 Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 27

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	43	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	13	13
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	57	13
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	27
Low Mod	0	0	0	23
Moderate	0	0	0	7
Non Low Moderate	0	0	0	0
Total	0	0	0	57
Percent Low/Mod				100.0%

Annual Accomplishments

Year # Benefitting
2009 57

Accomplishment Narrative

Provided home delivered meals to 57 frail elderly persons during 2009-2010. Consolidated home delivery routes to improve cost effectiveness.

PGM Year: 2009

Project: 0012 - Low-Income Counseling for Parents & Children

IDIS Activity: 312 - Low-Income Counseling for Parents & Children

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Mental Health Services (05O)

National Objective: LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount: 5,867.00

Drawn Thru Program Year: 5,867.00

Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 19

Actual Accomplishments

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

Income Category:

Extremely Low

Low Mod

Moderate

Non Low Moderate

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	16	13
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	19	13
Female-headed Households:	0		0		0			

	Owner	Renter	Total	Person
Extremely Low	0	0	0	16
Low Mod	0	0	0	3
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0

Extremely Low 0 0 0 34
 Low Mod 0 0 0 0
 Moderate 0 0 0 0
 Non Low Moderate 0 0 0 0
 Total 0 0 0 34
 Percent Low/Mod 100.0%

Annual Accomplishments Accomplishment Narrative

Year # Benefitting
 2009 34

The program provides individualized services to residents of a 15 unit affordable housing facility for adults at risk of mental illness. During the year services were provided to 34 clients including teaching independent living skills; vocational skills, clinical and medical support and ensuring their safety.

PGM Year: 2009

Project: 0014 - Adult Day Health Center -Transportation

IDIS Activity: 314 - Transportation

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Senior Services (05A)

National Objective: LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount: 5,867.00

Drawn Thru Program Year: 5,867.00

Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 65

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	48	24
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

Other multi-racial: 0 0 0 0 0 0 0

Asian/Pacific Islander: 0 0 0 0 0 0 0

Hispanic: 0 0 0 0 0 0 0

Total: 0 0 0 0 0 10 4

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	10
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	10
Percent Low/Mod				100.0%

Annual Accomplishments

Year # Benefitting
2009 10

The Yolo Wayfarer Center has provided homeless shelter beds to 10 unduplicated individuals. With cuts in county services there has been an increasing need to serve individuals with mental illness and elderly who find themselves without housing and resources.

PGM Year: 2009

Project: 0018 - Teen Success

IDIS Activity: 316 - Teen Success

Status: Open \$0.00

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Youth Services (05D)

National Objective: LMC

Initial Funding Date: 10/07/2009

Financing

Funded Amount: 5,867.00

Drawn Thru Program Year: 5,867.00

Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 12

Actual Accomplishments

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	9
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0

American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0	0	1	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0	0	12	9	9

Female-headed Households: 0

Income Category:				Owner	Renter	Total	Person
Extremely Low				0	0	0	11
Low Mod				0	0	0	1
Moderate				0	0	0	0
Non Low Moderate				0	0	0	0
Total				0	0	0	12
Percent Low/Mod				100.0%			

Annual Accomplishments

Year	# Benefiting
2010	12

Accomplishment Narrative

During 2009-2010 the Teen Success Program had 100% of program participants were instructed on goal setting, were enrolled in school and on track to graduate, and demonstrated ability to set and achieve one or more goals. Four participants graduated and on received GED over the last 6 months.

PGM Year: 2009

Project: 0019 – Moving Out Mentors

IDIS Activity: 317 - Moving Out Mentors

Status: Open \$0.00

Location: 9 Woodland Ave Woodland, CA 95695-2764

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Youth Services (05D)

National Objective: LMC

Initial Funding Date:

10/07/2009

Financing

Funded Amount: 5,867.00

Drawn Thru Program Year: 5,418.28

Drawn In Program Year: 2,777.27

Proposed Accomplishments

People (General) : 25

Actual Accomplishments

Number assisted:

Owner		Renter		Total	
Total	Hispanic	Total	Hispanic	Total	Hispanic

People (General) : 100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	110	11
Black/African American:	0	0	0	0	0	0	10	2
Asian:	0	0	0	0	0	0	5	2
American Indian/Alaskan Native:	0	0	0	0	0	0	7	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	0
Other multi-racial:	0	0	0	0	0	0	108	94
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	243	111
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	163
Low Mod	0	0	0	65
Moderate	0	0	0	14
Non Low Moderate	0	0	0	1
Total	0	0	0	243
Percent Low/Mod				99.6%

Annual Accomplishments

Year # Benefitting
2009 243

Accomplishment Narrative

The Yolo County office of Legal Services of Northern California (LSNC) assisted 243 Woodland residents in 2009-2010 with housing issues, including claims of housing discrimination. LSNC staff determined that 14 housing complaint cases involved potential discrimination. In 13 of 14 cases, LSNC staff determined that clients described legitimate fair housing issues. Informational brochures on fair housing were distributed and an annual fair housing workshop held.

PGM Year: 2008

Project: 0028 - Business Loan Program

IDIS Activity: 326 - Refrigeration Innovation

Status: Open

Location: Address Suppressed

Objective: Create economic opportunities

Outcome: Sustainability

Matrix Code: Micro-Enterprise Assistance (18C)

National Objective: LMJ

Initial Funding Date: 10/20/2009

Financing

Funded Amount: 30,000.00
Drawn Thru Program Year: 29,701.10
Drawn In Program Year: 0.00

Proposed Accomplishments

Jobs : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefiting

Accomplishment Narrative

PGM Year: 2010
Project: 0001 - CDBG Administration
IDIS Activity: 327 - 1/CDBG Administration (2010)

Status: Open

Objective: \$0.00

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PGM Year: 2010
Project: 0002 - Housing Assistance Program
IDIS Activity: 328 - 2/Housing Assistance Program (2010)

Status: Open
Location: 300 1st St Woodland, CA 95695-3413

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 12/27/2010

Financing

Funded Amount: 89,773.00
 Drawn Thru Program Year: 89,773.00
 Drawn In Program Year: 89,773.00

Proposed Accomplishments

Housing Units : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments Accomplishment Narrative

Year # Benefiting

PGM Year: 2010
 Project: 0003 - Summer House-Accessible Entrance
 IDIS Activity: 329 - 3/Summer House-Accessible Entrance (2010)

Status: Open
 Location: 206 5th St Woodland, CA 95695-3505

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Handicapped Centers (03B) National Objective: LMC

Initial Funding Date: 12/17/2010

Financing
 Funded Amount: 12,000.00
 Drawn Thru Program Year: 0.00
 Drawn In Program Year: 0.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0

Percent Low/Mod

Accomplishment Narrative

National Objective: LMC

The project will replace 5 metal planks with ADA compliant handicapped ramps to facilitate the seniors mobility between the residential cottages, the administration building and personal care unit.

Number assisted:

Female-headed Households:

Income Category	Owner	Renter	Total	Person
Extremely Low	0	0	0	0

Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

Accomplishment Narrative

PGM Year: 2010
Project: 0005 - COW ADA Accessibility Program
IDIS Activity: 331 - 5/COW ADA Accessibility Program (2010)

Status: Open
Location: 300 1st St Woodland, CA 95695-3413

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Sidewalks (03L)

National Objective: LMC

Initial Funding Date: 12/17/2010

Financing
Funded Amount: 211,420.00
Drawn Thru Program Year: 0.00
Drawn In Program Year: 0.00

Description:
This project includes installation of curb ramps with some associated sidewalk and driveway repairs in various locations throughout the City to improve ADA accessibility.

Proposed Accomplishments

Public Facilities : 7

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments
Year # Benefiting

Accomplishment Narrative

PGM Year: 2010
Project: 0006 - Heidrick Ranch Duplex-Build
IDIS Activity: 332 - 6/Heidrick Ranch Duplex Build (2010)

Status: Open
Location: 1017 Main St Woodland, CA 95695-3530

Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Homeownership Assistance (not direct) (05R)
National Objective: LMH

Initial Funding Date: 12/27/2010

Financing

Funded Amount: 38,983.00
 Drawn Thru Program Year: 0.00
 Drawn In Program Year: 0.00

Proposed Accomplishments

Households (General) : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

Total: 0 0 0 0 0 0 0 0 0

Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments **Accomplishment Narrative**

Year # Benefiting

PGM Year: 2010

Project: 0007 - Cottonwood Meadows (Access) Rehab Project

IDIS Activity: 333 - 7/Cottonwood Meadows Rehab Project (2010)

Status: Open

Location: 147 W Main St Woodland, CA 95695-2914

Objective: Provide decent affordable housing

Outcome: Availability/accessibility

Matrix Code: Rehab; Multi-Unit Residential (14B)

National Objective: LMH

Initial Funding Date: 12/27/2010

Financing

Funded Amount:

43,000.00

Drawn Thru Program Year:

0.00

Drawn In Program Year:

0.00

Proposed Accomplishments

Housing Units : 15

Actual Accomplishments

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Owner	Total	Hispanic	Renter		Total		Person	
			Total	Hispanic	Total	Hispanic	Total	Hispanic
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0

Asian/Pacific Islander: 0 0 0 0 0 0 0 0

Hispanic: 0 0 0 0 0 0 0 0

Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year	# Benefiting	Accomplishment Narrative
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PGM Year: 2010

Project: 0008 - Year Round Shelter-Wayfarer Ctr

IDIS Activity: 334 - 8/Year Round Shelter (2010)

Status: Open

Location: 285 4th St Woodland, CA 95695-3501

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 12/27/2010

Financing

Funded Amount: 15,000.00

Drawn Thru Program Year: 11,011.97

Drawn In Program Year: 11,011.97

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0

Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0	0
Female-headed Households:	0	0	0	0	0	0	0	0	0

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefiting

Accomplishment Narrative

PGM Year: 2010
Project: 0010 - Home Delivered Meals-Elderly Nutrition Program
IDIS Activity: 336 - 10/Home Delivered Meals (2010)

Status: Open
Location: 2001 East St Woodland, CA 95776-5183

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05)
National Objective: LMC

Initial Funding Date: 12/27/2010

Financing
 Funded Amount: 10,000.00
 Drawn Thru Program Year: 3,168.63
 Drawn In Program Year: 3,168.63

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

Owner	Renter	Total	Person
Total	Total	Total	Total
Hispanic	Hispanic	Hispanic	Hispanic

[illegible]

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments	Accomplishment Narrative
Year	# Benefitting

PGM Year: 2010
Project: 0011 - Teen Success-PPManMonte
IDIS Activity: 337 - 11/Teen Success (2010)
Status: Open
Location: 520 Cottonwood St Woodland, CA 95695-3603

Initial Funding Date:	12/27/2010	Description:
Financing		CDBG funding will support group facilitators.
Funded Amount:	9,873.00	Addresses the issue of teen pregnancy by helping pregnant and parenting teen mothers between the ages of 13-18 years old, set and achieve short- and long- term goals and by developing healthy alternatives for teens instead of having more children.
Drawn Thru Program Year:	2,468.00	
Drawn In Program Year:	2,468.00	

Proposed Accomplishments
People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefiting

Accomplishment Narrative

PGM Year: 2010
Project: 0012 - Homeless Youth Support Services-Family Resources Center
IDIS Activity: 338 - 12/Homeless Youth Support Services (2010)

Status: Open
Location: 828 Court St Woodland, CA 95695-3517

Objective: Create economic opportunities
Outcome: Sustainability
Matrix Code: Youth Services (05D)

National Objective: LMC

Initial Funding Date: 12/27/2010**Financing**

Funded Amount: 9,835.00
Drawn Thru Program Year: 0.00
Drawn In Program Year: 0.00

Description:

The program provides youth with access to technology, structure, support, and materials to complete homework.
Each student will have a case plan consisting of academic and life goals.
CDBG funds will support a trained youth leader who will be responsible for engaging youth and ensuring attendance in the program.

