

City of Woodland

300 First Street
Woodland, CA 95695

Meeting Agenda City Council

Tuesday, June 3, 2014

6:00 PM

Council Chambers

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY JUNE 3, 2014 6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

[14-188](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Attachments: [Council Long Range Calendar](#)

F. COMMITTEE REPORTS

1. [14-181](#)

SUBJECT: Parks & Recreation Commission Meeting Minutes for April 28, 2014

Recommendation for Action: Staff recommends that the City Council receive the April 28, 2014 Parks & Recreation Commission Minutes that were approved on May 19, 2014.

Attachments: [42814 PRC Minutes](#)

G. MINUTES

2. [14-189](#) SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meetings of May 13, 2014 and May 20, 2014.

Attachments: [05_13_14 DRAFT Meeting Minutes for approval](#)
[05_20_14 DRAFT Meeting Minutes for approval](#)

H. CONSENT CALENDAR

3. [14-193](#) SUBJECT: Second Reading of Ordinance No. 1559 Governing False Fire Alarms

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1559 to establish standards and controls 1) to reduce the incidents of false fire alarm calls responded to by the Fire Department; 2) define what constitutes a nuisance alarm; and 3) establish the appropriate fee structure to offset the cost of false fire alarm response.

Attachments: [Ord 1559 False Fire Alarm](#)

4. [14-194](#) SUBJECT: Second Reading of Ordinance No. 1561 Establishing Council District Elections

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1561 related to Election of City Council Members by Districts.

Attachments: [Ord 1561 Elections Ordinance](#)

I. REPORTS OF THE CITY MANAGER

5. [14-190](#) SUBJECT: Fiscal Year 2014-2015 Proposed Budget Discussion

Recommendation for Action: Staff recommends that the City Council receive this informational report related to the FY2014-2015 Proposed Budget, and provide direction to staff on the preparation of budget adoption actions for the Council meeting of June 17, 2014.

Attachments: [Attachment A](#)
[Attachment B](#)

6. [14-198](#) SUBJECT: Calling a Special Election for November 4, 2014

Recommendation for Action: Staff recommends that the City Council

adopt Resolution No. _____ calling a Special Election for November 4, 2014, to ask the City of Woodland voters whether the City of Woodland should change from its current “at large” election system to a “by district” system whereby City Council members are elected by voters within their districts. The resolution also requests the Yolo County Board of Supervisors consolidate the election with the Statewide General Election and any other elections and direct the County Elections Official to provide services in relation to the election.

Attachments: [Resolution Calling a Special Election on Nov 4, 2014](#)

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Regular Meeting of the City of Woodland scheduled for June 3, 2014 was posted on May 30, 2014 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Legislation Details (With Text)

File #: 14-188 **Version:** 1 **Name:**
Type: Report of the City Manager **Status:** Agenda Ready
File created: 5/28/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Sponsors:

Indexes:

Code sections:

Attachments: [Council Long Range Calendar](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Long Range Calendar

Recommendation for Action : Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact

Ana Gonzalez, City Clerk - (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background

This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and better plan for upcoming Council items.

Prepared by: Ana Gonzalez, City Clerk



Paul Navazio, City Manager

Attachment

COUNCIL LONG RANGE CALENDAR

Items subject to removal and/or rescheduling

Tuesday, June 17, 2014

Reports due 6/3

Regular Meeting

Closed Session

Presentations

Recognize 4th of July Sponsors
WUAC Annual Report

Committee Reports

Planning Commission Meeting Minutes

Consent

Drought Grant Program
Hotel Bid Resolution of Intention of Annual Assessment
Final Acceptance and Notice of Completion for Safe Routes to School, CIP 13-06 - Consent
Approve Purchase & Sale Agreements for ROW Acquisitions, Water Trans Main West CIP #12-05
Approve Plans & Specs and Authorize Bid Adv for Water Trans Main West, CIP #12-05
Award Construction Contract, East Transmission Main, CIP #11-14
Direct City Clerk to Review the City's Conflict of Interest Code
Sycamore Point Apartments – City HOME Loans
First Time Homebuyer Application
Authorization of Purchase Contract – Fleet Vehicle Replacement
Public Works Quarterly Report
Award Contract for New Auditors
Regional Part Site – Consent **

Public Hearing

Verizon Cell Tower Code Amendment Request – 1st Reading
Heritage Remainder
CDBG Action Plan

Regular

SACOG Proposed Water Policy Principles and Amendments to Water Conservation Ordinance
Banner Ordinance – 1st Reading
Designation of Voting Delegates and Alts for LofCC Annual Conf (Council action required by 7/31)
State Theatre DDA

Tuesday, July 1, 2014

Reports due 6/18

Regular Meeting

Consent

Authorize Increase in Aeration Retrofit Project Design Contract with Carollo Engineers, CIP #12-02
Award Construction Contract – PN 1007 E. Kentucky Road Rehab Project
Salary Resolution – minimum wage
L&L's
Waste Management Liens – Set Public Hearing
Approval of Clean Water State Revolving Loan Notice of App. Accept. To Fund Const. of WPFC
Aeration Project, CIP #12-02

Regular

******City Council Reorganization Meeting (Pending Certification of Election Results)******

Tuesday, July 8, 2014

Reports due 6/24

Regular Meeting

Tuesday, July 15, 2014

Reports due 7/1

Regular Meeting

Public Hearing

Waste Management Liens
L&L's

Regular

Climate Action Plan

COUNCIL RECESS – July 23rd – August 18th

AUGUST 19th

Contract award - Solar Projects (TerraVerde RFP)

FUTURE AGENDA ITEMS – DATE TO BE DETERMINED:

Updated Master-Tax Sharing Agreement with Yolo County
Council Direction on Preferred General Plan Land Use Scenario
City-County MOU for Electric Vehicle Charging Stations – Roberta
IS/MND for WPCF Solar Project – Roberta
County food waste composting proposal
Tow Ordinance
Amend Home Occupation Ord. to Comply with CA Homemade Food Act – Public Hearing

FUTURE STUDY SESSIONS (TBD):

Lower Cache Creek Flood Control Feasibility Study
Update Economic Development Strategic Plan

Updated 5/30/14

Legislation Details (With Text)

File #:	14-181	Version:	1	Name:	
Type:	Minutes	Status:		Agenda Ready	
File created:	5/20/2014	In control:		City Council	
On agenda:	6/3/2014	Final action:			
Title:	SUBJECT: Parks & Recreation Commission Meeting Minutes for April 28, 2014				
	Recommendation for Action: Staff recommends that the City Council receive the April 28, 2014 Parks & Recreation Commission Minutes that were approved on May 19, 2014.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	42814 PRC Minutes				

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Parks & Recreation Commission Meeting Minutes for April 28, 2014

Recommendation for Action: Staff recommends that the City Council receive the April 28, 2014 Parks & Recreation Commission Minutes that were approved on May 19, 2014.

Staff Contact

Kris Bain, Community Services Program Manager, 661-2002, krista.bain@cityofwoodland.org

Conclusion

Staff recommends that the City Council receive the April 28, 2014 Parks & Recreation Commission Minutes that were approved on May 19, 2014.

Prepared by: Kris Bain, Community Services Program Manager



Paul Navazio, City Manager

Attachment: April 28, 2014 P&R Commission meeting minutes

Parks & Recreation Commission Minutes

Monday, April 28, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, April 28, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder
 Commissioner Ruben Morales Jr.

Commission Member Absent: Vice Chair Enrique Fernandez
 Commissioner Joe Romero

Staff Present: CS Director Christine Engel
 CS Manager Kris Bain
 PW Deputy Director Rob Sanders
 CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Public Comment

Sheri Mannering, Woodland resident and employee of Adult Softball Program voiced her concerns about the Adult Softball Program. Martin De La Cruz, Woodland resident and participant of the Adult Softball Program added his comments about the program. Ms. Mannering provided a report to the Commission outlining her concerns.

This public comment was added after the Healthy Community Assessment Report Presentation. John Hoover questioned the unavailability of the Community & Senior Center for rental use for a Boxing Event in May 2014. Paco Damien and Edgar Lampkin spoke on the issue, stating that another venue had been booked for the event.

Presentation-Healthy Communities & Update-Jan Babb

Jan Babb stated that she was from the Yolo County Health Department and is the MCH Director and Director of Public Health Nursing. She provided the Commission with an overview of the Healthy Yolo Initiative. Community Health Assessment Regional Report which identifies the communities concerns on health issues not necessarily the actual health issues, of the community. The report is online on the Yolo County web page and is in both English and Spanish. Babb asked the Commission and the public to view and provide comments on the document.

Committee Reports

May is Bike Month Update-Fernandez

Tabled until next meeting.

Bike Parade Update-Engel

Engel reported that supplies have been ordered and staff will be using the framework from previous events to plan the 2014 event.

Guidelines for Recognizing Youth Organizations-White-Snyder

Commissioners reviewed the draft Guidelines for Recognizing Youth Organizations. Commissioner Valcarenghi will update the document and submit for approval at the June meeting.

Fitness Initiative-Fernandez

Engel reported that this volunteer driven committee has set the goal is to have the initiative in place July 2015.

FY 2015 Workplan

Commission discussed what items on the current Workplan could carry over into the next year's plan.

1. Urban Forest Master Plan-Commissioner Valcarenghi will meet with Sanders to discuss new goals.
2. Review Policies- will stay in plan.
3. National Bike Month Event-remove from next plan.
4. Re-Examine Street Tree Master List-remove from next plan, will be included in "1".
5. Refill & Rearrange Sub-Committees-Completed, remove from next plan.
6. Creation of Sub-Committee to Assess Purpose and Relevance of Current Sub-Committees-Evaluate that Sub-Committees support the Workplan goals.

7. Align the Work Plan with the City of Woodland's Fiscal Year-Completed, remove from next plan.
8. Assist in the Development and Implementation of the City's Fitness Initiative-Report and include in next plan.
9. Participate in Strategic Planning Efforts that Promote Healthy Communities-Report and include in next plan.

This item will be added to the next agenda for discussion and approval.

Program & Department Evaluation Subcommittee-4th of July Survey

Engel stated that it would be a great opportunity to have a survey of participants if the Commissioners attended the different events scheduled on July 4th. This will be added to the next agenda.

The Focus Group (ReXpo survey) will have their first meeting on April 29th, 6-7 p.m. in the Arts & Craft Room at the Woodland Community & Senior Center. Committee will report at next meeting.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of March 24, 2014

Commissioner Valcarenghi made the motion to accept the consent calendar with the above changes to the Committees; Commissioner Morales Jr. seconded the motion. 4/0

Reports of the Staff

Community Services Report

Engel reminded the Commission that Movies on Main Street on April 25th turned into "Movies in the Opera House". This was a great partnership with the Opera House and the Historic Woodland Downtown Business Association. Broadway Bound participants performed before the movie started. October 10, 2014 is the next scheduled Movies on Main Street. Upcoming events are First Friday, Cycle de Mayo on May 3rd, and First Sunday Food Truck Mania.

Action: Received

Parks Report

Sanders reported that there were 92 volunteers at the annual Day of Service at the Cemetery, (planting plants and trees, installing bark and pulling weeds). Bids have come in for replacing of fascia and painting the Charles Brooks Swim Center building. The first banner has been installed across Main Street. The three Rotary Clubs of Woodland donated and installed the banner poles.

Action: Received

Next Meeting May 19, 2013

Adjourn 8:50 p.m.

Action: Valcarengi Moved/ Fernandez Seconded: To reschedule the May meeting to May 19th and adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Morales Jr.

Noes:

Legislation Details (With Text)

File #: 14-189 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 5/28/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meetings of May 13, 2014 and May 20, 2014.

Sponsors:**Indexes:****Code sections:**

Attachments: [05 13 14 DRAFT Meeting Minutes for approval](#)
[05 20 14 DRAFT Meeting Minutes for approval](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Council Meeting Minutes

Recommendation for Action : Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meetings of May 13, 2014 and May 20, 2014.

Staff Contact

Ana Gonzalez, City Clerk - 530-661-5806, ana.gonzalez@cityofwoodland.org

Prepared by: Ana Gonzalez, City Clerk

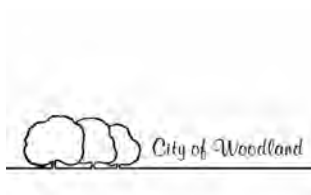


Paul Navazio, City Manager

Attachments: April 1, 2014 Council minutes
April 15, 2014 Council minutes

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Draft

Tuesday, May 13, 2014

6:00 PM

Council Chambers

City Council

**A M E N D E D
CITY COUNCIL
SPECIAL MEETING AGENDA**

**CLOSED SESSION AGENDA
MAY 13, 2014
5:30 P.M.**

- A. CALL TO ORDER**
- B. CLOSED SESSION**
- B.1 CONFERENCE WITH LABOR NEGOTIATORS, PURSUANT TO
GOVERNMENT
CODE SECTION 54957.6
Agency Designated Representatives: Paul Navazio, Sheila McShane,
Kimberly McKinney and Dania Torres Wong
Employee Organization(s): Mid-Management Association**

**JOINT CITY COUNCIL/WOODLAND FINANCE AUTHORITY
MAY 13, 2014
6:00 P.M.**

- A. CALL TO ORDER**
- C. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Doug Baxter.

- B. ROLL CALL**

Present: 4 - Mayor Marlin Davies, Vice Mayor Tom Stallard, Council Member William
Marble and Council Member Sean Denny

Absent: 1 - Council Member Jim Hilliard

- D. COMMUNICATIONS-PUBLIC COMMENT**

Verbal updates provide by Council Members/Staff.

- E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS**

14-160 **SUBJECT:** Long Range Calendar

Recommendation for Action: Staff recommends that the City Council

receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS

1. **14-143** SUBJECT: Commission on Aging Meeting Minutes for March 13, 2014

Recommendation for Action: Staff recommends that the City Council receive the March 13, 2014 Commission on Aging Minutes that were approved on April 10, 2014.

Council received the Commission on Aging Meeting Minutes of March 13, 2014.

G. MINUTES

2. **14-117** SUBJECT: Council Meeting Minutes

Recommendation for Action: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meetings of April 1, 2014 and April 15, 2014.

On a motion by Council Member Denny, seconded by Council Member Marble and carried unanimously, Council adopted the Joint Regular City Council/Woodland Finance Authority meeting minutes of April 1, 2014 and April 15, 2014.

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

H. PRESENTATIONS

On a motion by Vice Mayor Stallard, seconded by Council Member Denny and carried unanimously, the following proclamations and presentation were adopted: Proclamation in Recognition of Older Americans Month, Proclamation in Recognition of and Appreciation for National Police Week, Proclamation in recognition of Public Works Week, May 18-24, 2014, Proclamation for Appreciation and Recognition of Doug Baxter and a Presentation unveiling the City's New Website

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

3. **14-129** SUBJECT: Proclamation - Older Americans Month

Recommendation for Action: Staff recommends that the City Council adopt a Proclamation declaring May 2014 as Older Americans Month

4. **14-142** SUBJECT: Proclamation - Recognition of and Appreciation for National Police Week

Recommendation for Action: Staff recommends that the City Council

approve and proclaim May 11-17, 2014, as National Police Week, and Thursday, May 15, 2014, as Peace Officers' Memorial Day in Woodland to honor the men and women whose diligence and professionalism keep our community and citizens safe.

5. **14-149** SUBJECT: Proclamation - Public Works Week, May 18 - 24, 2014

Recommendation for Action: Staff recommends that the City Council proclaim May 18-24, 2014 as "Public Works Week" and present the proclamation to a Public Works representative.

