300 First Street
Woodland, CA 95695

City of Woodland

Meeting Agenda

City Council

Tuesday, January 19, 2016 **6:00 PM** **Council Chambers**

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
JANUARY 19, 2016
6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

16-311 SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Attachments: Council Long Range Calendar

F. CONSENT CALENDAR

1. 16-246 SUBJECT: Community Services Department Quarterly Status Report for the period of October through December 2015

Recommendation for Action: Staff recommends that the City Council accept the Community Service's Department's Quarterly Status Report.

Attachments: Quarterly Jan 16

2. 16-281

SUBJECT: Approve Contract Amendment with Carollo Engineering, Inc. for Professional Contract Services, Water Pollution Control Facility Aeration Project, CIP #12-02

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute contract amendment #4 for professional design services for the Water Pollution Control Facility Aeration System Retrofit, CIP #12-02 with Carollo Engineering, Inc. for an additional amount not to exceed $215,603.

Attachments: A - Resolution
B - 4th Contract Amendment
C - Scope of Service 4th Amendment

3. 16-289

SUBJECT: Increase the Fiscal Year 2015/2016 Vehicle Replacement Budget by $117,902.31 and authorize the Purchase of Eleven FY 2015/2016 Vehicles

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an appropriation increase of $117,902.31 to the Vehicle Replacement Fund from a total of $1,403,464.66 to $1,521,366.97 and also authorize the purchase of eleven (11) FY 2015/2016 vehicles.

Attachments: Quote #1 for Chevy Colorado (Winner Chevrolet)
Quote #2 for Chevy Colorado (NAFG)
Quote for Ford F550 Dump Truck (NAFG)
Quote for Ford Interceptor Utility (Folsom Lake Ford)
Quote for Chevy Impalas (NAFG)
Quote for Ford F250s (Elm Ford)
Resolution

4. 16-292

SUBJECT: Board and Commission Reappointments and Resignations

Recommendation for Action: Staff recommends that the City Council reappoint members to the Commission on Aging, Manufactured Home Fair Practices Commission and Personnel Board and accept the resignations of Carla Sanborn from the Commission on Aging, Edgar Lampkin from the Library Board, Gary Sandy from the Manufactured Homes Fair Practices Commission and Ruben Morales, Jr. from the Parks and Recreation Commission.

5. 16-293

SUBJECT: Approval of Housing-Related Parks Program Grant Application

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve the submittal of a Housing-Related Parks Program (HRPP) grant application to the State of California to replace the existing play structures and for other improvements at Harris Park (100 Imperial Street) and authorize the City Manager to execute all agreements necessary for the program.

Attachments: CC Reso 19Jan16

Harris Park Site Pictures 17Nov15

6. 16-309 SUBJECT: Approve the Hourly Wage Increase for Selected Temporary Part Time Job Classifications

Recommendation for Action: Staff recommends that Council approve the hourly wage increase for selected temporary part time job classifications.

Attachments: Temp Part time Salary Schedule 2016

7. 16-310 SUBJECT: City Council Meeting Schedule for 2016

Recommendation: Staff recommends that the City Council review and approve its Meeting Schedule for 2016.

Attachments: 2016 City Council Meeting Schedule

G. REPORTS OF THE CITY MANAGER

8. 16-263 SUBJECT: General Plan Update Progress Report

Recommendation for Action: Staff recommends that the City Council receive progress report #2 regarding the General Plan Update Project

Attachments: ATT A - Master Schedule_011316

9. 16-294 SUBJECT: Consideration of Funding Priorities for FY 2016/17 Community Development Block Grant Program

Recommendation for Action: Staff recommends that the City Council provide staff with input on funding priorities for the Fiscal Year 2016/17 Community Development Block Grant (CDBG) program.

10. 16-314 SUBJECT: Potential Ballot Measure to Replace Measure E 1/2 Cent Sales Tax - Continued Discussion

Background

Staff has agendized a presentation of preliminary recommendations for a potential ballot measure to renew / extend Measure E - the existing ½ cent voter-approved sales tax measure.

Council feedback and direction is requested to guide refinement of options and development of specific proposal(s) to be presented to the voters.

Materials for this presentation are still being finalized. Staff will be providing the Council with a presentation and background materials at the January 19th meeting.

H. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Regular Meeting of the City of Woodland scheduled for January 19, 2016 was posted on January 16, 2016 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

____

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Legislation Text

File #: 16-311, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016
SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Staff Contact
Ana Gonzalez, City Clerk - (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background

This calendar is being provided for planning purposes only and is intended to keep the Council apprised of upcoming agenda items and better plan for upcoming Council items.

Prepared by: Ana Gonzalez, City Clerk

Paul Navazio, City Manager

Attachment

COUNCIL LONG RANGE CALENDAR
Items subject to removal and/or rescheduling

FEBRUARY 2ND REGULAR MEETING REPORTS DUE 1/19

Presentations
Certificate of Appreciation - Park Path Upgrade

Consent Calendar
Approve add'l construction contingency authorization for Water Transmission Main West, CIP #12-05
Award Recycled Water Project; Approve CWSRF Docs, contract with Psomas, CIP #12-05
Approve Plans and Specs for ASR Wells #29 and #30
Final Acceptance and NOC for 2015 Annual Water and Sewer Repair & Replacement Project, CIP #15-19
Annual Volunteer Report

Public Hearing
1st Reading - Cal West – Third Amendment to DA

Regular Calendar
2016 Road Maintenance Project, CIP 16-01
Spring Lake Parks SLIF Fee Update
Community Service Awards
Downtown Specific Plan Amendment - Bail Bonds
YGRIP Update

FEBRUARY 16TH REGULAR MEETING REPORTS DUE 2/2

Consent Calendar
General Plan Monthly Update
Public Safety Quarterly Report
Main St/Cleveland Street Signal Intersection Improvement Project, CIP #11-27
Approve URFF Agreement with DWR
CalRecycle Payment Program Authorization
2nd Reading - Cal West – Third Amendment to DA

Regular Calendar
Downtown Hotel project – CUP/DR and DDA
Mid-Year Budget Update
Medical Marijuana – Update Ordinance

MARCH 1ST REGULAR MEETING REPORTS DUE 2/16
Mercy Housing Project General Plan Amendment
Final Acceptance and NOC for WPFC Mechanical Bandscreen Replacement CIP #15-18
Final Acceptance and NOC for Soil Treatment of WPFC Ponds

FUTURE AGENDA ITEMS – DATE TO BE DETERMINED:
JPA Housing Agreement
Update/Revision of Development Impact Fees
Zoning Ordinance Update – Medical Clinics (Referral)
Beamer/CR 102 Property – ENA
Digital Highway Signs

FUTURE STUDY SESSIONS (TBD):
Lower Cache Creek Flood Control Feasibility Study
General Plan Update -
- Affordable Housing
- Economic Development
- Public Safety

Legislation Text

1.

File #: 16-246, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: Community Services Department Quarterly Status Report for the period of October through December 2015

Recommendation for Action: Staff recommends that the City Council accept the Community Service's Department's Quarterly Status Report.

Staff Contact

Kris Bain - Community Services Manager - 530-661-2000, kris.bain@cityofwoodland.org

Fiscal Impact

None - for information only.

Background

This quarterly status report covers the period of October 2015 through December 2015. The Report presents a summary of recreation and senior programming, events, affordable housing, and the community development block grant entitlement program. This report also contains a narrative description of major work performed and/or notable Department highlights.

Conclusion

Staff recommends that Council receive the Report and advise if they have any questions.

Prepared by: Kris Bain
Community Services Manager

Reviewed by: Christine Engel
Community Services Director

Paul Navazio, City Manager

Attachment

Community Services Department Quarterly Report: October – December 2015

The following provides a summary of the Community Service Department's programs, activities, and events for October through December 2015. This report refers to participant hours; the methodology for calculating participant hours is described at the end of the document.

Quarterly Highlights

- Approximately 3,600 people attended events at the Community & Senior Center during facility rentals
- Approximately 1,342 youth had fees waived for practice at city fields for soccer, softball, and baseball through the use of Measure J funds
- Over 258 soccer and baseball teams participated in tournaments at the Woodland Sports Park
- Over 1,243 people participated in events such as the Ace Race Disc Golf Tournament, Movies on Main Street, Father Daughter Dinner Dance, and the third Commit2Fit 30-Day Challenge
- Approximately 9,100 participant hours were recorded for aquatics; and youth, teen, and adult recreation classes.
- Over 8000 participant hours were recorded for adult sports.
- Approximately 9,500 participant hours were recorded for senior programs and senior events
- The After School Teen Pack program at Douglass and Lee Middle Schools offered several fun and hands-on learning programs and activities to increase participation, including: free pumpkins from Bobby Dazzler's Pumpkin Patch; activities about Native Americans from Cache Creek Conservancy; and a climbing wall from Rocknasium.

Monthly Financials and Enrollment Data

The following table identifies the monthly expenses, financial transactions, and enrollment data (i.e. participant data) for the Department. Refunds are provided primarily for deposits that are returned after a facility rental. It should be noted that the majority of the Departments revenue is collected from February through June.

Month	Expenditures	Revenue	Refunds	Net Income	Enrollments	Refunds	Reservations
October	$224,062.91	$65,408.14	$6,500	$58,908.14	821	16	168
November	$185,214.72	$60,685.25	$1,180	$59,505.25	563	6	111
December	$29,491.50	$33,017.75	$1,367	$31,650.75	161	7	86
Total	**$438,769.13**	**$159,111.14**	**$9,047**	**$150,064.14**	**1,545**	**29**	**365**

Program Marketing

During this reporting period, the Department used the following marketing efforts to promote the recreation program offerings as well as community events and senior programs.

- Recreation Guide: An agreement to design and create a spring Recreation Guide was entered with PIP Printing. A new marketing approach of direct mailing the guide to households with children 5-16 years old will be implemented for the spring publication. Copies of the Recreation Guide will also be available at City facilities and outreach events.
- School Flyers: One school flyer (Fall 2015) was distributed to WJUSD students to promote fall activities and events (Father Daughter Dinner Dance, Youth Basketball, 3 on 3 Basketball Tournament, Movies on Main Street, and Commit2Fit). The winter flyer will be distributed in January 2016. All flyers are in English and Spanish.
- Rec 'Zine: The Department publishes an online newsletter "Rec 'Zine" which provides highlights of upcoming departmental programs and events each month. There are 570 subscribers who receive the emailed newsletter.
- Social Media: The Department utilizes Facebook to advertise upcoming events and recreation programs.
- Special Events: Staff attended the monthly Food Truck Mania events in October, November, and December and the Annual Downtown Harvest Festival to promote new and existing programs. The Rec2Go Van also participated in the Holiday Parade.

Fall School Flyer

Winter School Flyer

Facilities

Community & Senior Center Facility Reservations

The Community & Senior Center facility rental program is designed to provide a location for community events and generate revenue for the City of Woodland. In 2011, the City Council adopted a policy to allow for some fees to be waived or reduced by 40% for non-profit organizations once every 12 month period if certain requirements are met. The "Facility Rentals with Fees Waived", in the table below, identifies the use of the facility where fees were not charged and the dollar amount that could have been collected (had a fee waiver not been granted). Rentals with all of the fees waived are generally city events/meetings or city sponsored events.

	General Facility Rentals ***Includes rentals receiving discounts***	**Facility Rentals** ***with Fees Waived***
Number of Rentals	41	149
Approximate Participants	2,785	878
Total Fees	**$15,811**	**$25,946 (waived)**

Field Allocation

Players' Fees

Youth organizations use city-owned fields for practices and games for soccer, baseball, and softball. Youth sports that used City of Woodland fields reported 1,342 youth players during the fall season of 2015 (475 baseball players and 867 soccer players). Historically, "player fees" have been charged to each organization to cover the cost for use of the field for practices. With the passage of Measure J, the "player fees" have been waived for all youth organizations saving the organizations $21,780 during the fall season.

League/Club	Players	Fees Waived/Measure J
Girls Fast Pitch	107	$1,820
American Legion	18	$140
Little League	173	$3,120
Babe Ruth	50	$820
YMCA	187	$3,400
DASA	287	$4,080
WSC	393	$6,320
Cal Ripken	127	$2,080
Totals	**1,342**	**$21,780**

Tournaments

Tournament rentals are available for the Sports Park Complex. Local tournament directors have the first choice of dates for the following year before a "tournament date allocation meeting" is held with non-local tournament directors. The annual tournament date allocation meeting was held in September to allocate 2016 tournament dates. All of the available weekend dates for tournaments (from January to August and November to December) were reserved. (September and October weekends are used for soccer games by local soccer leagues). During the second quarter, the Sports Park was reserved for youth baseball and soccer tournaments. Of the 6 tournament rentals, 3 were for local tournament directors and 3 were for out-of-town directors.

Tournament Rentals of Sports Park	
Number of Rentals	6
Number of Teams	258
Total Fees Collected	**$24,000**

Facility Maintenance Projects

Annual maintenance projects were completed during the holiday closure at the Community & Senior Center. These projects included the resurfacing to the gym floor in the Kevin & Lori Haarberg Gymnasium and Court "C (the gymnasium by the Y Wellness & Fitness Center). The carpeting within the Community & Senior Center was also cleaned, including hallways, meeting rooms, and administrative offices. The gym resurfacing and carpet maintenance was scheduled when the public had limited access to Community & Senior Center and programs and activities would not be impacted with room closures.

Events

Event	Event Date	Total Participants	Participant Hours	Fees Collected
Ace Race Disc Golf Tournament	Oct. 4	48	144	$1,250
Movies on Main Street	Oct. 9	500	1,000	Free Program
Father Daughter Dinner Dance	Nov. 7	277	1,108	$10,518
Commit2Fit 30-Day Challenge	Nov. 1-30	433	4,330	Free Program
Total Participants		**1,243**	**6,582**	**$11,768**

**The 2015 Father Daughter Dinner Dance had the highest attendance in the fourteen years.*

**Discraft® Ace Race™ disc golf tournament had 48 participants, 18 more than played last year.*

Aquatics

All aquatic programs are held at the Charles Brooks Community Swim Center. Aquatics programming is available for children as young as six months old through seniors and includes swimming lessons, lifeguard training, recreation swimming, recreation swim teams, lap swim and water aerobics. During the winter, the primary programming at the pool is lap swim, water aerobics, and the use of the pool by the Woodland Swim Team.

Aquatics Program	Total Participants	Participant Hours	Fees Collected
Lap Swim & Water Aerobics	561	561	$1,344
Woodland Swim Team	n/a	n/a	$11,630
High School Water Polo	n/a	n/a	$720
Total	**561**	**561**	**$13,790**

Pool Rentals

During non-programmed hours, the Charles Brooks Community Swim Center is available to reserve for other aquatic activities not affiliated with the City of Woodland. Pool reservation fees account for the facility and safety personnel onsite during the scheduled event.

Woodland Swim Team

Woodland Swim Team is a year round USA Club Team that has rented the Charles Brooks Community Swim Center for practices and meets since 1952. The Woodland Swim Team held regular practices and one swim meet during the last quarter.

Fees Collected: $11,630

High School Water Polo

A sectional playoff game between Rio Americano and Dixon High Schools was held at the pool in November.

Fees Collected: $720

Youth & Teen Recreation

A variety of youth and teen recreation programs are offered by the Department year-round; however, the majority of the programs are offered during the summer. In addition to the programs listed below, please refer to the Contract Classes section for other program offerings that are available for youth and teens.