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

Accomplishment Narrative

PGM Year:	2010
Project:	0013 - STEP-literacy service
IDIS Activity:	339 - 13/STEP (2010)

Status:	Open	Objective:	Create economic opportunities
Location:	285 4th St Woodland, CA 95695-3501	Outcome:	Sustainability
		Matrix Code:	Employment Training (05H)
		National Objective:	LMC

Initial Funding Date: 12/27/2010

Financing

Funded Amount: 9,873.00
Drawn Thru Program Year: 4,951.00
Drawn In Program Year: 4,951.00

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Year # Benefitting

Accomplishment Narrative

PGM Year: 2010
Project: 0014 - Water Assistance Program-COW
IDIS Activity: 340 - 14/Water Assistance Program (2010)

Status: Open

Objective: Create economic opportunities

Location: 300 1st St Woodland, CA 95695-3413

Outcome: Affordability
Matrix Code: Subsidence Payment (05Q) National Objective: LMC

Initial Funding Date: 12/27/2010

Financing

Funded Amount: 15,000.00

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

Proposed Accomplishments

People (General) : 40

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments **Accomplishment Narrative**

Year # Benefitting

PGM Year: 2010
 Project: 0015 - Fair Housing Services-Hotline-LSNC
 IDIS Activity: 341 - 15/Fair Housing Services-Hotline (2010)

Status: Open
 Location: 619 North St Woodland, CA 95695-3237

Objective: Provide decent affordable housing
 Outcome: Availability/accessibility
 Matrix Code: Fair Housing Activities (if CDGS, then subject to 15% cap) (05J)
 National Objective: LMC

Initial Funding Date: 12/27/2010

Financing
 Funded Amount: 10,000.00
 Drawn Thru Program Year: 6,563.37
 Drawn In Program Year: 6,563.37

Proposed Accomplishments

People (General) : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Description:
 The City contracts with Legal Services of Northern California to provide fair housing services through the Fair Housing Hotline Project.
 The program provides free information and advice on fair housing issues, case intake and complaint processing, and investigation of alleged fair housing violations.
 CDBG funds will directly support fair housing services staff.

Annual Accomplishments

Accomplishment Narrative

Year # Benefitting

Total Funded Amount: \$5,336,771.66
Total Drawn Thru Program Year: \$4,639,463.83
Total Drawn In Program Year: \$407,937.41

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

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PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2010 1	CDBG Administration	CDBG	\$126,108.00	\$126,108.00	\$58,914.78	\$67,193.22	\$58,914.78
	staff time and consultant services related to overall administration of the City's CDBG program.						
2	Housing Assistance Program	CDBG	\$87,648.00	\$89,773.00	\$89,773.00	\$0.00	\$89,773.00
	Assist households at or below 80% of AMI with rehab assistance through a max of \$75,000 city loan.						
3	Summer House-Accessible Entrance	CDBG	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	\$0.00
	Project will design and build an accessible entrance to Summer House's transitional apartments and offices. Summer House provides residential support services to developmentally disabled adults.						
4	St John's-ADA Compliance	CDBG	\$16,800.00	\$16,800.00	\$0.00	\$16,800.00	\$0.00
	This project will replace 5 metal planks with ADA compliant handicapped ramps to facilitate the senior's mobility between the residential cottages and other units on site.						
5	COW ADA Accessibility Program	CDBG	\$211,420.00	\$211,420.00	\$0.00	\$211,420.00	\$0.00
	Installation of curb ramps with some associated sidewalk and driveway repairs in various locations throughout the City to improve ADA Accessibility. Emphasis is placed on high use corridors within the City.						
6	Heidrick Ranch Duplex-Build	CDBG	\$38,983.00	\$38,983.00	\$0.00	\$38,983.00	\$0.00
	HfdrH is constructing a duplex for 2 very-low income families. CDBG funding will support a portion of the impact fees required to finance infrastructure necessary for the construction of the housing units.						
7	Cottonwood Meadows (Access) Rehab Project	CDBG	\$43,000.00	\$43,000.00	\$0.00	\$43,000.00	\$0.00
	The project will upgrade the walkways to address potential health and safety issues and the call for aid system for a low income senior complex. The majority of the residents are very frail and have mobility issues.						
8	Year Round Shelter-Wayfarer Ctr	CDBG	\$15,000.00	\$15,000.00	\$11,011.97	\$3,988.03	\$11,011.97
	Provide case management services to homeless individuals and families residing in the Yolo Wayfarer Ctr emergency shelter. After 10 days families and individuals must comply with a case management plan to maintain their temporary residents at the shelter. Also assists with utilities to operate facility.						
9	Enough to Eat-Yolo Food Bank	CDBG	\$15,000.00	\$15,000.00	\$2,929.74	\$12,070.26	\$2,929.74
	This program is sponsored by the Yolo Food Bank and serves non-profit agencies located in Woodland. CDBG supports the program's operations and food purchases.						

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

DATE: 1/11/2012

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

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PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2010 10	Home Delivered Meals-Elderly Nutrition Program	CDBG	\$10,000.00	\$10,000.00	\$3,168.63	\$6,831.37	\$3,168.63
	This program (People Resources, Inc./Elderly Nutrition Program) provides frail homebound seniors with a home-delivered, hot, nutritious noon-time meal that is prepared fresh daily and served by volunteers throughout Woodland. Many recipients are bedridden with no family support or other assistance to purchase food. Assistance to Planned Parenthood Mar Monte to address issues of teen pregnancy by helping pregnant and parenting teen mothers b/w 13-18 yrs of age to set and achieve short and long term goals for their families. Facilitates group meetings for 2 hours weekly--support to group facilitators.						
11	Teen Success--PPMarMonte	CDBG	\$9,873.00	\$9,873.00	\$2,468.00	\$7,405.00	\$2,468.00
12	Homeless Youth Support Services-Family Resources Center	CDBG	\$9,835.00	\$9,835.00	\$0.00	\$9,835.00	\$0.00
	Yolo Family Resource Services, through this assistance, will provide youth access to technology, structure, support and materials to complete homework. Helps students to establish plans for academics and life goals.						
13	STEP-literacy service	CDBG	\$9,873.00	\$9,873.00	\$4,951.00	\$4,922.00	\$4,951.00
	Woodland Literacy Council/Wild Public Library Literacy Service--in partnership with the Wayfarer Center offer reading, writing, and comprehension skills in a goal-oriented one-on-one and small group educational setting.						
14	Water Assistance Program-COW	CDBG	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
	Due to water rate increases (20% annually for the next 3 years) this assistance is available to low and moderate income homeowners. Short term assistance to assist with utility billing.						
15	Fair Housing Services-Hotline-LSNC	CDBG	\$10,000.00	\$10,000.00	\$6,563.37	\$3,436.63	\$6,563.37
	Contract with Legal Services of Northern Ca to provide fair housing services through the Fair Housing Hotline, per its ongoing contract. The program provides free information and advice on fair housing issues, for example.						



Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

WOODLAND

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Economic Development	Micro-Enterprise Assistance (18C)	1	\$0.00	1	\$2,284.69	2	\$2,284.69
	Total Economic Development	1	\$0.00	1	\$2,284.69	2	\$2,284.69
Housing	Rehab; Single-Unit Residential (14A)	2	\$89,773.00	1	\$0.00	3	\$89,773.00
	Rehab; Multi-Unit Residential (14B)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Housing	3	\$89,773.00	1	\$0.00	4	\$89,773.00
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	2	\$100,665.78	2	\$0.00	4	\$100,665.78
	Senior Centers (03A)	2	\$0.00	0	\$0.00	2	\$0.00
	Handicapped Centers (03B)	1	\$0.00	0	\$0.00	1	\$0.00
	Neighborhood Facilities (03E)	1	\$0.00	0	\$0.00	1	\$0.00
	Street Improvements (03K)	2	\$35.10	0	\$0.00	2	\$35.10
	Sidewalks (03L)	3	\$101,840.17	0	\$0.00	3	\$101,840.17
	Health Facilities (03P)	1	\$18,500.00	0	\$0.00	1	\$18,500.00
	Non-Residential Historic Preservation (16B)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	13	\$221,041.05	2	\$0.00	15	\$221,041.05
Public Services	Public Services (General) (05)	5	\$17,110.34	1	\$0.00	6	\$17,110.34
	Senior Services (05A)	3	\$1,367.00	0	\$0.00	3	\$1,367.00
	Youth Services (05D)	4	\$5,245.27	0	\$0.00	4	\$5,245.27
	Battered and Abused Spouses (05G)	1	\$396.91	0	\$0.00	1	\$396.91
	Employment Training (05H)	1	\$4,951.00	0	\$0.00	1	\$4,951.00
	Fair Housing Activities (if CDGS, then subject to 15% cap) (05J)	2	\$6,563.37	0	\$0.00	2	\$6,563.37
	Mental Health Services (05O)	2	\$0.00	0	\$0.00	2	\$0.00
	Subsistence Payment (05Q)	2	\$290.00	0	\$0.00	2	\$290.00
	Homeownership Assistance (not direct) (05R)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Services	21	\$35,923.89	1	\$0.00	22	\$35,923.89
General Administration and Planning	General Program Administration (21A)	3	\$58,914.78	0	\$0.00	3	\$58,914.78
	Total General Administration and Planning	3	\$58,914.78	0	\$0.00	3	\$58,914.78



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Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Summary of Accomplishments
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Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Repayment of Section 108 Loans	0	\$0.00	1	\$0.00	1	\$0.00
Grand Total		41	\$405,652.72	6	\$2,284.69	47	\$407,937.41



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Summary of Accomplishments
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WOODLAND

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Micro-Enterprise Assistance (18C)	Business Jobs	0 0	4 0	4 0
Housing	Total Economic Development		0	4	4
	Rehab; Single-Unit Residential (14A)	Housing Units	0	1	1
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	0	0
Public Facilities and Improvements	Total Housing		0	1	1
	Public Facilities and Improvement (General) (03)	Persons	0	0	0
		Public Facilities	0	696	696
	Senior Centers (03A)	Public Facilities	0	0	0
	Handicapped Centers (03B)	Public Facilities	0	0	0
	Neighborhood Facilities (03E)	Public Facilities	0	0	0
	Street Improvements (03K)	Persons	149	0	149
	Sidewalks (03L)	Persons	0	0	0
	Health Facilities (03P)	Public Facilities	0	0	0
	Non-Residential Historic Preservation (16B)	Public Facilities	0	0	0
Public Services	Total Public Facilities and Improvements	Organizations	1	0	1
	Public Services (General) (05)	Persons	150	696	846
	Senior Services (05A)	Persons	63,710	486	64,196
	Youth Services (05D)	Persons	131	0	131
	Battered and Abused Spouses (05G)	Persons	36	0	36
	Employment Training (05H)	Persons	115	0	115
	Fair Housing Activities (if CDGS, then subject to 15% cap) (05J)	Persons	0	0	0
	Mental Health Services (05O)	Persons	243	0	243
	Subsistence Payment (05Q)	Persons	53	0	53
	Homeownership Assistance (not direct) (05R)	Persons	21	0	21
	Total Public Services	Households	0	0	0
Grand Total			64,309	486	64,795
			64,459	1,187	65,646



WOODLAND

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	1	1
	Total Housing	0	0	1	1
Non Housing	White	47,666	10,858	0	0
	Black/African American	3,949	54	0	0
	Asian	405	21	0	0
	American Indian/Alaskan Native	6,845	6,617	0	0
	Native Hawaiian/Other Pacific Islander	70	1	0	0
	American Indian/Alaskan Native & White	1,866	1,591	0	0
	Asian & White	126	15	0	0
	Black/African American & White	242	15	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	94	5	0	0
	Other multi-racial	4,381	876	0	0
	Total Non Housing	65,644	20,053	0	0
Grand Total	White	47,666	10,858	1	1
	Black/African American	3,949	54	0	0
	Asian	405	21	0	0
	American Indian/Alaskan Native	6,845	6,617	0	0
	Native Hawaiian/Other Pacific Islander	70	1	0	0
	American Indian/Alaskan Native & White	1,866	1,591	0	0
	Asian & White	126	15	0	0
	Black/African American & White	242	15	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	94	5	0	0
	Other multi-racial	4,381	876	0	0
	Total Grand Total	65,644	20,053	1	1



WOODLAND

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	11
Extremely Low ($\leq 30\%$)	0	0	4
Low ($> 30\%$ and $\leq 50\%$)	0	0	0
Mod ($> 50\%$ and $\leq 80\%$)	0	0	15
Total Low-Mod	0	0	0
Non Low-Mod ($> 80\%$)	0	0	15
Total Beneficiaries	0	0	15



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2010
WOODLAND , CA

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	630,540.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	2,492.27
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	633,032.27

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	349,022.63
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	349,022.63
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	58,914.78
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	407,937.41
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	225,094.86

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	348,987.53
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	348,987.53
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.99%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	35,923.89
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	35,923.89
32 ENTITLEMENT GRANT	630,540.00
33 PRIOR YEAR PROGRAM INCOME	4,600.96
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	635,140.96
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	5.66%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	58,914.78
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	58,914.78
42 ENTITLEMENT GRANT	630,540.00
43 CURRENT YEAR PROGRAM INCOME	2,492.27
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	633,032.27
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.31%



Report returned no data.