6. **14-158** SUBJECT: Proclamation - Appreciation and Recognition of Doug Baxter

Recommendation for Action: Staff recommends that the City Council recognize retiree Doug Baxter for his years of service to the City of Woodland and for his efforts as the Principal Civil Engineer overseeing the Utility Engineering Branch.

7. **14-167** SUBJECT: Presentation - City's New Website

Recommendation for Action: Staff recommends that the City Council receive a report from Scott Sawin, Information Technology Manager regarding our new and improved City of Woodland website.

I. CONSENT CALENDAR

On a motion by Vice Mayor Stallard, seconded by Council Member Marble and carried unanimously, Consent Calendar Items No. 8, 9 and 11 were approved.

Item No. 10 was pulled for discussion by Mayor Davies. On a motion by Council Member Stallard, seconded by Council Member Marble and carried unanimously, Council adopted Resolution No. 6229, Resolution of the city of Woodland Extending the Exclusive Negotiating Agreement Between the city of Woodland and RCI Development, Inc. for the Reuse and Renovation of the State Theater and the understanding that the Exclusive Negotiating Agreement (ENA) deadline would remain as July 1, 2014 but the goal is to complete by June 17, 2014.

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

8. **14-122** SUBJECT: Public Works Quarterly Status Report for the period of December 2013 through February 2014

Recommendation for Action: Staff recommends that the City Council accept the Public Works Department's Quarterly Status Report for the period of December 2013 through February 2014.

This Consent Item(s) was approved on the Consent Agenda

9. **14-156** SUBJECT: Vehicles for Volunteers in Policing (ViPs)

Recommendation for Action: Staff recommends that the City Council approve the addition of two vehicles, currently designated for auction, for use by volunteers at the Police Department.

This Consent Item(s) was approved on the Consent Agenda

11. **14-169** SUBJECT: Support Letter - AB 1999 (Atkins) - Re: Tax Credit for Rehabilitation of Historic Structures

Recommendation for Action: Staff recommends that the City Council authorize the Mayor to forward a letter in support of AB 1999 (Atkins) that would expand tax credits for rehabilitation of certified historic structures.

This Consent Item(s) was approved on the Consent Agenda

10. **14-162** SUBJECT: Exclusive Negotiating Agreement Extension with RCI Development for the reuse and renovation of the State Theatre

Recommendation for Action: Staff recommends the City Council approve Resolution No._____ authorizing the City Manager to execute amendment to extend the time period to the Exclusive Negotiation Agreement with RCI Development for the reuse and renovation of the State Theatre.

This Consent Item(s) was approved with changes

J. PUBLIC HEARINGS

12. **14-053** SUBJECT: Industrial I-5/CR 102 Entryway Overlay Zone - Ordinance Amendment

Recommendation for Action: Staff recommends that the City Council take the following actions.

- 1) Conduct a public hearing;
- 2) Waive the first reading of Ordinance No._____ to make the following amendment to Chapter 25 of the Woodland Municipal Code pertaining to Section 25-18-10 Industrial I-5/CR 102 Entryway Overlay Zone:
 - a) Zoning Amendment adding auto sales, new and used, including RV, trailer and motorcycles as an allowed use to the Industrial Land Use Table 3 and the Industrial Uses Within the I-5/CR 102 Entryway Overlay Zone Table 3A in Section 25-18-10 of the Woodland Municipal Code. Tables shall specify that used auto sales shall be associated

with a new auto dealership; and

3) Schedule the second reading and adoption of Ordinance No. _____ for the May 20, 2014 City Council meeting.

On a motion by Vice Mayor Stallard, seconded by Council Member Marble and carried unanimously, the Council waived the first reading of Ordinance No. 1560 to make amendments to Chapter 25 of the Woodland Municipal code pertaining to Section 25-18-10 Industrial I-5/CR 102 Entryway Overlay Zone and scheduled the second reading and adoption for the May 20, 2014 City Council meeting.

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

K. REPORTS OF THE CITY MANAGER

13. 14-151 **SUBJECT:** 2014 Department of Justice - COPS Hiring Program Grant

Recommendation for Action: Staff recommends that the City Council Adopt Resolution No. _____, a Resolution of the City Council of the City of Woodland Authorizing the Appropriation of Funds for the Required Match and Retention Year for the COPS Hiring Program Grant.

On a motion by Vice Mayor Stallard, seconded by Council Member Marble and carried unanimously, Council adopted RESOLUTION NO. 6230, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANGER TO SUBMIT GRANT APPLICATION FOR THE DEPARTMENT OF JUSTICE'S 2014 COPS HIRING PROGRAM AND, IF AWARDED, ACCEPTANCE OF THE GRANT AND APPROPRIATE FUNDS INCLUDING FOR THE REQUIRED LOCAL MATCH

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

14. 14-144 **SUBJECT:** Approval of the Funding Agreements for Safe Drinking Water State Revolving Loan (SRF) to Fund the Design and Construction of the Woodland-Davis Clean Water Agency (WDCWA) Project Facilities

Recommendation for Action: Staff recommends that the City Council:
1) Adopt Resolution No. _____ to authorize the City Manager to sign the California Department of Public Health's (CDPH) Funding Agreement, amendments, and certifications for funding under the Safe Drinking Water State Revolving Fund; authorize the City Manager to approve claims for reimbursement, authorize City Manager or designee to execute budget and expenditure summary, authorize City Manager or designee to sign the Certification of Project Completion; and dedicate revenues from the City's water rates as the source of revenue to repay said loan.

2) Adopt Resolution No. _____ to authorize the WDCWA to sign their Funding Agreement for Woodland's share of the regional project.

On a motion by Council Member Marble, seconded by Council Member Denny and carried unanimously, Council adopted RESOLUTION NO. 6231, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE CITY MANAGER TO SIGN THE FUNDING AGREEMENT, CERTIFICATIONS, AND AMENDMENTS FOR FUNDING UNDER THE SAFE DRINKING WATER STATE REVOLVING FUND; AUTHORIZING THE CITY ENGINEER OR HIS OR HER DESIGNEE TO APPROVE CLAIMS FOR REIMBURSEMENT, EXECUTE BUDGET AND EXPENDITURE SUMMARY, AND TO SIGN THE CONTRACTOR'S RELEASE FORM.

On a motion by Council Member Marble, seconded by Vice Mayor Stallard and carried unanimously, Council adopted RESOLUTION NO. 6232, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING THE WOODLAND-DAVIS CLEAN WATER AGENCY GENERAL MANAGER TO SIGN THE FUNDING AGREEMENT, CERTIFICATIONS, AND AMENDMENTS FOR FUNDING UNDER THE SAFE DRINKING WATER STATE REVOLVING FUND; AUTHORIZING THE WOODLAND DAVIS CLEAN WATER AGENCY GENERAL-MANAGER OR HIS OR HER DESIGNEE TO APPROVE CLAIMS FOR REIMBURSEMENT, EXECUTE THE BUDGET AND EXPENDITURE SUMMARY, AND TO SIGN THE CONTRACTOR'S RELEASE FORM AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN THE AGREEMENT FOR THE ASSUMPTION OF OBLIGATIONS UNDER FUNDING AGREEMENT BETWEEN THE CITY OF WOODLAND AND THE WOODLAND-DAVIS CLEAN WATER AGENCY

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Denny

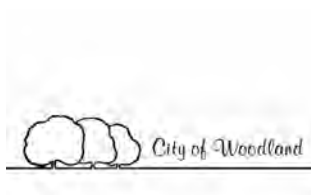
L. ADJOURNED AT 7:28PM

Respectfully submitted,

Ana B. Gonzalez, City Clerk

City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Minutes - Draft

Tuesday, May 20, 2014

6:00 PM

Council Chambers

City Council

**CLOSED SESSION AGENDA
MAY 20, 2014
5:45 P.M.**

- A. CALL TO ORDER**
- B. CLOSED SESSION**
- B.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS, PURSUANT TO SECTION 54956.8**

Property: 041-080-013

Agency Negotiator: City Manager

Negotiating Parties: Foundation for Excellence at Woodland Christian School

Under Negotiation: Price and Terms of Payment

Property: 042-010-053

Agency Negotiator: City Manager

Negotiating Parties: Woodland Joint Unified School District

Under Negotiation: Price and Terms of Payment

Property: 042-010-034

Agency Negotiator: City Manager

Negotiating Parties: Yuba Community College District

Under Negotiation: Price and Terms of Payment

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
MAY 20, 2014
6:00 P.M.**

- A. CALL TO ORDER**
- B. ROLL CALL**

Present: 5 - Mayor Marlin Davies, Vice Mayor Tom Stallard, Council Member William Marble, Council Member Jim Hilliard and Council Member Sean Denny

- C. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Pat Murray.

- D. COMMUNICATIONS-PUBLIC COMMENT**

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

14-179 SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. COMMITTEE REPORTS

1. 14-152 SUBJECT: Parks & Recreation Commission Meeting Minutes for March 24, 2014

Recommendation for Action: Staff recommends that the City Council receive the March 24, 2014 Parks & Recreation Commission Minutes that were approved on April 28, 2014.

2. 14-168 SUBJECT: Commission on Aging Meeting Minutes for April 10, 2014

Recommendation for Action: Staff recommends that the City Council receive the April 10, 2014 Commission on Aging Minutes that were approved on May 8, 2014.

Council received the Parks & Recreation Commission Meeting Minutes for March 24, 2014 and the Commission on Aging Meeting Minutes for April 10, 2014.

G. CONSENT CALENDAR

On a motion by Vice Mayor Stallard, seconded by Council Member Hilliard and carried unanimously, Council approved Consent Calendar Items No. 3 through 8 and 10 and 11. Consent Calendar Item No. 9 was pulled from the consent agenda.

Ayes: 5 - Mayor Davies, Vice Mayor Stallard, Council Member Marble, Council Member Hilliard and Council Member Denny

3. 14-147 SUBJECT: 2013 Water Quality Report

Recommendation for Action: Staff recommends that the City Council receive the 2013 Water Quality Report.

This Consent Item(s) was approved on the Consent Agenda

4. 14-150 SUBJECT: Public Safety Department (Police and Fire) Quarterly Status report for the period of January 2014 through March 2014

Recommendation for Action: Staff recommends that the City Council accept the Public Safety Department Quarterly Status Report for January 2014 through March 2014

This Consent Item(s) was approved on the Consent Agenda

5. **14-153** SUBJECT: East Kentucky Avenue Road Rehabilitation Project, CIP 10-07; Approve Plans and Specifications, Authorize Bid Advertisement, and Authorize the City Manager to Execute a Consultant Agreement for Construction Management and Inspection Services

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve the project plans and specifications for the East Kentucky Avenue Road Rehabilitation Project, CIP 10-07; authorize bid advertisement; and authorize the City Manager to execute an agreement with Associated Engineering Consultants, Inc. for construction management and inspection services in the amount of \$95,995 and amendments to the agreement up to 15% of the agreement amount.

This Consent Item(s) was approved on the Consent Agenda

6. **14-154** SUBJECT: 2014 Road Maintenance Project, CIP 14-14; Approve Consultant Agreement for Construction Management

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve a consultant services agreement with Associated Engineering Consultants, Inc., in the amount of \$90,650 for the 2014 Road Maintenance Project, CIP 14-14 and authorize the City Manager to execute the agreement and amendments as necessary up to 5% of the agreement amount.

This Consent Item(s) was approved on the Consent Agenda

7. **14-163** SUBJECT: Easement Acquisition Agreements for CIP 11-14, Water Transmission Main (East), Surface Water Local Pipelines

Recommendation for Action: Staff recommends that City Council adopt Resolution No. _____ approving Easement Acquisition Agreements (Agreements) with Yuba Community College District, Woodland Joint Unified School District, the Foundation for Excellence at Woodland Christian School, and the Glen A. Barton and Gloria L. Barton Trust, and authorize the City Manager, in consultation with the City Attorney, to make minor modifications to and execute Agreements for the purchase of easements required for construction of CIP 11-14, Water Transmission Main (East), Surface Water Local Pipelines.

This Consent Item(s) was approved on the Consent Agenda

8. **14-166** SUBJECT: Oak Avenue Sewer Rehabilitation, CIP #14-21 Award Construction C Contract

Recommendation for Action: Staff recommends that the City Council award the construction contract in the amount of \$129,860.00 to C.E. Cox for the Oak Avenue Sewer Rehabilitation, CIP 14-21 and a 20% contingency in the amount of \$25,972.

This Consent Item(s) was approved on the Consent Agenda

9. 14-172 SUBJECT: Second Reading of Ordinance No. 1559 Governing False Fire Alarms

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1559 to establish standards and controls 1) to reduce the incidents of false fire alarm calls responded to by the Fire Department; 2) define what constitutes a nuisance alarm; and 3) establish the appropriate fee structure to offset the cost of false fire alarm response.

This Consent Item(s) was pulled from consent

10. 14-175 SUBJECT: Second Reading of Ordinance No. 1560 Amending Chapter 25 of the Woodland Municipal code pertaining to Section 25-18-10 Industrial I-5/CR 102 Entryway Overlay Zone

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1560 adding auto sales, new and used, including RV trailer and motorcycles as an allowed use to the Industrial Land Use Table 3 and the Industrial Uses within the I-5/CR 102 Entryway Overlay Zone Table 3A in Section 25-18-10 of the Woodland Municipal Code.

This Consent Item(s) was approved on the Consent Agenda

11. 14-178 SUBJECT: Conway Preservation Group - Notice of Intent to Monetize Payments from Received under Water Purchase Agreement

Recommendation for Action: Staff recommends that the City Council concur with the recommendation to Not Exercise the City's Pre-payment option under the CPG Water Purchase Agreement Promissory Note.

This Consent Item(s) was approved on the Consent Agenda

H. REPORTS OF THE CITY MANAGER

12. 14-170 SUBJECT: Hiddleson Pool Feasibility Study

Recommendation for Action: Staff recommends that the City Council authorize the City Manager to execute an agreement with Aquatics Design Group, in an amount not-to-exceed \$10,000, to evaluate scope of improvements needed in order to re-open Hiddleson Pool.

On a motion by Vice Mayor Stallard, seconded by Council Member Denny and carried unanimously, Council authorized the City Manager to execute an agreement with Aquatics Design Group, in an amount not-to-exceed \$10,000 to evaluate scope of improvements needed in order to re-open Hiddleson Pool.

Ayes: 5 - Mayor Davies, Vice Mayor Stallard, Council Member Marble, Council Member Hilliard and Council Member Denny

13. 14-174

SUBJECT: Update on Draft Climate Action Plan and AB 32 Greenhouse Gas Reduction Target

Recommendation for Action: Staff recommends that the City Council receive the draft Preliminary 2020 Climate Action Plan (CAP), provide review input to staff following this meeting, and direct staff to return with a final CAP for adoption at a future City Council meeting.

Council received the draft Preliminary 2020 Climate Action Plan as presented.

14. 14-176

SUBJECT: Introduction of Ordinance Establishing Council District Elections to be Submitted to the Voters on the November 2014 Ballot

Recommendation for Action: Staff recommends that the City Council:

- 1) Introduce, and waive the first reading of an Ordinance Adding Article II to Chapter 27, Elections, to the Woodland Municipal Code Relating to Election of City Council members by District, and
- 2) Direct staff to prepare a resolution calling an election to place the ordinance before the voters at the November 2014 General Election

Council moved to introduce and waive the first reading of an Ordinance Adding Article II to Chapter 27, Elections, to the Woodland Municipal Code Relating to Election of City Council members by District and directed staff to prepare a resolution calling an election to place the ordinance before the voters at the November 2014 General Election.

