



City of Woodland

City Hall
300 First Street
Woodland, CA 95695

Meeting Agenda

City Council

Friday, March 24, 2017

5:30 PM

Council Chambers

CITY COUNCIL SPECIAL MEETING/STUDY SESSION

MARCH 24, 2017

5:30 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

F. REPORTS OF THE CITY MANAGER

[17-0368](#)

SUBJECT: FY2017 / FY2019 Spring Budget Workshop

Introduction

The City Council has scheduled a Study Session on March 24th for the purpose of conducting a workshop to inform development of the City's upcoming FY2017/18 and FY2018/19 Budget.

Attachments: [Spring Budget Workshop Draft Outline](#)

G. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the City Council Special Meeting/Study Session of the City of Woodland scheduled for March 24, 2017 was posted on March 22, 2017 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



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Legislation Text

File #: 17-0368, Version: 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: March 24, 2017

SUBJECT: FY2017 / FY2019 Spring Budget Workshop

Introduction

The City Council has scheduled a Study Session on March 24th for the purpose of conducting a workshop to inform development of the City's upcoming FY2017/18 and FY2018/19 Budget.

Discussion

This session follows from the presentation of the Mid-Year Budget Update (February 21, 2017), and is intended to provide the City Council with a preview of the baseline two-year budget for fiscal years 2017/18 and 2018/19, as well as the most recent five-year financial forecast. In addition, staff will review additional areas of the budget that may require refinement within the context of the city's long-term financial plan designed to support and sustain priority City programs and services.

The primary focus of the workshop will be a discussion of general revenue and expenditure trends and assumption being used to inform development of both the FY2017/18 & FY2018/19 biennial budget as well as the updated financial forecast. Staff will also review the current budget framework being implemented to maintain a balanced budget, manage prudent reserve levels and advance the City Council's goal of long-term fiscal stability.

In many respects, the budget outlook is improved in comparison to past fiscal years as the economy has stabilized, Woodland voters have extended two expiring sales tax measures, and recently negotiated labor agreements have contributed to managing overall personnel costs. At the same time, the city - like many in the state - continues to project revenue growth that lags expenditure projections, with growing operating deficits through the five-year forecast.

As a result, staff again anticipates very limited budget flexibility within the upcoming budget. Within this context, Council feedback is requested, starting with tonight's budget workshop, to inform priorities and strategies for the upcoming budget and city's long-term financial plan.

A handwritten signature in black ink, appearing to read "Paul Navazio". The signature is fluid and cursive, with the first name "Paul" and last name "Navazio" clearly distinguishable.

Paul Navazio, City Manager

Attachment: OUTLINE: Spring Budget Workshop

Spring Budget Workshop OUTLINE

Baseline Budget
Five Year General Fund Forecast
Fund Balances

Sustainable Budget Framework
Policy Framework
Next Steps

I. BUDGET BASELINE

- | | |
|----------------------------------|---|
| | ←-----Forecast Assumptions -----→ |
| • Revenue Assumptions - | FY16/17 Two-Year Budget Five Year Forecast |
| Property / Sales Taxes | |
| Top 10 Revenues | |
| | ←-----Forecast Assumptions -----→ |
| • Expenditure Assumptions | FY16/17 Two-Year Budget Five Year Forecast |
| • Personnel Costs | |
| Salaries | |
| Health Premiums | |
| CalPERS Pension | |
| Retiree Medical (OPEB) | |
| • Non-Personnel Costs | |
| • Fund Balances | |
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II. LONG-TERM FINANCIAL PLANNING → Toward Fiscal Sustainability

- **Baseline Five Year-Forecast / Sensitivity**
- **Unfunded Priority Needs**
- **Refining the Budget Challenge**
- **A Sustainable Budget Framework**
 - Revenue Opportunities
 - Cost-Savings Measures
 - Measure J / Measure F

III. POLICY FRAMEWORK

- **Budget & Fiscal Policies**
 - **General Fund Reserve Policy**
 - **Investment Policy**
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IV. NEXT STEPS

- **FY17/18 & FY18/19 Two-Year Budget Framework / Recommendations**
 - Budget-Balancing Plan
 - Funding Recommendations
 - Recurring
 - One-Time
- **Budget Timelines**