Report returned no data.

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2004	18	204	5216880	MICROENTERPRISE LOAN PROGRAM	18C	LMCMC	\$2,284.69
2008	4	281	5216880	EMERGENCY GENERATOR	03	LMC	\$100,225.78
2009	2	301	5216880	Peterson & John H. Jones Community Clinic Expansion	03P	LMC	\$18,500.00
2009	3	302	5216880	09-21 Series Street Lighting Design	03L	LMA	\$6,302.39
2009	4	303	5216880	ADA curb ramps	03L	LMC	\$95,537.78
2009	5	304	5216880	Supportive Housing Rehabilitation	03	LMC	\$440.00
2009	9	309	5216880	Shelter Program	05G	LMC	\$396.91
2009	15	306	5216880	Homeless Prevention Project	05Q	LMC	\$290.00
2009	16	307	5216880	In-Home Respite	05A	LMC	\$1,367.00
2009	19	317	5216880	Moving Out Mentors	05D	LMC	\$2,777.27
2010	2	328	5216880	2/Housing Assistance Program (2010)	14A	LMH	\$89,773.00
2010	8	334	5216880	8/Year Round Shelter (2010)	05	LMC	\$11,011.97
2010	9	335	5216880	9/Enough to Eat (2010)	05	LMC	\$2,929.74
2010	10	336	5216880	10/Home Delivered Meals (2010)	05	LMC	\$3,168.63
2010	11	337	5216880	11/Teen Success (2010)	05D	LMC	\$2,468.00
2010	13	339	5216880	13/STEP (2010)	05H	LMC	\$4,951.00
2010	15	341	5216880	15/Fair Housing Services-Hotline (2010)	05J	LMC	\$6,563.37
Total							\$348,987.53



APPENDIX C

PUBLIC NOTICE

Woodland Daily Democrat

711 Main Street
Woodland, CA 95695
530-406-6223
legals@dailydemocrat.com

WOODLAND, CITY OF - LEGALS
2130710
ACCOUNTS PAYABLE, 300 FIRST ST
WOODLAND CA 95695

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA
County of Yolo

FILE NO. 11-38

The Daily Democrat

A newspaper of general circulation, printed and published daily in the City of Woodland, County of Yolo, and which newspaper has been adjudged a newspaper of general circulation as defined by the Superior Court of the County of Yolo, State of California, under the date of June 30, 1952, and in accordance with the provisions of Title 1, Division 7, of the government Code of the State of California; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

9/24/2011

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Woodland, California,
this 30th day of September 2011



Signature

This space is for the County Clerk's Filing Stamp

Legal No.

0004175173

PUBLIC NOTICE CITY OF WOODLAND CONSOLIDATED ANNUAL PERFORMANCE REPORT FOR FY 2010-2011

Notice is hereby given that the City of Woodland's Community Development Department has completed its Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2010 to June 30, 2011. The CAPER concerns the overall use of Community Development Block Grant (CDBG) funds received from the Department of Housing and Urban Development (HUD) in relationship to the needs of the community as outlined in its Consolidated Plan.

The City's overall objective in the CDBG program is the development of viable communities by providing decent housing, a suitable living environment, and expansion of economic opportunities primarily for low-to-moderate income persons.

All persons interested in reviewing the CAPER may inspect the report at the City of Woodland, City Hall, 300 First Street or at www.cityofwoodland.org. Questions or comments may be directed to Wendy Ross at (530) 661-5921 or wendy.ross@cityofwoodland.org on or before October 24, 2011.

AVISO PÚBLICO CIUDAD DE WOODLAND INFORME CONSOLIDADO ANUAL DE RESULTADOS DEL 2010-2011

El aviso se da por este medio que la ciudad de Woodland ha terminado el Informe Consolidado Anual de Resultados para el período del 1 de julio de 2010 al 30 de junio de 2011. El Informe Consolidado Anual de Resultados

tal de los fondos de Desarrollo de la Comunidad de la ciudad de Woodland (Community Development Block Grant - CDBG) recibidos del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos en la relación a las necesidades de la comunidad conforme a su plan consolidado.

El objetivo general de la ciudad en el programa de CDBG es el desarrollo de comunidades viables por el proveo de viviendas adecuadas, un medio ambiente apropiado, y la extensión de oportunidades económicas principalmente para las personas de ingresos bajos a moderados.

El Informe Consolidado Anual de Resultados está disponible para la revisión pública en las oficinas administrativas de la ciudad localizada en el 300 First Street, en Woodland, CA 95695 o en www.cityofwoodland.org. Favor de comunicarse con Wendy Ross, al (530) 661-5921 o a wendy.ross@cityofwoodland.org si tiene preguntas o comentarios antes del 24 de Octubre de 2011.

**PUBLIC NOTICE
CITY OF WOODLAND
CONSOLIDATED ANNUAL
PERFORMANCE REPORT
FOR FY 2010-2011**

Notice is hereby given that the City of Woodland's Community Development Department has completed its Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2010 to June 30, 2011. The CAPER concerns the overall use of Community Development Block Grant (CDBG) funds received from the Department of Housing and Urban Development (HUD) in relationship to the needs of the community as outlined in its Consolidated Plan.

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**AVISO PÚBLICO
CIUDAD DE WOODLAND
INFORME CONSOLIDADO ANUAL DE RESULTADOS
DEL 2010-2011**

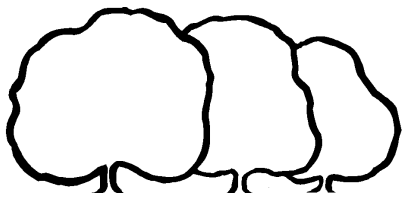
El aviso se da por este medio que la ciudad de Woodland ha terminado el Informe Consolidado Anual de Resultados para el período del 1 de julio de 2010 al 30 de junio de 2011. El Informe Consolidado Anual de Resultados se refiere al uso total de los fondos de Desarrollo de la Comunidad de la ciudad de Woodland (Community Development Block Grant - CDBG) recibidos del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos en la relación a las necesidades de la comunidad conforme a su plan consolidado.

El objetivo general de la ciudad en el programa de CDBG es el desarrollo de comunidades viables por el proveo de viviendas adecuadas, un medio ambiente apropiado, y la extensión de oportunidades económicas principalmente para las personas de ingresos bajos a moderados.

El Informe Consolidado Anual de Resultados está disponible para la revisión pública en las oficinas administrativas de la ciudad localizada en el 300 First Street, en Woodland, CA 95695 o en



www.cityofwoodland.org. Favor de comunicarse con Wendy Ross, al (530) 661-5921 o a wendy.ross@cityofwoodland.org si tiene preguntas o comentarios antes del 24 de Octubre de 2011.



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Approve Reimbursement Agreement for Spring Lake Specific Plan
Improvements on Miekle Avenue and Banks Drive

Report in Brief

City staff has been working with Turn of the Century, LLC (TOC) to construct the extension of Miekle Avenue (south of Heritage Parkway) and Banks Drive in the Spring Lake neighborhood to facilitate Woodland Joint Unified School District's ("District") exchange of real property so the District will be provided with a developable parcel (Heritage Elementary School site) located at the northeast corner of Miekle and Banks. With the exchange of property, Turn of the Century agreed to construct the Miekle and Banks civil improvements with wet and dry utilities stubbed to the school-site. Portions of the Miekle and Banks civil improvements are included in the funding for common backbone infrastructure in Spring Lake and are eligible for reimbursement via the Funding and Reimbursement Agreement for Development within the Spring Lake Specific Plan Area.

Staff recommends that the City Council approve the attached Reimbursement of Spring Lake Specific Plan Improvement (Spring Lake Infrastructure Fee Reimbursement Agreement) and authorize the City Manager to sign on behalf of the City.

Background

On February 7, 2007, the District and Gibson/Ogden Investors, LLC ("Investors") entered into an Agreement for Exchange of Real Property Construction of Improvements and Joint Escrow Instructions. The joint escrow instructions were revised on July 8, 2010 so that the District transferred their property at Gibson and Ogden to Pulte Homes and TOC would assume the obligations of the Investors and in turn transfer the property at Miekle and Banks to the District. The Investors and TOC are separate corporations of the same owner.

The District Board of Trustees approved Resolution 1-11 on July 8, 2010 to authorize the exchange of real property. Turn of the Century began construction of Miekle and Banks in August 2010 with a completion date of December 2011. The City accepted the Miekle and Banks civil improvements on December 16, 2011. The Miekle and Banks civil improvements are identified as part of approved Tentative Map 4874. The developer, TOC, has not yet filed a Final Map for any of the large parcels

identified in TM 4874. The City would normally accept the civil improvements as part of a Final Map process. However, in this case, the City will be accepting the civil improvements to facilitate the real property transfer and the development of the Gibson/Ogden parcel which is currently being marketed by Pulte Homes, under their Centex brand, as Starlyn Park, a 79 lot subdivision. The District has no scheduled time frame for the development of the Heritage School-site. However, the site is ready for school development as the Miekle and Banks civil improvements are complete.

Discussion

The developer and the City will need to enter into a Reimbursement Agreement to complete the work described herein. The City is the administrator for dispersal of the Spring Lake Infrastructure Fee funds to ensure each developer either pays or receives credit for their portion of the shared Spring Lake infrastructure costs. A copy of the reimbursement is attached.

The total cost estimate of the Miekle and Banks civil improvements is approximately \$2 million. The portion of the civil improvements that have been identified as SLIF reimbursable is described herein, summarized in the table below, and is not expected to exceed \$260,000.

Items of Work	Amount
Streetwork & Concrete	\$79,476.39
Landscaping	\$32,356.00
Water System	\$73,330.00
SUBTOTAL	\$185,162.39
Contingency (10%)	\$18,516.24
Soft Costs (27%)	\$44,250.65
Hard Costs	\$5,575.00
TOTAL	\$259,247.48

Reimbursement will be dependent on developer providing documentation on actual costs of the reimbursable items after City acceptance of the improvements.

Fiscal Impact

The projects' processing costs were covered by fees. The City will be required, as the administrator of the SLIF, to reimburse via credits approximately \$260,000 of the construction cost from Spring Lake Infrastructure Fees. There is no impact to the General Fund.

Public Contact

Posting of the City Council agenda.

SUBJECT: Approve Reimbursement Agreement SLIF Improvements on
Miekle Ave./Banks Dr.

PAGE: 3
ITEM:

Recommendation for Action

Staff recommends that the City Council approve the attached Reimbursement of Spring Lake Specific Plan Improvement (SLIF Reimbursement Agreement) and authorize the City Manager to sign on behalf of the City.