Ayes: 4 - Mayor Davies, Vice Mayor Stallard, Council Member Marble and Council Member Hilliard

Nayes: 1 - Council Member Denny

15. 14-177

SUBJECT: Presentation of FY2014/15 Proposed Budget

Recommendation for Action: Information Only.

Council received a presentation of the FY 2014/2015 Proposed Budget.

I. ADJOURNED AT 6:58PM

Respectfully submitted,

**Ana B. Gonzalez
City Clerk**

Legislation Details (With Text)

File #: 14-193 **Version:** 1 **Name:**
Type: Consent Item(s) **Status:** Agenda Ready
File created: 5/28/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Second Reading of Ordinance No. 1559 Governing False Fire Alarms

Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1559 to establish standards and controls 1) to reduce the incidents of false fire alarm calls responded to by the Fire Department; 2) define what constitutes a nuisance alarm; and 3) establish the appropriate fee structure to offset the cost of false fire alarm response.

Sponsors:**Indexes:****Code sections:**

Attachments: [Ord_1559_False_Fire_Alarm](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Second Reading of Ordinance No. 1559 Governing False Fire Alarms

Recommendation for Action : Staff recommends that the City Council adopt Ordinance No. 1559 to establish standards and controls 1) to reduce the incidents of false fire alarm calls responded to by the Fire Department; 2) define what constitutes a nuisance alarm; and 3) establish the appropriate fee structure to offset the cost of false fire alarm response.

Staff Contact

Dan Bellini, Public Safety Chief, dan.bellini@cityofwoodland.org

This is the second reading of the ordinance governing false fire alarms. The first reading of the ordinance occurred during the April 15, 2014 City Council meeting. The City Council voted to approve the Ordinance which is attached.

Discussion

Upon the advice of the City Attorney, the Department has developed the attached ordinance which serves to formalize the false fire alarm process by providing the needed definition and clarification in order to carry out this process prudently. The ordinance clearly spells out the responsibilities and expectations of the alarm business, fire alarm agent, and fire alarm monitoring company.

Conclusion

Staff recommends that the City Council adopt Ordinance No. 1559 to establish standards and controls 1) to reduce the incidents of false fire alarm calls responded to by the Fire Department; 2) define what constitutes a nuisance alarm; and 3) establish the appropriate fee structure for false fire alarm response.

Prepared by: Elle Murphy, Senior Management Analyst

Reviewed by: Dan Bellini, Public Safety Chief



Paul Navazio, City Manager

Attachment: Ordinance No. 1559 Including Exhibit A - Chapter 9A Fire Alarm Systems

ORDINANCE NO. 1559

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ADDING CHAPTER 9A TO THE WOODLAND MUNICIPAL CODE RELATED TO FALSE FIRE ALARMS

WHEREAS, California Business and Professions Code section 7592.8 authorizes the City of Woodland (“City”) to enact ordinances governing false alarm activations and responses; and

WHEREAS, the City would like to reduce the number of false fire alarms to conserve resources and ensure that fire safety services are available in cases of genuine emergencies; and

WHEREAS, the City seeks to deter those who operate residential and business fire alarms from activities that set off those alarms in non-emergency situations; and

WHEREAS, updates to the Woodland Municipal Code are needed to address false fire alarms; and

WHEREAS, the City Council wishes to amend the Woodland Municipal Code to include necessary provisions regarding false fire alarms as set forth below.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The recitals set forth above are true and correct and are incorporated as though fully set forth herein.

Section 2. Amendment to the Woodland Municipal Code. Chapter 9A of the Woodland Municipal Code is hereby added to read as shown in Exhibit “A,” attached hereto and incorporated herein by reference.

Section 3. Severability. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance be enforced.

Section 4. Effective Date and Publication. The City Clerk shall certify to the adoption of this Ordinance and shall cause a summary thereof to be published in the Daily Democrat, a newspaper of general circulation, printed and published in the city of Woodland and county of Yolo, at least five (5) days prior to the meeting at which the proposed ordinance is to be adopted and shall post a certified copy of the proposed ordinance in the office of the City Clerk, and within fifteen (15) days of its adoption, shall cause a summary of it to be published, including the vote for and against the same, and shall post a certified copy of the adopted ordinance in the

office of the City Clerk, in accordance with California Government Code section 36933. This Ordinance shall take effect thirty (30) days after its adoption.

PASSED AND ADOPTED by the City Council this 3rd day of June, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Marlin H. Davies, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana B. Gonzalez, City Clerk

Kara K. Ueda, City Attorney

Exhibit “A”

CHAPTER 9A FIRE ALARM SYSTEMS

Sections:

9A-1 Purpose.

9A-2 Definitions.

9A-3 Government Immunity.

9A-4 Duties of Fire Alarm Business, Fire Alarm Agent, and Fire Alarm Monitoring Company.

9A-5 Contesting False Fire Alarm Response Reports.

9A-6 Nuisance Alarms.

9A-7 False Fire Alarm Response Fees.

9A-8 Appeals.

Section 9A-1. Purpose.

The purpose of this chapter is to establish standards and controls to reduce the incidents of false fire alarm calls responded to by the Fire Department. The most effective alarm management is through user and alarm industry accountability.

Section 9A-2. Definitions.

For the purpose of this chapter, the following definitions shall apply:

“City” means the City of Woodland.

“False Fire Alarm” means the activation of a Fire Alarm System resulting in a response by the Fire Department and which is caused by the negligence or intentional misuse of the Fire Alarm System by owner, its employees, agents or any other activation of a Fire Alarm System not caused by heat, smoke or fire.

“Fire Alarm Agent” means any person who is self-employed or employed either directly or indirectly by a Fire Alarm Business whose duties include any of the following: selling, maintaining, leasing, servicing, repairing, altering, replacing, moving or installing a Fire Alarm System in or on any building, place or premises.

“Fire Alarm Business” means any person conducting or engaged in the business of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, installing, or monitoring a Fire Alarm System in or on any building, place or premises.

“Fire Alarm Device” means a device or alarm that is designed to respond either manually or automatically to smoke, fire, or activation of a fire suppression system.

“Fire Alarm Monitoring Company” means a person in the business of providing monitoring services.

“Fire Alarm System” means a combination of approved compatible devices with the necessary electrical interconnection and energy to produce an alarm signal in the event of a fire or

emergency medical situation or both, and when activated, emits a sound or transmits a signal to indicate that an emergency situation exists.

“Fire Alarm User” means any person responsible for operating a Fire Alarm System at any premises in the city.

“Fire Department” means any employee of the Woodland Fire Department.

“Person” means any individual, partnership, corporation or other business entity.

Section 9A-3. Government Immunity.

Any alarm liability and consequential damage resulting from the failure to respond to an alarm is hereby disclaimed and governmental immunity as provided by law is retained. By installing a Fire Alarm System, the Fire Alarm User acknowledges that a response may be influenced by factors such as: availability of fire units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels and prior response history.

Section 9A-4. Duties of Fire Alarm Business, Fire Alarm Agent, and Fire Alarm Monitoring Company.

A fire alarm business, fire alarm agent, and fire alarm monitoring company shall have the following duties:

A. To install a Fire Alarm or Fire Alarm System in accordance with nationally recognized standards within the perimeters of the alarm activating devices and be available to maintain the Fire Alarm System in good working order, and to take reasonable measures to prevent the occurrence of False Fire Alarms.

B. To provide each purchaser and Fire Alarm User with a copy of the provisions of this Chapter relating to Fire Alarm User duties, False Fire Alarm assessments, and appeal procedures within sixty (60) calendar days of the adoption of this Ordinance.

C. To provide accurate and complete instructions to the Fire Alarm User in the proper use and operation of said Fire Alarm System. Specific emphasis shall be placed on the avoidance of False Fire Alarms. All businesses that sell Fire Alarm Systems, but which are not a Fire Alarm Business as defined in this Chapter, are similarly responsible for instructing the buyer of the Fire Alarm System in the proper use of said system.

D. To maintain records of the location of these Fire Alarm Systems, devices, or services and the name and telephone number of the person and two alternates to be notified whenever an alarm is activated, and to readily report such information to the Fire Department upon request.

Section 9A-5. Contesting False Fire Alarm Response Reports.

Following fire response to the activation of an alarm, which investigation by the Fire Department determines to be false and upon notification of said fact by the Fire Department, the Fire Alarm User shall notify the Fire Department and file a report with the Fire Department within seventy-two (72) hours if the Fire Alarm User has reason to believe the False Alarm Response Report

was issued in error. Such report shall contain all information pertaining to the false alarm that occurred. If an alarm did not occur, the Fire Alarm User may submit a written letter providing the details to the Fire Department.

Section 9A-6. Nuisance Alarms.

The City Council hereby finds and determines that three (3) or more False Fire Alarms within a calendar year period are excessive and thereby constitute a public nuisance. The Fire Department may not consider any False Fire Alarm in this computation of nuisance alarms if such was generated by earthquakes, high intensity winds, or unusual acts of nature. Nuisance alarms shall be considered that are the result of the negligence of the Fire Alarm User, the agents or employees of the Fire Alarm User, or a defect in the Fire Alarm System.

Section 9A-7. False Fire Alarm Response Fees.

A. The Fire Alarm User shall pay a False Fire Alarm response fee to the City's Finance Division upon the occurrence of three (3) or more False Fire Alarms received from any one source or from any one Fire Alarm System within a calendar year. The Fire Alarm User shall also pay a False Fire Alarm response fee for the first and all subsequent False Fire Alarms or Trouble Alarms due to "Failure to Notify" when working on or testing the Fire Alarm System. The False Fire Alarm response fee shall be in such an amount as established by resolution of the City Council.

B. The Fire Alarm Business or the Fire Alarm Agent will be subject to the False Fire Alarm response fee as established by resolution of the City Council if the firefighter responding to the False Fire Alarm determines that the Fire Alarm Business or Fire Alarm Agent directly caused the False Fire Alarm. In this situation, the False Fire Alarm will not be counted against the Fire Alarm User.

C. Fees established and/or levied by this section shall be paid to the City's Finance Division within thirty (30) calendar days from the date of when the invoice was rendered.

Section 9A-8. Appeals.

If the Fire Department assesses a fee, the Fire Department shall send written notice of the action and a statement of the right to an appeal to the affected Person or Fire Alarm User. Appeals shall be heard by the City Manager or his or her designee. The decision of the City Manager or designee shall be final.

Legislation Details (With Text)

File #: 14-194 **Version:** 1 **Name:**
Type: Consent Item(s) **Status:** Agenda Ready
File created: 5/28/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Second Reading of Ordinance No. 1561 Establishing Council District Elections
Recommendation for Action: Staff recommends that the City Council adopt Ordinance No. 1561 related to Election of City Council Members by Districts.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord 1561 Elections Ordinance](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Second Reading of Ordinance No. 1561 Establishing Council District Elections

Recommendation for Action : Staff recommends that the City Council adopt Ordinance No. 1561 related to Election of City Council Members by Districts.

Staff Contact

Paul Navazio, City Manager - (530) 661-5800, paul.navazio@cityofwoodland.org

Discussion

This is the second reading of the ordinance adding Article II to Chapter 27, Elections, to the Woodland Municipal Code relating to Election of City Council Members by Districts. The first reading occurred at the May 20, 2014 meeting and Council voted to approve the Ordinance attached and the revised boundaries for District 4 and 5.

Conclusion

Staff recommends that the City Council adopt Ordinance No. 1561 related to Election of City Council Members by Districts.

Prepared by: Kara K. Ueda, City Attorney

A handwritten signature in dark ink, appearing to read "Paul Navazio", with a long, sweeping horizontal stroke extending to the right.

Paul Navazio, City Manager

Attachment: Ordinance No. 1561 Implementing District Elections / Boundary Map

ORDINANCE NO. 1561

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODLAND, CALIFORNIA ADDING ARTICLE II TO CHAPTER 27, ELECTIONS, TO THE WOODLAND MUNICIPAL CODE RELATING TO ELECTION OF CITY COUNCIL MEMBERS BY DISTRICTS

WHEREAS, the City Council of the City of Woodland has determined that it is in the best interest of the City to shift from its current at large election system to a by district election for members of the City Council; and

WHEREAS, a subcommittee of the City Council analyzed the City's population and presented a map of the City depicting proposed boundaries of five districts; and

WHEREAS, the City Council formed a citizens committee, the Citizens Advisory Committee on City Council District Boundaries, which examined demographic data, held public forums, and recommended up to two maps for the City Council's consideration; and

WHEREAS, the City Council on November 19, 2013 selected a proposed map depicting boundaries of five districts and reaffirmed the selected map on April 15, 2014; and

WHEREAS, in order to change to a by district election, a majority of the voters voting on the measure must approve the change.

The City Council of the City of Woodland does hereby ordain as follows:

Section 1. Article II of Chapter 27 is hereby added to the Woodland Municipal Code to read as follows:

Article II. Election of City Council

- 27-2-1 Definitions.**
- 27-2-2 Number of Districts.**
- 27-2-3 Boundaries and Numbering of Each District.**
- 27-2-4 Election of City Council.**
- 27-2-5 Amendment of District Boundaries.**
- 27-2-6 Transition to District Elections.**

Sec. 27-2-1 Definitions.

"By district" as used in this Article II shall mean election of members of the City Council by voters of the district alone.

"Geographical area making up the district" shall mean the district.

Sec. 27-2-2 Number of Districts.

Pursuant to Government Code section 34871(a), the City of Woodland is divided into five (5) council manic districts.

Sec. 27-2-3. Boundaries and Numbering of Each District.

Descriptions of the boundaries of each district and their numbering are as shown on the attached Exhibit A along with a map entitled “City of Woodland District Map,” a copy of which shall be on file in the City Clerk’s office.

Sec. 27-2-4. Election of City Council.

Members of the City Council shall be elected “by districts” as provided in California Government Code sections 34881 through 34833, as such sections may be amended. Each district shall elect one Council member. Except as provided in Section 27-2-6, a Council member of each district must live in that district and must be a registered voter in that district to be eligible to hold office for that district. Only voters who live in a district shall be eligible to vote in the election for Council member of that district.

Sec. 27-2-5. Amendment of District Boundaries.

Pursuant to Elections Code section 21601, as it may be amended, the City Council shall adjust the boundaries of any or all of the districts following each decennial federal census. Using the census as a basis, the City Council shall adjust the boundaries so that the districts shall be as nearly equal in population as practicable and in compliance with all applicable provisions of law. Any adjustment of district boundaries shall be made by ordinance adopted by the City Council before the first day of November of the year following the year in which each decennial federal census is taken. Prior to the public hearing approving the adjustment of the district boundaries, the City Council shall hold a public hearing on the proposed district boundaries as required by Elections Code section 21601.1.

At the time of any annexation of territory to the City, the City Council shall designate, by resolution adopted by a vote of at least a majority of the City Council, the contiguous district to which the annexed territory shall be a part and shall amend the district boundaries if necessary in accordance with Elections Code section 21603, as it may be amended.

Pursuant to Elections Code section 21606, the term of office of any council member who has been elected and whose term of office has not expired shall not be affected by any change in the boundaries of the district from which he or she was elected, whether or not that council member is a resident within the boundaries of the district as adjusted. At the first election for council following adjustment of the boundaries of the districts, a person meeting the requirements of Government Code section 34882 shall be elected to the City Council for each district under the readjusted district plan that has the same district number as a district whose incumbent’s term on the council is due to expire.