Youth Recreation Program	**Total Participants**	**Participant Hours**	**Fees Collected**
Middle School After School Teen Pack (Measure J)	1,000	3,539	Free Program
Night Hoops	330	660	Free Program
Rec2Go (Measure J)	325	775	Free Program
Toddler Time	73	73	$405
Boxing Club	69	69	$961
Total	**1,797**	**5,116**	**$1,366**

Teen Pack After School Program

Toddler Time

Contract Classes

The City contracts with outside (special interest) instructors to teach a variety of recreation and leisure classes for participants of all ages. With the exception of tennis, the City retains 30% of the fees collected for each class (in addition to non-resident fees). The City retains 10% of the fees collected for the tennis program.

Contract Class	Total Participants	Participant Hours	Fees Collected	Total Expenses	Net Revenue
All Good Driving School	1	8	$40	$28	$12
Art w/ Emily	13	76	$930	$609	$321
Country Line Dance	46	184	$276	$193.20	$82.80
Cello Tennis Academy	70	1,172	$10,343	$9,308	$1,035
Dance w/ Mallory	23	92	$728	$509.60	$218.40
Dynamic Dancing	147	1,176	$7,286	$5,100.20	$2,185.80
Fitness 4 All	5	180	$300	$210	$90
Karate	14	280	$350	$245	$105
Stepping Out	23	184	$705	$493.50	$211.50
Yoga	18	79	$310	$217	$93
Total	**360**	**3,431**	**$21,268**	**$16,913.50**	**$4,354.50**

Adult Sports

Adult sports offered through the City include drop-in sports as well as organized softball, basketball, and volleyball leagues. Drop-in basketball (open gym) numbers are not reported, however, participation for the other programs is listed below.

Sport	Total Participants	Participant Hours	Fees Collected
Badminton (open gym)	296	592	Free Program
Basketball (league)	140	1,260	$6,455
Softball (league)	800	4,800	Fees Collected in 1st Quarter
Pickleball (open gym)	84	324	Free Program
Volleyball (league)	90	450	Fees Collected in 1st Quarter
Volleyball (open gym)	270	540	$718
Total	**1,680**	**7,966**	**$7,173**

Seniors

Programs at the Woodland Senior Center include art classes; exercise classes; games; leisure programs and activities; education resources; support groups, and special events resulting in a total of 9,495 participant hours during the second quarter.

Programs

Programs	Total Participants	Participant Hours	Fees Collected
Art Classes	383	664.5	$265
Exercise Classes	2,270	2,308	$865
Games	1,443	3,098	Free Program
General Programs	1,971	1,311	Free Program
Education Resources	252	407	Free Program
Support Groups	240	444	Free Program
Special Programs	90	165	Free Program
Total	**6,649**	**8,377**	**$1,130**

Events

Events	Date	Total Participants	Participant Hours
Senior Thanksgiving Dinner	Nov. 19	294	588
Senior Holiday Social	Dec. 17	265	530
Total		**1,348**	**1,118**

Senior Center Holiday Social

Grants and Housing

In addition to implementing recreation and senior programs, the Community Services Department also implements the Community Development Block Grant Entitlement program, grants for non-profit organizations, and affordable housing programs. The highlights of these programs for the second quarter are provided below.

Community Development Block Grant (CDBG) Program

Subrecipient agreements were prepared and signed for the 8 public service programs and 4 construction projects awarded CDBG funds by the City Council for FY 2015/16. Environmental review/clearance has been completed for the programs and projects. The Yolo Family Service Agency finished its re-roof project while the Friends of the Mission has bid out rehabilitation of a 7-unit affordable housing complex.

Continuum of Care Grants (CoC) Competition

In November the City in partnership with Fourth & Hope submitted seven project applications for the Department of Housing and Urban Development's (HUD) 2015 Continuum of Care Program in an aggregate amount of $318,784. The projects would house and provide supportive services for chronically homeless families and individuals. In the past, the City/Fourth & Hope have submitted an application for Fourth & Hope's transitional housing program; however, this year the application seeks to reallocate the grant funds for permanent supportive housing in order to address HUD's emphasis on providing permanent supportive housing for the chronically homeless.

Housing-Related Parks Program (HRPP)

The City Council appropriated $400,000 in 2014 HRPP grant funds for FY 2015/16 in order to move forward with bidding out the purchase of three restroom facilities that will be installed at City Park, Everman Park, and Campbell Park.

First Time Homebuyer Program

City staff held homebuyer orientation meetings with approximately 17 families to review the requirements of the City's first time homebuyer program. Currently, 13 families are going through the City's first time homebuyer program and a number of them will receive City loan assistance to purchase homes in Woodland.

Volunteer Program

During the course of the fiscal year, the Department started to create a more centralized volunteer program for the City, specifically for volunteer organizations to have one point of contact when they were seeking service projects. While this effort will continue to be expanded, the initial phases included adding a "How to Volunteer" feature to the City's website. The website includes listings for Senior Citizen, Library, Police Department, and youth volunteer opportunities; a calendar of volunteer events; volunteer contact information for City partnership organizations; and contact information for general volunteer questions. The City also became a partner with "Justserve.org" which is a website that connects volunteers with organizations seeking volunteers.

The City routinely works with local Boys Scouts seeking to earn their Eagle Scout ranking. In December a local Boy Scout completed his Eagle Scout project with the installation of two benches in the Veterans section of the Woodland Cemetery. The benches were constructed by a number of scouts and other community members.

Staff will be presenting a volunteer summary report to the City Council in early 2016 for the 2015 calendar year.

Participant Hours Calculation

The Community Services Department measures programs through "participant hours". Participant hours are a calculation of total program hours multiplied by the total number of unique participants within a program. Total participant hours reports how much time participants spend within each program. The measurement breaks down to 1 person x 1 hour = 1 Participant Hour. It should be noted that a higher number of participant hours is not, by itself, a measurement of greater program success compared to the participant hours of another program.

Participant Hours (PH) is calculated by:
<u>Drop In Programs</u>: 1 Class meeting (in hours) x Total sign ins
Examples include Water Aerobics & Lap Swim, Badminton, and Night Hoops

<u>Classes/Camps/Leagues</u>: Total unique participants x total class time (in hours)
Examples include: Swim Lessons, Mad Science

<u>Individual Entry</u>: Each class meeting (in hours) x Total in attendance (adding each day)
Examples include: Teens Helping Seniors, Teen Pack

<u>Event</u>: Total Attendants x Average Time
Examples include: ReXpo, 4th of July

Participant hours and participants in this report are listed for the three month reporting period; therefore if 100 participants are listed, the 100 refers to the total participants for the three month period and could double or triple count the same participants if they participated each month (i.e. drop in volleyball).

Legislation Text

2.

File #: 16-281, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: Approve Contract Amendment with Carollo Engineering, Inc. for Professional Contract Services, Water Pollution Control Facility Aeration Project, CIP #12-02

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute contract amendment #4 for professional design services for the Water Pollution Control Facility Aeration System Retrofit, CIP #12-02 with Carollo Engineering, Inc. for an additional amount not to exceed $215,603.

Staff Contact

Chris Fong, Senior Associate Civil Engineer - (530) 661-5972, chris.fong@cityofwoodland.org

Fiscal Impact

The contract amendment with Carollo Engineering, Inc. is for an amount not to exceed $215,603, an increase from the previously approved contract amount of $1,700,793. With the requested increase, the professional services contract would be revised to a total amount not to exceed $1,916,396. The Water Pollution Control Facility Aeration System Retrofit project (CIP 12-02) is included in the approved Capital Improvement Program budget (from the Sewer Enterprise Fund) in the amount of $20,494,000. CIP 12-02 has $1,006,757 of available (not encumbered) funding remaining. This project is funded through the State Revolving Loan program.

Background

The City of Woodland's Water Pollution Control Facility has a rated NPDES permit capacity of 10.4 million gallons per day (mgd) and utilizes oxidation ditches with brush rotor aerators to meet effluent ammonia requirements. Plant data and modeling determined the actual capacity of the secondary process is 7 mgd due to insufficient aeration. To address this issue, a retrofit was designed by Carollo Engineering, Inc. to replace the existing aeration brushes with more energy efficient fine bubble diffusers and high-speed turbo blowers, and to convert the ditches to modified Ludzack-Ettinger (MLE) process. The modified process requires adding selector zones, baffling, and mixers. Implementing the modifications will improve secondary process performance and settleability.

Carollo Engineering, Inc. was contracted by the City through a Request for Qualification (RFQ) process to design and provide construction support services, including bid assistance. The following is a history of the professional services contract

- The original professional services contract was signed on March 20, 2012.
- A first amendment was signed on March 22, 2013 to include aeration system design elements not

included in the original design.

- A second amendment was signed on July 17, 2013 to expand the project design to include Supervisory Control and Data Acquisition (SCADA), program logic controllers (PLC), and remote terminal or telemetry units (RTU) elements.
- A third amendment was signed on July 1, 2014 to expand the scope to include a detailed phasing analysis as the plant retrofit has to occur while the plant is in operation and to cover additional design effort to address comments from a third party constructability review firm.

Discussion

The construction of the aeration retrofit system began on August 15, 2014 and is expected to be completed by the summer of 2016. At approximately 18 months into construction, the Engineering Services during Construction portion of Carollo Engineering Inc.'s professional services contract is nearly depleted. To date, Carollo has reviewed double the number of submittals and requests for information that was estimated for the project. The numbers of submittal reviews have increased over the original estimate due to the additional design items that were added in Amendments 1-3 and to address unforeseen items/conflicts that arose during construction. Additionally, the construction period has been increased from the original estimate of 18 months to 24 months.

Conclusion

Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute contract amendment #4 for professional design services for the Water Pollution Control Facility Aeration System Retrofit, CIP #12-02 with Carollo Engineering, Inc. for an additional amount not to exceed $215,603.

Prepared by: Chris Fong, Senior Associate Civil Engineer

Reviewed by: Tim Busch, Principal Utilities Civil Engineer
Ken Hiatt, CDD Director

Paul Navazio

Paul Navazio, City Manager

ATTACHMENTS:
Attachment A - Resolution
Attachment B - 4th Contract Amendment
Attachment C - Scope of Service 4th Amendment

RESOLUTION NO. ______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING CONTRACT AMENDMENT #4 WITH CAROLLO ENGINEERS FOR PROFESSIONAL CONTRACT SERVICES

WHEREAS, the City of Woodland wishes to enter into a contract amendment with Carollo Engineers; and

WHEREAS, the City of Woodland signed an agreement with Carollo Engineers on March 20, 2012 to provide Professional Contract Services for Water Pollution Control Facility Aeration Retrofit (CIP 12-02); and

WHEREAS, the City of Woodland approved Contract Amendment #1 with Carollo Engineers on March 22, 2013; and

WHEREAS, the City of Woodland approved Contract Amendment #2 with Carollo Engineers on July 17, 2013; and

WHEREAS, the City of Woodland approved Contract Amendment #3 with Carollo Engineers on July 1, 2014; and

WHEREAS, the City Council wishes to approve a contract amendment to provide additional Professional Contract Services not to exceed $215,603; and authorizes its execution through adoption of this Resolution. The existing contract amount of $1,700,793 is increased to $1,916,396 through adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND AS FOLLOWS:

Section 1. The City Council hereby approves the contract amendment for an amount not to exceed $215,603. The City Manager is hereby authorized and directed to execute the contract amendment, subject to City Attorney approval. The City Attorney is hereby authorized to make clarifying and confirming changes so long as the total dollar amount authorized herein does not exceed this amount.

Section 2. A copy of the Agreement is attached and made a part of this Resolution.

PASSED AND ADOPTED this ________ day of ___________ 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Tom Stallard, Mayor

ATTEST:

____
Ana B. Gonzalez, City Clerk

ARTICLE 1. PARTIES AND DATE

This Fourth Amendment to the Professional Services Agreement ("Fourth Amendment") dated as of the _____ day of __________________, 201__ is entered into by and between the City of Woodland ("City") and Carollo Engineering, Inc. ("Consultant")

ARTICLE 2. RECITALS

2.1 City and Consultant entered into that certain Professional Services Agreement dated ____March 20, 2012____ ("Agreement"), whereby Consultant agreed to **provide professional design services for the Water Pollution Control Facility Secondary Treatment Improvements.**

2.2 City and Consultant amended the original Professional Services Agreement on the following dates: ____March 22, 2013; July 17, 2013; and July 11, 2014____

2.2 City and Consultant now desire to amend the Agreement to increase the amount of compensation in accordance with the Consultant's proposal dated _____November 20, 2015__ ______ attached hereto. The total compensation for the Fourth Amendment shall not exceed Two Hundred Fifteen Thousand Six Hundred Three Dollars (\$215,603).

ARTICLE 3. TERMS

3.1 **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment.

3.2 **Adequate Consideration.** The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

3.3 **Counterparts.** This Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

City Of Woodland

By: ______________________________
Paul Navazio,
City Manager

Carollo Engineering, Inc.

By: ______________________________
Steve Swanback, P.E.
Principal-in-Charge / Vice President

By: ______________________________
Andre Gharagozian
Associate Vice President

ATTEST:

____
Ana B. Gonzalez, City Clerk

CONSULTANT PROPOSAL FOR ADDITIONAL WORK

[See Additional Page]

Scope for Professional Design Services
WPCF Aeration System Retrofit

Amendment No. 4

City of Woodland
November 20, 2015

As noted in the monthly progress report, at approximately 14 months into construction, the Engineering Services During Construction budget has been expended and we are nearly spent on our total authorized budget for the project. The primary reasons for this amendment are:

1. We received and responded to more submittals and RFIs than were in the original contract scope.

2. The City requested we prepare conformed drawings, which were not originally included in our scope.

3. A higher level of effort was expended for bid period support than was originally anticipated due to the large number of bidder questions and the length of the bid period.

In addition, the construction period will be extended from 18 to 24 months, which will increase our level of effort for attending meetings and coordinating with the construction team.

The scope of work for Amendment No. 4 is summarized below and the associated fee estimate is $215,603. A detailed breakdown of the fee estimate is provided as an attachment.

1. Final Design

There is no additional effort for this task.

2. Bid Period Assistance

The bid period assistance task went over budget due to the large number of questions that were fielded from bidders and the length of the bid period, which spanned from March 2014 to July 2014. The scope was based on a bid period of two months.

This amendment will cover the overage for the bid period. There is no additional effort for this task.

3. Engineering Services During Construction

There have been a greater number of submittals and RFIs than in the original scope, which has resulted in overages on the submittal and RFI review tasks. In addition, we anticipate that there will be more submittals and RFIs through the remaining course of construction.

To cover the overages and continue Engineering Services During Construction through the end of construction requires the following:

A. Submittal Review

The scope was for review of 150 submittals, as of the end of October, 316 submittals have been reviewed. This amendment will cover the resulting overage.

We anticipate reviewing up to twenty-five (25) additional out of scope shop drawings and submittals at an allowance of six (6) hours per submittal.

B. Requests for Information (RFIs)

The scope was for review of 75 RFIs, as of the end of October, 104 RFIs have been reviewed. This amendment will cover the resulting overage.

We anticipate reviewing up to fifty (50) additional out of scope RFIs and responding to design-related requests for clarifications, information, and proposals at an allowance of four (4) hours per RFI.

C. Construction Change Requests (CCRs)/Design Clarifications (DCs)

There is no additional effort for this task.

D. Specialty Field Inspections

There is no additional effort for this task.

E. Startup Assistance

There is no additional effort for this task.

F. Weekly Construction Meetings

Attending six (6) months of additional construction meetings.

G. Project Management and MeetingsProject Management

An additional six (6) months of project management.

