

**CITY OF WOODLAND
2001 EAST STREET
WOODLAND, CALIFORNIA**

COMMISSION ON AGING AGENDA

**March 13, 2014
3:00 p.m.**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. COMMUNICATIONS-PUBLIC COMMENT

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. COMMUNICATIONS–COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission’s consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. MINUTES
 - F.1 Adopt the Minutes of the Commission Meeting of February 13, 2014
- G. CORRESPONDENCE
- H. PRESENTATIONS

I. REGULAR CALENDAR

I.1 Report of Measure J

I.2 Discussion of City Interests for Seniors

I.3 Senior Resource Fair 2014

a. Staff Update

b. Commission Update on Advertising (*Around Town due 3/28/14*)

I.4 Senior Center Inc. Representative

I.5 Workplan 2014

J. REPORT OF THE STAFF

J.1 Senior Center Report-Kris Bain

Recommendation: Information only

J.2 Facility Update, Senior Issues-Kris Bain

Recommendation: Information only

K. ADJOURN

L. NEXT MEETING April 10, 2014

I declare under penalty of perjury that the foregoing Agenda for the Commission on Aging regular meeting of the City of Woodland scheduled for Thursday, March 13, 2014 was posted on March 10, 2014 in the outside display case at 2001 East Street, Woodland, CA, and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

February 13, 2014

Call to Order

Meeting convened at 3:05 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Garman presiding.

Roll Call

Commissioners Present: Garman, Campbell, Wright, Overholt, Talkington

Absent:

Staff: Engel, Haynie and Bain

Pledge of Allegiance

Correspondence

Resignation letter from Commissioner Talkington was received by the City. Commissioners all thanked Commissioner Talkington for her dedication to the Commission on Aging. Commissioner Talkington was appointed to COA in November 2007.

Communications-Public Comment

Commissioner Garman announced that SCI will receive the City's Community Service Award on February 19, 2014 at 6:30 p.m. The event is held here at the Community & Senior Center at 6:30 p.m., he encouraged all Commissioners who can, to attend.

Minutes

Commissioner Talkington made the motion to accept the minutes of January 9th as written, Commissioner Overholt seconded the motion. 5/0

Regular Calendar

Annual Report to Council

The COA Annual Report presentation was discussed and a corrected version will be send to Engel for posting to the Council agenda. Commissioner Garman will present the COA Annual Report to Council on February 18, 2014, which starts at 6 p.m.

Commissioners discussed inviting Council Members to attend COA monthly meetings. Engel will discuss request with the City Manager.

Senior Resource Fair 2014

Bain reported that 30 organizations have responded to the Senior Resource Fair letter. The organizations have either paid the fee, committed to bring a healthy snack or do a presentation. Commissioner Wright will still be the "face" for the COA at the Senior Resource Fair. Commission and Staff discussed deadlines for registration. Bain will meet with the YMCA in two weeks to update flyer and presentation list. Flyer will be printed, posted and sent out in mid March. Bags will be ordered for the event without a date so they can be used at future Senior Resource Fairs. Banners and postcards will be created and funding for this has been requested of SCI.



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Apartment List

Commissioner Garman questioned if a volunteer updated the information, why were there apartments removed. Engel responded that if no contact could be made with the apartments they were removed. Engel stated that a list of Business License holders for multi-unit properties could be obtained from the Community Development Department. This list could be the basis for the next update of the Apartment List.

Work Plan

Commissioners discussed the Work Plan and updated it with adding Speaker Series to 2 Promotion. Commission discussed adding a number 5, Technology for Seniors, to the plan. Will further discuss at the next meeting and set goals to the Work Plan at the next meeting.

Report of the Staff

Senior Center Report

Bain reported that Tax Aid has started and are fully booked with appointments for the next two months. Upcoming events have been added to the Senior Gram. Mrs. Kregel instructor of Life History Class, who retired this year, was recognized with a plaque in the Senior Center patio on February 7, 2014. Upcoming events are ReXpo and Senior Art Show on March 7, from 4-7 p.m. There will be Olive Oil and Wine tasting. Demonstrations will be held in the gym, popcorn and teen center. Refreshments will be provided. The First Friday Art Walk is also scheduled on March 7, 2014.