Sec. 27-2-6. Transition to District Elections.

A period of transition from at large elections to district shall occur from the time of approval of this Ordinance by the voters in November 2014 to the municipal election in 2016. Three council members shall be elected by district in 2016, and two shall be elected by district in 2018. The City Council shall adopt an ordinance setting forth the timing and sequence of the elections by district. Each incumbent Council member elected at large shall be allowed to complete the term for which they are elected regardless of the district of residency so long as they otherwise remain eligible to hold the office and have not been removed for cause or elected to another office.

Section 2. Amendment or Repeal of this Ordinance. The provisions of this Ordinance may be amended or repealed by a majority vote of the electorate. However, the City Council, pursuant to Section 27-2-5, shall have the authority to amend the initial boundaries established for the five districts.

Section 3. Severability. If any provision or clause of this Ordinance or any application of it to any person, firm, organization, partnership, or corporation is held invalid, such invalidity shall not affect other provisions of this Ordinance that can be given effect without the invalid provision or application. To this end, the provisions of this Ordinance are declared to be severable.

Section 4. Effective Date. Enactment of this Ordinance shall take effect only if approved by a majority vote of the voters voting at the November 2014 Special Election and shall become effective ten days after the City Council declares and certifies by resolution the results of the elections and that the measure was approved by a majority of the voters voting thereon.

PASSED AND ADOPTED by the City Council this 3rd day of June, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Marlin H. Davies, Mayor

ATTEST:

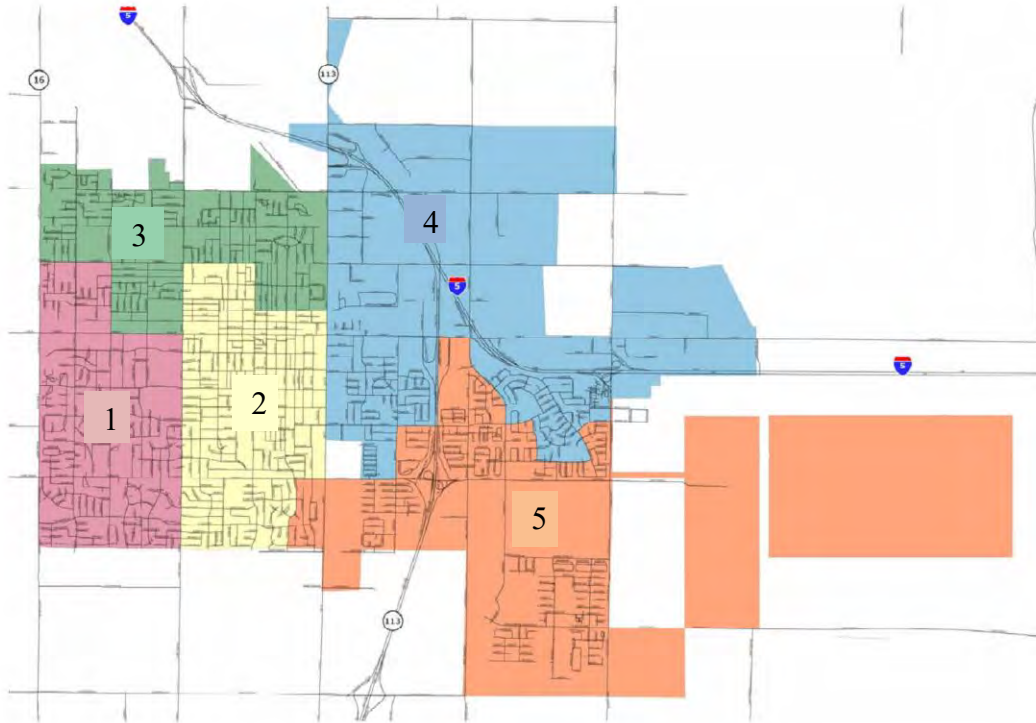
APPROVED AS TO FORM:

Ana B. Gonzalez, City Clerk

Kara K. Ueda, City Attorney

EXHIBIT A

The City of Woodland District Map is shown below, and a copy shall be on file in the City Clerk's office. Descriptions of the boundaries of each district and their numbering followings after the map.



District 1: The region bounded and described as follows:

Beginning at northwest corner of CR 98 and W. Beamer Street, hence proceeding easterly along W. Beamer Street to Cottonwood Street, proceeding southerly on Cottonwood Street to W. Main Street, proceeding easterly on W. Main Street to West Street, proceeding southerly on West Street to the southeast corner of West Street and the city limits between CR 98 and 99, proceeding westerly along the City limits between CR 98 and 99, proceeding northerly on CR 98 to the point of beginning.

District 2: The region bounded and described as follows:

Beginning at the northwest corner of West Street and Beamer Street, hence proceeding easterly on Beamer Street to College Street, proceeding southerly on College Street to North Street, proceeding east on North Street to East Street, proceeding southerly on East Street to Gibson Road, proceeding westerly on Gibson Road to Coloma Way, proceeding southerly on Coloma Way to the City limits parallel with CR 24 proceeding westerly to West Street, proceeding northerly on West Street to the point of beginning.

District 3: The region bounded and described as follows:

Beginning on the northwest corner of CR 98 and the city limits between CR 98 and CR 978B, hence proceeding easterly along the City limits to CR 98B, proceeding southerly on CR 98B to the City limits proceeding easterly to the City limits outside Private Road, proceeding southerly on Private Road to W. Kentucky Avenue, proceeding easterly on W. Kentucky Avenue to the City limits, proceeding northerly along the City limits to the northwest corner of the City limits, proceeding westerly along the City limits to the northeast corner of the City limits, proceeding southerly along the City limits to the southwest corner of the City limits, proceeding easterly along the City limits to the northeast corner of the City limits, proceeding southerly along the City limits to Aspen Street, continue easterly along Aspen Street to CR 99, continue southerly along CR 99 to Kentucky Avenue, continue easterly along Kentucky Avenue to the City limits, continue northerly along the city limits to the northwest corner of the City limits, proceeding southerly to the southeast corner of the City limits to Kentucky Avenue, proceed easterly on Kentucky Avenue to N. East Street, proceeding southerly on N. East Street to North Street, proceed west on North Street, to College Street, proceed northerly on College Street to Beamer Street, proceed westerly on Beamer Street to West Street, proceed southerly on West Street to W. Main Street, proceed westerly on W. Main Street to Cottonwood Street, proceed northerly on Cottonwood Street to W. Beamer Street, proceed westerly on W. Beamer Street to CR 98, proceed northerly on CR 98 to the point of beginning.

District 4: The region bounded and described as follows:

Beginning on the northwest corner on N. East Street and CR 18C, hence proceeding easterly along CR 18C to the City limits, proceeding southerly along the City limits to Churchill Downs Avenue, proceeding easterly along Churchill Downs Avenue to the City limits parallel with CR 102, proceeding westerly along CR 20 to the City limits, proceeding southerly along the City limits to E. Beamer Street, proceeding westerly along E. Beamer Street to the City limits, proceeding southerly along the City limits to the City Limits, proceeding easterly along the City limits parallel with E. Main Street, proceeding easterly to CR 102, proceeding northerly along CR 102 to E. Beamer Street, proceeding easterly along E. Beamer Street to the City limits, proceeding southerly along the City limits to the City limits, proceeding easterly along the City limits to the City limits, proceeding southerly along the City limits parallel to CR 103 to the City limits, proceeding westerly along the City limits, to the City limits, proceeding southerly to the City limits, proceeding westerly along the City limits to the City limits, proceeding southerly along the City limits to the City limits, proceeding easterly along the City limits to CR 102, proceeding southerly on CR 102 to Maxwell Avenue, proceeding westerly on Maxwell Avenue

to Farnham Avenue, proceeding southerly on Farnham Avenue to Branigan Avenue, proceeding westerly on Branigan Avenue to Wallace Drive, proceeding northerly on Wallace Drive to E. Gum Avenue, proceeding westerly on E. Gum Avenue to Pioneer Avenue, proceeding northerly on Pioneer Avenue to E. Main Street, proceeding westerly on E. Main Street to Hwy 113, proceeding southerly on Hwy 113 to E. Gum Avenue, proceeding westerly on E. Gum Avenue to Matmor Road, proceeding southerly on Matmor Road to E. Gibson Road, proceeding westerly on E. Gibson Road to the city limits; proceeding northerly along the City limits to the City limits, proceeding westerly along the City limits to East Street, proceeding northerly on East Street to the City limits parallel with I-5, proceeding westerly along the City limits to the City limits, proceeding northerly along the City limits to the City limits, proceeding easterly along the City limits to N. East Street proceeding northerly along N. East Street to CR 18C to the point of beginning.

District 5: The region bounded and described as follows:

Beginning on the southwest corner of Gibson Road and Coloma Way, hence proceeding easterly on Gibson Road to Matmor Road, proceeding northerly on Matmor Road to E. Gum Avenue, proceeding easterly on E. Gum Avenue to Hwy 113, proceeding northerly on Hwy 113 to E. Main Street, proceeding easterly on E. Main Street to Pioneer Avenue, proceeding southerly on Pioneer Avenue to E. Gum Avenue, proceeding easterly on E. Gum Avenue to Wallace Drive, proceeding southerly on Wallace Drive to Branigan Avenue, proceeding easterly on Branigan Avenue to Farnham Avenue, proceeding northerly on Farnham Avenue to Maxwell Avenue, proceeding easterly on Maxwell Avenue to County Road 102, proceeding northerly on County Road 102 to the boundary of District 4, proceeding easterly along the boundary of District 4 to City limits, proceeding southerly along City limits parallel to County Road 102 southerly to city limits including all undeveloped property within the City limits east of County Road 102, (Wastewater Treatment Plant, PCP Lease Fields and old City dump/Regional Park), proceeding westerly along city limits to Harry Lorenzo Avenue, proceeding northerly along Harry Lorenzo Avenue to the City limits; proceeding westerly along the City limits (parallel to Sports Park Drive) to the City limits; proceeding southerly along City limits to City limits just south of 24C; proceeding westerly along the City limits to East Street; proceeding northerly on East Street to city limit line; proceeding westerly along city limit line parallel to CR 24A to Coloma Way; proceeding northerly on Coloma Way to Gibson Road to the point of beginning.

Legislation Details (With Text)

File #: 14-190 **Version:** 1 **Name:**
Type: Report of the City Manager **Status:** Agenda Ready
File created: 5/28/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Fiscal Year 2014-2015 Proposed Budget Discussion

Recommendation for Action: Staff recommends that the City Council receive this informational report related to the FY2014-2015 Proposed Budget, and provide direction to staff on the preparation of budget adoption actions for the Council meeting of June 17, 2014.

Sponsors:**Indexes:****Code sections:**

Attachments: [Attachment A](#)
[Attachment B](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Fiscal Year 2014-2015 Proposed Budget Discussion

Recommendation for Action : Staff recommends that the City Council receive this informational report related to the FY2014-2015 Proposed Budget, and provide direction to staff on the preparation of budget adoption actions for the Council meeting of June 17, 2014.

Staff Contact

Evis Morales, Finance Analyst - 530-661-5923, evis.morales@cityofwoodland.org
Kimberly McKinney, Finance Officer - 530-661-5849, kimberly.mckinney@cityofwoodland.org

Fiscal Impact

The proposed FY 2014-15 spending plan totals \$195.54 million, supporting city operations, capital projects and debt service obligations. The budget includes a set of specific funding recommendations totaling \$1.66 million, including \$1.37 million in one-time funding and \$279,618 in ongoing budget augmentations, and supports a staffing level of 277 full-time equivalent positions. This staffing level represents an increase of one position over the prior year, and remains over 100 positions fewer than FY2007/08 levels.

The General Fund budget, totaling \$41.61 million, as proposed, represents essentially a “flat” budget from the current fiscal year (increase of 1.1%), and absorbs the loss or revenue from expiring Measure V through available reserve funds established for that purpose. The overall budget proposal, including specific funding

recommendations to meet selected priority needs would, if approved, result in an anticipated year-end fund balance in the General Fund of \$7.32 million (21.1%), or \$2.82 million above the Council's policy level of 13%.

The proposed FY 2014-15 Capital Improvement Program budget includes funding recommendations totaling \$84.87 - 93% of which (\$78.87 million) represents funding for capital projects within our water and wastewater utilities, and \$3.83 million represents the 2014/15 Measure E funding allocations approved by the Council earlier in the budget process.

Background

On May 20, 2014 the City Council was presented the City Manager's Proposed FY 2014-15 Budget. The budget represents the third year of implementation of framework designed to achieve the Council's goal of fiscal stability. This budget, for the first time in six years, does not implement program, service and staffing reductions. However, while the city has made significant progress in reducing the structural budget deficit, managing personnel costs and addressing significant unfunded liabilities, more work will be needed over the next two years. This not only likely includes implementation of additional budget-balancing measures, but also includes adoption of a new General Plan, and targeted investment in infrastructure and initiatives to support economic development opportunities.

This report is intended to supplement information provided at the introduction of the proposed budget. Specifically, the report provides a review of the assumptions used to develop the baseline budget and updated General Fund Five-Year Forecast, as well as additional details related to specific budget recommendations included in the FY 2014-15 Proposed Budget.

Discussion

Baseline Budget

The Baseline Budget was developed using conservative revenue projections, and personnel costs consistent with all of the recently-negotiated labor agreements. In addition, the baseline budget builds in appropriate growth in operational costs, addresses unfunded liabilities, builds-in incremental augmentations toward pre-funding of retiree medical benefits, includes projected CalPERS contribution rate increases (stemming from newly-approved changes in actuarial assumptions), provides funding for facilities replacement needs, and includes personnel vacancy and non-personnel savings factor (3%) consistently throughout budget forecast.

Budgeted Revenue - the FY 2014-15 Budget is largely comprised of Enterprise Fund revenue which is based on citizen approved rates, Special Fund Revenue which is largely based on expected grant funds and other federal/state programs, and the General Fund. While there are numerous sources contributing to overall General Fund revenues, there are five primary sources that the City uses throughout the year as key indicators of the health of overall General Fund revenue: property tax, sales tax, motor vehicle in-lieu taxes, transient occupancy (hotel) tax, and fee revenues. In FY 2014-15, these indicator revenues are expected to comprise an estimated 85% of the total General Fund revenue.

Revenue projections are inherently dependent on a number of assumptions, which vary among revenue sources. The assumptions used to project the General Fund Revenues in the Five-Year Forecast are as follows:

- Property Tax - The State Constitution sets the base property tax rate at 1% of assessed value. The City receives approximately 18% of the property tax generated in Woodland, with the majority of the revenue going to the State. Property tax receipts are projected to increase by 2% in FY 2014-15, and grow at a modest 2.0%-3.0% throughout the forecast.
- Sales Tax - Sales tax revenues are derived from the tax imposed on sales of goods and services transacted within the City. For FY 2014-15, sales tax revenues are expected to remain flat, and then grow at a modest 3%-4% during the forecast. The City utilizes a third party consultant to monitor sales tax information and trends; this consultant provides detailed reports and projections to assist with budget forecasting. The assumptions used in the Five-Year Forecast are based on the most conservative options provided by the consultant.