Prepared by: Christopher Fong, PE
Associate Civil Engineer

Reviewed by: Brent Meyer, PE
City Engineer/Principal Civil Engineer

Reviewed by: Nicholas J Ponticello
CDD Director

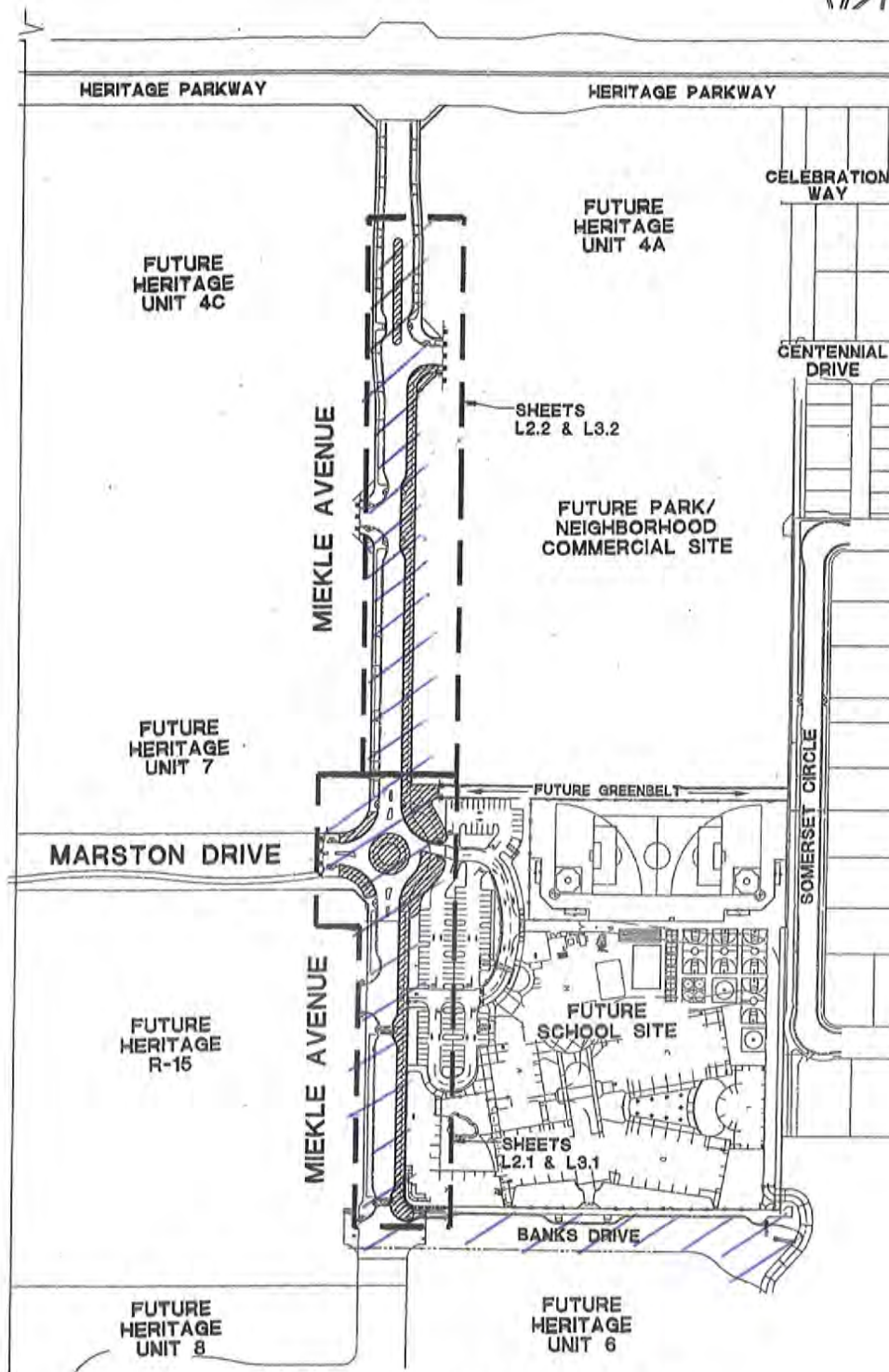
Kevin O'Rourke
Interim City Manager

Attachments: Location Map
Reimbursement Agreement

Miekle & Banks Location Map

VICINITY MAP

NOT TO SCALE



Project Limits

LOCATION & SHEET MAP

NOT TO SCALE



**AGREEMENT REGARDING
REIMBURSEMENT OF SPRING LAKE SPECIFIC PLAN IMPROVEMENTS
BY THE CITY OF WOODLAND**

1. Parties and Date

This Agreement is entered into as of the 16th day of December, 2011 ("Effective Date") by and between Turn of the Century, LLC, with its principal office located at 173 Court Street, Suite D, Woodland, CA 95695 ("Developer"), and the City of Woodland, a California municipal corporation ("City").

2. Recitals

2.1 In conjunction with the development of the Spring Lake Specific Plan area, Developer has constructed certain infrastructure improvements, including curbs, gutters, sidewalks, bikeways, soundwalls and/or landscaping, and/or agreed to grant real property interests to the City ("Improvements"), as required by City.

2.2 City and Developer are parties to a Funding and Reimbursement Agreement for Development within the Spring Lake Specific Plan Area ("Reimbursement Agreement"), which provides for City reimbursement to Developer of Excess Costs (as defined therein) of such Improvements, by way of fee credits, bond proceeds or cash received from other benefiting property owners.

2.3 City desires to take ownership of, and responsibility for, the Improvements constructed by Developer and more particularly described in Exhibit "A," attached hereto and incorporated by this reference, and desires therefore to purchase the Improvements from Developer.

NOW, THEREFORE, in consideration of the preceding recitals and the covenants hereinafter contained, the parties agree as follows:

3. Terms

3.1 Purchase Price. The total purchase price for the improvements is Two Hundred Fifty Nine Thousand Two Hundred Forty-Seven and 48/100 Dollars (\$259,247.48) ("Purchase Price"), which represents those costs reasonably incurred by Developer in constructing the Improvements, as set forth in Exhibit "A," based on Engineer's Estimates as set forth in Exhibit B attached hereto and incorporated herein by this reference. Notwithstanding any other provision of this Agreement, Purchase Price shall be paid solely by Spring Lake Infrastructure Fee ("SLIF") credits or cash from Spring Lake Infrastructure Fees ("SLIF") collected, cash advanced by Spring Lake developers, or Master Plan Remainder Area (MPRA) reimbursements. Developer acknowledges that the Purchase Price cannot be paid from the proceeds of bonds issued by Community Facilities District 2004-1. For Improvements consisting of items included in the Spring Lake Capital Improvement Program as backbone facilities and land dedicated for public improvements, reimbursement shall be made through fee credits, unless and until such

time as the City has collected sufficient SLIF funding and/or cash advanced from developers, provided that if reimbursement is made through fee credits and the City subsequently collects SLIF funding or cash advances, Developer shall not be entitled to exchange the fee credits for cash.

3.2 Prevailing Wages. Developer is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ('Prevailing Wage Laws'), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Improvements (other than the Improvements consisting solely of dedication of land) are an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since such Improvements will cost more than \$1,000, Developer warrants that it has fully complied with such Prevailing Wage Laws, and caused its contractors and subcontractors to so comply, by paying the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the construction and installation of the Improvements. Developer shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with applicable Prevailing Wage Laws.

3.3 Documentation of Costs. Within forty-five (45) days of the completion of the Reimbursable Improvements and their formal acceptance by City, Developer shall provide City an itemized accounting of the reasonable and actual costs of the Reimbursable Improvements incurred by Developer, and bills and copies of canceled checks (showing the front and back) evidencing the costs incurred for the Reimbursable Improvements. Developer shall also provide City with any additional information as to any items shown on the itemized accounting as requested by City to substantiate the costs. Should Developer fail to provide all required documents to City within such 45-day period, City shall be relieved from its reimbursement obligations as described herein.

3.4 Grant of Easements. Developer hereby grants to City all necessary easements, rights of way and rights of access and egress in and to all real property now or hereafter acquired and owned by Developer, as may be necessary or convenient to enable City to maintain, repair and exercise all other necessary control over the Improvements. Developer covenants that it will execute, deliver and record any and all additional documents as may be required to be executed, delivered and recorded to establish such easements, rights of way and rights of access and egress.

3.5 Title. Upon the transfer of the Improvements to City in accordance with this Agreement, title to the Improvements shall be deemed conveyed to and vested in City. City and Developer shall execute, deliver and cause to be recorded any and all documents necessary to convey such title to City. Said documentation may include, without limitation, a bill of sale or grant deed.

3.6 Documents. Developer shall cause all plans, specifications, records, reports, as-built drawings, construction documents and any other written material regarding the location, construction, maintenance and operation of the Improvements to the City within fifteen (15) days of the Effective Date.

3.7 State of Title to Improvements. Developer shall transfer the Improvements to the

City free of all liens or encumbrances of any kind of record or known to Developer. Developer agrees to hold City harmless in regard to any liens or encumbrances of any kind which are alleged to have existed or arisen prior to the conveyance of the Improvements to City. Developer shall reimburse City for any and all costs and expenses, including attorneys' fees, which City expends in payment of, or defense against, any such liens or encumbrances which may have existed prior to the conveyance of the Improvements to City.

3.8 Notices. Any notices or correspondence relating to this Agreement shall be sent to the following addresses:

City: City of Woodland
Attn: Chief Financial Officer
With a Copy to: City Engineer
300 First Street
Woodland, CA 95695

Developer: Turn of the Century, LLC
Attn: Melanie Matthews
173 Court Street, Suite D
Woodland, CA 95695

3.9 Indemnification. Developer shall defend, indemnify, and hold harmless City, its officials, officers, agents, and employees from and against any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages, or injuries of any kind, including attorneys' fees, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to the design, grading, construction or maintenance of the Infrastructure, prior to its acceptance by City, and (subsequent to acceptance by City) in connection with warranty work carried out during the warranty period provided by law and/or this Agreement.

3.10 Authority to Execute. The signatories to this Agreement warrant that they are lawfully authorized to execute this Agreement.

3.11 Entire Agreement. This Agreement contains the entire agreement between the parties with respect to the matters herein provided for, and may only be amended by a subsequent written agreement signed on behalf of both parties.

3.12 Attorneys' Fees. Should either party to this Agreement commence a court action or proceeding against the other party with respect to this Agreement, the party prevailing in such action or proceeding shall be entitled to receive from the losing party attorneys' fees, expert witness' fees, court costs and other costs incurred in prosecuting or defending such action or proceeding.

3.13 Governing Law and Venue. This Agreement shall be construed in accordance with and governed by the laws of the State of California. Any action to interpret or enforce this Agreement shall be brought and maintained exclusively in the courts of Yolo County, California.

3.14 Severability. If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such

provision(s) shall be deemed severable from the remaining provisions contained in this Agreement.

3.15 Interpretation. The parties understand, acknowledge and agree that they have participated equally in the negotiation and drafting of this Agreement, and that they have had the ability to consult legal counsel with respect hereto. To this end, each and every provision of this Agreement shall be interpreted equally and not in favor or against either of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed as of the date first above written.

CITY OF WOODLAND

TURN OF THE CENTURY, LLC

By: _____
Kevin O'Rourke, City Manager

by: Melanie Matthews
Melanie Matthews

Its: _____
Authorized Representative

ATTEST:

City Clerk

**EXHIBIT A
IMPROVEMENTS TO BE ACQUIRED**

SCHEDULE						
Item No.	CONSTRUCTION ITEM DESCRIPTION	UNITS	QTY	TOTAL ESTIMATED COST	FUND SOURCE	
Miekle Avenue (Heritage Pkwy. To Banks Dr.) & Banks Drive						
1	Streetwork & Concrete	LS		\$79,476.39	SLIF Credits	
2	Landscaping	LS		\$32,356.00	SLIF Credits	
3	Water System	LS		\$73,330.00	SLIF Credits	
Sub TOTAL				\$185,162.39		
Contingency				\$18,516.24		
Soft Costs				\$49,993.85		
Hard Costs (Land in excess of 68')				\$5,575.00		
Total				\$259,247.48		

EXHIBIT B

DEVELOPER'S COSTS IN CONSTRUCTING ACQUIRED IMPROVEMENTS

MIELKE-BANKS AT SPRING LAKE

ITEMS ELIGIBLE FOR SLIF REIMBURSEMENT

Item No.	Description	Unit	Unit Price	Quantity	Cost
II	Streetwork & Concrete				
10	CURB AND GUTTER W/AB	LF	\$ 19.60	387	\$ 7,585.20
13	4" AC w/ 20" AB	SF	\$ 4.01	8719	\$ 34,963.19
17	MEDIAN CURB	LF	\$ 19.00	460	\$ 8,740.00
20	STAMPED CONCRETE	SF	\$ 18.00	1566	\$ 28,188.00
SUBTOTAL					\$ 79,476.39

V	Landscaping				
29	12-STA. AUTO CONTROLLER ASSEMBLY	EA	\$ 8,000.00	1	\$ 8,000.00
30	INTERIOR ROUNDABOUT WALL	LF	\$ 30.00	120	\$ 3,600.00
31	LANDSCAPING (PLANTING/IRRIGATION)	SF	\$ 4.00	5189	\$ 20,756.00
SUBTOTAL					\$ 32,356.00

VI	Water System				
32	12" WATER MAIN	LF	\$ 40.00	1177	\$ 47,080.00
33	12" GATE VALVE	EA	\$ 2,625.00	10	\$ 26,250.00
SUBTOTAL					\$ 73,330.00

SUBTOTAL \$ 185,162.39

	Contingency				
	10% CONTINGENCY				\$ 18,516.24

SUBTOTAL \$ 18,516.24

	Soft Costs				
	Fixed General Overhead (3%)				\$ 5,554.87
	Estimated Engineering and Surveying (10%)				\$ 18,516.24
	Estimated Plan Check and Inspection (7%)				\$ 12,961.37
	Fixed Construction Management (7%)				\$ 12,961.37

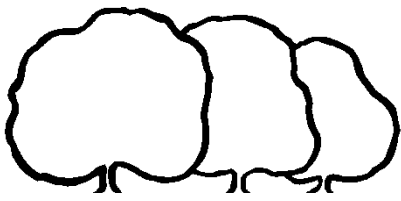
SUBTOTAL \$ 49,993.85

	Hard Costs				
	ROW (Land in excess of 68': (0.223 acre)(\$25,000/acre))				\$ 5,575.00

SUBTOTAL \$ 5,575.00

SUMMARY

II	Streetwork & Concrete	\$79,476.39
V	Landscaping	\$32,356.00
VI	Water System	\$73,330.00
	Contingency	\$18,516.24
	Soft Costs	\$49,993.85
	Hard Costs	\$5,575.00
TOTAL		\$259,247.48



REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Lemen Ave/North St/East St Realignment Project; East Downtown
Traffic Circulation Update

Report in Brief

Staff is in the process of obtaining final approval from Caltrans for the Lemen Ave/North St/East St realignment project. We anticipate bidding the project this spring. This project will address longstanding operational and safety issues at two intersections at the east side of downtown. When included with the Main St widening project completed this last summer and the future court project, this project will change the face of traffic circulation in the eastern entrance to downtown. While this project addresses significant traffic operations and safety concerns, it also creates traffic challenges.