Facility Update

Engel reported that additional cameras were needed for the C&SC to cover areas not covered with the current system. Estimate of \$22,000.00 was received for installation will be for 11 additional cameras and a new DVR. A Grant is being requested from WRF to cover this upgrade from the funds donated for the C&SC. The next WRF meeting is on March 26, 2014 at 5:30 p.m. at the C&SC. Zaragoza is investigating the ADA compliance of the doors for the C&SC, Staff will report on information.

Business Items for Next Meeting
Commission/Council Coordination
Senior Resource Fair
2014 Workplan

Next Meeting Date March 13, 2014

Adjourn

Commissioner Campbell made the motion to adjourn the meeting at 4:25 p.m., Commissioner Wright seconded the motion, and motion carried 5-0.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department

RESOLUTION NO. 6197

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND CALLING A GENERAL MUNICIPAL ELECTION FOR THE ELECTION OF TWO COUNCIL MEMBERS AND CALLING A SPECIAL ELECTION FOR THE PURPOSE OF SUBMITTING A GENERAL TAX MEASURE TO CONTINUE A ONE QUARTER CENT SALES TAX THAT WOULD EXPIRE IN EIGHT YEARS AND FOUR ADVISORY MEASURES, SAID ELECTIONS TO BE HELD IN THE CITY OF WOODLAND ON JUNE 3, 2014, AND DIRECTING THE CONSOLIDATION OF THE ELECTIONS WITH THE STATEWIDE PRIMARY ELECTION AND ALL OTHER ELECTIONS

WHEREAS, the City Council of the City of Woodland, by adoption of Ordinance 1299 on December 16, 1997, established that the City's regular municipal election would be consolidated with the Statewide primary election; and

WHEREAS, on October 6, 1997, Assembly Bill 1472 became law, adding Chapter 2.93 (commencing with Section 7286.52) to Part 1.7 of Division 2 of the Revenue and Taxation Code; and

WHEREAS, Assembly Bill 1472 authorizes the City of Woodland (hereinafter "the City"), subject to approval by a majority vote of the qualified voters of the City voting in an election on the issue, to continue to levy a transactions and use tax pursuant to the Transactions and Use Tax Law at a rate of 0.25%, not to exceed a total of 2.0% in any County, for general revenue purposes; and

WHEREAS, Section 2(b) of Article XIII C of the California Constitution, added by Proposition 218 effective November, 1996, requires that the measure proposing a general tax be submitted to the voters at an election consolidated with a regularly scheduled general election for members of the governing body of the local government; and

WHEREAS, pursuant to California Constitution Article XIII C, Section 2(b) and Elections Code section 10201, the City has determined to submit a proposition to enact an Ordinance re-authorizing a supplemental transactions and use tax to the voters at the City's next regular election; and

WHEREAS, pursuant to Elections Code section 9603, the City has determined to submit to the voters, concurrent with the proposed Ordinance re-authorizing a transactions and use tax in the City, four advisory measures concerning the City services, programs and facilities that could be funded by the transactions and use tax fund, if approved; and

WHEREAS, the City may request the Yolo County Board of Supervisors to direct the County Elections Official to render services to the City relating to the conduct of an election.

THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Calling of the General Municipal Election. Pursuant to the requirements of the laws of the State of California relating to municipal elections, there shall be, and there is hereby called and ordered held in the City of Woodland, County of Yolo, State of California, on June 3, 2014, a general municipal election of the qualified electors of the City of Woodland, for the purpose of electing two (2) members of the City Council for a full term of four (4) years each. The general municipal election shall be held and conducted as provided for by law for the holding of municipal elections in the City.

Section 2. Calling of the Special Election. Pursuant to the requirements of the laws of the State of California relating to municipal elections, including municipal elections consolidated with other elections, the City Council of the City of Woodland hereby calls and orders held a special municipal election to be held in the City of Woodland, County of Yolo, State of California, on June 3, 2014, for the purpose of placing on the ballot five ballot measures. Pursuant to Elections Code section 9222, a measure to enact an Ordinance continuing a transactions and use tax, and four advisory measures, shall be submitted to the voters at the City's next regular municipal election on June 3, 2014.

Section 3. Consolidation of the Election. The City Council hereby requests the Yolo County Board of Supervisors to consolidate the general municipal election and the special election on the proposition and the advisory measures with the Statewide election and all other elections to be held within the City on June 3, 2014.