4. Alkalinity Feed System

There is no additional effort for this task.

5. O&M Manual Inserts for New Facilities

There is no additional effort for this task.

6. Preparation of Record Drawings and Specifications

There is no additional effort for this task.

7. RAS Pump Station and Mixer Evaluation and Hydraulic Testing

There is no additional effort for this task.

8. Phasing Analysis and Memorandum

There is no additional effort for this task.

9. Additional Services

The City requested production of conformed drawings and specifications, a task that was not in the original scope.

This amendment will cover the out of scope work that was already performed. There is no additional effort for this task.

FEE ESTIMATE FOR PROFESSIONAL DESIGN SERVICES - AMENDMENT NO. 4
WPCF AERATION SYSTEM RETROFIT

CITY OF WOODLAND
November 20, 2015

Task	Task Description	Overage through 11/1/15 for Out of Scope Items	Future Out of Scope Items: Carollo Labor								Other Direct Costs (ODC)								Total Amendment No. 4 Request
											Subconsultants				Mileage				
			PIC	PM	PE	Engineer	Drafting	WP	Total Hours	Labor Cost	Subtotal	Markup	PECE	Printing	Trips	Amount	Total ODC Cost	Total Cost	
1.0	**Final Design**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
2.0	**Bid Period Assistance**	**$21,328**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$21,328**
3.0	**Engineering Services During Construction**	**$94,843**	**0**	**22**	**222**	**200**	**0**	**0**	**444**	**$83,972**	**$0**	**$0**	**$4,396**	**$0**	**0**	**$0**	**$4,396**	**$88,368**	**$183,210**
A	Submittal Review	$88,254	0	0	50	100	0	0	150	$27,150	$0	$0	$1,485	$0	0	$0	$1,485	$28,635	
B	RFI's	$6,589	0	0	100	100	0	0	200	$37,300	$0	$0	$1,980	$0	0	$0	$1,980	$39,280	
C	CCR's/DC's	-	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	0	$0	$0	$0	
D	Specialty Field Inspections	-	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	0	$0	$0	$0	
E	Startup Assistance	-	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	0	$0	$0	$0	
F	Weekly Construction Meetings	-	0	6	72	0	0	0	78	$15,954	$0	$0	$772	$0	0	$0	$772	$16,726	
G	Project Management and Meetings	-	0	16	0	0	0	0	16	$3,568	$0	$0	$158	$0	0	$0	$158	$3,726	
4.0	**Alkalinity Feed System**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
5.0	**O&M Manual Inserts for New Facilities**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
6.0	**Preparation of Record Drawings and Specifications**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
7.0	**RAS PS and Mixer Evaluation and Hydraulic Testing**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
8.0	**Phasing Analysis and Memorandum**	**-**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$0**
9.0	**Additional Services**	**$11,065**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**0**	**$0**	**$0**	**$0**	**$11,065**
	Project Totals =	**$127,236**	**0**	**22**	**222**	**200**	**0**	**0**	**444**	**$83,972**	**$0**	**$0**	**$4,396**	**$0**	**0**	**$0**	**$4,396**	**$88,368**	**$215,603**

File #: 16-289, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: Increase the Fiscal Year 2015/2016 Vehicle Replacement Budget by $117,902.31 and authorize the Purchase of Eleven FY 2015/2016 Vehicles

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, authorizing an appropriation increase of $117,902.31 to the Vehicle Replacement Fund from a total of $1,403,464.66 to $1,521,366.97 and also authorize the purchase of eleven (11) FY 2015/2016 vehicles.

Staff Contact

Troy Thompson, Fleet & Facilities Manager, troy.thompson@cityofwoodland.org, 530-661-5956

Council Goal

Maintain City Infrastructure - Ensure appropriate resources in support of City operations.

Fiscal Impact

The $117,902.31 total increase to the Vehicle Replacement Budget is due to three reasons:

1. $28,000 has been appropriated towards the purchase of a Chevy Colorado for a new Code Compliance Officer. Funding has already been transferred from the appropriate program operating budgets into the Vehicle Replacement Reserve fund. The appropriation for a new truck for this position came after the FY 2015/2016 budget was approved by the Council. Although the funds are already in the Vehicle Replacement Reserve, a separate Council authorization is needed to increase the Vehicle Replacement budget in order to purchase the truck.
2. An additional $54,753.45 is needed to replace a dump truck for the Sewage Collection System. The older dump truck only had $51,092 in its vehicle replacement reserve account; however, the cost of a new dump truck will be $105,845.45. The new dump truck required a heavier-duty chassis and air compressor system that was lacking on the older truck. Both of these attributes are required for crews to work more safely and effectively while on the job site. Funding for this upgrade has also been transferred from the Sewage Collection, FY 2015/2016 budget already approved by the Council. A separate Council authorization is needed to increase the Vehicle Replacement budget in order to purchase the truck.
3. $35,148.86 was approved in the Fiscal Year 2015/2016 budget for a new truck for the new Meter Technician position. These funds have already been transferred to the Vehicle Replacement Fund; a separate Council approval is now needed to increase the FY15/16 Vehicle Replacement budget in order to purchase the truck.

The remaining eight vehicle purchases will be funded through the FY 2015/2016 Vehicle Replacement budget already approved by the Council.

Background

A total of eleven vehicles remain to be purchased in the FY 2015/2016 budget year. These vehicles are comprised of one (1) new Chevy Colorado pickup truck for the new Code Compliance Officer position, one (1) replacement Ford F550 Dump Truck for the Sewage Collection System, one (1) Ford Interceptor Utility for the Police Department, three (3) replacement Chevy Impalas for the Police undercover operation, and five (5) Ford F250s for multiple programs.

City Council previously approved the budget to replace these vehicles during the FY 2015/2016 budget review. Fleet Services invited competitive bids for each of these vehicles and made every effort to include local dealerships in the bidding process. The results of the bid process are as follows:

1. One (1) new Chevy Colorado for Code Compliance Officer position - Fleet Services solicited bids for a 2016 Chevy Colorado. Two proposals were received from Winner Chevrolet of Elk Grove in the amount of $27,482.60 and the National Auto Fleet Group of Watsonville (a contracting cooperative) in the amount of $28,513.18. Fleet Services invited the local Chevy dealership to bid but they did not submit a quote.
2. One (1) replacement Ford F550 Dump Truck for the Sewage Collection System - Fleet Services obtained a quote from the National Auto Fleet Group of Watsonville (a contracting cooperative) in the amount of $105,845.45. National Auto Fleet Group will subcontract the build-up of the dump bed to American Truck and Trailer Body Co., Inc. branch office located in Woodland. Therefore, a significant portion of the sales proceeds will be in support of a local business.
3. One (1) Ford Interceptor Utility for the Police Department K-9 operation - Fleet Services sought proposals from the California Department of General Services (DGS) state contracting cooperative contractor, Folsom Lake Ford, and from Elm Ford of Woodland. However, only one proposal was received from Folsom Lake Ford in the amount of $51,195.19.
4. Three (3) replacement Chevy Impalas for the Police undercover operation - A Notice Inviting Bids was published on the City's website, in the Daily Democrat, as well as emailed to the local Chevy dealership. However, no bids were received. Fleet Services recommends that the Council authorizes the award of the purchase to the National Auto Fleet Group of Watsonville under the National Joint Powers Alliance contract #102811 in the amount of $68,373.87 total for all three vehicles.
5. Five (5) Ford F250s for various program areas, including the new truck for the Meter Technician position - A Notice Inviting Bids was published on the City's website, in the Daily Democrat, as well as emailed to the local Ford dealership. Only one proposal was received from Elm Ford of Woodland in the amount of $175,744.30.

Discussion

Although the Council approved the budget to replace these vehicles, the purchases themselves require a separate Council action. Per the City's Purchasing Ordinance, all materials, supplies and equipment purchases greater than $50,000 must be awarded by the City Council. Fleet Services will create purchase orders for each vehicle purchase upon Council approval. The dealerships will place the vehicles on order once the purchase orders are received from the City. It will take approximately 6-7 weeks for delivery after the orders have been placed. Once the new vehicles arrive, Fleet Services will need about two weeks to in-process the vehicles before they are released to their respective programs for use. The older vehicles will be turned in for auction once the new vehicles are fully operational.

Conclusion

Staff recommends that the City Council approve Resolution No. _____, authorizing an appropriation increase of $117,902.31 to the Vehicle Replacement Fund from a total of $1,403,464.66 to $1,521,366.97 and also authorize the purchase of eleven (11) FY 2015/2016 vehicles:

1. One (1) new Chevy Colorado from Winner Chevrolet in the amount of $27,482.60
2. One (1) replacement Ford F550 Dump Truck from the National Auto Fleet Group in the amount of $105,845.45 under the National Joint Powers Alliance contract #102811-NAF
3. One (1) replacement Ford Interceptor Utility from Folsom Lake Ford under state contract #1-15-23-14B in the amount of $51,195.19
4. Three (3) replacement Chevy Impalas from the National Auto Fleet Group under National Joint Powers Alliance contract #102811 in the amount of $68,373.87
5. Five (5) Ford F250s from Elm Ford in the amount of $175,744.30

Prepared by: Troy Thompson, Fleet & Facilities Manager

Reviewed by: Gregor G. Meyer, Public Works Director

Paul Navazio, City Manager

Attachments: Quote #1 for Chevy Colorado (Winner Chevrolet)
Quote #2 for Chevy Colorado (NAFG)
Quote for Ford F550 Dump Truck (NAFG)
Quote for Ford Interceptor Utility (Folsom Lake Ford)
Quote for Chevy Impalas (NAFG)
Quote for Ford F250s (Elm Ford)
Resolution

Prepared For:
Larry Robles
City of Woodland
Phone: (530) 661-5828

Prepared By:
Dwane Galatti
Fleet Sales Officer
Phone: (916) 429-4702

2016 Chevrolet Colorado

12M53 2WD Ext Cab 128.3" WT

Photo may not represent exact vehicle or selected equipment.

Your Price $25,380.00
2,093.85 Sales Tax @ 8.25%
8.75 Tire Fee

$27,482.60

Included Dealer Installed
Window Tint

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

Code	Description
12M53	2016 Chevrolet Colorado 2WD Ext Cab 128.3" WT

SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

Code	Description
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

CATEGORY	Code	Description
BODY CODE		
	E63	PICKUP BOX (STD)
EMISSIONS		
	YF5	EMISSIONS, CALIFORNIA STATE REQUIREMENTS
ENGINE		
	LFX	ENGINE, 3.6L SIDI DOHC V6 VVT (305 hp [229 kW] @ 6800 rpm, 269 lb-ft of torque [365 N-m] @ 4000 rpm) (Standard on Crew Cab Long Box models.)
TRANSMISSION		
	MYB	TRANSMISSION, 6-SPEED AUTOMATIC, HMD, 6L50 (Standard on Crew Cab models. Available on Extended Cab models.)
GVWR		
	CH9	GVWR, 5700 LBS. (2585 KG) (Standard on Extended Cab models with (LFX) 3.6L SIDI DOHC V6 engine only.)
AXLE		
	GU6	REAR AXLE, 3.42 RATIO (Requires (LFX) 3.6L SIDI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)
PREFERRED EQUIPMENT GROUP		
	2WT	WORK TRUCK PREFERRED EQUIPMENT GROUP includes standard equipment
WHEEL TYPE		
	RS2	WHEELS, 16" X 7" (40.6 CM X 17.8 CM) ULTRA SILVER METALLIC STEEL (STD)
TIRES		
	QJJ	TIRES, P265/70R16 ALL-SEASON, BLACKWALL (STD)
SPARE TIRE		
	ZJR	TIRE, SPARE P265/70R16 ALL-SEASON, BLACKWALL (No longer available to order. Included and only available with (S1K) 16" x 7" (40.6 cm x 17.8 cm) steel spare wheel.) *No Longer Factory Orderable, See Dealer for Current Availability*
PAINT SCHEME		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

CATEGORY

Code	Description
PAINT SCHEME	
ZY1	SOLID PAINT
PAINT	
GAZ	SUMMIT WHITE
SEAT TYPE	
AR7	SEATS, FRONT BUCKET (STD)
SEAT TRIM	
H2Q	JET BLACK/DARK ASH, VINYL SEAT TRIM
RADIO	
IO4	AUDIO SYSTEM, CHEVROLET MYLINK, 4.2" DIAGONAL COLOR SCREEN WITH AM/FM STEREO USB port, auxiliary jack, Bluetooth streaming audio for music and most phones, hands-free smartphone integration, Pandora Internet radio and voice-activated technology for radio and phone (Includes (UE1) OnStar and (VV4) OnStar 4G LTE Wi-Fi hotspot.)
ADDITIONAL EQUIPMENT	
PDP	LPO, EXTERIOR CONVENIENCE PACKAGE includes (RVS) Black 5" rectangular assist steps, LPO and (VQK) Front and Rear splash guards, LPO (Not available with (E25) 5" rectangular, Chrome assist steps, LPO, (RVP) 3" Black Off-road step bars, assist steps, LPO or (SF5) wheel flares, LPO.)
G80	DIFFERENTIAL, AUTOMATIC LOCKING REAR (Available with (LCV) 2.5L I4 engine. Requires (Z82) Trailering Package when (LFX) 3.6L SIDI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine is ordered. Not available with (N8D) 6-speed manual transmission.)
Z82	TRAILERING PACKAGE, HEAVY-DUTY includes trailer hitch and 7-pin connector (Requires (G80) automatic locking rear differential and (LFX) 3.6L SIDI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine.)
5G8	TOW/HAUL MODE (Included and only available with (LFX) 3.6L SIDI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Standard on Crew Cab Long Box.)
S1K	WHEEL, SPARE, 16" X 7" (40.6 CM X 17.8 CM) STEEL (Requires (LFX) 3.6L SIDI DOHC V6 engine or (LWN) 2.8L Duramax Turbo-Diesel engine. Standard on Crew Cab Long Box models.)
RVS	LPO, ASSIST STEPS, BLACK, 5" RECTANGULAR (Included with (PDP) Exterior Convenience Package, LPO. Not available with (E25) 5" rectangular, Chrome assist steps, LPO or (RVP) 3" Black Off-road step bars, assist steps, LPO.)
VQK	LPO, FRONT AND REAR SPLASH GUARDS custom-molded with logo on rear (Included with (PDP) Exterior Convenience Package, LPO. Not available with (SF5) wheel flares, LPO.)
CGN	BEDLINER, SPRAY-ON, BLACK WITH CHEVROLET LOGO (Not available with (VZX) Bedliner, LPO, (VBR) rubber bed mat, LPO, (VUK) tailgate liner, LPO or any Ship Thru code.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

CATEGORY

Code	Description
ADDITIONAL EQUIPMENT	
VV4	ONSTAR WITH 4G LTE and built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds, includes 3GB or 3 months OnStar Data Trial (whichever comes first) (Included and only available with (IO4) Chevrolet MyLink, 4.2" diagonal color screen with AM/FM stereo. Available 4G LTE Wi- Fi requires compatible mobile device, active OnStar subscription and data plan after trial.)
UE1	ONSTAR GUIDANCE PLAN FOR 6 MONTHS including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Included and only available with (IO4) Chevrolet MyLink, 4.2" diagonal color screen with AM/FM stereo. Visit www.onstar.com for vehicle availability, details and system limitations. Services may vary by model and conditions.)
___	ONSTAR BASIC PLAN FOR 5 YEARS including limited RemoteLink mobile app services, Advanced Diagnostics and Dealer Maintenance Notification (Included and only available with (IO4) Chevrolet MyLink, 4.2" diagonal color screen with AM/FM stereo. Basic Plan available for 5 years from the date of vehicle delivery, and is transferable. Does not include Emergency, Security or Navigation services.)
R9Y	FLEET FREE MAINTENANCE CREDIT This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (4 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FLS, FNR, FRC or FGO. Not available with FDR order type.) *CREDIT*
SPECIAL EQUIPMENT OPTIONS	
5H1	KEY EQUIPMENT, TWO ADDITIONAL KEYS FOR SINGLE KEY SYSTEM Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense. (Not Available at Start of Production. Requires a fleet or government order type. Not available with (PCN) WT Convenience Package.)
8S3	BACKUP ALARM, 97 DECIBELS (Not Available at Start of Production. Requires a fleet or government order type. Not available with SEO (SFW) back-up alarm calibration.)