Staff recommends that City Council receive this update, provide comments and direct staff to proceed with the Lemen Ave/North St/East St Realignment Project as currently planned.

Background

The Lemen Ave/North St/East St Realignment Project consists of the following improvements:

- Realignment of Lemen Avenue with North Street and East St making a four leg intersection instead of the current offset intersection
- Signalization of this new intersection
- Constructing left turn lanes on all four approaches to this intersection
- Adding a raised median on East Street at Court St

These improvements have been collectively proposed in order to achieve the following goals related to traffic operations and traffic safety:

- Reduce collisions at the Court/East intersection by restricting left turn access in all directions
- Provide a controlled intersection at North St/East St/Lemen Ave that allows for the safe movement of eastbound/westbound through movements as well as left turns in all directions
- Provide a positive pedestrian connection at the new intersection from the residential areas on Lemen Ave to the downtown area

While this project does address the concerns that the public, the Police Department, and the traffic engineering branch have expressed for some time, there are some challenges that the project will likely create:

- Increased traffic on North Street
- Increased traffic on the Lemen Avenue corridor (Industrial Way/Cannery Road/Matmor Road/Lemen Avenue)
- The redirection of traffic that currently turns left at the Court St/East St intersection

Other alternatives that have been suggested/considered:

- Signalize Court St/East St intersection (Not feasible due to significant right of way and cost issues; traffic would back up into the Main St/East St intersection)
- Widen Main St west of 6th Street (right of way and/or parking issues would result; inconsistent with multi-modal goals of downtown area)
- One way couplet on Lincoln Ave and Court St (significant benefits and challenges compared to existing; this concept was dismissed by a previous Council)

Discussion

Traffic Pattern Changes

This project and other associated improvements are really about “how do we get traffic from the freeways into downtown”. The current primary routes into downtown from the east are as follows:

- Westbound on Main St through the East St intersection
- Westbound on Main St, North on East St, West on Court St

With this project and the Main St improvement constructed this summer, there are now four primary traffic movements into downtown:

- Westbound on Main St through the East St intersection
- Westbound on Main St, North on 6th St, west on Court St
- Westbound on Main St, North on East St, west on North St (with possible transition to Court St)
- Westbound on North St through the combination of Industrial Way/Cannery Road/Matmor Road/Lemen Ave (with possible transition to Court St)

Traffic Analysis

In preparing this staff report, staff reviewed traffic studies for the Court Project and the City Center Lofts project. Staff made some general assumptions regarding the flow of traffic into downtown using the information contained in these traffic studies. Staff performed estimates of traffic patterns with and without the median island. The results of the staff analysis were peer reviewed by four other licensed traffic engineers.

Generally speaking, traffic volumes on North St (west of East St) will likely increase by a factor of two in the morning and evening peak hours. Regardless of the presence of the median island at the Court/East intersection, traffic on North Street will experience these significant increases. The presence of the realigned and signalized intersection at North St/East St/Lemen Ave tends to increase through traffic in the eastbound/westbound direction, increase northbound left turns and

eastbound left turns. If the median island is removed at the Court St/East St intersection, then northbound left turns will be decreased at the North/East/Lemen intersection, but there will still be increased traffic from the other three movements. It is estimated that traffic volumes will be 10-15% lower on North St in the morning peak hour if the median island is not constructed. It is estimated that traffic volumes will be 5-10% lower on North St in the evening peak hour if the median is not constructed.

It should be noted that traffic volumes along North Street will be higher initially when this project is completed in 2012. When the Yolo County Court is relocated in 2015, then traffic volumes will decrease as more of the Court related traffic will move to Main St and possibly Oak Avenue. The traffic volume that North Street is estimated to experience is similar to the traffic volume on other streets in the older areas of town (Lincoln Avenue, College Street and Cross Street). In the General Plan build out scenario, it is expected that traffic volumes on North St will likely increase by a factor of 3 in the morning peak hour and by a factor of 2 in the evening peak hour. Even with these increases, the traffic volumes will remain within the General Plan level of service criteria.

Collision History

This project was originally considered as a transportation need because of the traffic operations and traffic safety concerns at the eastern entrance to the downtown area. There are a significant amount of accidents at both the Court St/East St and North St/East St intersection. There are no clearly delineated pedestrian crossings in between Main St and Beamer St despite the presence of a significant residential population east of East St. The realignment of the North St/East St/Lemen Ave intersection addresses the safety issue and pedestrian needs at that intersection. The median island at the Court St/East St intersection was intended to address the safety concerns at that intersection. In the last five years, the Court St/East St intersection has been ranked in either first or second place in highest accident ratio citywide. The intersection has had 9 injury collisions and 36 property damage only (PDO) collisions. If the median island had been in place, it is estimated that 34 of these collisions would have been prevented.

In addition to the safety concerns at this intersection, there could be tort liability concerns as well. Staff has discussed this issue with YCPARMIA staff. Their concern was that because of the collision history, the City does have constructive notice of a problem at this intersection. If the City chooses to build the project without the proposed safety improvement, then the City could be at risk. If Council chooses to not put in the median island, then there should be follow up actions for Council to approve the design and in so doing provide the City with design immunity. This type of language could be added to the future design approval and bid authorization staff report.

Possible mitigations

In order to address some of the traffic challenges as a result of this project, staff has looked at the following projects:

- 1) Place an all way stop at the 6th St/Court St intersection – This would help facilitate incoming traffic that would be redirected from the Court St/East St intersection to the Main St/6th St/Court St traffic movement.
- 2) Place an all way stop at the 5th St/North St intersection – This would discourage traffic from continuing on North St and encourage traffic to take 5th Street to Court St.

- 3) Place traffic calming on North St west of 5th St – Same goal as #2 above that could be used as a stand-alone project or in combination with the all way stop at 5th St. It should be noted that there is no funding for traffic calming.

Each of these projects will be evaluated either in conjunction with the realignment project or after evaluating traffic patterns when the project is complete.

Median Island Options

There have been some comments made regarding removing the median island at Court St/East St from the project. There are two possible options that could be considered for the median island:

- 1) Construct the project without the median island and then consider placing it at a later time – This order of construction would allow the City to evaluate the benefit of the signalization project as a stand-alone project. Because the project is federally funded, any current project work is funded with 90% federal funds. Any work that is deferred until later would need to be with 100% City funds.
- 2) Construct the project with the median island and then consider removing it at a later time – Because of the use of federal funds with the project, the City would be better off financially as a result of this timing of improvements. The down side of this option is that there may be a significant number of complaints regarding the increased traffic on North Street. However, the removal of the median island would not address all of the traffic volume increase on North Street.

Fiscal Impact

This project is currently funded in the capital budget for construction with \$1.2 million in federal transportation funding and approximately \$135,000 in road development funding that serves as the local matching funds.

There is no impact to the General Fund.

Public Contact

This project has been planned for a long time. A public meeting was held in October 2001. The project report and environmental document was approved in 2002.

There have been monthly updates regarding this project in the Capital Budget Status Report. There have been periodic Council staff reports and press releases regarding the associated PG&E utility undergrounding project and the previously constructed water and sewer line relocation work. Staff has had many discussions internally regarding the need to engage the public with this and other projects. However, when we have made the effort to engage the public in a community meeting, there are many times when significant projects have had very little attendance (1-5 people). Staff would appreciate any input/support regarding engaging a larger audience.

Posting of the City Council agenda.

Alternative Courses of Action

- 1) Approve Staff's recommendation that City Council receive this update, provide comments and direct staff to proceed with the Lemen Ave/North St/East St Realignment Project as currently planned.
- 2) Provide alternate direction to staff.

Recommendation for Action

Staff recommends that the City Council approve Alternative No 1.

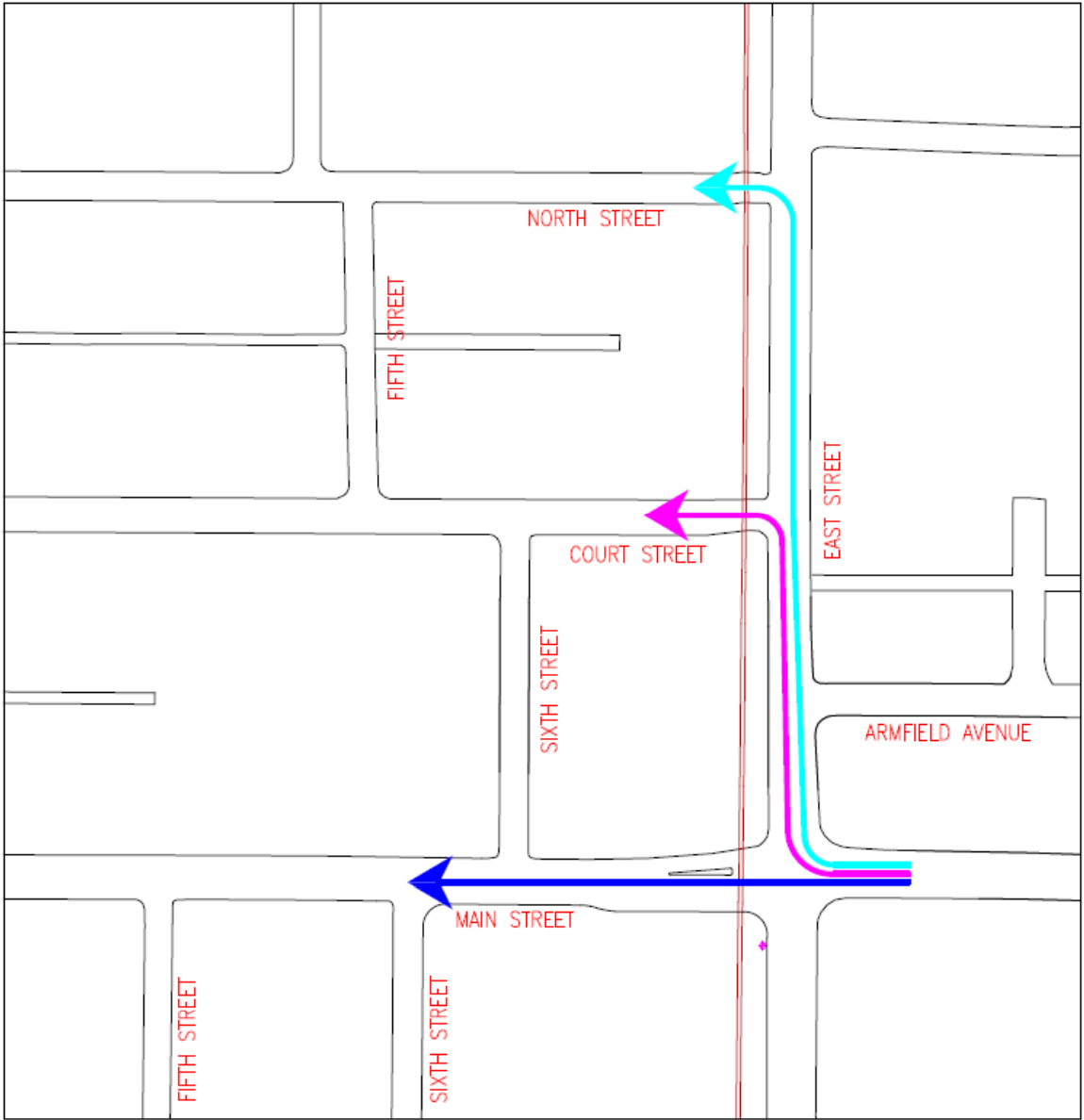
Prepared by: Brent Meyer, PE, TE
Principal Civil Engineer/City Engineer