In addition to the regular sales tax mentioned above, the City also projects revenues related to the special sales taxes enacted within the City: Measure E (1/2 cent) and Measure V (1/4 cent). The assumptions described above apply to Measure E through its expiration in September 2018. Measure V expires in September 2014 and therefore only one quarter of revenues are included for FY 2014-15. No assumptions are made in the projections about possible continuances of these measures.

- Motor Vehicle In-Lieu - This revenue source represents the City's allocated share of state-wide vehicle registrations, apportioned throughout the County on a per capita basis. Historically, this revenue source has provided a stable funding source to the General Fund, in excess of \$3.5 million per year. In FY 2003-04, this source of revenue was targeted by the State as a means to address the state's budget dilemma. This resulted in the loss of 3 months, or one-quarter, of the anticipated annual revenue.

The FY 2004-05 State Budget changed how VLF revenues are distributed, and lessened the reliance of this revenue source on the part of cities. In that year, roughly 90% of cities' VLF revenues were exchanged for an equal amount of Property Tax revenues from the state. In subsequent years, the amount of the property tax "in-lieu" payments increased in proportion to growth in each jurisdiction's assessed value. As noted with Property Taxes, these revenues are assumed to grow by 2% for FY 2014-15 and at 2%-3% throughout the forecast.

- Fee Revenues - Several City programs are funded through fees charged to participants and users of city services. These range from fees for recreation programs to fees for building permits. Most fees are updated each July by an inflation factor; a comprehensive study of a majority of the City's fees has not been completed since 2004, with the exception of building fees. For this Five-Year Forecast, fee revenues are assumed to increase by 2.0% per year.
- Franchise Fees - Franchise fees are a form of rent for use of City streets and roadways. Examples of businesses that pay franchise fees include trash collectors, cable television companies, electric utilities and oil and natural gas pipeline companies. Franchise fees are generally dependent upon the revenues of the companies that pay the fee to the City; for FY 2014-15, and throughout the forecast, these revenues are assumed to increase by 2% per year.

Budgeted Expenditures - The expenditure baseline for the FY 2014-15 is the Adjusted FY 2013-14 budget. The forecast projects expenditures as a result of anticipated changes in factors and assumptions highlighted in this section.

The baseline budget forecast assumes current (FY 2013-14) staffing levels. It should be noted that any budget

that maintains “flat” staffing/service levels needs to account for increased costs resulting from personnel costs as well as inflation and contractual obligations impacting non-personnel expenditures.

Salary and benefit costs make up 68% of the General Fund budget, less the transfer out of Measure E proceeds. Every 1% increase in total compensation costs approximately \$379,000 on an all funds basis, and approximately \$234,000 to the General Fund.

The Five-Year Forecast reflects total personnel costs (salaries and benefits) increases of 3.3% for FY 2014-15, and averaging 2% per year over the Five-Year Forecast. This represents an increase of approximately \$2.6 million to the General Fund over the Five-Year Plan. *It should be noted that the personnel costs in the Five-Year Forecast do not include any assumptions for cost of living adjustments beyond those currently negotiated in employee contracts.*

Costs related to Health, Dental, Retiree Medical, Disability, Workers’ Compensation, Life Insurance and Unemployment insurance are assumed to grow at an annual rate of 9% for FY 2014-15 and the forecast assumes annual increases of 8% to 9% thereafter. The City is projected to pay out \$7.5 million in FY 2014-15, with \$5.8 million charged to the General Fund.

GASB Pronouncement 45 requires public agencies to evaluate and report in its annual financial statements the fully-funding cost of any post-employment benefits (i.e. retiree healthcare). While GASB 45 does not require full-funding of post-employment benefits, it effectively sheds light in the gaps between the true cost of these benefits and the funds typically allocated on an annual basis for pay-as-you-go funding plans. Beginning in FY 2013-14, the City of Woodland began funding OPEB contributions over and above the historical pay-as-you-go levels previously included in the budgets. For FY 2014-15, the OPEB contribution rate is approximately 15% of salaries, and includes an estimated \$835,000 in supplemental funding to be applied toward the amortization of the unfunded liability. Over the Five-Year Forecast, the OPEB contribution rate increases to approximately 21% of salaries; this is steadily climbing toward the goal of fully funding the annually required contribution of \$4.9 million or 24% of salaries.

Pension costs . Retirement rates are set annually by the California Public Employees’ Retirement System (CalPERS). The rates established for FY 2014-15 reflect an increase from current rates. Retirement contribution rates are primarily driven by investment earnings for the CalPERS’ investment portfolio, as well as variations in other actuarial assumptions.

The following table summarizes the employer contribution rates used in the Proposed FY2014-15 Budget and Five-Year Forecast:

	<u>FY2013/14</u>	<u>FY2014/15</u>	<u>FY2015/16</u>	<u>FY2016/17</u>	<u>FY2017/18</u>	<u>FY2018/19</u>	<u>FY2019/20</u>
Safety	28.656	30.827	34.700	35.600	35.900	35.900	35.900
Miscellaneous	23.045	24.906	27.200	27.900	28.300	28.300	28.300

On an all-funds basis, the City’s cost for retirement benefits in FY 2014-15 is \$5.6 million, which is fairly consistent with the budget for FY 2013-14. The General Fund represents approximately 56% of citywide personnel costs which implies that the General Fund cost for retirement contributions would grow to just over \$3.7 million for FY 2014-15.

CalPERS employer contribution rates are projected to increase significantly beginning in FY2015/16 as a result of changes to demographic and actuarial assumptions approved by the CalPERS board in February 2014. The

contribution rates used in the forecasting model take these changes into consideration and are increased accordingly.

Funding Recommendations

The following section summarizes the specific funding recommendations included in the FY 2014-2015 Proposed Budget.

One-time Expenses - All Funds one-time expenses total \$1,394,200; including \$959,000 in General Fund expenses.

Administrative Services Department

Elections: \$85,000 *General Fund*

The City budgets for elections every other year, the year after the election is held. For FY 2014-15, the City will be paying for the June Council election, Measure J (extension of the Measure V sales tax initiative), and the November 2014 District Elections. The cost for elections is an estimate from Yolo County Elections who suggested we budget 1.5 times the 2012 elections cost.

Backbone Fiber Project: \$20,000 *Technology Services Fund*

The City, County and Wave Broadband have been working on a fiber project which should meet the City's current and future needs. Currently City Hall, Library, Fire Station 1 and the Police Department are all connected of a 1,000Mbps fiber connection.

RSA Two Factor Authentication: \$20,000 *Technology Services Fund*

Two-factor authentication is a critical need for security in today's connected world. The City has sensitive data that need to protect and RSA is the leader in two-factor authentication, and is considered to be the industry standard.

Replacement Edge Firewall: \$20,000 *Technology Services Fund*

The City's current firewall is a device which allows traffic in on ports that we specify and blocks the rest. Due to continual increase of online activity, more holes in the City's firewall are created with the potential for attacks. While the City takes every precaution possible to protect itself and the data behind the firewall there are always people trying to exploit security holes and gain access. For this reason, staff recommends replacing existing firewall with something more intelligent firewall with an Intrusion Preventions System (IPS).

Community Development Department

Economic Development Efforts: \$200,000 *General Fund*

Budget augmentation for economic development will provide the funding resources needed to advance strategic economic development initiatives. Among other efforts, these initiatives will include creating and launching a targeted economic development marketing plan for Woodland and implementing changes to streamline city procedures for new as well as existing businesses. Funding will be invested in efforts that have direct potential to result in creation of new jobs in Woodland and/or generation of

recurring revenue or cost savings for the City.

General Plan Augmentation: \$360,000 *General Fund / Development Fees*

Funding is being provided to complete the city's General Plan Update consistent with the revised project scope and schedule previously shared with the Council. The General Fund will be responsible for \$72,000 of the approximate \$360,000 needed. The remaining balance will be funded through development fee revenue.

Community Services Department

Special Events: \$25,000 *General Fund*

Funding will allow the City to work with community groups and organizations in support of special events. Funding will alleviate some of the fee-burden imposed on community partners to contribute to these types of events that benefit the entire community.

Tyler Recreation Software: \$40,000 *Technology Services Fund*

This funding will allow for online registration for all recreation and senior programs. The software utilized by the City at this time does not have this feature and does not communicate well with our Enterprise Software (Eden) that serves many departments and functions city-wide. The Tyler Recreation software will bring services online and will facilitate end-of-day processing for financial transactions in coordination with Finance's Eden module.

Public Safety Department

Technology Investments: \$50,000 *General Fund*

Funding will allow Police to acquire equipment and/or implement software that will assist Police in preventing crime throughout the City. Among the investments currently being evaluated is application of high-resolution security cameras in selected high-traffic or high crime locations.

Fire Confined Space Training: \$20,000 *General Fund*

The City has applied for a FEMA \$200,000 grant that would cover costs of training firefighters in confined space rescue. However, the FEMA grant requires 20% in matching funds. With training, the Fire Department would be able to enter permit-required confined space to provide rescue within several grain mills and to the City's Public Works Department. This would avoid calls for rescue being deferred to the City of Davis, over 10 miles away, to provide the rescue services. Currently, the Fire has no official rescue capabilities or rescue designation through Cal-OES and is forced to rely on their mutual aid agreements to provide confined space and trench rescue services.

K-9 Replacement: \$16,000 *Prop 172 Public Safety Fund*

The K-9 Program has been a valuable tool to Police for more than 30 years. Currently, there are two Police Service Dogs, (PSD's), in the department. They are both becoming aged and are approaching the end of their physical abilities to perform the services necessary. The PSD's are responsible to come to work and ride with their handler-officer every day. They are utilized in conducting searches for suspects, searches for narcotics, and are also cross-trained for protection of the officer(s).

Police EVOC Training: \$79,200 *Self-Insurance Fund*

For the first time in the history of the Police, the classic rear wheel drive police sedan will no longer be the primary patrol vehicle driven by the City's officers. The new police vehicles are pursuit rated, all-wheel drive, sport utility vehicles. The handling characteristics of these new vehicles, in pursuit driving

on both dry pavement and during wet weather conditions, are different than the classic police sedan. Emergency vehicle operations course (EVOC) is a perishable skill as identified by California POST. The change in the patrol vehicle platform necessitates enhanced training for all of our front line personnel and supervisors, to include "high speed vehicle operations" in the training setting.

Police Staff Over-hire: \$50,000 *General Fund*

Typically, Police begins the recruitment/hiring process for a sworn officer once a vacancy occurs. The hiring process is extended, requiring an extensive background, medical, and psychological evaluation. This process can take as little as four months but often takes much longer. Once hired, the candidate then must go through a four month field training program before they finally can work as a solo officer filling the vacancy. The entire process from recruitment to working as a solo officer and filling the vacancy typically is approximately one year. The over-hire funding would allow the Police Department to start the recruitment/hiring process as soon as a sworn officer vacancy is anticipated thus decreasing the time Police must work short-staffed.

Citywide Emergency Services: \$6,500 *General Fund*

The back-up EOC, which is Fire Station 3, does not have the proper equipment should the primary EOC (Police Department) become inoperable. The cost of equipment for Fire Station 3 is estimated at \$6,500.

Fire Wildland Gear Replacement: \$5,000 *Prop 172 Public Safety Fund*

Wildland firefighting gear is integral to the protection of firefighters involved in the extinguishment of outside grass and wildland type fires. These incidents typically occur during the warmer months of the year and the gear is lighter weight, yet durable and provides the protection needed during these events. Currently, Fire does not have a replacement schedule for the wildland firefighting gear that was purchased June 2012.

Public Works Department

Energy Efficiency: \$100,000 *General Fund*

Funding will continue the fiscal year 2014 efforts in identifying and carrying out projects that support energy and water conservation efforts. Priority will be given to projects that have a demonstrated return on investment, in hopes that energy savings derived from these projects can be re-applied to additional projects.

Facilities Replacement Needs: \$200,000 *General Fund*

Funding will allow the City to address ongoing deferred maintenance issues throughout all City facilities. As a result of increased funding, the City will also be able respond appropriately and in a timely fashion to unforeseen emergencies that require immediate repair such as occurred in FY 2014 with the Library's elevator and the cooling system in the Public Safety (Police) building. In addition, funding could be used to update certain areas of City Hall, including the Council Chambers.

Downtown Support: \$50,000 *General Fund*

Funding will continue the fiscal year 2013-14 investments in improved amenities and marketing downtown Woodland to businesses and residents through revitalization projects. Among the projects to be funded in FY2014-15 is the comprehensive wayfinding signage initiative.

Well Extension for Five Wells: \$50,000 *Water Enterprise Fund*

As a result of the current drought conditions there is/will be additional pumping of the aquifer by the

City as well as the surrounding agricultural community. In the event the underground water level is lowered by this action to either at or below current pump settings, lengthening the pump will be required to continue to utilize existing wells.

Thermo-applicator for Signs and Markings: \$17,000 Equip. Replacement Fund

This piece of equipment is used primarily to apply thermoplastic to our intersections, parking lots and school crossings. Applying thermoplastic allows us to keep the locations reflectivity up to the current California Manual on Uniform Traffic Control Devices standards. The current unit is roughly 20 years old and requires continual maintenance. In addition, the new equipment would increase staff production by roughly 30%.

Electrical Distribution Panel for Crawford Park: \$18,000 Measure E

This piece of equipment is used for power distribution to all the park's electrical systems; this includes irrigation system, tennis lights, pathway lighting, restrooms, as well as the maintenance building. This equipment was installed during the original construction of the park 30 plus years ago. This equipment is needed to promote the City's ability to provide the General Public with a safe and reliable recreational facility. In addition, this is a health & safety issue for Parks staff and Electricians who work on this piece of existing equipment.

Upgrade of Infrastructure at Camarena Field: \$25,000 Measure E

Funding would be a partial match of funds earmarked for improvements at Camarena Field. Woodland Little League (WLL) is currently working on appropriating funds from the Yocha De He Tribe to upgrade or replace the restrooms, ball field lighting, pathways, sanitary sewer and water lines at the facility. This is an opportunity for the City to partner with outside groups to have some much need work performed on a facility where programming funding is at a minimum.

New Playground Equipment / Crawford Park: \$125,000 Measure E

The current tot playground infrastructure is 26 years old and in very poor shape. The existing play features do not meet current standard and are in desperate need of replacement. Additionally, the surrounding sand is not approved for playgrounds and needs to be replaced with approved material. This is a higher use park abundant with small children in the area, and as such, should provide the basic amenities a park of this size warrants.

Cyclical Pruning: \$100,000 General Fund

Funding will provide essential cyclical pruning and tree services to general fund (GF) areas of the City. The Urban Forestry Group is responsible for the maintenance and well-being of 15,000 trees, approximately 7,000 of which reside in the GF areas. Unfortunately, Public Works no longer has the ability or resources to handle the required maintenance needed on our old growth forest. At a minimum, the City should be revisiting these trees every five (5) to seven (7) years, but reductions to this program over the past few years has basically eliminated the City's ability to meet the needs of the organization. Funding will assist in the prevention of increased limb/ tree failures and the lowering the risk of liability claims against the City.

Ongoing Expenses - All Funds ongoing expenses total \$229,518; included is \$210,018 in General Fund expenses.

Administrative Services Department

Habitat JPA Contribution: \$40,000 *General Fund*

Funding is being proposed to cover the city's ongoing cost-share for the development of the County-wide Habitat and Natural Resource Conservation Plan.

Eden Support-Plus Services: \$7,500 *Technology Services Fund*

Eden Support Plus Services are a cost effective way to leverage our investment to its maximum potential. The services will include four (4) days of on-site training (travel expenses included), six (6) days of off-site specialty services (such as programming, report creation, or training via the web), and two (2) paid registrations for the Tyler User Conference.