OPTIONS TOTAL

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

ENTERTAINMENT

- Audio system, 4.2" diagonal color display, AM/FM stereo with USB port and auxiliary jack
- Audio system feature, 6-speaker system
- Audio system feature, USB port, located on instrument panel

EXTERIOR

- Wheels, 16" x 7" (40.6 cm x 17.8 cm) Ultra Silver Metallic steel
- Tires, P265/70R16 all-season, blackwall
- Pickup box
- Tire, compact spare T175/80R18, blackwall (Requires (RTX) 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum, compact spare tire.)
- Wheel, compact spare, 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum (Standard with (LCV) 2.5L I4 engine only. Not included on Crew Cab Long Box models.)
- Bumper, rear chrome
- CornerStep, rear bumper
- Moldings, Black beltline
- Headlamps, halogen with automatic exterior lamp control
- Cargo box light, back of cab
- Mirrors, outside remote with manual-folding, Black
- Glass, windshield shade band
- Door handles, Black
- Tailgate, locking
- Tailgate handle, Black

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

INTERIOR

- Seats, front bucket
- Seat adjuster, driver 4-way power with manual recline
- Seat adjuster, passenger 2-way manual fore/aft with manual recline
- Seats, dual rear with underseat storage (Extended Cab models only.)
- Console, floor, front compartment, custom
- Floor covering, color-keyed carpeting
- Floor mats, carpeted front (Deleted when (B38) full-length Black vinyl floor covering is ordered. Requires (B30) color-keyed carpeting floor covering.)
- Floor mats, carpeted rear (Requires (B30) color-keyed carpeting floor covering.)
- Steering wheel, urethane
- Steering column, tilt, manual
- Display, driver instrument information enhanced, one color
- Windows, power with driver Express-Up and Down
- Door locks, power
- Theft-deterrent system, immobilization
- Air conditioning, single-zone manual climate control
- Handles, door release, front and rear, Jet Black
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger with passenger vanity mirror
- Lighting, interior, center dome

MECHANICAL

- Engine, 2.5L I4, DI, DOHC, VVT (200 hp [149.0 kW] @ 6300 rpm, 191 lb-ft of torque [259 N-m] @ 4400 rpm) (Not included on Crew Cab Long Box models.)
- Transmission, 6-speed manual (Extended Cab model only. Requires (LCV) 2.5L I4 engine.)
- Rear axle, 4.10 ratio (Requires (LCV) 2.5L I4 engine. Not included on Crew Cab Long Box models.)
- GVWR, 5400 lbs. (2449 kg) (Standard on Extended Cab models with (LCV) 2.5L I4 engine only.)
- Rear wheel drive
- Brakes, 4-wheel antilock, 4-wheel disc

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail 12M53 2WD Ext Cab 128.3" WT

SAFETY

- StabiliTrak, stability control system
- Traction control, electronic
- Daytime Running Lamps
- Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Rear Vision Camera with dynamic guide lines
- Tire Pressure Monitor System

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) BUY-NJPA • (626) 457-5590
(855) 289-6572 • (831) 480-8497 Fax

11/6/2015

QuoteID: **5575**

Larry Robles
City of Woodland
Purchasing
655 N. Pioneer Ave
Woodland, California, 95776

Dear Larry Robles,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2016 Chevrolet Colorado (12M53) 2WD Ext Cab 128.3" WT,) and delivered to your specified location, each for

One Unit	
Base Price	$26,332.04
Tax (0.00 %)	$0.00
Tire fee	$0.00
Total	$26,332.04

- per the attached specifications.

This vehicle(s) is available under the **National Joint Powers Alliance Contract 102811.** Please reference this Bid number on all purchase orders. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
National Fleet Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

In order to Finalize your Quote, please submit this purchase packet to your governing body for Purchase Order Approval. Once you issue a Purchase Order please send by:

Fax: (831) 480-8497

Mail: National Auto Fleet Group
490 Auto Center Drive
Watsonville, CA 95076

Email: Fleet@nationalautofleetgroup.com

We will then send a W-9 if you need one

Please contact our main office with any questions:
1-855-289-6572

Vehicle Configuration Options

EMISSIONS

Code	Description
FE9	EMISSIONS, FEDERAL REQUIREMENTS

ENGINE

Code	Description
LFX	ENGINE, 3.6L SIDI DOHC V6 VVT, (305 hp [229 kW] @ 6800 rpm, 269 lb-ft of torque [365 N-m] @ 4000 rpm)

TRANSMISSION

Code	Description
MYB	TRANSMISSION, 6-SPEED AUTOMATIC, HMD, 6L50

AXLE

Code	Description
GU6	REAR AXLE, 3.42 RATIO

PREFERRED EQUIPMENT GROUP

Code	Description
2WT	WORK TRUCK PREFERRED EQUIPMENT GROUP, includes standard equipment

TIRES

Code	Description
QJJ	TIRES, P265/70R16 ALL-SEASON, BLACKWALL, (STD)

SPARE TIRE

Code	Description

PAINT

Code	Description
GAZ	SUMMIT WHITE

PAINT SCHEME

Code	Description
ZY1	SOLID PAINT

SEAT TYPE

Code	Description
AR7	SEATS, FRONT BUCKET, (STD)

SEAT TRIM

Code	Description
H2Q	JET BLACK/DARK ASH, VINYL SEAT TRIM

RADIO

Code	Description
IO4	AUDIO SYSTEM, CHEVROLET MYLINK, 4.2" DIAGONAL COLOR SCREEN WITH AM/FM STEREO, USB port, auxiliary jack, Bluetooth streaming audio for music and most phones, hands-free smartphone integration, Pandora Internet radio and voice-activated technology for radio and phone (Includes (UE1) OnStar and (VV4) OnStar 4G LTE Wi-Fi hotspot.)

ADDITIONAL EQUIPMENT

Code	Description
PDP	LPO, EXTERIOR CONVENIENCE PACKAGE, includes (RVS) Black 5" rectangular assist steps, LPO and (VQK) Front and Rear splash guards, LPO
G80	DIFFERENTIAL, AUTOMATIC LOCKING REAR
Z82	TRAILERING PACKAGE, HEAVY-DUTY, includes trailer hitch and 7-pin connector
5G8	TOW/HAUL MODE
S1K	WHEEL, SPARE, 16" X 7" (40.6 CM X 17.8 CM) STEEL
RVS	LPO, ASSIST STEPS, BLACK, 5" RECTANGULAR
VQK	LPO, FRONT AND REAR SPLASH GUARDS, custom-molded with logo on rear
CGN	BEDLINER, SPRAY-ON, BLACK WITH CHEVROLET LOGO
VV4	ONSTAR WITH 4G LTE, and built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds, includes 3GB or 3 months OnStar Data Trial (whichever comes first)
UE1	ONSTAR GUIDANCE PLAN FOR 6 MONTHS, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling)
—	ONSTAR BASIC PLAN FOR 5 YEARS, including limited RemoteLink mobile app services, Advanced Diagnostics and Dealer Maintenance Notification
R9Y	FLEET FREE MAINTENANCE CREDIT, This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (4 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle.
5H1	KEY EQUIPMENT, TWO ADDITIONAL KEYS FOR SINGLE KEY SYSTEM, Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense.
8S3	BACKUP ALARM, 97 DECIBELS

BODY CODE

Code	Description
E63	PICKUP BOX, (STD)

WHEEL TYPE

Code	Description
RS2	WHEELS, 16" X 7" (40.6 CM X 17.8 CM) ULTRA SILVER METALLIC STEEL, (STD)

SHIP THRU CODES

Code	Description

GVWR

Code	Description
CH9	GVWR, 5700 LBS. (2585 KG)

2016 Fleet/Non-Retail Chevrolet Colorado 2WD Ext Cab 128.3" WT

WINDOW STICKER

2016 Chevrolet Colorado 2WD Ext Cab 128.3" WT
3.6L/217 Gas V6
6 Speed Automatic

Interior:
Exterior 1: No color has been selected.
Exterior 2: No color has been selected.

CODE	MODEL	MSRP
12M53	2016 Chevrolet Colorado 2WD Ext Cab 128.3" WT	$22,075.00
	OPTIONS	
FE9	EMISSIONS, FEDERAL REQUIREMENTS	$0.00
LFX	ENGINE, 3.6L SIDI DOHC V6 VVT, (305 hp [229 kW] @ 6800 rpm, 269 lb-ft of torque [365 N-m] @ 4000 rpm)	$1,235.00
MYB	TRANSMISSION, 6-SPEED AUTOMATIC, HMD, 6L50	$650.00
GU6	REAR AXLE, 3.42 RATIO	$0.00
2WT	WORK TRUCK PREFERRED EQUIPMENT GROUP, includes standard equipment	$0.00
QJJ	TIRES, P265/70R16 ALL-SEASON, BLACKWALL, (STD)	$0.00
GAZ	SUMMIT WHITE	$0.00
ZY1	SOLID PAINT	$0.00
AR7	SEATS, FRONT BUCKET, (STD)	$0.00
H2Q	JET BLACK/DARK ASH, VINYL SEAT TRIM	$0.00
IO4	AUDIO SYSTEM, CHEVROLET MYLINK, 4.2" DIAGONAL COLOR SCREEN WITH AM/FM STEREO, USB port, auxiliary jack, Bluetooth streaming audio for music and most phones, hands-free smartphone integration, Pandora Internet radio and voice-activated technology for radio and phone (Includes (UE1) OnStar and (VV4) OnStar 4G LTE Wi-Fi hotspot.)	$275.00
PDP	LPO, EXTERIOR CONVENIENCE PACKAGE, includes (RVS) Black 5" rectangular assist steps, LPO and (VQK) Front and Rear splash guards, LPO	$815.00
G80	DIFFERENTIAL, AUTOMATIC LOCKING REAR	$325.00
Z82	TRAILERING PACKAGE, HEAVY-DUTY, includes trailer hitch and 7-pin connector	$250.00
5G8	TOW/HAUL MODE	INC
S1K	WHEEL, SPARE, 16" X 7" (40.6 CM X 17.8 CM) STEEL	INC
RVS	LPO, ASSIST STEPS, BLACK, 5" RECTANGULAR	INC
VQK	LPO, FRONT AND REAR SPLASH GUARDS, custom-molded with logo on rear	INC
CGN	BEDLINER, SPRAY-ON, BLACK WITH CHEVROLET LOGO	$475.00
VV4	ONSTAR WITH 4G LTE, and built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds, includes 3GB or 3 months OnStar Data Trial (whichever comes first)	INC
UE1	ONSTAR GUIDANCE PLAN FOR 6 MONTHS, including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling)	INC
—	ONSTAR BASIC PLAN FOR 5 YEARS, including limited RemoteLink mobile app services, Advanced Diagnostics and Dealer Maintenance Notification	INC
R9Y	FLEET FREE MAINTENANCE CREDIT, This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (4 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle.	($67.50)
5H1	KEY EQUIPMENT, TWO ADDITIONAL KEYS FOR SINGLE KEY SYSTEM, Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense.	$20.00
8S3	BACKUP ALARM, 97 DECIBELS	$120.00
E63	PICKUP BOX, (STD)	$0.00
RS2	WHEELS, 16" X 7" (40.6 CM X 17.8 CM) ULTRA SILVER METALLIC STEEL, (STD)	$0.00
CH9	GVWR, 5700 LBS. (2585 KG)	$0.00

SUBTOTAL	**$26,172.50**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$895.00
TOTAL PRICE	**$27,067.50**

Est City: 18 MPG
Est Highway: 26 MPG
Est Highway Cruising Range: 546.00 mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine, 2.5L I4, DI, DOHC, VVT (200 hp [149.0 kW] @ 6300 rpm, 191 lb-ft of torque [259 N-m] @ 4400 rpm) (Not included on Crew Cab Long Box models.)
Transmission, 6-speed manual (Extended Cab model only. Requires (LCV) 2.5L I4 engine.)
Rear axle, 4.10 ratio (Requires (LCV) 2.5L I4 engine. Not included on Crew Cab Long Box models.)
GVWR, 5400 lbs. (2449 kg) (Standard on Extended Cab models with (LCV) 2.5L I4 engine only.)
Rear wheel drive
Brakes, 4-wheel antilock, 4-wheel disc

EXTERIOR

Wheels, 16" x 7" (40.6 cm x 17.8 cm) Ultra Silver Metallic steel
Tires, P265/70R16 all-season, blackwall
Pickup box
Tire, compact spare T175/80R18, blackwall (Requires (RTX) 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum, compact spare tire.)
Wheel, compact spare, 18" x 4.5" (45.7 cm x 11.4 cm) Black cast aluminum (Standard with (LCV) 2.5L I4 engine only. Not included on Crew Cab Long Box models.)
Bumper, rear chrome
CornerStep, rear bumper
Moldings, Black beltline
Headlamps, halogen with automatic exterior lamp control
Cargo box light, back of cab
Mirrors, outside remote with manual-folding, Black
Glass, windshield shade band
Door handles, Black
Tailgate, locking
Tailgate handle, Black

ENTERTAINMENT

Audio system, 4.2" diagonal color display, AM/FM stereo with USB port and auxiliary jack
Audio system feature, 6-speaker system
Audio system feature, USB port, located on instrument panel

INTERIOR

Seats, front bucket
Seat adjuster, driver 4-way power with manual recline
Seat adjuster, passenger 2-way manual fore/aft with manual recline
Seats, dual rear with underseat storage (Extended Cab models only.)
Console, floor, front compartment, custom
Floor covering, color-keyed carpeting
Floor mats, carpeted front (Deleted when (B38) full-length Black vinyl floor covering is ordered. Requires (B30) color-keyed carpeting floor covering.)
Floor mats, carpeted rear (Requires (B30) color-keyed carpeting floor covering.)
Steering wheel, urethane
Steering column, tilt, manual
Display, driver instrument information enhanced, one color

Windows, power with driver Express-Up and Down
Door locks, power
Theft-deterrent system, immobilization
Air conditioning, single-zone manual climate control
Handles, door release, front and rear, Jet Black
Mirror, inside rearview manual day/night
Visors, driver and front passenger with passenger vanity mirror
Lighting, interior, center dome

SAFETY

StabiliTrak, stability control system
Traction control, electronic
Daytime Running Lamps
Air bags, dual-stage frontal and side-impact, driver and front passenger and head-curtain and seat-mounted side-impact, front and rear outboard seating positions with Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
Rear Vision Camera with dynamic guide lines
Tire Pressure Monitor System

National Auto Fleet Group
A Division of Chevrolet of Watsonville

Quote Date: 12/21/15

TROY THOMPSON
FLEET & FACILITIES MANAGER
CITY OF WOODLAND
655 N. PIONEER AVENUE
WOODLAND, CA. 95776

National Auto Fleet Group is pleased to submit the following quotation for your consideration:

Qty	Line Item	Option #	Description	Unit Price	Extended
1		F5G	2017 FORD F550 REGULAR CAB CHASSIS	$ 36,214.00	$ 36,214.00
			PER ATTACHED SPECIFICATIONS		
5		ATTBC	ATTBC 3-4 YARD DUMP BODY	$ 61,555.00	$ 61,555.00
			PER ATTACHED SPECIFICATIONS		
			Subtotal		$ 97,769.00
			Sales Tax 8.25 %		$ 8,065.95
			Tire Fee		$ 10.50
			DMV Fees *(approx)*		
			Delivery Fee		
			TOTAL PURCHASE ORDER AMOUNT		$ 105,845.45

Notes:
*Please refer to attached specifications.