Reviewed by: Nicholas J. Ponticello
CDD Director

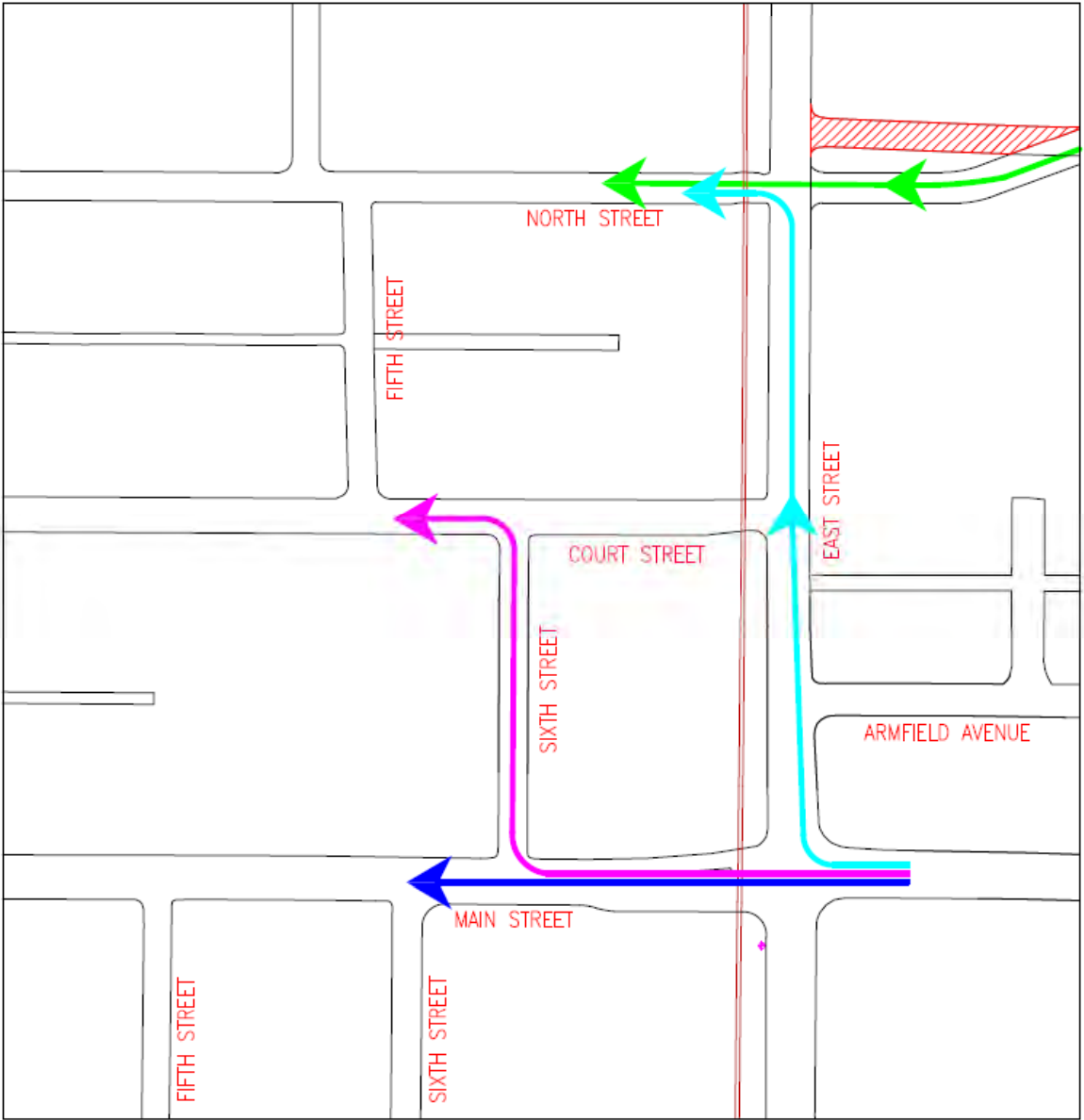
Kevin O'Rourke
Interim City Manager

Attachment: Comparison of Inbound Traffic Movements
Comparison of Outbound Traffic Movements

Comparison of Inbound Traffic Movements



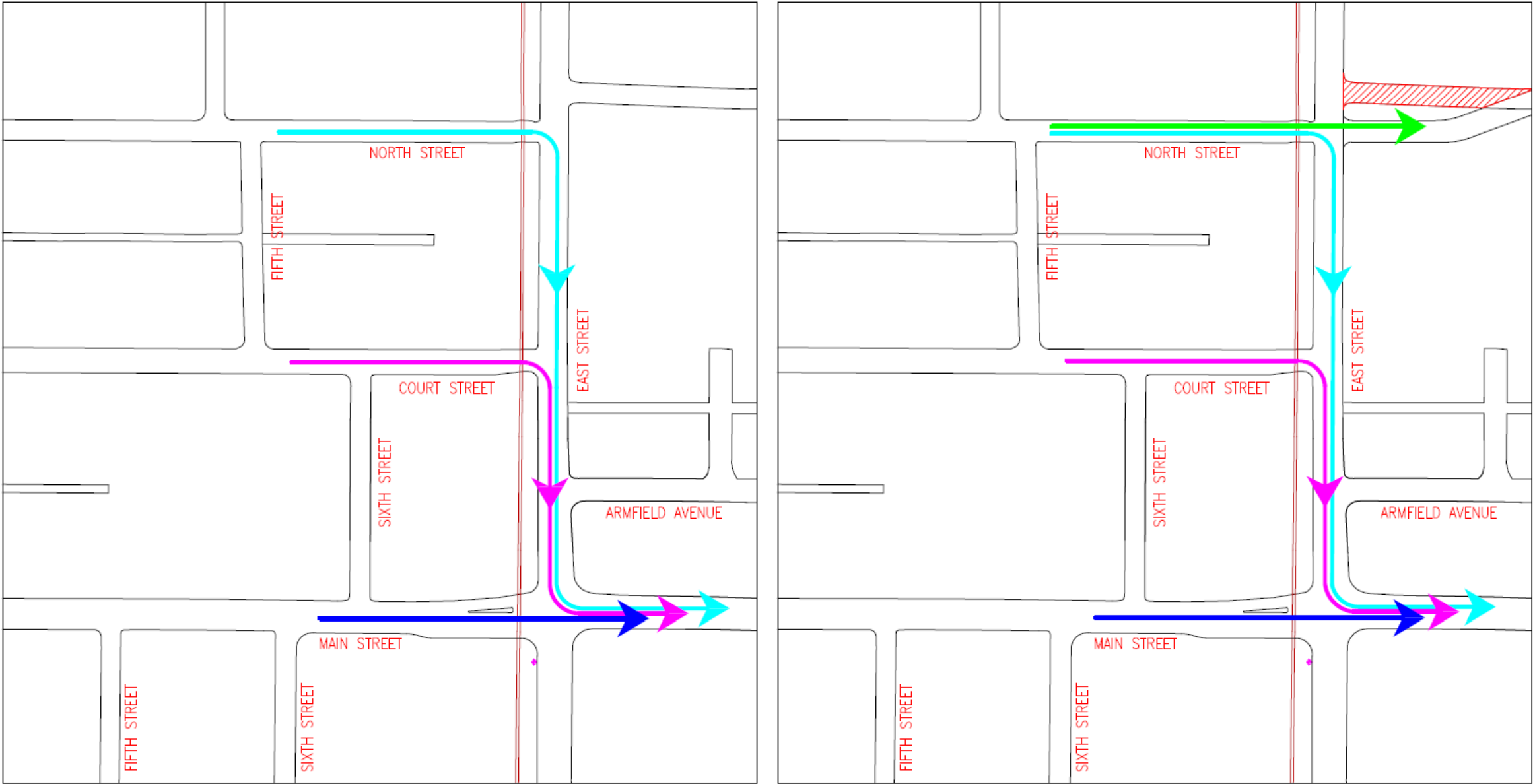
Existing



With Proposed Improvements

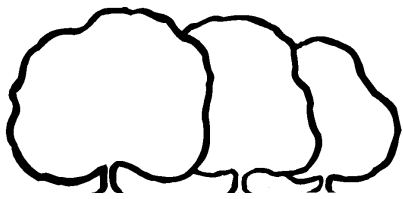


Comparison of Outbound Traffic Movements



Existing

With Proposed Improvements



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Council Member Election, June 5, 2012

Report in Brief

Council elections are held every even numbered year and are consolidated with the County election process in June. As part of the initial process, Council considers and adopts a Resolution to call for such an election and asks the County Board of Supervisors to direct the Elections Office to so consolidate and conduct our election.

Council is asked to adopt Resolution _____ calling for an Election for June 5, 2012 to fill three vacancies on the City Council, request the Yolo County Board of Supervisors to consolidate the Election with the Statewide Primary and direct the County Election's Official to provide services in relation to the Election.

Background

Elections are held during every even numbered year and are consolidated with the County which substantially lessens the cost to the individual Cities and the County to conduct elections. The first step in the process is to adopt a Resolution to call for the election and request the services of the County in conducting the consolidated election. In keeping with the required deadlines as per election law and the needs of the County Election's Office, the Board of Supervisors will be asked to take action at their meeting of February 7, 2012 to so call for the election. The Board requires at least two weeks advance notice to place items on their Agenda.

Also of note is that the filing period for Council seats begins on February 13, 2012 and continues to March 9, 2012 and can be extended for new candidates to March 14, 2012 should incumbent Council Members choose not to file for re-election.

Fiscal Impact

The cost for consolidation of these elections is dependent upon how many other jurisdictions and items are included in the election. The candidates also have a cost for filing and printing which is paid to the County of Yolo. The City has no charges to candidates.

Public Contact

The Resolution is published in the newspaper as well as the normal Agenda noticing requirements. A Notice of Election will also be posted in the newspaper to provide notice to any citizens wishing to run for Council.

Recommendation for Action

It is recommended that Council adopt Resolution _____ calling for an Election for June 5, 2012 to fill three vacancies on the City Council, request the Yolo County Board of Supervisors to consolidate the Election with the Statewide Primary and direct the County Election's Official to provide services in relation to the Election.

Prepared by: Ana Gonzalez
City Clerk

Kevin O'Rourke
Interim City Manager

Attachment: Resolution

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CALLING AN ELECTION FOR JUNE 5, 2012 REQUESTING THE COUNTY OF YOLO TO CONSOLIDATE THE ELECTION WITH THE STATEWIDE PRIMARY ELECTION AND TO PROVIDE SERVICES RELATING TO THE ELECTION

WHEREAS, the City Council has determined that an Election shall be called for June 5, 2012, for the purpose of electing City Council Members for three vacant positions; and,

WHEREAS, the City Council has determined that the Election shall be consolidated with the Statewide Primary Election of the County of Yolo and the State of California to be held on that same date; and,

WHEREAS, the City requests the Board of Supervisors of the County of Yolo to direct the County Elections Official to render services to the City relating to the conduct of an election;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodland:

1. An Election is hereby called and shall be conducted in the City of Woodland on June 5, 2012.
2. Pursuant to Elections Code Section 10403, the City Council requests the Yolo County Board of Supervisors to order the Election to be consolidated with the Statewide Primary Election to be held on that same date.
3. Pursuant to Elections Code Section 10002, the City requests the Yolo County Board of Supervisors to direct the County Elections Official to provide to the City those services necessary to implement and conduct the Election and to consolidate it with the Statewide Primary Election. Pursuant to said Section, the City shall be responsible for the cost of such Election.
4. Pursuant to Elections Code Section 9222, the following is hereby submitted to the qualified electorate of the City of Woodland:

Three Members of the City Council (full term of four years)

PASSED AND ADOPTED by the City Council this 17th day of January, 2012, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

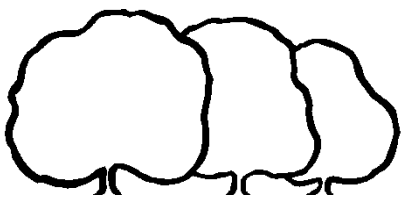
Artemio Pimentel, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana B. Gonzalez, City Clerk

Andrew J. Morris, City Attorney



REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Final Acceptance and Notice of Completion for the Supervisory Control and Data Acquisition (SCADA) System Implementation, Project No. 06-09

Report in brief

On June 1st, 2010, City Council awarded a construction contract to Auburn Constructors Inc. in the amount of \$1,142,300 for the construction of a computerized Supervisory Control and Data Acquisition (SCADA) Project. The SCADA system centralizes the controls for all water wells, pumps and tanks. This award included an authorized contract contingency in the amount of \$400,000 for potential change orders and staff time. The work on this project has been completed in accordance with plans and specifications and is ready for Council acceptance.

Staff recommends that City Council accept the SCADA System Implementation, Project No 06-09 as complete and authorize the City Clerk to file a Notice of Completion.