GIS Aerial Imagery: \$12,000 *Technology Services Fund*

Having up to date Aerial Imagery is a key component of the City's GIS. As the City grows and changes, it's key to keep this information current as decisions are made based on this information and it represents a snap shot in time. IT now coordinates aerial imagery projects and requires funding to carry out the work involved.

Community Development Department

Full-time Code Enforcement Officer: \$55,018 *General Fund*

The code enforcement program in Community Development is under-staffed resulting in many complaints not being responded to in a timely manner. Over the last year, with only ½ full-time equivalent (.5 FTE) many job duties were not performed: business license check, in-operable vehicle compliance, public outreach, illegal signage and many other items under Chapter 14A of the Municipal Code. Code Enforcement is used to maintain the high quality of life for the citizens of Woodland by ensuring that private properties are maintained consistent with adopted City Codes and Standards.

Community Services Department

Community Services Recreation Coordinator: \$30,000 *General Fund*

This position is being requested to primarily implement the City's adult sports programs and to provide program support for the aquatics program. The position would be responsible for the day-to-day responsibilities for adult softball, adult volleyball, adult basketball, and also be required to oversee lifeguards/activities at the pool when the Supervisor is unavailable (currently, the City relies on temporary staff for all of these program responsibilities). One of the existing Recreation Supervisors oversees all the above mentioned programs, which is very challenging during the summer months when extra management/supervision is needed at the Swim Center (and only one full-time employee is credentialed to provide those services). Furthermore, the Aquatics Center is open for programming for 12 hours/day 5 days per week, and 3 -12hours/day on Saturday and Sunday (depending on tournament schedules); whereas the Recreation Supervisor generally works 8 hours per day/5 days per week.

Public Safety Department

COPS Grants Match: \$115,000 *General Fund*

The City has applied for grant that would cover 75% of the costs of three (3) police officers. However, the grant requires that the City provide 25% in matching funds and three (3) years after the grant expires that the City pick-up 100% of the cost (approximately \$375,000).

Other Baseline Budget Recommendations

In addition to the above recommendations for funding augmentations to the FY 2014-15 budget, departments have identified funds within their existing budget to fund the following positions:

- Finance - Management Analyst reclassification from a Management I/II to a Senior Analyst
- Public Safety - Two Police Records Specialists reclassification to Senior Record Specialists
- Community Services - Administrative Secretary reclassification to Administrative Supervisor
- Public Works - Funds a new Code Enforcement Officer position

Unfunded Priority Needs

Although the FY 2014-15 Proposed Budget is able to address some issues on a one-time basis and others with ongoing funding, there are many other needs that will have to be addressed through future budgets as work towards budget balancing continues. The list below highlights a few priority needs not proposed for funding with the Five-Year Forecast.

- Increased Street/Road Maintenance (backlog)
- Ongoing Cyclical Pruning
- Public Safety Staffing
- Restoration of a full-time Fire Marshal position
- An additional full-time Traffic Signal/Street Lighting Technician
- Storm Sewer/NPDES Compliance

Capital Improvement Program

The CIP represents the spending plan for major public infrastructure improvements over the next four fiscal years. FY 2013-14 approved CIP projects are also included since many large projects, particularly related to water and sewer, were approved in the current fiscal year and are just now moving forward with design and construction. FY 2014-15 includes more than \$69 million in appropriations in the water enterprise fund, predominately needed to support the Surface Water Supply Project and related local surface water projects.

The majority of the City's capital program is funded through a combination of utility user fees, Measure E, grants and development impact fees. Many of these revenue sources have been significantly impacted by the collapse of the housing market and subsequent financial crisis and economic recession. Years of limited funding and deferred maintenance have resulted in an aging City infrastructure that needs repair and improvement. The CIP attempts to use our limited resources in a way that best preserves and maintains our existing infrastructure investments.

The City of Woodland has been successful in obtaining low interest loan funding through the Clean Water State Revolving Fund (SRF) to assist with both water and sewer improvement projects. Our water projects are supported through revenue generated by water user fees and include the rate adjustments approved in 2012 that extend into 2016. With the approved sewer rates adopted in 2013, the City is able to move forward with large Aeration Retrofit Project.

Funding from the approved ½ cent sales tax, Measure E, is in its ninth (9) year and continues to provide funding for road maintenance, park and recreation facility improvements, and library facility improvements. The approved projects are consistent with the Measure E Spending Plan approved by Council on April 15, 2014.

The City's development fee funds continue to be challenging. Given the current level of development fee income combined with the reduced level of development activity, the Park, Fire and Wastewater Development Funds will not generate sufficient revenue from residential development to meet minimum debt service requirements. Depending upon the level of non-residential development that may occur, the City will continue to rely, at least in the short-term, on pooled cash borrowing to make the annual payments. Consistent with previous years, annual debt service requirements have been programmed to receive the highest priority of available cash within the Capital Budget. Only projects that have been deemed as critical have been programmed using development fee revenue. This year the additional work needed for the General Plan Update will be partially funded by General City Development. The remaining development fee funded projects are minimal.

Please refer to Attachment A for a project list and details.

Budget Balancing with the Five-Year Forecast

At the May 20, 2014 Council meeting, staff discussed with Council the need to address a General Fund operational deficit within the Five-Year Forecast that currently exists and will remain if no budget balancing measures are taken.

Staff is proposing to deal with this issue in FY 2015-16 via the adoption of a two (2) year budget (FY2016-18) that implements budget balancing measures and relieves City of its reliance on fund balance to meet operational expenditure needs throughout the remainder of the Five-Year Forecast.

Please refer to Attachment B for further discussion.

Conclusion

Staff recommends that the City Council receive this informational report related to the FY2014-2015 Proposed Budget, and provide direction to staff on the preparation of budget adoption actions for the Council meeting of June 17, 2014.

Prepared by: Evis Morales, Finance Analyst

Reviewed by: Kimberly McKinney, Finance Officer



Paul Navazio, City Manager

Enclosures: Attachment A
Attachment B

Category	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
General	General Plan Update	\$ 23,000	\$ 72,000	\$ -	\$ -	\$ -	\$ 260,000
General	General Plan Update	\$ 160,000	\$ 288,000	\$ -	\$ -	\$ -	\$ 1,200,000
General	Zoning Ordinance & CEQA	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
General	Enterprise Information System (EIS) Project	\$ 102,898	\$ -	\$ -	\$ -	\$ -	\$ 877,462
General	Enterprise Information System (EIS) Project	\$ 51,442	\$ -	\$ -	\$ -	\$ -	\$ 490,898
General	MPFP Annual Update	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 160,000
General	Regulatory Closure of Old City Landfill (Regional Park site)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,000
General	Purchase of State Theater	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
General	Purchase of State Theater	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
General Total		\$ 547,340	\$ 360,000	\$ 80,000	\$ -	\$ -	\$ 3,758,360
Library	Library Material Collection	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000
Library	Library Facility Improvements	\$ -	\$ 50,000	\$ 250,000	\$ 300,000	\$ -	\$ 600,000
Library Total		\$ 85,000	\$ 135,000	\$ 335,000	\$ 385,000	\$ 85,000	\$ 1,025,000
Park Facilities	Clark Field	\$ 405,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 540,000
Park Facilities	Community & Senior Center Emergency Generator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Park Facilities	SLSP Neighborhood Park	\$ -	\$ 100,000	\$ 1,300,000	\$ 2,500,000	\$ -	\$ 3,900,000
Park Facilities	Play Equipment & Electrical Panel - Crawford Park	\$ -	\$ 143,000	\$ -	\$ -	\$ -	\$ 143,000
Park Facilities	Camarena Ball Field - Grant Match	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Park Facilities Total		\$ 405,000	\$ 283,000	\$ 1,315,000	\$ 2,515,000	\$ 15,000	\$ 4,783,000
Sewer	Annual Sewer Repair and Replacement	\$ 300,350	\$ 530,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,717,850
Sewer	Preliminary Odor Abatement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 354,500
Sewer	New Calibrated City Sewer Model	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Sewer	Treatment Plant Exp-Biosolids	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Sewer	Treatment Plant Exp-Biosolids	\$ 567,000	\$ 809,000	\$ 809,000	\$ 800,000	\$ 500,000	\$ 6,030,000
Sewer	Wastewater Aeration Retrofit	\$ -	\$ 7,022,000	\$ 7,022,000	\$ -	\$ -	\$ 17,744,000
Sewer	Water Pollution Asset Replacement Project	\$ 1,115,000	\$ -	\$ 202,000	\$ 2,483,000	\$ 440,000	\$ 4,240,000
Sewer	Replacement of Orangeberg Sewer Laterals	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
Sewer	Sewer Collection System Wastewater Treatment Master Plan	\$ 61,500	\$ 80,000	\$ -	\$ -	\$ -	\$ 368,208
Sewer	Large Diameter Wastewater Pipeline Repair, Replacement, &	\$ 321,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,321,000
Sewer	Oak Avenue Sewer Replacement	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
Sewer Total		\$ 2,894,850	\$ 9,251,000	\$ 9,593,000	\$ 4,843,000	\$ 2,500,000	\$ 36,569,558
SLIF Infrastructure	Spring Lake East Regional Pond Landscaping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 484,000
SLIF Infrastructure	County Road 25A Improvement: SR 113 to Harry Lorenzo Ave	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 1,079,000
SLIF Infrastructure	Marston Drive between Parkland Ave and Harry Lorenzo Avenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426,000
SLIF Infrastructure	Farmers Central Road between Harry Lorenzo Avenue and	\$ 810,000	\$ 809,000	\$ -	\$ -	\$ -	\$ 1,619,000
SLIF Infrastructure	Parkland Avenue between Heritage Parkway and Marston	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,311,000
SLIF Infrastructure	North Gibson Ponds Modification for Storm Drainage	\$ 550,000	\$ 200,000	\$ 1,250,000	\$ -	\$ -	\$ 2,000,000
SLIF Infrastructure	Beeghly Greenbelt	\$ 285,000	\$ -	\$ -	\$ -	\$ -	\$ 285,000
SLIF Infrastructure	Monuments and Bus Shelters	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
SLIF Infrastructure	Pioneer Avenue High School Entrance to Farmer's Central Rd	\$ -	\$ -	\$ 2,300,000	\$ -	\$ -	\$ 2,300,000

Category	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
SLIF Infrastructure	Meikle between Heritage Parkway and Road 25A	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 400,000
SLIF Infrastructure	Harry Lorenzo Avenue between Gibson and Farmers Central	\$ -	\$ -	\$ 550,000	\$ 547,000	\$ -	\$ 1,097,000
SLIF Infrastructure	Galvin Way Storm Drain	\$ -	\$ -	\$ 88,000	\$ -	\$ -	\$ 88,000
SLIF Infrastructure	Parkland Drive between Pioneer Avenue and Harry Lorenzo	\$ -	\$ -	\$ -	\$ -	\$ 2,294,000	\$ 2,294,000
SLIF Infrastructure	Harry Lorenzo Avenue between Farmers Central and Parkland	\$ -	\$ -	\$ -	\$ -	\$ 516,000	\$ 516,000
SLIF Infrastructure	SR113 Utility Crossings	\$ -	\$ -	\$ 387,000	\$ -	\$ -	\$ 2,835,000
SLIF Infrastructure	R&B Greenbelt	\$ -	\$ -	\$ -	\$ -	\$ 1,743,000	\$ 1,743,000
SLIF Infrastructure		\$ 1,679,000	\$ 1,109,000	\$ 4,575,000	\$ 547,000	\$ 4,553,000	\$ 20,502,000
Storm Drain	FloodSAFE Yolo/Cache Creek Feasibility Study	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,900,000
Storm Drain	Storz Pond Maintenance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 90,000
Storm Drain Total		\$ 10,000	\$ 510,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 1,990,000
Transportation	Planning Analysis Studies	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 180,413
Transportation	I-5/SR113 Freeway to Freeway Connectors Phase 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Transportation	I-5/SR113 Freeway to Freeway Connectors Phase 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 385,000
Transportation	Traffic Engineering Services	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 175,860
Transportation	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Transportation	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Transportation	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 12,000,000	\$ -	\$ 14,000,000
Transportation	Kentucky Avenue Widening and Reconstruction	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,770,650
Transportation	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,950
Transportation	Measure E Planning-Management	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 513,301
Transportation	Annual In-House Road Program Support	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 6,080,000
Transportation	Downtown Streetscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015,000
Transportation	Downtown Streetscape Improvements	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Transportation	Downtown Streetscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Transportation	East Kentucky Rehab Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 670,172
Transportation	East Kentucky Rehab Project	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 552,511
Transportation	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000
Transportation	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,444
Transportation	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Transportation	I-5/CR 102 Interchange Landscaping	\$ -	\$ 911,590	\$ -	\$ -	\$ -	\$ 1,763,579
Transportation	I-5/CR 102 Interchange Landscaping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Transportation	Main St/Cleveland St Signal Intersection Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,000
Transportation	Main St/Cleveland St Signal Intersection Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Transportation	Water Meter Pavement Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Transportation	East Main Street Improvement Project	\$ 1,700,000	\$ -	\$ -	\$ -	\$ 1,130,000	\$ 2,830,000
Transportation	East Main Street Improvement Project	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Transportation	2013/14 ADA Improvements	\$ 158,117	\$ -	\$ -	\$ -	\$ -	\$ 158,117
Transportation	Series Street Light Replacements	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Transportation	2014 Road Maintenance Project	\$ 350,000	\$ 650,000	\$ -	\$ -	\$ -	\$ 1,000,000