Terms: Net 30
Delivery: 180-210 Days A.R.O.

Quoted by: ______________________

MIKE LADNER FLEET MANAGER (626) 457-5590
1247 W. Main St., Alhambra, CA. 91801

This price is available under the National Auto Fleet Group Contract # 102811- NAF
Please reference this number on all orders.

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

2017

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

SELECTED MODEL

Code	Description	MSRP	Invoice
F5G	2016 Ford F-550 Chassis 4x2 SD Regular Cab 165" WB DRW 84" CA XL	$37,995.00	$35,051.00

SELECTED VEHICLE COLORS

Code	Description
-	Interior: STEEL
-	Exterior 1: OXFORD WHITE
-	Exterior 2: No color has been selected.

SELECTED OPTIONS

Code	Description	Class	MSRP	Invoice
	PACKAGES			
660A	Order Code 660A (99Y) Engine: 6.8L 3-Valve SOHC EFI NA V10; (44T) Transmission: TorqShift 5-Speed Automatic; (X48) 4.88 Axle Ratio; (STDGV) GVWR: 18,000 lbs Payload Package; (TFB) Tires: 225/70Rx19.5G BSW AS; (64Z) Wheels: 19.5" Argent Painted Steel : Hub covers/center ornaments not included.; (A) HD Vinyl 40/20/40 Split Bench Seat : Includes driver side manual lumbar, center armrest, cupholder and storage.; (587) Radio: AM/FM Stereo w/Digital Clock : Includes 2 speakers.	OPT	$0.00	$0.00
	EMISSIONS			
425	50-State Emissions System	STD	$0.00	$0.00
	POWERTRAIN			
99Y	Engine: 6.8L 3-Valve SOHC EFI NA V10 Balanced out for fleet orders effective October 2, 2015.	INC	$0.00	$0.00
44T	Transmission: TorqShift 5-Speed Automatic	INC	$0.00	$0.00
X48	4.88 Axle Ratio	INC	$0.00	$0.00

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

SELECTED OPTIONS

Code	Description	Class	MSRP	Invoice
	POWERTRAIN (Continued)			
STDGV	*GVWR: 18,000 lbs Payload Package*	*INC*	*$0.00*	*$0.00*
	WHEELS & TIRES			
TFB	*Tires: 225/70Rx19.5G BSW AS*	*INC*	*$0.00*	*$0.00*
64Z	*Wheels: 19.5" Argent Painted Steel* *Hub covers/center ornaments not included.*	*INC*	*$0.00*	*$0.00*
	SEATS & SEAT TRIM			
A	*HD Vinyl 40/20/40 Split Bench Seat* *Includes driver side manual lumbar, center armrest, cupholder and storage.*	*INC*	*$0.00*	*$0.00*
	OTHER OPTIONS			
PAINT	*Monotone Paint Application*	*STD*	*$0.00*	*$0.00*
165WB	*165" Wheelbase*	*STD*	*$0.00*	*$0.00*
90L	*Power Equipment Group* *Accessory Delay; Power Locks; Remote Keyless Entry; Perimeter Anti-Theft Alarm; Power Front Side Windows : Includes 1-touch up and down power driver and passenger window.; MyKey : Includes owner controls feature.; Manual Telescoping 2-Way Fold Trailer Tow Mirrors : Includes power/heated glass, heated convex spotter mirror and integrated clearance lamps/turn signals.; SecuriLock Passive Anti-Theft System (PATS). Deletes passenger side lock cylinder. Includes upgraded door-trim panel.*	*OPT*	*$895.00*	*$808.00*
98G	*CNG/Propane Gaseous Engine Prep Package* *Includes hardened engine intake valves and valve seats. NOTE: This package does not include CNG/Propane fuel tanks, lines, etc. Vehicle will be equipped with the standard factory gasoline fuel system. Additional equipment combined with certified calibration reflash is required, from an external upfitter, to convert the vehicle to a CNG/Propane fueled vehicle. See Alternative Fuel Buyers Guide: www.ford.com/altfuelbuyersguide. Ford Motor Company does not provide an exhaust or evaporative emissions certificate with this option when converted to use CNG or Propane fuel. Ford does not represent that a vehicle converted to use CNG or*	*OPT*	*$315.00*	*$284.00*

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

SELECTED OPTIONS

Code	Description	Class	MSRP	Invoice
	OTHER OPTIONS (Continued)			
	Propane will comply with all applicable U.S. or Canadian safety standards. It is the responsibility of the final stage manufacturer (body-builder, installer, alterer or subsequent stage manufacturer) to determine that any vehicle converted to use CNG or Propane complies with U.S. Federal, California or Canadian exhaust and evaporative emission requirements, Federal fuel economy standards, U.S. and Canadian safety standards, labeling and any other requirements.			
62R	*Transmission Power Take-Off Provision*	*OPT*	*$280.00*	*$253.00*
52B	*Trailer Brake Controller* *Verified to be compatible with electronic actuated drum brakes only.*	*OPT*	*$270.00*	*$244.00*
585	*Radio: AM/FM Stereo/Single CD/MP3 (Fleet) (LPO)* *Includes digital clock, 4 speakers and auxiliary audio input jack. REQUIRES valid FIN code.*	*OPT*	*$275.00*	*$248.00*
91M	*SYNC w/MyFord Communications & Entertainment System* *Includes voice-activated with 911 Assist, Vehicle Health Report (VHR), traffic, directions and information services (Note: SYNC Services available for $60 annual subscription fee), 1 USB port, compass and AppLink.*	*OPT*	*$295.00*	*$267.00*
62D	*Steering Wheel Audio Controls*	*OPT*	*$70.00*	*$64.00*
	INTERIOR COLORS FOR : PRIMARY W/XL (REGS)			
AS	*Steel*	*OPT*	*$0.00*	*$0.00*
	EXTERIOR COLORS FOR : PRIMARY W/XL (REGS)			
Z1	*Oxford White*	*OPT*	*$0.00*	*$0.00*
OPTIONS TOTAL			**$2,400.00**	**$2,168.00**

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

2016 Ford F-550 Chassis

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

PRICING SUMMARY

Price Component	MSRP	Invoice
Base Price	*$37,995.00*	*$35,051.00*
Total Options	*$2,400.00*	*$2,168.00*
Vehicle Subtotal	*$40,395.00*	*$37,219.00*
Advert/Adjustments	*$0.00*	*$0.00*
Destination Charge	*$1,195.00*	*$1,195.00*
TOTAL VEHICLE PRICE	*$41,590.00*	*$38,414.00*

Customer Signature / Date

Dealer Signature / Date

December 22, 2015

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

WARRANTY INFORMATION

WARRANTY

Basic:

36 month/36,000 miles

Powertrain:

60 month/60,000 miles

Corrosion Perforation:

60 month/unlimited mileage

Roadside Assistance:

60 month/60,000 miles

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 186" WB DRW 84" CA XL

POWERTRAIN - BASIC SPECIFICATIONS

Engine

Engine Order Code	*99Y*
Engine Type	*regular unleaded V-10*
Displacement	*6.8L/ 415 CID*
SAE Net Horsepower @ RPM	*362 @ 4,750*
SAE Net Torque (lb ft) @ RPM	*457 @ 3,250*

Transmission

Transmission order code	*44T*
Transmission Type Description	*5-speed automatic*
Drive Train	*rear-wheel drive*

Mileage

City cruising range ()	
Hwy cruising range ()	

** Indicates equipment which is in addition to or replaces base model's standard equipment.*

Prepared By:
Administrator
Wondries Fleet Group
400 South Atlantic Blvd
Alhambra, California, 91801
Phone: (626) 457-5590

• VEHICLE REPORT

2016 Ford F-550 Chassis F5G 4x2 SD Regular Cab 165" WB DRW 84" CA XL

POWERTRAIN - ADVANCED SPECIFICATIONS

Transmission		
Gear Ratio (:1)		
First Gear Ratio (:1)	*3.11*	
Second Gear Ratio (:1)	*2.20*	
Third Gear Ratio (:1)	*1.55*	
Fourth Gear Ratio (:1)	*1.00*	
Fifth Gear Ratio (:1)	*0.71*	
Reverse Ratio (:1)	*2.88*	
Power Take-Ofi	**yes*	
Differential	**Front**	**Rear**
Axle Ratio (:1)		*4.88*
Electrical		
Battery		
Battery cold cranking Amps @ 0 F	*750*	
Alternator		
Alternator Amps	*175*	

** Indicates equipment which is in addition to or replaces base model's standard equipment.*

AMERICAN TRUCK & TRAILER BODY CO., INC. AT&TB
100 W. Valpico Road, Building "D", Tracy, CA 95376 (209) 836-8985 (800) 499-8985 Fax (209) 836-1697

December 21, 2015

Wondries Fleet Group
C/O City of Woodland

Attention: Mike Ladner for Troy Thomas:

PROPOSAL FOR 3-4 YARD DUMP TRUCK WITH BEHIND CAB BACK PACK

In accordance with your request, we are pleased to submit the following proposal for your consideration and approval: **This proposal will be submitted to National Auto Fleet Group (NJPA) and formal proposal will be submitted to your office.**

Dump Body:

- Rugby 9-3 Fold Down sides
- Height of sides –17"
- Height of Tail gate- 23"
- Hoist – HR 540 ED 10.8 tons Electric Hydraulic
- Cab Shield – ¼ cab no window
- Floor: - 10 ga steel
- Spreader apron
- Tail gate to be split tail gate system with manual release and spreader chains on each. Tail gate to have ditch gate in each gate with manual open/close lever.
- Partition steel, to run from center of rear gate to bulkhead and be removable with center lift eye.
- Manual pull tarp
- Back up alarm

Other options included:

1. Rear camera system with console in cab
2. Back Pack tool Box with under body tool boxes – fixed shelves
3. Vanair Underdeck 125 CFM air compressor
4. Hose reel for ¾" hose 50 feet mounted under body location TBD by City of Woodland
5. Storage for Two (2) 60 lbs air hammers on curbside under body
6. Rear hitch assembly with Multi hitch and 2" ball, electric plug, D-rings and electric trailer brake

7. Tamper bracket on front bumper
8. Cone holder on front bumper

Work lights:

- Two (2) LED lights on cab shield
- One (1) located at rear hitch

Safety lights:

- LED Amber Impact strobe lights at front and rear
- LED Amber strobe lights two (2) located on Cab shield

Power Inverter – Dimension 12VDC Pure Sine 2400 watt

- Additional battery installed with separator
- Power outlets Two (2) , one each side

All legal lights and mud flaps, back-up alarm

Total Net Installed **$61,555.00**

FOB: Woodland,CA

Terms:

Delivery:

Taxes: Above price, unless noted, **does not include sales tax or license fee**. Applicable sales tax will be charged at time of delivery and will be reflected on our invoice.

Thank you for this opportunity,

Steve Villata
Sales Engineer

FOLSOM LAKE FORD
THE FORD SOURCE
12755 FOLSOM BLVD. • FOLSOM, CA 95630 • (916) 353-2000

DANIEL A. RAIMONDI
Fleet Director
(916) 353-2000, Ext. 376
Toll Free 1-800-655-0555
Cell. (916) 825-1622
Fax (916) 353-2078

2016 ORDER-14-16 WEEKS

STATE CONTRACT 1-15-23-14B

K9 UNIT

12/17/2015

K8A	4DR AWD POLICE
	.112.6" WB
G1	SHADOW BLACK
9	CLTH BKTS/VNL R
W	EBONY INTERIOR
500A	EQUIP GRP
	.PREM SINGLE CD
99R	.3.7L V6 TIVCT
44C	.6-SPD AUTO TRAN
67H	ROAD READY PKG
	.DR LOCK PLUNGER
	.100 WATT SIREN
	.TAIL LAMP PKG
	.REAR LIGHT PKG
	.RR MOUNT PLATE
	FRT LICENSE BKT
16D	BADGE DELETE
17A	AUX CLIMATE CTL
423	CAL EM NOT REQD
43D	COURTESY DISABL
51S	DUAL LED LAMPS
59B	KEY CODE B
60R	NOISE SUPPRESS
63B	SD MARKER LGHTS
66A	FRONT HDLMP PKG
	.GRILL WIRING
76R	REVERSE SENSING
86T	RR TAILLAMP HSG
87R	RR VIEW MIR/CAM
90E	LH/RH PNLS III
92R	SOLAR TINT 2ND
936	CAL SER VEH EXP
	FLEX FUEL

$33,114.00
$14,171.39 LEHR UP FIT

$47,285.39
$ 3,901.05 TAX @ 8.25%

$51,186.44
$ 8.75 CA TIRE FEE

$51,195.19
LESS $500.00 DISCOUNT
20 DAY PAYMENT

INCLUDES wHITE ROOF AND 4 DOORS WHITE

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) BUY-NJPA • (626) 457-5590
(855) 289-6572 • (831) 480-8497 Fax

12/29/2015

QuoteID: **5944**

Troy Thompson
City of Woodland
Public Works

655 N. Pioneer Ave

Woodland, California, 95776

Dear Troy Thompson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2016 Chevrolet Impala Limited (1WG19) 4dr Sdn LT Fleet,) and delivered to your specified location, each for

One Unit	
Base Price	$21,046.23
Tax (8.25 %)	$1,736.31
Tire fee	$8.75
Total	$22,791.29

- per the attached specifications. Price includes 2 additional key(s).

This vehicle(s) is available under the **National Joint Powers Alliance Contract 102811.** Please reference this Bid number on all purchase orders. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
National Fleet Manager
Email: jcooper@nationalautofleetgroup.com
Office: 951-440-0585
Fax: 831-289-6572

<u>In order to Finalize your Quote, please submit this purchase packet to your governing body for Purchase Order Approval. Once you issue a Purchase Order please send by:</u>

Fax: (831) 480-8497

Mail: National Auto Fleet Group
490 Auto Center Drive
Watsonville, CA 95076

Email: Fleet@nationalautofleetgroup.com

We will then send a W-9 if you need one

Please contact our main office with any questions:
1-855-289-6572

Vehicle Configuration Options

EMISSIONS

Code	Description
YF5	EMISSIONS, CALIFORNIA STATE REQUIREMENTS

ENGINE

Code	Description
LFX	ENGINE, 3.6L SIDI DOHC V6 VVT, (300 hp [223.7 kW] @ 6500 rpm, 262 lb-ft of torque [353.7 N-m] @ 5300 rpm) (STD)

TRANSMISSION

Code	Description
MX0	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED WITH OVERDRIVE, (STD)

PREFERRED EQUIPMENT GROUP

Code	Description
2FL	LT PREFERRED EQUIPMENT GROUP, includes Standard Equipment

TIRES

Code	Description
QVS	TIRES, P225/55R17, ALL-SEASON, BLACKWALL, (STD)

PAINT

Code	Description
17U	SILVER ICE METALLIC

PAINT SCHEME

Code	Description
___	STANDARD PAINT

SEAT TYPE

Code	Description
AR9	SEATS, FRONT BUCKET, (STD)

SEAT TRIM

Code	Description
19C	EBONY, CLOTH SEAT TRIM

RADIO

Code	Description
US8	AUDIO SYSTEM, AM/FM STEREO WITH CD AND MP3 PLAYBACK, seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), automatic volume, TheftLock and auxiliary input jack (STD)

ADDITIONAL EQUIPMENT

Code	Description

WHEEL TYPE

Code	Description
RS7	WHEELS, 17" (43.2 CM) MACHINED ALUMINUM, (Includes (FE2) 4-wheel independent, Touring suspension.) (STD)

2016 Fleet/Non-Retail Chevrolet Impala Limited 4dr Sdn LT Fleet

WINDOW STICKER

2016 Chevrolet Impala Limited 4dr Sdn LT Fleet
3.6L/217 Gas/Ethanol V6
6 Speed Automatic

Interior:
Exterior 1: No color has been selected.
Exterior 2: No color has been selected.