Background

In 2006, Westin Engineering Inc. prepared a SCADA Master plan for the City. This plan includes a description of the existing system and a strategy to implement a SCADA project for the water distribution system. This SCADA system will allow the City to stabilize and enhance water pressure to provide improved residential, business, and fire flow capabilities. The SCADA system will also help improve the operation of the water distribution system and enhance regulatory compliance, capacity management, and security maintenance of the system. The main focus of the SCADA Master Plan was to define how to integrate the City's entire system, capture process data for analysis, increase system efficiency, reduce personnel labor cost, improve alarm notification to operation, and increase response time efficiency.

Discussion

The contractor began construction in September 2010 and ended construction in September 2011. Ten change orders were issued in the aggregate amount of \$32,582.00 as indicated in table 1 below:

Table 1

CO No	Description	Amount (\$)
1	Replace 900 MHz with 450 MHz	-
2	Provide and install 30 antenna poles in place of 30 towers	8,412.00
3	Furnish Tesco panels in place of Meyers panels	2,636.00
4	Furnish alternate pressure switch and level transmitters; furnish and install nitrate analyzer panels for well 13 & 17.	25,086.00
5	Delete Well No 1	(46,053.00)
6	Furnish and install new power monitor at Well 24; provide chemical fail status at each well site	11,012.00
7	Provide nitrate sensor for well 17	17,014.00
8	Misc. Items	(4,340.00)
9	Furnish and Install new Allen Bradley 1769 L23E compact logic controller	16,814.00
10	Replace the Ethernet Cables	2,001.00
	Total	32,582.00

Notes

CO-Change Order

Fiscal Impact

This project is partly funded by Water Enterprise Fund in the amount of \$2.2 million and Water 2025 grant funding in the amount of \$300,000. The available funding for construction of the SCADA Implementation Project was \$1.82 million; \$400,000 was also budgeted for staff time and contingencies. The final construction cost of this project is \$1,174,882.00. There is no impact to the general fund.

Public Contact

An issue of the “Woodland Water News” prepared by the Utility Engineering Division and inserted into Utility bills has been the primary source of public communication. The inserts provide information on present and future projects.

Recommendation for Action

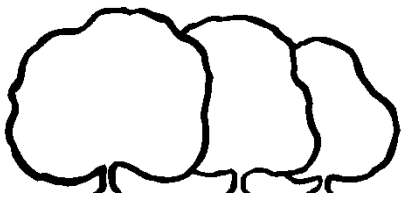
Staff recommends that City Council accept the SCADA System Implementation, Project No 06-09 as complete and authorize the City Clerk to file a Notice of Completion.

Prepared by: Akin Okupe
Senior Civil Engineer

Reviewed by: Doug Baxter
Principal Civil Engineer

Reviewed by: Nicholas J. Ponticello
CDD Director

Kevin O’ Rourke
Interim City Manager



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Approve the Submittal of an Application for Funds from the Sustainable Communities Planning grant and Incentives Program

Report in Brief

Staff has identified an opportunity to apply for funding for City planning processes under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). The application is due February 15, 2012. It is required that an applicant's governing agency pass a resolution authorizing submittal of the application.

The grant application would be submitted to the California Strategic Growth Council to obtain Local Sustainable Planning funds under the council's Sustainable Communities Planning Grant and Incentives Program. The funds would be requested to support the preparation of a targeted General Plan update that addresses energy and water conservation, greenhouse gas emission reductions consistency with the State's Planning Priorities, and other sustainable communities components; any necessary adaptations of the City's Climate Action Plan to ensure correspondence and consistency between it and the General Plan Update; and the preparation of updates to the Zoning Ordinance and related standards. This would be a collaborative effort of the Public Works and Community Development Departments.

Staff is exploring avenues to assist in the preparation of the application including possible grant writing support. If successful in preparing all components, an application package will be submitted. A resolution from the City Council is required to accompany the application. The City will also need to obtain a letter of support from SACOG.

Staff recommends that the City Council adopt Resolution No. ____ to approve the submittal of an application for grant funds from the Sustainable Communities Planning Grant and Incentives Program under Proposition 84 and authorizing the City Manager and/or his designee to execute all necessary forms on behalf of the City of Woodland.

Background

California voters passed the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) on November 7, 2006. In 2008, Senate Bill (SB) 732 established the Strategic Growth Council. Proposition 84 authorized the State Legislature to appropriate \$90 million for planning grants and planning incentives that reduce energy consumption, conserve water, improve air and water quality, and provide other community benefits. The Strategic Growth Council has been designated to evaluate the grant proposals and may consider grants of not less than \$100,000 or greater than \$1,000,000 each.

Staff reviewed the program guidelines and saw an opportunity to obtain funding that will help Woodland prepare and adopt plans and strategies needed to address long-term sustainability goals that have as a primary goal the reduction of greenhouse gas emissions.

Staff submitted a previous application in the first funding cycle, on August 31, 2010, but was unsuccessful. Staff has consulted with state representatives received positive support to make the effort to submit for the second round of funding.

Discussion

Staff proposes to submit an application that will include the following components:

Targeted General Plan Update – Inclusion of a Greenhouse Gas, Conservation and Sustainability Element to the City’s General Plan to develop goals, objectives and policies to address reduction of greenhouse gas emissions, promote conservation strategies, and support state planning priorities related to community sustainability.

Climate Action Plan – Adapting the City’s Climate Action Plan, which will be prepared by Deb Niemeier and a UC Davis team, as needed to ensure organizational correspondence and consistency of content between the plan and the General Plan Update.

Zoning Code Updates and Related Standards – Preparing complementary standards updates to support goals and policies of the above documents.

These components are critical elements of the City’s planning processes that are needed to reflect current State and regional planning priorities to support environmental sustainability.

Fiscal Impact

The City would incur a fiscal cost in staff time. The grant application does not require matching funds but requests information on the contribution of “in kind services,” volunteer effort, and monetary contributions. The Proposition 84 grant funds may not be used to cover any part of the California Environmental Quality Act process.

Funding for these types of long-range planning efforts is a challenge in these times, and the realization of possible grant funding to help support these efforts is encouraged. Completion of the documents in question will also likely help the City gain points in future grant application processes. It is also likely that these documents will be required of municipalities in the future.

Public Contact

Previous discussion regarding the application occurred at the November 8, 2011 City Council Energy Committee meeting, and posting of the City Council agenda.

Alternative Courses of Action

1. Adopt Resolution No. ____ approving the submittal of an application for grant funds from the Sustainable Communities Planning Grant and Incentives Program under Proposition 84 and authorizing the City Manager and/or his designee to execute all necessary forms on behalf of the City of Woodland.
2. Do not approve the submittal of a grant application.
3. Provide alternative direction.

Recommendation for Action

Staff recommends that the City Council approve Alternative No. 1.

Prepared by: Cynthia Norris
Principal Planner

Reviewed by: Nicholas J. Ponticello
CDD Director

Kevin O'Rourke
Interim City Manager

Attachments: Resolution No. ____

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND
APPROVING THE SUBMITTAL OF AN APPLICATION FOR GRANT FUNDS
FROM THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND
INCENTIVES PROGRAM UNDER THE SAFE DRINKING WATER,
WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND
COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)**

Name of Proposal: City of Woodland Integrated Sustainability Planning Program

WHEREAS, the Legislature and Governor of the State of California have provided funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84); and

WHEREAS, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures require all award recipients commit to threshold requirements;

WHEREAS, said procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal:

NOW, THEREFORE BE IT RESOLVED that the City of Woodland:

1. Approves the filing of an application for the City of Woodland Integrated Sustainability Planning Program in order to become a more sustainable community; and
2. Certifies that applicant will have sufficient funds to develop the Proposal or will secure the resources to do so; and
3. Certifies that the Proposal will comply with any applicable laws and regulations including being consistent with the State's Planning Priorities identified in Government Code section 65041.1 and summarized below:
 - a. Promote infill development and invest in existing communities
 - b. Protect, preserve and enhance agricultural land and natural resources; and
 - c. Encourage location and resource efficient new development; and

4. Certifies that threshold requirements outlined in the guidelines, including consideration of Ocean Protection Council Sea Level Rise Guidance will be met; and
5. Agrees to reduce, on as permanent a basis as feasible, greenhouse gas emissions consistent with California Global Warming Solutions Act of 2006 (Division 25.5 (commencing with Section 3850) of the Health and Safety Code); any applicable regional plan; and
6. Agrees to meet the Collaboration Requirements of the focus area applicable to the Proposal; and includes all required documents in the application package; and
7. Appoints the City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

PASSED AND ADOPTED this 17th day of January, 2012 by the following vote:

AYES:

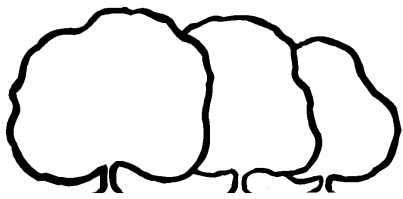
NOES:

ABSENT:

ABSTAIN:

SIGNED: _____
Artemio Pimentel, Mayor
City of Woodland

ATTEST: _____
Ana Gonzalez, City Clerk
City of Woodland



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: January 17, 2012

SUBJECT: Local Feasibility Cost Sharing Agreement Amendment Number 1
Between Department of the Army and State of California and City of
Woodland for the “Lower Cache Creek Yolo County Woodland Area
General Investigation Feasibility Study” (“Feasibility Study”)

Report in Brief

The City of Woodland has been engaged in a focused flood mitigation program in collaboration with Yolo County and the Yolo County Flood Control and Water Conservation District since 2007. This program became known as floodSAFE Yolo. Through this effort, a strategy has evolved that has identified major issues and a potential solution. In order to facilitate implementation of this solution, the City must engage the US Army Corps of Engineers (USACE), State Department of Water Resources (DWR) and other local agencies. This process requires various studies necessary to validate assumptions associated with the potential solution and the resources necessary to fund these studies must be secured.

In May of 2011, the City as a Non- Federal Sponsor, entered into Cost-share Agreements—both Federal and Non-Federal to continue a flood control “Feasibility Study” that was abandoned by USACE in 2003.

An Amendment to the Federal Cost-share Agreement is proposed by the Non-Federal Sponsors to accelerate their provision of funds to the Federal Government in an amount not to exceed the current estimate of the Non-Federal Sponsors’ required contribution for the Project, to facilitate the Non-Federal Sponsors to move forward with the Feasibility Study, ahead of the USACE due to the lack of Federal funding in FY 2011 and likely for the next few years. The funds for the Non-Federal Cost-shares between the City and the State are to be shared on a 50-50 basis. The Non-Federal Cost-share is \$2.8 million, thus the City’s cost share is \$1.4 million.

Staff recommends that the City Council: 1) delegate authority to the City Manager to execute Amendment Number 1 to the Federal Cost-share Agreement and any future amendments to this agreement that are within the current scope and approved budget and 2) authorize an additional \$1.15 million to fund the Non-Federal Cost-share for the City of \$1.4 million.

Background

A 2003 draft feasibility study was prepared by the USACE to determine the extent of flooding and to examine alternatives that could be considered to reduce the risk of flooding to the City of Woodland. The feasibility study was discontinued in 2003 due to community dissatisfaction with preferred solution that was identified from the feasibility study.

In 2004, City Council passed an ordinance , to ensure that the City would not consider implementing a flood risk solution similar to the USACE preferred project as identified in the their feasibility study.

Subsequent efforts that have spanned several years to address the flood threat to Woodland and other parts of Yolo County have been a challenging. Some of these efforts have fallen short of implementation. Recently, the City has focused on highly collaborative strategies to address the flood threat in a manner that meets the expectations of Woodland property owners and people who live in the rural area.

One example of the highly collaborative approach is working through the Yolo County Integrated Regional Water Management Plan (IRWMP). The IRWMP was adopted by the member agencies of the Water Resources Association of Yolo County (WRA) in June 2007 and was also adopted by the WRA Board in July 2007. During formulation of the IRWMP, the resource issue most critical to the participating organizations and citizens was resolving the flood risks associated with Cache Creek.

In 2007, the City, the County of Yolo, and the Yolo County Flood Control & Water Conservation District entered into a Memorandum of Understanding to formulate a flood management program for the western part of the County. Soon after embarking on the flood management efforts, the program was named the “floodSAFE Yolo Pilot Program” (floodSAFE Yolo). This was done, in part, to acknowledge agreement with the goals, objectives and purposes for flood management as identified by DWR for the FloodSAFE California Initiative.