Section 4. Election Related Services. Pursuant to Elections Code section 10002, the City requests and authorizes the Yolo County elections official to provide the services necessary to implement the election and to consolidate the election on the June 3, 2014 Election Ballot for the County of Yolo. Such services include the publication of notices calling the election and calling for ballot arguments, provision of precinct maps, provision of voter lists, obtaining and staffing polling places, hiring and training of precinct workers, provision and delivery of precinct supplies, provision of microfiche of voters and poll locations, if desired, counting of ballots and certification of the election, and all other aspects of elections not specified herein that may be agreed upon between the County Clerk and the City Clerk.

Section 5. Impartial Analysis. Pursuant to Elections Code section 9280, the City Elections Official shall transmit a copy of the measure to the City Attorney, who shall prepare an impartial analysis of the measure showing the effect of the measure on existing law and the operation of the measure.

Section 6. Arguments. The Yolo County Clerk shall fix the dates for submittal of arguments concerning the measure and rebuttal arguments. The City hereby adopts the provisions of Elections Code section 9285, regarding the acceptance of rebuttal arguments.

Section 7. Ballot Measures. Pursuant to Elections Code section 10403, the ballot forms shall have printed on them the following words with regard to the measures:

50% + 1

"MEASURE J : Shall Ordinance No. 1558 which would authorize the City of Woodland to continue to collect a one-quarter cent sales tax for general city services, for a period of eight years, and would not increase taxes, be adopted?

_____ YES _____ NO"

"MEASURE K : Advisory Vote Only. Shall the City Council allocate 60% of the tax revenue collected from any sales tax measure re-authorized in the City of Woodland via the June 2014 ballot to expand and enhance youth and teen programs and facilities, including funding to support the re-opening of Hiddleson Pool, and reduction of fees charged for youth programs and use of city recreation facilities?

_____ YES _____ NO"

"MEASURE L : Advisory Vote Only. Shall the City Council allocate 20% of the tax revenue collected from any sales tax measure re-authorized in the City of Woodland via the June 2014 ballot to the Woodland Public Library to enhance educational and youth literacy programs and expand hours of operation?

_____ YES _____ NO"

"MEASURE M : Advisory Vote Only. Shall the City Council allocate 15% of the tax revenue collected from any sales tax measure re-authorized in the City of Woodland via the June 2014 ballot to enhance public safety through expanded crime prevention programs such as Neighborhood Watch and services supporting at-risk youth including gang intervention strategies?

_____ YES _____ NO"

"MEASURE N : Advisory Vote Only. Shall the City Council allocate up to 5% of the tax revenue collected from any sales tax measure re-authorized in the City of Woodland via the June 2014 ballot to support a city water and sewer utility ratepayer assistance program for low-income residents?

_____ YES _____ NO"

A full and complete copy of Ordinance No. 1558 is attached hereto as Exhibit 1 and incorporated herein.

Section 8. City's Reimbursement of Costs. The City of Woodland shall reimburse the County of Yolo for all costs and expenses incurred by the County in conducting said election upon presentation of a bill to the City.

Section 9. Forwarding of Resolution to the County. The City Clerk is authorized and directed to file a copy of this Resolution with the Board of Supervisors and the County Clerk upon its adoption by the City Council.

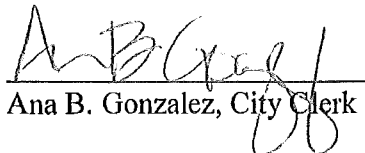
Section 10. Implementation Actions. The City Manager and the City Clerk, as authorized by the City Manager, are further authorized and directed to take such further actions and execute such documents as are necessary to cause the election to be conducted on behalf of the City of Woodland.

PASSED AND ADOPTED by the City Council this 7th day of January, 2014, by the following vote:

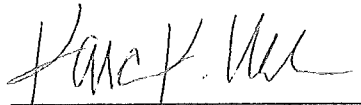
AYES: Council Members Denny, Hilliard, Marble, Stallard and Davies
NOES: None
ABSENT: None
ABSTAIN: None


Marlin H. Davies, Mayor

ATTEST:


Ana B. Gonzalez, City Clerk

APPROVED AS TO FORM:


Kara K. Ueda, City Attorney

Commission on Aging Work Plan (January – December 2014)

The following action plan contains 8 specific items that the Commission on Aging proposes to accomplish, or at least begin over the next year. General objectives, dates, and required resources are listed for the sake of planning. However, they are subject to change as the year progresses and particular action items are moved towards implementation.