CODE	MODEL	MSRP
1WG19	2016 Chevrolet Impala Limited 4dr Sdn LT Fleet	$26,840.00
	OPTIONS	
YF5	EMISSIONS, CALIFORNIA STATE REQUIREMENTS	$0.00
LFX	ENGINE, 3.6L SIDI DOHC V6 VVT, (300 hp [223.7 kW] @ 6500 rpm, 262 lb-ft of torque [353.7 N-m] @ 5300 rpm) (STD)	$0.00
MX0	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED WITH OVERDRIVE, (STD)	$0.00
2FL	LT PREFERRED EQUIPMENT GROUP, includes Standard Equipment	$0.00
QVS	TIRES, P225/55R17, ALL-SEASON, BLACKWALL, (STD)	INC
17U	SILVER ICE METALLIC	$0.00
___	STANDARD PAINT	$0.00
AR9	SEATS, FRONT BUCKET, (STD)	$0.00
19C	EBONY, CLOTH SEAT TRIM	$0.00
US8	AUDIO SYSTEM, AM/FM STEREO WITH CD AND MP3 PLAYBACK, seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), automatic volume, TheftLock and auxiliary input jack (STD)	$0.00
RS7	WHEELS, 17" (43.2 CM) MACHINED ALUMINUM, (Includes (FE2) 4-wheel independent, Touring suspension.) (STD)	$0.00
	SUBTOTAL	**$26,840.00**
	Advert/ Adjustments	$0.00
	Manufacturer Destination Charge	$875.00
	TOTAL PRICE	**$27,715.00**

Est City: 18 MPG
Est Highway: 30 MPG
Est Highway Cruising Range: 525.00 mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine, 3.6L SIDI DOHC V6 VVT (300 hp [223.7 kW] @ 6500 rpm, 262 lb-ft of torque [353.7 N-m] @ 5300 rpm)
Transmission, 6-speed automatic, electronically controlled with overdrive
E85 FlexFuel capable (includes side-window decal)
Axle, 2.44 final drive ratio
Front wheel drive
Battery rundown protection
Alternator, 150 amps
Suspension, 4-wheel independent, Touring (Included when (RS7) 17" (43.2 cm) machined aluminum wheels are ordered.)
Steering, power, rack-and-pinion
Brakes, 4-wheel antilock, 4-wheel disc
Exhaust, dual-outlet stainless-steel

EXTERIOR

Wheels, 17" (43.2 cm) machined aluminum (Includes (FE2) 4-wheel independent, Touring suspension.)
Tires, P225/55R17, all-season, blackwall
Tire, compact spare
Moldings, body-color bodyside
Moldings, body-color rocker
Headlamps, halogen composite with automatic exterior lamp control
Glass, Solar-Ray light-tinted
Mirrors, outside power-adjustable body-color
Wipers, front intermittent
Door handles, body-color

ENTERTAINMENT

Audio system, AM/FM stereo with CD and MP3 playback seek-and-scan, digital clock, auto-tone control, Radio Data System (RDS), automatic volume, TheftLock and auxiliary input jack (Deleted when (UE0) OnStar delete is ordered)
Audio system feature, 6-speaker system
Bluetooth for phone, personal cell phone connectivity to vehicle audio system and HMI (Human Machine Interface) (Deleted when (UE0) OnStar delete is ordered.)
Steering wheel controls, mounted audio controls (Deleted when (UE0) OnStar delete is ordered)
Antenna, integral rear, AM/FM

INTERIOR

Seats, front bucket
Seat trim, cloth
Seat adjuster, driver 6-way power
Seat adjuster, driver manual lumbar control
Seat, rear fixed bench
Floor mats, carpeted front and rear
Shifter, floor console
Steering column, Tilt-Wheel, manual
Steering wheel, urethane
Instrumentation, analog Deluxe with chrome trim, 4-gauge cluster with speedometer, tachometer, coolant temperature, fuel, trip odometer, Driver Information Center, outside temperature and compass

Oil life monitoring system
Windows, power with driver Express-Down and passenger lockout
Door locks, power programmable with lockout protection
Remote vehicle starter system includes Remote Keyless Entry
Cruise control, electronic with set and resume speed
Trunk release, remote
Theft-deterrent system, vehicle, PASS-Key III+
Air conditioning, dual-zone manual climate control with individual climate settings for driver and right-front passenger and air filtration system
Defogger, rear-window electric
Applique, woodgrain on instrument panel and door
Mirror, inside rearview manual day/night with map lights
Visors, driver and front passenger illuminated vanity mirrors, covered
Assist handles, front passenger and rear outboard
Lighting, interior with center-mounted dome and rear reading lights

SAFETY

StabiliTrak, stability control system includes Traction Control
Daytime Running Lamps
Air bags, dual-stage frontal, and thorax side-impact, driver and front passenger, and head curtain side-impact, front and rear outboard seating positions includes Passenger Sensing System (Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
OnStar Guidance Plan for 6 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (trial excludes Hands-Free Calling) (Not available with a ship-to of Puerto Rico or the Virgin Islands. Visit www.onstar.com for coverage map, details and system limitations. Services may vary by model and conditions.)
Safety belt pretensioners, front row seats
Door locks, rear child security
Trunk emergency release handle
LATCH system (Lower Anchors and Top tethers for CHildren) for child safety seats
Tire Pressure Monitor

ELM FORD

346 MAIN STREET • WOODLAND, CA 95695
P.O. BOX 2175 • WOODLAND, CALIFORNIA 95776-2175
530-662-2817

RIGO TORRES
ELM FORD
P.O. BOX 2175
WOODLAND, CA 95776

12/26/15

RIGOELMFORD@GMAIL.COM
(530) 207 5804 DIRECT LINE

BID FOR (4) F250 4X2 S-CAB SRW. GAS

$32,382.00. INCLUDING ROYAL BODY (4) SETS OF KEYS REAR WINDOW TINT SPRAY ON LINER BED AND ON SIDERAILS

DOC FEE $80.00

TIRE FEE $8.75

8.25% SALES TAX $2678.11

LIC FEE N/A

$35,148.86 TOTAL PER TRUCK

X 4

140,595.44 TOTAL (4) TRUCK

- EQUIPPED AS SHOWN - SEE INVOICES FOR DETAILS

ALSO IF YOU WANT A FORKLIFT ACCESSIBLE RACK 98" YOU DID NOT ASK FOR ONE, BUT IF YOU NEED ONE THE PRICE IS $922.00 + 76.06 TAX

$998.06 PER RACK

x 4

$3,992.24 FOR (4)

ADDITIONAL

THANK YOU

Rigo [signature]

RIGO TORRES
ELM FORD
P.O. BOX 2175
WOODLAND, CA 95776

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CNGP530                 VEHICLE ORDER CONFIRMATION              12/23/15 14:11:33
==> ________ ____________________________                       Dealer: F72424
                         2016 F-SERIES SD                        Page: 1 of 2
Order No: 6501    Priority: B3   Ord FIN: QC339  Order Type: 5B Price Level: 635
Ord Code: 600A Cust/Flt Name: CITYOFWOODLAN       PO Number:      01
                         RETAIL   DLR INV                      RETAIL   DLR INV
X2A   F250 4X2 S/C       $34780 $32085.00  17F  XL DECOR PKG      NC        NC
      158" WHEELBASE                       18B  MOLDED BLK STEP   370    335.00
Z1    OXFORD WHITE                              9900# GVWR  PKG
A     VNYL 40/20/40                        425  50 STATE EMISS    NC        NC
S     STEEL                                512  SPARE TIRE/WHL2   295    267.00
600A  PREF EQUIP PKG                       52B  BRAKE CONTROLLR   270    244.00
      .XL TRIM                                  TELE TT MIR-PWR
572   .AIR CONDITIONER     NC        NC         JACK
996   .6.2L EFI V8 ENG     NC        NC
44P   6-SPD AUTOMATIC      NC        NC    TOTAL BASE AND OPTIONS 39195  35728.22
TBM   LT245 BSW AT 17     165    149.00    TOTAL                  39195  35728.22
X37   3.73 REG AXLE        NC        NC    *THIS IS NOT AN INVOICE*
90L   PWR EQUIP GROUP     895    808.00
66D   LESS PICKUP BOX    (625)  (564.00)   * MORE ORDER INFO NEXT PAGE *
      JOB #1 BUILD                                     F8=Next
F1=Help               F2=Return to Order               F3/F12=Veh Ord Menu
F4=Submit             F5=Add to Library
S006 - MORE DATA IS AVAILABLE.                                        QC07943
fmcdealr@Rigo-PC
Dec 23, 2015 11:11:38 AM
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ADDED ITEMS

A) INCLUDING SPRAY ON LINER IN THE BACK AND SIDES OF THE SERVICE BODY. LINE X BRAND

B" WINDOW TINTING REAR GLASS AND SUPER CAB REAR SIDE GLASS

C" INCLUDING 4 SETS OF KEYS PER TRUCK

THANK YOU

Rigo Torres

RIGO TORRES
ELM FORD
P.O. BOX 2175
WOODLAND, CA 95776

RIGO TORRES
ELM FORD
P.O. BOX 2175
WOODLAND, CA 95776

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CNGP530                    VEHICLE ORDER CONFIRMATION            12/23/15 14:10:38
==> ______  ______________________________                         Dealer: F72424
                              2016 F-SERIES SD                       Page: 2 of 2
Order No: 6501    Priority: B3  Ord FIN: QC339  Order Type: 5B Price Level: 635
Ord Code: 600A Cust/Flt Name: CITYOFWOODLAN       PO Number:      01
                          RETAIL   DLR INV                          RETAIL   DLR INV
62D  STRG WHL CNTLS         $70    $64.00
63R  RR STAB W/ AUX         125    113.00  TOTAL BASE AND OPTIONS 39195   35728.22
66S  UPFITTER SWTCH         125    113.00  TOTAL                  39195   35728.22
68D  FIXED PAYLOAD           NC        NC  *THIS IS NOT AN INVOICE*
76C  REVERSE ALARM          125    113.00
76D  REAR CAM & PREP        470    425.00
     AUX AUDIO INPUT
91M  SYNC SYSTEM            295    267.00
942  DAY RUNNING LTS         45     40.00
96V  XL VALUE PKG           595    537.00
     .CRUISE CONTROL
     .AMFM/CD/CLK
     SP FLT ACCT CR              (477.00)
     FUEL CHARGE                    14.22
     DEST AND DELIV        1195   1195.00                F7=Prev
F1=Help                  F2=Return to Order             F3/F12=Veh Ord Menu
F4=Submit                F5=Add to Library
S099 - PRESS F4 TO SUBMIT                                                 QC07943
fmcdealr@Rigo-PC
Dec 23, 2015 11:11:00 AM
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ROYAL TRUCK BODY

9600B DEL ROAD
ROSEVILLE, CA 95747
PHONE: 916-921-2639
FAX: 916-772-2664

QUOTATION 0236782

DATE ENTERED	TRUCK ORIGIN		DATE REQUESTED
12/23/2015	DLR-Drop		
WRITTEN BY	**SALESMAN**	**TERR**	**DATE PROMISED**
MWC	MLO	0001	

END USER (IF DIFFERENT THAN SOLD TO)
CITY OF WOODLAND

CUSTOMER NO: QUOTES

SOLD: ELM FORD INC
346 MAIN STREET
Woodland, CA 95695

RIGO TORRES
ELM FORD
P.O. BOX 2175
WOODLAND, CA 95776

SHIP: ELM FORD INC
346 MAIN STREET
Woodland, CA 95695

CUST ORDER NO	TERMS	SHIP VIA	CUSTOMER NAME	CUSTOMER PHONE NO
	00		RIGO TORRES	

MAKE TRUCK	YEAR	MODEL	COLOR	CA DIM	DUAL	SINGLE	DOOLEY	AUX TANK	ENGINEERED BY
Ford	16	F2A	WHITE	56		X			

STOCK NO.	V.I.N. NO.	BED WIDTH	COMPT. DEPTH	OVERALL WIDTH
		49	15	79

QTY	PART NO./DESCRIPTION	UNIT PRICE	EXT PRICE
	CURB SIDE VO STREET SIDE VO		
	2016/DEALER DROP SHIP UNIT/FORD/F2A/REG. CAB CHASSIS ORDERED WITH PICK UP BED DELETE ROSEVILLE STOCK BODY/ROSEVILLE MOUNT USE DROP SHIP CODE 88WAA3 ROSEVILLE		
1	40-VO-98 40"H ROYAL BODY w/OPEN TOP LIDS ALUMINUM LID COVERS, APPEARANCE PACKAGE, 8" RECESSED ROYAL BUMPER, LEGAL LIGHT PACKAGE, 5 POINT FORTRESS LOCKING SYSTEM, PUSH BUTTON LOCKS, WEIGHT CERTIFICATE, PAINTED WHITE AND INSTALLED.	4,656.0000	4,656.00
1	R-12-98-REG REG FORKLIFT ACCESSIBLE RACK 98" UTILIZE FACTORY HITCH	922.0000	922.00
1	H-4 7 BLADE/ 4 PIN TRAILER CONNECTOR	140.0000	140.00

THANK YOU FOR CHOOSING ROYAL TRUCK BODY!!!

DEPOSIT AMT ________ CHECK NO ________ DRIVER'S LIC. ________ EXP DATE ________
RELEASED BY ________________ DATE ________ KEY NO. ________
RECEIVED BY ________________ DATE ________

In Consideration of allowing you to remove your vehicle from our premises prior to full payment of the underlying work order, the unders[illegible] SALES ORDER # 0236782 ________, hereby agrees that if any litigation arises out of this transaction the prevailing party shall be entitled to reimbursement for court costs and attorney's fees.