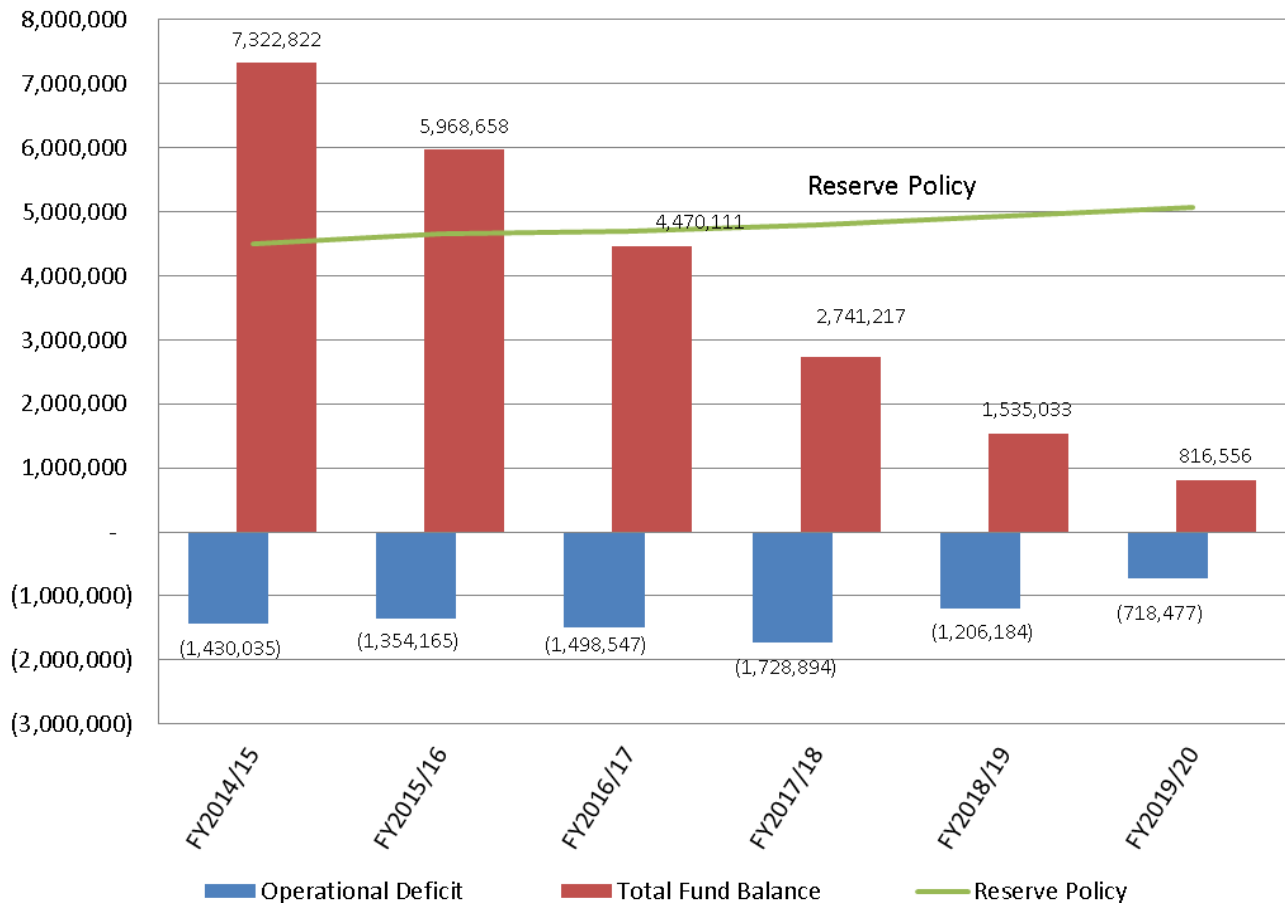
Category	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
Transportation	2015 Road Maintenance Project	\$ -	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ 1,100,000
Transportation	Install Traffic Signal at Kentucky/Cottonwood	\$ -	\$ -	\$ 365,000	\$ -	\$ -	\$ 365,000
Transportation	Install traffic signal at Kentucky Ave and CR 102	\$ -	\$ -	\$ -	\$ 365,000	\$ -	\$ 365,000
Transportation	2016 Road Maintenance Project	\$ -	\$ -	\$ 600,000	\$ 400,000	\$ -	\$ 1,000,000
Transportation	2017 Road Maintenance Project	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Transportation Total		\$ 3,723,117	\$ 4,101,590	\$ 2,005,000	\$ 13,855,000	\$ 2,620,000	\$ 37,694,997
Water	Surface Water Project	\$ 14,091,705	\$ 62,390,286	\$ 26,715,958	\$ 734,500	\$ -	\$ 122,028,438
Water	Modify Well Casings	\$ 150,000	\$ -	\$ 170,000	\$ -	\$ -	\$ 715,000
Water	Groundwater Monitoring Wells	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,000
Water	First New Ground Level Tank	\$ 1,359,400	\$ -	\$ -	\$ 64,000	\$ -	\$ 8,432,400
Water	Water Source Security System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,000
Water	Water System Leak Detection, Maintenance & Repairs	\$ 78,000	\$ 2,690,000	\$ 2,080,000	\$ 832,000	\$ 115,000	\$ 7,459,000
Water	Destroy Old Wells	\$ -	\$ -	\$ 60,000	\$ 180,000	\$ -	\$ 302,000
Water	Water Transmission Main (East) - Surface Water Local	\$ 6,000,000	\$ 715,260	\$ -	\$ -	\$ -	\$ 8,782,927
Water	Water Transmission Main (West) - Surface Water Local	\$ 2,647,000	\$ 2,647,000	\$ -	\$ -	\$ -	\$ 6,534,000
Water	Water Master Plan Update	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Water	Water Pipeline Realignment from Sewer and Storm Assets	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Water	Ashley Gate Storm Drain Control Structure - Surface Water Local	\$ 405,000	\$ -	\$ -	\$ -	\$ -	\$ 405,000
Water	ASR Testing and Modeling - Surface Water Local	\$ 150,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	\$ 550,000
Water	New ASR Well Construction	\$ -	\$ 500,000	\$ 2,908,750	\$ 500,000	\$ -	\$ 3,908,750
Water	Chromium 6 Investigations	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
Water	Future ASR Wells	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,500,000	\$ 1,700,000
Water	Nitrate Source Reduction Program	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Water	Well Modification to ASR	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 100,000	\$ 350,000
Water	Well Replacement	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Water Total		\$ 25,281,105	\$ 69,117,546	\$ 32,284,708	\$ 3,060,500	\$ 1,715,000	\$ 162,413,515
Grand Total		\$ 34,625,412	\$ 84,867,136	\$ 50,197,708	\$ 25,215,500	\$ 11,498,000	\$ 268,736,430

Fund #	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
101 - General Fund	Purchase of State Theater	\$ 100,000	\$ -	\$ -	\$ -	\$ -	100,000
101 - General Fund Total		\$ 100,000	\$ -	\$ -	\$ -	\$ -	100,000
210 - Water Enterprise	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	300,000
210 - Water Enterprise	Surface Water Project	\$ 14,091,705	\$ 62,390,286	\$ 26,715,958	\$ 734,500	\$ -	122,028,438
210 - Water Enterprise	Modify Well Casings	\$ 150,000	\$ -	\$ 170,000	\$ -	\$ -	715,000
210 - Water Enterprise	Groundwater Monitoring Wells	\$ -	\$ -	\$ -	\$ -	\$ -	66,000
210 - Water Enterprise	First New Ground Level Tank	\$ 1,359,400	\$ -	\$ -	\$ 64,000	\$ -	8,432,400
210 - Water Enterprise	Water Source Security System	\$ -	\$ -	\$ -	\$ -	\$ -	355,000
210 - Water Enterprise	Water System Leak Detection, Maintenance & Repairs	\$ 78,000	\$ 2,690,000	\$ 2,080,000	\$ 832,000	\$ 115,000	7,459,000
210 - Water Enterprise	Treatment Plant Exp-Biosolids	\$ -	\$ -	\$ -	\$ -	\$ -	34,000
210 - Water Enterprise	Destroy Old Wells	\$ -	\$ -	\$ 60,000	\$ 180,000	\$ -	302,000
210 - Water Enterprise	Water Transmission Main (East) - Surface Water Local	\$ 6,000,000	\$ 715,260	\$ -	\$ -	\$ -	8,782,927
210 - Water Enterprise	Water Transmission Main (West) - Surface Water Local	\$ 2,647,000	\$ 2,647,000	\$ -	\$ -	\$ -	6,534,000
210 - Water Enterprise	Water Meter Pavement Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	600,000
210 - Water Enterprise	Water Master Plan Update	\$ 100,000	\$ -	\$ -	\$ -	\$ -	100,000
210 - Water Enterprise	Water Pipeline Realignment from Sewer and Storm Assets	\$ 300,000	\$ -	\$ -	\$ -	\$ -	300,000
210 - Water Enterprise	Ashley Gate Storm Drain Control Structure - Surface Water Local	\$ 405,000	\$ -	\$ -	\$ -	\$ -	405,000
210 - Water Enterprise	ASR Testing and Modeling - Surface Water Local	\$ 150,000	\$ 100,000	\$ 100,000	\$ 200,000	\$ -	550,000
210 - Water Enterprise	New ASR Well Construction	\$ -	\$ 500,000	\$ 2,908,750	\$ 500,000	\$ -	3,908,750
210 - Water Enterprise	Chromium 6 Investigations	\$ -	\$ 75,000	\$ -	\$ -	\$ -	75,000
210 - Water Enterprise	Nitrate Source Reduction Program	\$ -	\$ -	\$ 150,000	\$ -	\$ -	150,000
210 - Water Enterprise	Well Modification to ASR	\$ -	\$ -	\$ 100,000	\$ 150,000	\$ 100,000	350,000
210 - Water Enterprise	Well Replacement	\$ -	\$ -	\$ -	\$ 200,000	\$ -	200,000
210 - Water Enterprise Total		\$ 25,281,105	\$ 69,117,546	\$ 32,284,708	\$ 3,160,500	\$ 215,000	161,647,515
220 - Sewer Enterprise	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 300,000	\$ -	300,000
220 - Sewer Enterprise	Annual Sewer Repair and Replacement	\$ 300,350	\$ 530,000	\$ 750,000	\$ 750,000	\$ 750,000	3,717,850
220 - Sewer Enterprise	Preliminary Odor Abatement	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	354,500
220 - Sewer Enterprise	New Calibrated City Sewer Model	\$ -	\$ -	\$ -	\$ -	\$ -	40,000
220 - Sewer Enterprise	FloodSAFE Yolo/Cache Creek Feasibility Study	\$ -	\$ 500,000	\$ -	\$ -	\$ -	1,900,000
220 - Sewer Enterprise	Treatment Plant Exp-Biosolids	\$ 567,000	\$ 809,000	\$ 809,000	\$ 800,000	\$ 500,000	6,030,000
220 - Sewer Enterprise	Wastewater Aeration Retrofit	\$ -	\$ 7,022,000	\$ 7,022,000	\$ -	\$ -	17,744,000
220 - Sewer Enterprise	Water Pollution Asset Replacement Project	\$ 1,115,000	\$ -	\$ 202,000	\$ 2,483,000	\$ 440,000	4,240,000
220 - Sewer Enterprise	Replacement of Orangeberg Sewer Laterals	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	1,500,000
220 - Sewer Enterprise	Sewer Collection System Wastewater Treatment Master Plan	\$ 61,500	\$ 80,000	\$ -	\$ -	\$ -	368,208
220 - Sewer Enterprise	Large Diameter Wastewater Pipeline Repair, Replacement, & Lining	\$ 321,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	2,321,000
220 - Sewer Enterprise	Oak Avenue Sewer Replacement	\$ 220,000	\$ -	\$ -	\$ -	\$ -	220,000
220 - Sewer Enterprise Total		\$ 2,894,850	\$ 9,751,000	\$ 9,593,000	\$ 5,143,000	\$ 2,500,000	38,735,558
250 - Solid Waste/Recycling	Regulatory Closure of Old City Landfill (Regional Park site)	\$ -	\$ -	\$ -	\$ -	\$ -	295,000
250 - Solid Waste/Recycling Total		\$ -	\$ -	\$ -	\$ -	\$ -	295,000
320 - CDBG	2013/14 ADA Improvements	\$ 158,117	\$ -	\$ -	\$ -	\$ -	158,117
320 - CDBG	Series Street Light Replacements	\$ 25,000	\$ -	\$ -	\$ -	\$ -	25,000
320 - CDBG Total		\$ 183,117	\$ -	\$ -	\$ -	\$ -	183,117
351- Transportation Grants	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ 12,000,000	\$ -	14,000,000
351- Transportation Grants	Downtown Streetscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	1,015,000
351- Transportation Grants	East Kentucky Rehab Project	\$ -	\$ -	\$ -	\$ -	\$ -	670,172
351- Transportation Grants	I-5/CR 102 Interchange Landscaping	\$ -	\$ 911,590	\$ -	\$ -	\$ -	1,763,579
351- Transportation Grants	Main St/Cleveland St Signal Intersection Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	252,000
351- Transportation Grants	East Main Street Improvement Project	\$ 1,700,000	\$ -	\$ -	\$ -	\$ 1,130,000	2,830,000
351- Transportation Grants Total		\$ 1,700,000	\$ 911,590	\$ -	\$ 12,000,000	\$ 1,130,000	20,530,751
501 - Capital Projects	General Plan Update	\$ 23,000	\$ 72,000	\$ -	\$ -	\$ -	260,000

Fund #	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
501 - Capital Projects	Zoning Ordinance & CEQA	\$ 30,000	\$ -	\$ -	\$ -	\$ -	100,000
501 - Capital Projects	Enterprise Information System (EIS) Project	\$ 102,898	\$ -	\$ -	\$ -	\$ -	877,462
501 - Capital Projects	I-5/CR 102 Interchange Landscaping	\$ -	\$ -	\$ -	\$ -	\$ -	250,000
501 - Capital Projects	Community & Senior Center Emergency Generator	\$ -	\$ -	\$ -	\$ -	\$ -	175,000
501 - Capital Projects Total		\$ 155,898	\$ 72,000	\$ -	\$ -	\$ -	1,662,462
506 - Measure "E"	I-5/SR113 Freeway to Freeway Connectors Phase 2	\$ -	\$ -	\$ -	\$ -	\$ -	45,000
506 - Measure "E"	Kentucky Avenue Widening and Reconstruction	\$ 200,000	\$ 1,500,000	\$ -	\$ -	\$ -	1,770,650
506 - Measure "E"	Measure E Planning-Management	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	513,301
506 - Measure "E"	Annual In-House Road Program Support	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	6,080,000
506 - Measure "E"	Downtown Streetscape Improvements	\$ 100,000	\$ -	\$ -	\$ -	\$ -	100,000
506 - Measure "E"	East Kentucky Rehab Project	\$ 300,000	\$ -	\$ -	\$ -	\$ -	552,511
506 - Measure "E"	Purchase of State Theater	\$ -	\$ -	\$ -	\$ -	\$ -	275,000
506 - Measure "E"	Clark Field	\$ 405,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	540,000
506 - Measure "E"	East Main Street Improvement Project	\$ 400,000	\$ -	\$ -	\$ -	\$ -	450,000
506 - Measure "E"	2014 Road Maintenance Project	\$ 350,000	\$ 650,000	\$ -	\$ -	\$ -	1,000,000
506 - Measure "E"	2015 Road Maintenance Project	\$ -	\$ 550,000	\$ 550,000	\$ -	\$ -	1,100,000
506 - Measure "E"	Play Equipment & Electrical Panel - Crawford Park	\$ -	\$ 143,000	\$ -	\$ -	\$ -	143,000
506 - Measure "E"	Camarena Ball Field - Grant Match	\$ -	\$ 25,000	\$ -	\$ -	\$ -	25,000
506 - Measure "E"	Library Facility Improvements	\$ -	\$ 50,000	\$ 250,000	\$ 300,000	\$ -	600,000
506 - Measure "E"	2016 Road Maintenance Project	\$ -	\$ -	\$ 600,000	\$ 400,000	\$ -	1,000,000
506 - Measure "E"	2017 Road Maintenance Project	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	1,000,000
506 - Measure "E" Total		\$ 2,205,000	\$ 3,383,000	\$ 1,865,000	\$ 1,165,000	\$ 1,465,000	15,194,462
510 - General City Development	General Plan Update	\$ 160,000	\$ 288,000	\$ -	\$ -	\$ -	1,200,000
510 - General City Development	Enterprise Information System (EIS) Project	\$ 51,442	\$ -	\$ -	\$ -	\$ -	490,898
510 - General City Development	MPFP Annual Update	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	160,000
510 - General City Development Total		\$ 291,442	\$ 288,000	\$ 80,000	\$ -	\$ -	1,850,898
540 - Park Development	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	31,000
540 - Park Development Total		\$ -	\$ -	\$ -	\$ -	\$ -	31,000
541 - Quimby	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	210,444
541 - Quimby Total		\$ -	\$ -	\$ -	\$ -	\$ -	210,444
570 - Library Development	Library Material Collection	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	425,000
570 - Library Development Total		\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	425,000
581 - Storm Drain Development	Storz Pond Maintenance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	90,000
581 - Storm Drain Development Total		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	90,000
582 - Road Development	Planning Analysis Studies	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	180,413
582 - Road Development	I-5/SR113 Freeway to Freeway Connectors Phase 2	\$ -	\$ -	\$ -	\$ -	\$ -	385,000
582 - Road Development	Traffic Engineering Services	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	175,860
582 - Road Development	Kentucky Avenue Widening and Reconstruction	\$ -	\$ -	\$ -	\$ -	\$ -	76,950
582 - Road Development	Main St/Cleveland St Signal Intersection Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	60,000
582 - Road Development	Install Traffic Signal at Kentucky/Cottonwood	\$ -	\$ -	\$ 365,000	\$ -	\$ -	365,000
582 - Road Development	Install traffic signal at Kentucky Ave and CR 102	\$ -	\$ -	\$ -	\$ 365,000	\$ -	365,000
582 - Road Development Total		\$ 40,000	\$ 40,000	\$ 405,000	\$ 405,000	\$ 40,000	1,608,223
584 - Water Development	Future ASR Wells	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,500,000	1,700,000
584 - Water Development Total		\$ -	\$ -	\$ -	\$ 200,000	\$ 1,500,000	1,700,000
640 - SLIF Parks	SLSP Neighborhood Park	\$ -	\$ 100,000	\$ 1,300,000	\$ 2,500,000	\$ -	3,900,000
640 - SLIF Parks	Community Center/Sports Park Frontage	\$ -	\$ -	\$ -	\$ -	\$ -	20,000
640 - SLIF Parks Total		\$ -	\$ 100,000	\$ 1,300,000	\$ 2,500,000	\$ -	3,920,000
681 - SLIF Storm Drain	Spring Lake East Regional Pond Landscaping	\$ -	\$ -	\$ -	\$ -	\$ -	484,000
681 - SLIF Storm Drain	North Gibson Ponds Modification for Storm Drainage	\$ 550,000	\$ 200,000	\$ 1,250,000	\$ -	\$ -	2,000,000
681 - SLIF Storm Drain	Galvin Way Storm Drain	\$ -	\$ -	\$ 88,000	\$ -	\$ -	88,000