Each action item, with a brief statement of objective, outcome, timeline, and resource requirements are as follows:

1. Intergenerational Project
2. Promotion, Speaker Series
3. Senior Resource Fair
4. Woodland Apartment List

1. Intergenerational Project (Commissioners Wright, & Overholt)

Objective: Develop and implement intergenerational project between seniors and children.

Outcome: Social benefit for young children and seniors.

Timeline: December 2014.

Required Funding: Program costs, Commission and staff time

2. Promotion & Speaker Series (Commissioner Overholt)

Objective: Promote a positive image of aging and seniors through public information.

Outcome: Create greater awareness of positive and healthy aging, including an increased awareness of programs and services for seniors.

Timeline: November 2014.

Required Funding: Program costs, Commission and staff time

3. Senior Resource Fair (Commissioners Wright)

Objective: Inform seniors and their families/neighbors about senior programs in the community.

Outcome: Create greater awareness and participation in senior programs in the community.

Timeline: May 2014.

Required Funding: Program costs, Commission and staff time.

4. Woodland Apartment List (Commissioner _____)

Objective: To complete annual update of the list of Apartment Complexes in Woodland, this includes apartments for 'seniors only'. Biannually

Outcome: Provide current rental information for seniors and their families.

Timeline: January/February 2016.

Required Funding: Program costs, Commission and staff time

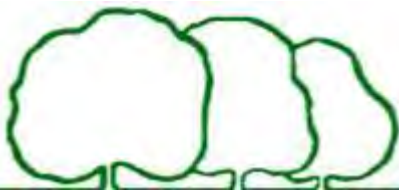
5. Technology for Seniors (Commissioner _____)

Objective:

Outcome:

Timeline:

Required Funding: Program costs, Commission and staff time.



Commission on Aging Communication

AGENDA ITEM

SUBJECT: Monthly Senior Center Report

DATE: March 10, 2014

PREPARED BY: Kris Bain, Community Services Program Manager

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Senior Center for February 2014.

Senior Art Show & ReXpo

The Senior Art Show and ReXpo was held on Friday, March 7. The Senior Art Show highlighted the artwork of seniors participating in classes and programs at the Senior Center. Two local wineries, Route 3 and Simas Family Vineyards offered for free wine tasting during the art show. Grumpy Goats Farms and Copper Hill Olive Oil Co provided olive oil tasting. The senior artwork being shown included paintings, drawings, ceramics, needlework, quilting, wood-carvings, and new this year was the scrapbooking group. Some artwork was available for sale, including raffle tickets for a quilt made by the Needles and Friends group. Donations for the Art Show were provided by Senior Center Inc.

Teens Helping Seniors

Staff is preparing for the Teens Helping Seniors program by accepting applications to fill the coordinator position to lead and direct the teens. Potential candidates will be screened for their previous experience and the ability to work with teens. It is anticipated to have the hiring for this position filled by April so the coordinator has ample time to spend planning and marketing the program to both potential volunteers and to the seniors.

Program Update

The Senior Center has partnered with Sacramento State Nursing program to offer a 3-part series of free discussions for seniors on the health topics of: preventing falls, dementia, shingles. Discussions begin March 27 (the Feb. 27 discussion will be covered in April). All discussions will be led by students receiving their degree in Community Nursing from Sacramento State and are scheduled to graduate this May.

Facility Updates

Facility Operation & Maintenance: A few projects the facility maintenance staff include working to obtain price quotes include: installation of locks on gates by the meeting rooms and banquet rooms, painting throughout the Community Center, lobby waterfall repairs, gymnasium wall repair, and handicap door openers (for the double doors entrance near the Youth Center and the double doors near the Thrift Store.) The restroom doors now have locks installed on them to provide added security when facility is being locked down.

Additional Handicapped Parking: Community Services staff is working with staff from Community Development to determine the engineering and ADA requirements for additional handicapped parking stalls at the Community & Senior Center (across the drive-way from the front entrance).

Senior Center Inc.