A primary focus of floodSAFE Yolo was directed at identifying potential solutions to the flood risks from Cache Creek which would have high prospects of being accepted by the community. Concurrently, effort was directed at working with DWR and the USACE to continue the feasibility study that was discontinued in 2003. An important first step was to update the hydrology for Cache Creek. This was initiated by the City and completed by floodSAFE Yolo.

The report on the hydrology update for Cache Creek is currently being reviewed by the USACE. In association with this work, floodSAFE Yolo has identified a potential solution that is effectively aimed at recovering flood conveyance directly to the Yolo Bypass, a natural floodway that was removed with the construction of the Cache Creek Settling Basin.

Efforts are underway to continue the feasibility study that was discontinued by the USACE in 2003. In May of 2011, the City as a Non- Federal Sponsor, entered into Cost-share Agreements—both USACE and DWR to continue a “Feasibility Study”. Unfortunately, it does not appear that the

USACE will have funding appropriated for the Lower Cache Creek Feasibility Study (LCCFS) in Fiscal Years 2011 and 2012.

As recently as September of 2011, City Council approved Professional Services Agreements between the City of Woodland and Francis Borcalli, P.E., for project management services for the Lower Cache Creek Feasibility Study and The Ferguson Group for advocacy services to develop a comprehensive federal government relations action plan to secure federal assistance to address the flood threat and water quality issues associated with the Cache Creek Settling Basin project.

Discussion

By approving the Amendment to the Federal Cost-share Agreement as proposed by the Non-Federal Sponsors to accelerate their provision of funds to the Federal Government in an amount not to exceed the current estimate of the Non-Federal Sponsors' required contribution for the Project, it will allow the Non-Federal Sponsors to move forward with the Feasibility Study, ahead of the USACE, due to the lack of Federal funding in FY 2011/2012 and likely for the next few years.

By allowing the Non-Federal Sponsors to proceed with the hydrology, hydraulic analysis, public outreach, and solution formulation before the Federal Government has secured funding, progress on the Project can continue because the Sponsors will be able to pay the Federal Sponsor to do the quality assurance of their work while waiting for Congress to approve the Federal Share of project funding. Once Congressional funding is secured the Federal sponsor will be able to proceed with the Project impacts analysis, economic analysis of benefits/costs, approval of the FEIS/EIR, and the Record of Decision and Chiefs Report. All of this work needs to be done before Congress can approve funds for construction. Without the Non-Federal commitment to accelerate the Study, the Non-Federal sponsors would need to wait for Congress to fund the Federal Sponsors share and this could delay the study for two years.

Fiscal Impact

Approval of the Amendment Number 1 with USACE will continue to commit the City to the Non-Federal Cost-shares between the City and the State as identified in the Local Feasibility Cost Sharing Agreement Amendment Number 1 Between Department of the Army and State of California and City of Woodland for the "Lower Cache Creek Yolo County Woodland Area General Investigation Feasibility Study". This project, Capital Project No. 09-15, floodSAFE Yolo/Cache Creek Feasibility Study, was included in the capital budget approved by the City Council on July 19, 2011 with a budget of \$250,000. This action will authorize an additional \$1.15 million to fund the Non-Federal Cost-share for the City of \$1.4 million. Funding will come from the Sewer Enterprise Fund, Fund 220, with a future repayment to the sewer fund from the storm drain enterprise fund.

Public Contact

Posting of the City Council agenda.

Recommendation for Action

Staff recommends that the City Council:

- 1) Delegate authority to the City Manager to execute Amendment Number 1 to the Federal Cost-share Agreement and any future amendments to this agreement that are within the current scope and approved budget and
- 2) Authorize an additional \$1.15 million to fund the Non-Federal Cost-share for the City of \$1.4 million.

Prepared by: Nicholas J. Ponticello
Community Development Director

Reviewed by: Andrew Morris
City Attorney

Kevin O'Rourke
City Manager

Attachment: Amendment #1 to the Feasibility Cost Sharing Agreement between the Department of the Army and State of California and City of Woodland for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigations Feasibility Study

AMENDMENT NUMBER 1
TO THE
FEASIBILITY COST SHARING AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
STATE OF CALIFORNIA
AND
CITY OF WOODLAND
FOR THE
LOWER CACHE CREEK, YOLO COUNTY, WOODLAND AREA, CALIFORNIA
GENERAL INVESTIGATION FEASIBILITY STUDY

This agreement is entered into on this _____ day of _____, 2011, by and between the Department of the Army (hereinafter "Government"), represented by the Assistant Secretary of the Army (Civil Works), and the State of California (hereinafter the "State"), represented by the President of the Central Valley Flood Protection Board, and the City of Woodland (hereinafter the "City"), represented by its City Manager (the State and City when referred to collectively are referred to as the "Non-Federal Sponsors").

WITNESSETH, THAT:

WHEREAS, the Corps of Engineers is authorized to conduct a feasibility study of Sacramento River Basin pursuant to Section 209 of the Flood Control Act of 1962 (Public Law 87-874);

WHEREAS, prior to proceeding with such feasibility study, the U.S. Army Corps of Engineers conducted a reconnaissance study described in the Reconnaissance Report, Northern California Streams Westside Tributaries to Yolo Bypass, California, June 1994 which recommended that further planning in the nature of a feasibility studies for the Westside Tributaries to the Yolo Bypass should proceed;

WHEREAS, the Government and the Reclamation Board of the State of California previously entered into an Agreement on January 20, 2000, for the purpose of performing a General Investigation Feasibility Study of Lower Cache Creek, California which terminated in accordance with its terms on or about January 19, 2010;

WHEREAS, the Government and the Non-Federal Sponsors entered into a new Feasibility Cost Sharing Agreement on May 23, 2011 (hereinafter the "Agreement") for cost sharing of the Study;

WHEREAS, the Non-Federal Sponsors propose to accelerate their provision of funds to the Government in an amount not to exceed the current estimate of the Non-

Federal Sponsors' required contribution for the Project, less any funds previously contributed, for the immediate use by the Government for the Study;

WHEREAS, the parties agree that such acceptance shall not represent or give rise to an obligation of the United States, including any obligation to provide reimbursement of the funds the Non-Federal Sponsors elect to provide or any obligation to request future funds to match the amount the Non-Federal Sponsors elect to provide, and that such funds will be credited against the Non-Federal Sponsors' future cost share only if additional Federal funds are appropriated; and

WHEREAS, should the Non-Federal Sponsors elect not to accelerate funds, the Non-Federal Sponsors may still provide up to 100 percent of their required contribution for the Study as non-Federal in-kind contributions.

NOW, THEREFORE, the Government and the Non-Federal Sponsors agree to amend the Agreement as follows:

1. ARTICLE II – OBLIGATIONS OF THE GOVERNMENT AND THE NON-FEDERAL SPONSORS

is amended by inserting the following additional paragraphs at the end thereof:

“K. The Non-Federal Sponsors may offer in writing to accelerate provision to the Government of all or a portion of their contribution of funds required by paragraph C.1 of this Article for immediate use by the Government for the *Study*. Upon receipt of any such offer from the Non-Federal Sponsors, the Government shall seek the approval and acknowledgement required to accept and use the accelerated funds. Upon receipt of such approval and acknowledgement, the Government shall notify the Non-Federal Sponsors in writing of receipt of such approval and acknowledgement. Upon receipt of such accelerated funds, the Government shall use such funds for the *Study*. However, in no event shall the amount of funds accepted and used by the Government pursuant to this paragraph exceed the estimate of the Non-Federal Sponsors' contribution of funds required by paragraph C.1 of this Article minus any funds previously contributed by the Non-Federal Sponsors as of the date the Government accepts the offered funds.

L. As Federal appropriations are made available to pay the Federal share of the *total study costs*, the Government shall afford credit for the funds provided in accordance with paragraph K. of this Article toward the Non-Federal Sponsor's contribution of funds required by paragraph C.1. of this Article.”

2. ARTICLE IV – METHOD OF PAYMENT

is amended as follows:

a. Paragraph A.2. is amended by inserting “the credit afforded pursuant to Article II.L. of this Agreement;” after “the credit to be afforded for the *non-Federal in-kind contributions* pursuant to Article II.F. of this Agreement;” and before “and the *non-Federal proportionate share*.”

b. Paragraph B.2.a. is amended by inserting “after consideration of the credit amount the Government affords pursuant to Article II.L. of this Agreement,” after “required by the Non-Federal Sponsors” and before “to meet”.

c. Paragraph B.2.b. is amended by inserting “after consideration of the credit amount the Government affords pursuant to Article II.L. of this Agreement,” after “required by the Non-Federal Sponsors” and before “to meet”.

d. Paragraph B.3., first sentence, is amended by deleting “and” before “(b)” and by inserting the following at the end of the sentence:

“and (c) to the extent funds are offered and accepted in accordance with Article II.K of this Agreement, any other *financial obligations to be shared during the period of the study* in excess of the *non-Federal proportionate share of financial obligations to be shared during the period of study* as they are incurred during the *period of study*.”

e. Paragraph B.3., second sentence, is amended by inserting “after consideration of the credit the Government affords pursuant to Article II.L. of this Agreement,” after “the Government determines” and before “that additional funds will be needed” in the second sentence.

f. Paragraph C.2. is amended by inserting the following at the end thereof :

“However, if the final accounting is conducted prior to the end of the *period of study* due to termination of the Agreement pursuant to Article IX of this Agreement, and the Non-Federal Sponsor accelerated provision of its required contribution of funds in accordance with Article II.K. of this Agreement, the Government shall refund to the Non-Federal Sponsors only that portion of any such accelerated funds that were not obligated by the Government for work on the *Study*, subject to the availability of funds.”

3. All other terms and conditions of the Agreement, as amended, remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment Number 1 to the Agreement, which shall become effective upon the date it is signed by the authorized representative of the Government.

DEPARTMENT OF THE ARMY

STATE OF CALIFORNIA

BY: _____

William J. Leady
Colonel, U.S. Army
District Engineer

BY: _____

Benjamin Carter
President
Central Valley Flood Protection
Board

DATE: _____

DATE: _____

CITY OF WOODLAND

BY: _____

Mark G. Deven
City Manager

DATE: _____

CERTIFICATE OF AUTHORITY

I, Jeremy Goldberg, do hereby certify that I am the principal legal officer of the State of California, Central Valley Flood Protection Board for this project, that the State of California, Central Valley Flood Protection Board is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the State of California, Central Valley Flood Protection Board in connection with the feasibility study for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement and that the persons who have executed this Agreement on behalf of the State of California, Central Valley Flood Protection Board have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this
_____ day of _____, 20____.

Jeremy Goldberg
Legal Counsel

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

BY: _____
Benjamin Carter
President
Central Valley Flood Protection Board

DATE: _____

CERTIFICATE OF AUTHORITY

I, Andrew Morris, do hereby certify that I am the principal legal officer of the City of Woodland, that the City of Woodland is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the City of Woodland in connection with the feasibility study for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement and that the persons who have executed this Agreement on behalf of the City of Woodland have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this

_____ day of _____ 20____.

Andrew Morris
Legal Counsel

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

BY: _____
Mark G. Deven
Woodland City Manager

DATE: _____

**NON-FEDERAL SPONSOR'S
SELF-CERTIFICATION OF FINANCIAL CAPABILITY
FOR AGREEMENTS**

I, Kimberly McKinney, do hereby certify that I am the Financial Officer of the City of Woodland (the "Non-Federal Sponsor"); that I am aware of the financial obligations of the Non-Federal Sponsor for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study; and that the Non-Federal Sponsor has the financial capability to satisfy the Non-Federal Sponsor's obligations under the Agreement between the Department of the Army and State of California and City of Woodland for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study.

IN WITNESS WHEREOF, I have made and executed this certification this _____ day of _____, _____.

BY: _____
Kimberly McKinney
Financial Officer

DATE: _____

**NON-FEDERAL SPONSOR'S
SELF-CERTIFICATION OF FINANCIAL CAPABILITY
FOR AGREEMENTS**

I, Jay Punia, do hereby certify that I am the Executive Officer of the State of California Central Valley Flood Protection Board (the "Non-Federal Sponsor"); that I am aware of the financial obligations of the Non-Federal Sponsor for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study; and that the Non-Federal Sponsor has the financial capability to satisfy the Non-Federal Sponsor's obligations under the Agreement between the Department of the Army and State of California and City of Woodland for the Lower Cache Creek, Yolo County, Woodland Area, California General Investigation Feasibility Study.

IN WITNESS WHEREOF, I have made and executed this certification this _____ day of

_____, _____.

BY:

Jay Punia
Executive Officer, State of California Central
Valley Flood Protection Board

DATE: _____