Freight:	345.00
Net Order:	5,718.00
Sales Tax:	0.00
GRAND TOTAL:	6,063.00

THIS QUOTE IS VALID FOR 30 DAYS

RESOLUTION NO. __________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING AN INCREASE TO THE FISCAL YEAR 2015/2016 VEHICLE REPLACEMENT BUDGET AND THE PURCHASE OF ELEVEN VEHICLES

WHEREAS, the City of Woodland staff wishes to increase the Fiscal Year 2015/2016 Vehicle Replacement Fund (Fund 012-084-7841) from a total of $1,403,464.66 to $1,521,366.97;

WHEREAS, the City Council acknowledges that the budget increase has been funded by the transfer of $28,000 from various program codes to cover the cost of a new Code Compliance Officer's Chevy Colorado, and $54,753.45 from the Sewage Collection System program operating and maintenance budget, budget code 220-086-7853-5262 to the Vehicle Reserve Fund, budget code 012-090-4901;

WHEREAS, the City of Woodland wishes to award the purchase of one (1) new Chevy Colorado pickup truck for the new Code Compliance Officer position to Winner Chevrolet of Elk Grove in the amount of $27,482.60;

WHEREAS, the City of Woodland wishes to award the purchase of one (1) replacement Ford F550 Dump Truck to the National Auto Fleet Group in the amount of $105,845.45 under the National Joint Powers Alliance contract #102811-NAF;

WHEREAS, the City of Woodland wishes to award the purchase of one (1) replacement Ford Interceptor Utility to Folsom Lake Ford under state contract #1-15-23-14B in the amount of $51,195.19;

WHEREAS, the City of Woodland wishes to award the purchase of three (3) replacement Chevy Impalas to the National Auto Fleet Group under National Joint Powers Alliance contract #102811 in the amount of $68,373.87;

WHEREAS, the City of Woodland wishes to award the purchase of five (5) Ford F250s to Elm Ford in the amount of $175,744.30;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND: hereby approves the increase of the Vehicle Replacement Fund (budget code 012-084-7841) from a total of $1,403,464.66 to $1,521,366.97, approves the purchase of one (1) new Chevy Colorado pickup truck from Winner Chevrolet in the amount of $27,482.60, one (1) replacement Ford F550 Dump Truck from the National Auto Fleet Group in the amount of $105,845.45, one (1) replacement Ford Interceptor Utility from Folsom Lake Ford in the amount of $51,195.19, three (3) replacement Chevy Impalas from the National Auto Fleet Group in the amount of $68,373.87, and five (5) Ford F250s from Elm Ford in the amount of $175,744.30.

PASSED AND ADOPTED by the City Council on this 19th day of January 2016, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

Tom Stallard, Mayor

APPROVED AS TO FORM:

Kara K. Ueda, City Attorney

ATTEST:

Ana Gonzalez, City Clerk

Legislation Text

4.

File #: 16-292, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2015
SUBJECT: Board and Commission Reappointments and Resignations

Recommendation for Action: Staff recommends that the City Council reappoint members to the Commission on Aging, Manufactured Home Fair Practices Commission and Personnel Board and accept the resignations of Carla Sanborn from the Commission on Aging, Edgar Lampkin from the Library Board, Gary Sandy from the Manufactured Homes Fair Practices Commission and Ruben Morales, Jr. from the Parks and Recreation Commission.

Staff Contact

Ana Gonzalez, City Clerk - (530) 661-5806, ana.gonzalez@cityofwoodland.org

Background

Currently, the City has a total of ten standing Boards and Commissions. Of those ten, the Commission on Aging, the Manufactured Home Fair Practices Commission, Parks and Recreation Commission, Personnel Board and Traffic Safety Commission have terms ending on December 31^{st}. Prior to that date, staff contacted members whose terms would be ending on December 31, 2015 and asked if they would be interested in serving another term.

Staff is recommending that the City Council re-appoint the following members:

Commission on Aging
Don Campbell - 4 year term ending December 31, 2019

Manufactured Home Fair Practices Commission
Wayne Ginsburg (Alternate) - 2 year term ending December 31, 2017

Personnel Board
Lorna Carriveau - 3 year term ending December 31, 2018
David Loth - 3 year term ending December 31, 2018
Letha Sines - 3 year term ending December 31, 2018

Staff is also recommending that the City Council accept the resignations of:

Carla Sanborn - Commission on Aging

Edgar Lampkin - Library Board
Gary Sandy - Manufactured Home Fair Practices Commission
Ruben Morales, Jr. - Parks & Recreation Commission

Discussion

The City currently has vacancies on various Boards and Commissions and is recruiting Woodland residents interested in serving. The vacancies are:

Commission on Aging - 1 vacancies
Library Board - 1 vacancy
Manufactured Home Fair Practices Commission - 1 vacancy (Council appointment)
Parks & Recreation Commission - 1 vacancy
Traffic Safety Commission - 1 vacancy

Conclusion

Staff recommends that the City Council reappoint members to the Commission on Aging, Manufactured Home Fair Practices Commission and Personnel Board and accept the resignations of Carla Sanborn from the Commission on Aging, Edgar Lampkin from the Library Board, Gary Sandy from the Manufactured Homes Fair Practices Commission and Ruben Morales, Jr. from the Parks and Recreation Commission.

Prepared by: Ana B. Gonzalez
City Clerk

Paul Navazio, City Manager

File #: 16-293, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016
SUBJECT: Approval of Housing-Related Parks Program Grant Application

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, to approve the submittal of a Housing-Related Parks Program (HRPP) grant application to the State of California to replace the existing play structures and for other improvements at Harris Park (100 Imperial Street) and authorize the City Manager to execute all agreements necessary for the program.

Staff Contact

Dan Sokolow, Senior Planner - (530) 661-5927, dan.sokolow@cityofwoodland.org

Fiscal Impact

The City is eligible for a grant in the approximate amount of $124,000. The replacement cost of the existing playground structures is estimated at $140,000. The City would need to identify another funding source(s) to cover the estimated funding gap of $16,000 or pursue the purchase of play structures at a reduced cost.

Background

HRPP is funded through Proposition 1C, the Housing and Emergency Shelter Trust Fund Act of 2006. HRPP funding of approximately $30 million is available for the 2015 designated program year (DPY) of January 1, 2010 - December 31, 2015. The City is eligible for the non-competitive grant funds provided that the following thresholds are achieved: housing element compliance, submittal of annual progress report on implementation of the housing element, and the permitting of new residential units for lower-income households and/or the substantial rehabilitation of residential units for lower-income households during the DPY. The City meets all of the thresholds as the State found the City’s 2013 Housing Element update in compliance on November 7, 2013, staff will be submitting the annual progress report in January for calendar year 2014, and the City permitted the rehabilitation of the Crosswood Apartments in 2014. The rehabilitation of Crosswood which includes 47 lower-income units was completed in Spring 2015.

HRPP grant funds may be used for the creation, development, or rehabilitation of park and recreation facilities, including, but not limited to, the acquisition of land, sport play fields, informal play areas, non-motorized recreational trails, play structures, outdoor recreation, community gardens and landscaping. In the event that the 2015 HRPP funds are oversubscribed, the grant awards will be reduced on a pro-rata basis.

Staff estimates that the City is eligible for $124,000 in HRPP grant funds. Staff recommends that HRPP funds be used for the replacement of the youth playground equipment at Harris Park.

The State awarded the City HRPP grant funds in 2015 ($524,400), 2014 ($137,775) and 2012 ($97,775). The 2015 funds will be used for the replacement of the restroom facilities and other improvements at City Park, Everman Park, and Campbell Park. The City used 2014 funds for the replacement of the large and small play structures at City Park. For the 2012 grant, the funds were used for the irrigation, landscaping, and walkway improvements completed in 2013 at Freeman Park.

Discussion

Harris Park is not located in a low-moderate income area and therefore the City would not be eligible for the Disadvantaged Community bonus in the amount of $38,500. However, the previous three HRPP grants funded or are in the process of funding improvements at park facilities located in low-moderate income areas. Because Harris Park is not within an existing landscaping and lighting maintenance district (LLMD), its operational and capital improvement costs are generally borne by the general fund. This presents limited opportunities to replace existing infrastructure with significant costs.

It is estimated that the replacement of the play structures would cost $140,000 and bring the equipment in compliance with current standards. Any grant funds not used for the play structures may be used for ADA-related concrete work for the play structure area, purchase of wood chips for the play structure area, improvements to the softball field, purchase of replacement bleaches for the softball field, replacement of plumbing fixtures in the park's restroom, and/or purchase of tables for an existing picnic structure.

Commission Recommendation

The Parks and Recreation Commission on November 23, 2015 voted 6-0 to approve the consent calendar which included a staff recommendation to fund the replacement of the play structures at Harris Park with HRPP grant funds.

Conclusion

Staff recommends that the City Council adopt Resolution No. _____, to approve the submittal of a Housing-Related Parks Program (HRPP) grant application to the State of California to replace the existing play structures and for other improvements at Harris Park (100 Imperial Street) and authorize the City Manager to execute all agreements necessary for the program.

Prepared by: Dan Sokolow
Senior Planner

Reviewed by: Christine Engel
CSD Director

Paul Navazio, City Manager

Attachments: 1. Resolution No. _____
2. Harris Park Site Pictures

RESOLUTION NO. ___________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS PROGRAM GRANT

WHEREAS:

A. The State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated October 26, 2015 (NOFA), under its Housing-Related Parks (HRP) Program.

B. The City of Woodland (Applicant) desires to apply for a HRP Program grant and submit the 2015 Designated Program Year Application Package released by the Department for the HRP Program.

C. The Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released November 2015 for the 2015 Designated Program Year in an amount not to exceed $135,000. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in an amount not to exceed $135,000, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").

2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

3. The City Manager is authorized to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

PASSED AND ADOPTED this 19th Day of January, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Tom Stallard, Mayor

ATTEST: APPROVED AS TO FORM:

________________________________ _______________________________

Ana B. Gonzalez, City Clerk Kara K. Ueda, City Attorney

The undersigned City Clerk of the City of Woodland here before named does hereby attest and certify that the forgoing is a true and full copy of a resolution of the City Council of the City of Woodland adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repealed.

Signature ____ Date ________

Ralph Harris Park
100 Imperial Street, Woodland CA 95695

Park entrance (from Imperial Street)

Existing play structures area

City of Woodland

Legislation Text

6.

File #: 16-309, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: Approve the Hourly Wage Increase for Selected Temporary Part Time Job Classifications

Recommendation for Action: Staff recommends that Council approve the hourly wage increase for selected temporary part time job classifications.

Staff Contact

Sheila McShane, Human Resources Manager - 530-661-5807, Sheila.McShane@cityofwoodland.org

Fiscal Impact

This action to adopt the revised job description will have no fiscal impact on the current budget as the Departments will absorb the cost of this position in their current budget.

Report in Brief

Effective January 1, 2016 the minimum wage in California is $10.00 per hour. This is the second increase in 18 months. This increase is a result of legislation that was signed in 2013 increasing California's minimum wage to $9.00 in July 2014 and then again to $10 in January 2016.

Discussion

Staff reviewed all wages of the various job classifications, both full time positions and temporary positions, and found that the following job classes were below the new minimum wage of $10 per hour, Activity Leader I and II, Cashier, Counselor, Library Page and Swim Instructor Aide. All these job classes were adjusted by $1.00 per hour. Additionally, the following job classes were adjusted by $1.00 to minimize compaction issues, Activity Manager, Lifeguard/Aide, Lifeguard Instructor, Pool Manager, Recreation Facility Aide and Special Program Coordinator.

Conclusion

Staff recommends that the City Council adopt and approve the hourly wage increase for selected temporary part time job classifications.

Prepared by: Sheila McShane

Human Resources Manager

Paul Navazio, City Manager

Attachments: Revised Salary Schedule for Temporary Employees

CITY OF WOODLAND
SALARY SCHEDULE
Effective January 1, 2016

SALARY PER HOUR

TEMPORARY PART-TIME EMPLOYEE HOURLY WAGES

	A STEP	B STEP	C STEP	D STEP	E STEP
Activity Leader I	$10.00	$10.25	$10.50	$10.75	$11.00
Activity Leader II	$10.75	$11.00	$11.25	$11.50	$11.75
Activity Manager	$11.25	$11.50	$11.75	$12.00	$12.25
Cashier	$10.00	$10.25	$10.50	$10.75	$11.00
Counselor	$10.00	$10.25	$10.50	$10.75	$11.00
Intern	$10.25	$11.25	$12.25	$13.25	$14.25
Library Page	$10.00	$10.25	$10.50	$10.75	$11.00
Lifeguard / Aide	$11.25	$11.50	$11.75	$12.00	$12.25
Lifeguard / Instructor	$11.75	$12.00	$12.25	$12.50	$12.75
Pool Manager	$13.00	$13.25	$13.50	$13.75	$14.00
Recreation Facility Aide	$13.25	$13.50	$13.75	$14.00	$14.25
Special Program Coordinator	$12.50	$12.75	$13.00	$13.25	$13.50
Swim Instructor Aide	$10.00	$10.25	$10.50	$10.75	$11.00

300 First Street
Woodland, CA 95695

City of Woodland

Legislation Text

7.

File #: 16-310, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: City Council Meeting Schedule for 2016

Recommendation: Staff recommends that the City Council review and approve its Meeting Schedule for 2016.

Background

The purpose of establishing specific meeting dates at this time is to avoid the need to adjust meeting dates as conflicts arise, and would allow for the City Council and staff to plan in advance for workflow, vacations and other activities so as to minimize conflicts with the City Council meeting schedule.

Discussion

In general, the proposed calendar retains the practice of conducting Regular Meetings on the 1st and 3rd Tuesdays of each month. However, over the course of the calendar year these dates occasionally conflict with holidays, winter and summer recess, and other dates such as elections and out-of-town meetings or conferences.

Staff is recommending that the City Council consider establishing a formal meeting schedule for the upcoming legislative session that anticipates - to the extent possible - any potential conflicts, and facilitates planning for preparation of City Council agendas, vacations, and other activities that would be planned around the City Council's meeting schedule.

Also contemplated in this proposed meeting schedule is the ability of the Council to schedule one or more Special Meetings or Study Session, as needed. Special Meetings, which are generally restricted to a single subject, are useful when urgent Council action is needed prior to the next scheduled Regular Meeting. Study sessions are intended to provide the City Council with the opportunity to focus time and attention on a specific topic (or related topics), in a manner and setting that is impractical in the course of a Regular City Council meeting agenda.

The proposed schedule has been developed to account for potential conflicts as well as planned winter and summer Council recess:

- Cap-To-Cap Trip (Washington, D.C.) - April 9-13, 2016
  - No impact on 1st and 3rd meetings in April

- Summer Recess 2016
    - Recess from July 20, 2016 through August 22, 2016
    - Cancel August 2nd and 16th meeting (1st and 3rd Tuesday)
    - Hold Council meeting on August 23rd (4th Tuesday)

- Winter Recess - December 21, 2016 through January 9, 2017
    - Retains meetings 1st and 3rd Tuesdays in December
    - Cancel January 3, 2017 (1st Tuesday)
    - Allows for possible closure of City Hall during week between Christmas and New Yew Year's holiday.

The proposed meeting schedules, to include the above are reflected in Attachment 1 to this staff report.

It should be noted that the meeting schedule is primarily used for planning purposes and remains flexible. The Council retains full discretion to modify the meeting schedule, should the need arise, throughout the year.

Conclusion

Staff recommends that the City Council consider adoption of a formal meeting schedule for 2016, as presented in Attachment 1 to this report, which modifies the scheduled established by existing City Code.

Prepared by: Ana B. Gonzalez
City Clerk

Paul Navazio
City Manager

Attachment - Proposed 2016 City Council Meeting Schedule

City Council Calendar
2016

January

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

City Council Meeting (Regular)
City Council Meeting (Special)
Council Study Session
Holiday

Cap to Cap (Apr. 9-13)
Summer Recess (July 20 - Aug. 22)
League of CA Cities Conference (Oct. 5-7)
Winter Recess (Dec. 21 - Jan. 9)

Updated: 1/15/2016

File #: 16-263, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016
SUBJECT: General Plan Update Progress Report

Recommendation for Action: Staff recommends that the City Council receive progress report #2 regarding the General Plan Update Project

Staff Contact

Cindy A. Norris, Principal Planner - cindy.norris@cityofwoodland.org; (530) 661-5911

Fiscal Impact

The General Plan Update Project (CIP #07-06) has a total approved budget authorization of $1,580,000 in support of the Project.