Update from the Board of Directors: *(Will provide a quick update from the 3/6 board of directors meeting here.)*

Hand and Foot Card Party: On Saturday Senior Center Inc. is hosting a fundraising Hand & Foot Card party from 11:00 a.m. to 2:00 p.m. Tickets are \$20 per player, lunch is included. Forty-five pre-sale tickets have been sold; the event committee is anticipating \$200-500 to be earned for SCI.

Affordable Adventures: Affordable Adventures released the dates and destinations for 2014. Upcoming trips including: Turtle Bay & Sundial Bridge, Beach Blanket Babylon, Monterey Bay Aquarium, Apple Hill, and Golden Gate Fields.

Dates to Note

April 25: Movies on Main Street

May 8: Senior Center Inc. membership meeting, installation of new board, and dinner

May 28: National Senior Fitness Day and Senior Resource Fair

July 4: City of Woodland 4th of July Celebration

SUBJECT: Monthly Senior Center Report

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ITEM:

Senior Center Classes and Revenue Summaries

February 2014 Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	33			1787	10725.5	\$ 560.00
FY 13/14 YTD Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	228			13679	95,622	\$ 4,984.80

Recreation Report

classes ending: February 2014

Activity	Start Date	End Date	Meetings	Min/Mtg	Class Hours	Participants	Participant Hours (PH)	Notes
Art	2/5/2014	2/26/2014	4	120	8	36	288	
Arthritis Support Group	2/6/2014	2/6/2014	1	120	2	6	12	
Bingo	2/5/2014	2/28/2014	8	120	16	189	3024	
Ceramics	2/6/2014	2/27/2014	3	120	6	21	126	
Changes to Choices	2/4/2014	2/18/2014	1	120	2	2	4	
Computer Club Class	2/3/2014	2/22/2014	1	120	4	55	220	
Computer Club Meeting	2/24/2014	2/24/2014	1	120	2	28	56	
Computer Lab	2/7/2014	2/28/2014	4	180	12	32	384	
Hand and Foot	2/5/2014	2/26/2014	4	180	12	56	672	
HICAP Consultations	2/13/2014	2/27/2014	2	60	2	8	16	
Legal Consultations	2/20/2014	2/20/2014	1	30	0.5	3	1.5	
Low Impact Aerobics 8am	2/3/2014	2/28/2014	11	30	5.5	184	1012	
Low Impact Aerobics 10am	2/3/2014	2/28/2014	11	30	5.5	458	2519	
Needles & Friends	2/3/2014	2/24/2014	3	60	3	35	105	
Outa Sight SPEAKER	2/4/2014	2/4/2014	1	120	2	25	50	
Outa Sight SUPPORT	2/11/2014	2/11/2014	1	120	2	10	20	
Parkinson's Support Group	2/25/2014	2/25/2014	1	60	1	18	18	
Ping Pong	2/7/2014	2/28/2014	4	60	4	20	80	
Peripheral Neropathy	2/4/2014	2/4/2014	1	60	1	15	15	
Pedro	2/4/2014	2/25/2014	4	120	8	120	960	
Pinochle	2/6/2014	2/27/2014	4	120	8	35	280	
Prostate Support Group	2/10/2014	2/10/2014	1	120	2	18	36	
Scrapbooking	2/14/2014	2/28/2014	2	30	4	12	48	
Ship Shape	2/4/2014	2/27/2014	8	30	4	84	336	
Senior Movie Day	2/13/2014	2/13/2014	1	120	2	20	40	The Hot Flashes
Stompers	2/3/2014	2/24/2014	3	60	3	34	102	
The Novel	2/4/2014	2/25/2014	1	60	1	8	8	
Stroke Support	2/24/2014	2/24/2014	1	120	2		0	
Woodcarvers	2/5/2014	2/19/2014	2	120	4	17	68	
Yoga	2/13/2014	2/27/2014	3	60	3	75	225	
SPECIAL Classes/Presentations								
AARP Driver's Safety	2/18/2014	2/20/2014	8	240	60	20	1200	
Tax Aid Preparation	2/3/2014	2/28/2014	8	240	60	128	7680	Mon & Fri appointments
Collette Travel Presentation	2/13/2014	2/13/2014	1	90	1.5	15	22.5	
Library Usage				12.5 vol. hours	138 ret. Book	198 new books		