Fund #	ProjectName	FY14	FY15	FY16	FY17	FY18	Total Funding
681 - SLIF Storm Drain Total		\$ 550,000	\$ 200,000	\$ 1,338,000	\$ -	\$ -	\$ 2,572,000
682 - SLIF Roads	County Road 25A Improvement: SR 113 to Harry Lorenzo Ave	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 1,079,000
682 - SLIF Roads	Marston Drive between Parkland Ave and Harry Lorenzo Avenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426,000
682 - SLIF Roads	Farmers Central Road between Harry Lorenzo Avenue and Pioneer Ave	\$ 810,000	\$ 809,000	\$ -	\$ -	\$ -	\$ 1,619,000
682 - SLIF Roads	Parkland Avenue between Heritage Parkway and Marston	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,311,000
682 - SLIF Roads	Beeghly Greenbelt	\$ 285,000	\$ -	\$ -	\$ -	\$ -	\$ 285,000
682 - SLIF Roads	Monuments and Bus Shelters	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
682 - SLIF Roads	Pioneer Avenue High School Entrance to Farmer's Central Rd	\$ -	\$ -	\$ 2,300,000	\$ -	\$ -	\$ 2,300,000
682 - SLIF Roads	Harry Lorenzo Avenue between Gibson and Farmers Central Roads	\$ -	\$ -	\$ 550,000	\$ 547,000	\$ -	\$ 1,097,000
682 - SLIF Roads	Parkland Drive between Pioneer Avenue and Harry Lorenzo Avenue	\$ -	\$ -	\$ -	\$ -	\$ 2,294,000	\$ 2,294,000
682 - SLIF Roads	Harry Lorenzo Avenue between Farmers Central and Parkland	\$ -	\$ -	\$ -	\$ -	\$ 516,000	\$ 516,000
682 - SLIF Roads	R&B Greenbelt	\$ -	\$ -	\$ -	\$ -	\$ 1,743,000	\$ 1,743,000
682 - SLIF Roads Total		\$ 1,129,000	\$ 809,000	\$ 2,850,000	\$ 547,000	\$ 4,553,000	\$ 14,695,000
821 - Redevelopment Bond Fund	Downtown Streetscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
821 - Redevelopment Bond Fund Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
SLIF	Meikle between Heritage Parkway and Road 25A	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 400,000
SLIF	SR113 Utility Crossings	\$ -	\$ -	\$ 387,000	\$ -	\$ -	\$ 2,835,000
SLIF Total		\$ -	\$ 100,000	\$ 387,000	\$ -	\$ -	\$ 3,235,000
Grand Total		\$ 34,625,412	\$ 84,867,136	\$ 50,197,708	\$ 25,215,500	\$ 11,498,000	\$ 268,736,430

General Fund Five-Year Forecast WITH Proposed FY2014-15 Funding Recommendations

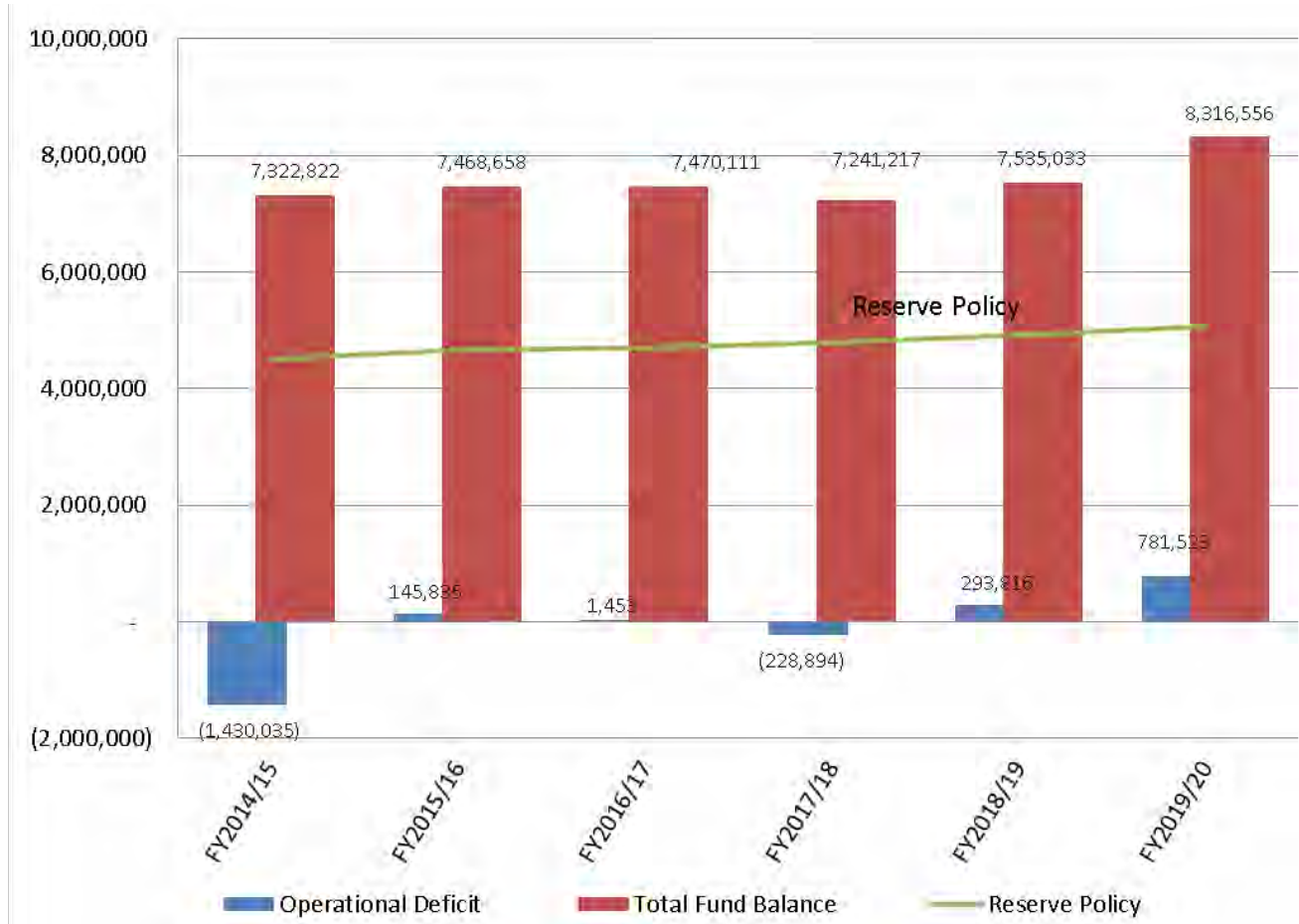


The scenario above depicts the City's Five-Year forecast before any budget balancing measures are implemented.

The exhibit shows an operational deficit at an average of \$1.3 million between the years FY 2015-16 to FY 2019-20.

The exhibit shows the City falling below its 13% reserve policy in FY 2016-17.

**Proposed General Fund Five-Year Forecast
WITH
Enactment of \$1.5 million in Balancing Measures in FY 2015-16**



The scenario above depicts the City's Five-Year forecast assuming \$1.5 million in budget reductions are implemented in FY 2015-16.

In this scenario, the General Fund reserve stays at an average of 20.5% over the Five-Year Budget Forecast.

Legislation Details (With Text)

File #: 14-198 **Version:** 1 **Name:**
Type: Report of the City Manager **Status:** Agenda Ready
File created: 5/30/2014 **In control:** City Council
On agenda: 6/3/2014 **Final action:**
Title: SUBJECT: Calling a Special Election for November 4, 2014

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____ calling a Special Election for November 4, 2014, to ask the City of Woodland voters whether the City of Woodland should change from its current "at large" election system to a "by district" system whereby City Council members are elected by voters within their districts. The resolution also requests the Yolo County Board of Supervisors consolidate the election with the Statewide General Election and any other elections and direct the County Elections Official to provide services in relation to the election.

Sponsors:**Indexes:****Code sections:**

Attachments: [Resolution Calling a Special Election on Nov 4, 2014](#)

Date	Ver.	Action By	Action	Result
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TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: June 3, 2014

SUBJECT: Calling a Special Election for November 4, 2014

Recommendation for Action : Staff recommends that the City Council adopt Resolution No. _____ calling a Special Election for November 4, 2014, to ask the City of Woodland voters whether the City of Woodland should change from its current "at large" election system to a "by district" system whereby City Council members are elected by voters within their districts. The resolution also requests the Yolo County Board of Supervisors consolidate the election with the Statewide General Election and any other elections and direct the County Elections Official to provide services in relation to the election.

Staff Contact

Ana Gonzalez, City Clerk - 530-661-5806, ana.gonzalez@cityofwoodland.org

Background

The City Council on May 20, 2014, introduced and waived the first reading of Ordinance No. 1561 adding Article II of Chapter 27 to the City of Woodland Municipal Code relating to City elections. The proposed ordinance provides that City Council members would be elected "by district" whereby voters would elect Council members from among candidates who live in their respective districts. Currently, City Council members are elected from throughout the City. The City Council has scheduled the adoption of Ordinance No. 1561 for the June 3, 2014 City Council meeting, but the ordinance is contingent on voter approval.

In order to change to a “by district” election system, the electorate must decide to make that change. The City Council previously gave direction to City staff to draft Ordinance No. 1561 and to take the necessary steps to place a ballot measure on the November 2014 ballot.

Elections are consolidated by the County, which substantially lessens the cost to the individual cities and the County to conduct elections. The first step in the process is to adopt a resolution to call for the election and request the services of the County in conducting the consolidated election. In keeping with the required deadlines as per election law and the needs of the County Election’s Office, the Board of Supervisors will be asked to take action at its meeting of August 5, 2014 to so call for the election. The attached resolution calls the City’s special election, asks the Yolo County Board of Supervisors to consolidate the City’s election with others held on the same date, and to conduct the City’s election and provide services in relation to the election.

Fiscal Impact

The cost for consolidation of these elections is dependent upon how many other jurisdictions and items are included in the election.

Public Contact

The Resolution is published in the newspaper as well as the normal agenda noticing requirements.

Conclusion

Staff recommends that the City Council adopt Resolution No. _____ calling for a Special Election for November 4, 2014, to place a City-sponsored ballot measure on the ballot, requesting the Yolo County Board of Supervisors to consolidate the City’s special election with the Statewide General Election, and directing the County Elections Official to provide services in relation to the Election.

Prepared by: Ana Gonzalez
City Clerk



Paul Navazio, City Manager

Attachment: Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND,
CALIFORNIA CALLING A SPECIAL ELECTION TO BE HELD ON
NOVEMBER 4, 2014 AND REQUESTING THE BOARD OF SUPERVISORS
OF THE COUNTY OF YOLO TO CONSOLIDATE THE SPECIAL ELECTION
WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT
DATE PURSUANT TO ELECTIONS CODE SECTION 10403

WHEREAS, the City Council of the City of Woodland determined that it was in its best interest to explore various options for changing the method of electing City Council members from the current at-large method to a “by district” system whereby council members are elected by eligible voters from within particular districts; and

WHEREAS, in order to aid in its determination of potential new districts and boundaries, the City Council appointed a citizens committee to examine demographic data and other information and to present a map proposing five districts to the City Council; and

WHEREAS, the Citizens Advisory Committee on City Council District Boundaries reviewed demographic data and held a series of meetings before presenting two different maps to the City Council; and

WHEREAS, the City Council selected its preferred map and adopted an ordinance, contingent upon voter approval, changing the current election system from an at-large system to a by district system;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODLAND DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the laws of the State of California relating to special elections, there shall be, and there is hereby called and ordered held in the City of Woodland, County of Yolo, State of California, on Tuesday, November 4, 2014, a special municipal election of the qualified electors of the City of Woodland, for the purpose of placing on the ballot the following measure:

MEASURE _____

Shall Ordinance No. _____, adding Article II of Chapter 27 to the Woodland Municipal Code, related to Council elections, be adopted, establishing “by-district” elections whereby voters would elect Council members from among candidates who live in their respective district?

A full and complete copy of Ordinance No. _____ is attached hereto as Exhibit 1 and incorporated herein.

SECTION 2. Said election shall be held on November 4, 2014. In all particulars not recited in this Resolution, said election shall be conducted as provided by law for the holding of municipal elections in the City. Said election shall be consolidated with all other elections to be held within the City on November 4, 2014.

SECTION 3. The Board of Supervisors is requested to issue instructions to the County elections official to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. The City of Woodland shall reimburse the County of Yolo for all costs and expenses incurred by the County in conducting said election, except as otherwise provided herein or as may be agreed between the Yolo County Elections Department and City Clerk.

SECTION 5. The City Council hereby directs the City Attorney to prepare an impartial analysis of the measure in accordance with Elections Code section 9280 showing the effect of the measure on existing law and the operation of the measure.

SECTION 6. Arguments for or against said measure shall be filed with the City Clerk of the City of Woodland. The City Clerk shall fix the dates for submittal of arguments as provided for in Elections Code section 9286.

SECTION 7. Rebuttal arguments may be submitted as provided for in Elections Code section 9285. The provisions of section 9285 are hereby adopted and shall apply to this election.

SECTION 8. The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County election official of the County of Yolo.

PASSED AND ADOPTED by the City Council this ____ day of _____, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Marlin H. Davies, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana B. Gonzalez, City Clerk

Kara K. Ueda, City Attorney

EXHIBIT 1