Background

The purpose of a monthly update will be to keep the City Council informed as to the progress of the General Plan Update Project, to alert the Council to any concerns or issue that may arise and to keep the Council appraised ahead with regard to potential upcoming workshops or meetings.

Discussion

Accomplishments/Activities for the Reporting Period

The General Plan document will contain ten chapters or elements as follows:

Chapter 1: Land Use and Development Strategy
Chapter 2: Housing Element (last update October 2013)
Chapter 3: Transportation and Circulation
Chapter 4: Community Design and Historic Preservation
Chapter 5: Economic Development
Chapter 6: Conservation and Sustainability
Chapter 7: Health and Safety
Chapter 8: Public Facilities and Services
Chapter 9: Recreation and Healthy Life Styles
Chapter 10: Administration and Implementation

The General Plan Team held a number of intensive staff level meetings to discuss concepts and provide input prior to the initial drafting of the General Plan Chapters. When needed for guidance on specific policy issues a focused workshop will be scheduled, similar to the workshop on transportation and level of service held on December 15, 2015.

Input from these meetings, together with previously prepared background reports, public discussion and community input has provided the base from which the technical consultant, Dyett and Bhatia Urban Planners, will prepare the first preliminary draft of the General Plan Chapters. These preliminary chapters will be circulated to staff for review and comment. The review period for each of the chapters will be relatively short and intensive, two to three weeks each, and will primarily occur during the month of January and early February. It will be essential to hold to the review time periods in order to stay on schedule, as shown in Attachment A.

Release of the preliminary administrative draft chapters is anticipated as follows:

December 21, 2015	Recreation and Healthy Lifestyles
January 18, 2016	Transportation and Circulation, Land Use and Development Strategy
January 25, 2016	Community Design and Historic Preservation; Economic Development, and Conservation and Sustainability
February 1, 2016	Health and Safety, Public Facilities and Services, and Administration and Implementation

After input is received on these first preliminary draft chapters, edits will be made and a second round of review will occur in March 2016 as shown in the master schedule provided in Attachment "A". This will be a second administrative draft review and not yet available for public release.

It is anticipated that an early discussion with the General Plan Steering Committee will occur after completion of the second administrative draft in March 2016. Input and comments from the Committee will be addressed/incorporated into a public review draft scheduled for release in May of 2016. Following release of the public review draft a series of public meetings will be scheduled to receive comments on the draft plan.

Senate Bill (SB) 5 (2007) - General Plan Safety Element Updates

The City's General Plan Consultant, Heidi Tschudin, is in the process of preparing the mandated amendments to the General Plan and associated Municipal Code regulations to comply with State requirements outlined in SB 5. The amendments will address flood protection, planning for reduction of flood risk, and approval of development projects within a floodplain. This action is being considered in advance of the conclusion of the City's current ongoing comprehensive update of the General Plan because of the statutory deadline for adoption of the flood protection provisions. Additional extensive modifications of the Safety Element required by AB 162 will be addressed as part of the 2035 General Plan update. This action is related to but distinct from the City's ongoing investigation of flood protection improvements which will continue. The amendments are anticipated to come before the Planning Commission in late February/early March and then to City Council for adoption.

Draft General Plan EIR

Along with the update to the General Plan document an associated Environmental Impact Report (EIR) is being prepared. This document is being developed primarily by the sub-consultant AECOM with assistance from Dyett and Bhatia and Fehr and Peers. This document will come before the decision makers in conjunction with the draft General Plan. Work on the Draft EIR has commenced, and the Administrative Draft is anticipated to be completed by mid-April with the public review draft targeted for the beginning of June.

Climate Action Plan (CAP) Update

Climate Action Plans are comprehensive roadmaps that outline the specific activities that an agency will undertake to reduce greenhouse gas emissions. The City of Woodland has an adopted preliminary Climate Action Plan document. However, an environmental review of the draft CAP was not prepared. AB 32 and SB 375 provide that a CAP which has an adopted CEQA document can provide tiering benefits. CEQA Section 15183.5(b) (1) identifies what is required to be addressed in the CAP in order to qualify for CEQA tiering. The City's current CAP will be updated in conjunction with the 2035 General Plan and CEQA clearance provided as part of the General Plan environmental document. Work on the updated CAP will begin in February, with an Administrative Draft anticipated by the beginning of March. The subconsultant AECOM is leading this effort.

SP1-A Application

A design charrette was held with the applicant's design team to develop a preliminary land use plan that will help in drafting of General Plan policy language and environmental analysis for this area. This was a productive meeting and a range of possible alternative land use options was discussed. The design team will utilize input from the charrette to prepare a preliminary land use plan for further review.

General Plan Update Schedule

Short Term:

Dec 21 2015-Jan 25, 2016	Release of Preliminary General Plan (GP) Chapters
Jan-Feb 2016	Staff review and comment on preliminary chapters
March 2016	Second administrative draft release and preliminary review with the General Plan Steering Committee, Administrative Draft of the CAP
April 2016	Administrative Draft of the Draft EIR
May 2016	Public release draft of the General Plan, Climate Action Plan (CAP) and public input meetings, public open house on the proposed GP

Long Term:

June 15 - Aug 15, 2016	Public release and review of the Draft EIR. Public meetings
Aug 16 - Sep 15, 2016	Edits to the GP, CAP and EIR Response to Comments
October 2016	Planning Commission Hearings
November 2016	City Council Hearings

Recommendation

Staff recommends that the City Council receive a progress report regarding the General Plan Update Project

Prepared by: Cindy A. Norris, Principal Planner

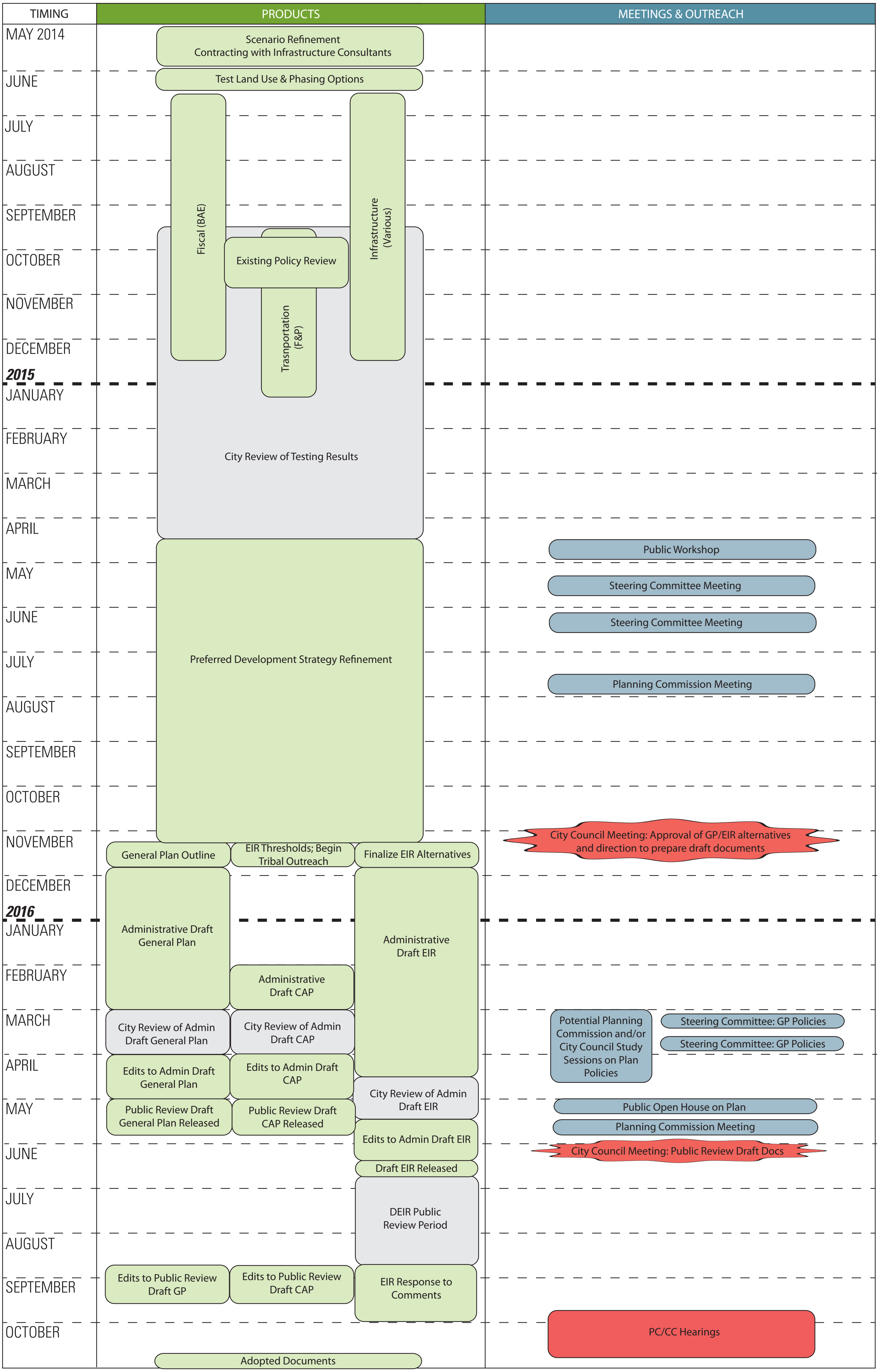
Reviewed by: Ken Hiatt, Community Development Director

Paul Navazio, City Manager

ATTACHMENTS:
Attachment A - Long Term Conceptual Schedule

WOODLAND GENERAL PLAN UPDATE SCHEDULE

Revised January 13, 2016



Legislation Text

9.

File #: 16-294, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016
SUBJECT: Consideration of Funding Priorities for FY 2016/17 Community Development Block Grant Program

Recommendation for Action: Staff recommends that the City Council provide staff with input on funding priorities for the Fiscal Year 2016/17 Community Development Block Grant (CDBG) program.

Staff Contact

Dan Sokolow, Senior Planner - (530) 661-5927, dan.sokolow@cityofwoodland.org

Fiscal Impact

There is not a fiscal impact. For FY 2015/16, the City received a CDBG entitlement of $421,775 and has combined this with program income (repaid CDBG loans received during FY 2014/15) of $28,225 for total CDBG resources of $450,000. The Department of Housing and Urban Development (HUD) has not released the City's CDBG entitlement amount for FY 2016/17 and City staff does not expect to receive program income totaling $25,000 or more in FY 2016/17. Pursuant to CDBG regulations, a CDBG grantee that generates less $25,000 in program income during a fiscal year may transfer the funds to the general fund.

Background

As a CDBG entitlement recipient, the City receives CDBG funds on an annual basis from the Federal government. The City's entitlement amount varies each year and HUD has not released the FY 2016/17 amount. The following information details how the FY 2015/16 CDBG funds in the amount of $450,000 have been allocated.

Public Infrastructure (Available CDBG funds $292,500, 65% of total CDBG resources)
- Yolo Family Service Agency, Re-Roof/Drought Tolerant Landscaping - $13,000
- City of Woodland, ADA Accessibility Project - $135,845
- New Hope Community Development Corporation, Cottonwood Meadows Re-Roof - $75,655
- Friends of the Mission, Affordable Housing Interior Rehabilitation Project - $68,000

Public Services (Available CDBG funds $67,500, 15% of total CDBG resources)
- Planned Parenthood Mar Monte, Teen Success - $6,000
- CommuniCare Health Centers, Health Care for Uninsured Youth & Adults - $6,000

- Northern California Children's Therapy Center, Project Hope for Children - $6,000
- Yolo Wayfarer Center DBA Fourth and Hope, Emergency Shelter Services - $11,000
- Yolo Community Care Continuum, New Dimensions Supported Housing - $10,000
- Elderly Nutrition, Home Delivered Meals to Low Income Seniors - $10,000
- Empower Yolo, Shelter Services - $8,500
- Legal Services of Northern California, Fair Housing Services - $10,000

Administration (Available CDBG funds $90,000, 20% of total CDBG resources)

- Staff costs, public noticing, and other costs related to the administration of the CDBG program

CDBG regulations limit public service and administration expenditures to 15% and 20%, respectively, of the total CDBG resources (annual entitlement plus available program income funds). It has been the City's longstanding practice to reserve at least 40% of the available public service funds for food and shelter programs. For FY 2015/16, food and shelter programs are receiving 58.5% of the available public service funds. The food and shelter programs funded consist of the Yolo Wayfarer Center, Yolo Community Care Continuum, Elderly Nutrition, and Empower Yolo.

By early February the City will release a CDBG notice of availability for the City's FY 2016/17 program. An applicant workshop will be held in February and applications will be due in late February or early March. City staff will convene a CDBG Review Panel with at least three community members to review the submitted applications and make recommendations on funded applicants and the level of funding. A public meeting will be held in April to obtain public comments on the review panel's recommendations. In April or May, the City Council will review and finalize the funding allocations for FY 2016/17 during consideration of the City's FY 2016/17 CDBG Action Plan at a noticed public hearing.

Discussion

CDBG funding has been flat or in decline during recent years. Prior to approximately FY 2009/10, the City received annual CDBG funding in the range of $500,000 to $600,000. With limited resources, the City has had to make difficult choices on which infrastructure projects and public services to fund. This has been particularly acute for the public services component where expenditures are limited to 15% of the City's CDBG entitlement and available program income.

An emerging issue is whether the City will need to allocate an increasing amount of CDBG public infrastructure funds for ADA (Americans with Disabilities Act) compliance projects at City facilities. CDBG funds have been allocated to City ADA accessibility projects for several years to install ADA-compliant curb ramps and related improvements. In addition, the City used CDBG funds a few years ago to improve restrooms at City Hall for ADA compliance. However, the current level of effort for ADA compliance projects may not be sufficient. Last year, Caltrans through a third party contractor initiated a desk audit review of more than 400 communities including the City to assess efforts on ADA compliance. At this time it is uncertain what policies will be generated from the results of the desk audit. More immediately, the Department of Justice and Federal Highways Association have issued technical guidance on the application of ADA requirements to roadway resurfacing projects. Previously, the ADA compliance threshold occurred when a roadway project resulted in the placement of pavement with a depth of two inches or more. The current standard requires the City to construct new curb ramps for many of the surface treatments that the City applies to local streets.

Although staff is not making a recommendation at this time on whether to establish a policy reserving a significant amount of CDBG public infrastructure funds for City ADA compliance projects, this issue will likely be revisited in the near term. Adoption of such a policy would significantly limit the City's ability to fund infrastructure projects from nonprofit organizations and other entities.

Conclusion

Staff recommends that the City Council provide staff with input on funding priorities for the Fiscal Year 2016/17 Community Development Block Grant (CDBG) program.

Prepared by: Dan Sokolow
Senior Planner

Reviewed by: Christine Engel
CSD Director

Paul Navazio, City Manager

300 First Street
Woodland, CA 95695

City of Woodland

Legislation Text

10.

File #: 16-314, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 19, 2016

SUBJECT: Potential Ballot Measure to Replace Measure E 1/2 Cent Sales Tax - Continued Discussion

Background

Staff has agendized a presentation of preliminary recommendations for a potential ballot measure to renew / extend Measure E - the existing ½ cent voter-approved sales tax measure.

Council feedback and direction is requested to guide refinement of options and development of specific proposal(s) to be presented to the voters.

Materials for this presentation are still being finalized. Staff will be providing the Council with a presentation and background materials at the January 19th meeting.

Paul Navazio, City Manager