

**CITY OF WOODLAND
2001 EAST STREET
WOODLAND, CALIFORNIA**

COMMISSION ON AGING AGENDA

**May 8, 2014
3:00 p.m.**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. COMMUNICATIONS-PUBLIC COMMENT

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. COMMUNICATIONS–COMMISSION/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission’s consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. MINUTES
 - F.1 Adopt the Minutes of the Commission Meeting of April 10, 2014
- G. CORRESPONDENCE
- H. PRESENTATIONS

I. REGULAR CALENDAR

I.1 Senior Resource Fair May 28, 2014

I.2 Senior Center Inc. Representative

I.3 Workplan 2014

I.4 Workplan 2015

J. REPORT OF THE STAFF

J.1 Senior Center Report-Kris Bain
Recommendation: Information only

J.2 Facility Update, Senior Issues-Kris Bain
Recommendation: Information only

K. ADJOURN

L. NEXT MEETING June 12, 2014

I declare under penalty of perjury that the foregoing Agenda for the Commission on Aging regular meeting of the City of Woodland scheduled for Thursday, May 8, 2014 was posted on May 5, 2014 in the outside display case at 2001 East Street, Woodland, CA, and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Regular Meeting Minutes

Call to Order

Meeting convened at 3:10 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chair Garman presiding.

Roll Call

Commissioners Present: Garman, Campbell, Overholt, Wright

Absent:

Staff: Engel, Haynie and Bain

Guest: Carla Sandoval

Pledge of Allegiance

Communications-Public Comment (none)

Minutes

Commissioner Campbell made the motion to accept the minutes of March 13, 2014 as written, Commissioner Wright seconded the motion. 4/0

Regular Calendar

Senior Resource Fair May 28, 2014

Bain reported that forty two (42) vendors have confirmed for the Senior Resource Fair on May 28, 2014. Bain will send the flyer to Commissioner Overholt, who will send the flyer to her contacts. Table cloths are ordered, bags will be ordered, two volunteers from St. Johns are committed, and 1 or 2 Sr. Center volunteers, Commissioners Wright and Campbell will arrive early on May 28th to assist with the set up. Bain will invite the YMCA to attend the next COA meeting.

Senior Center Inc. Representative

Commissioner Overholt will attend the May Senior Center, Inc. meeting at 10:00 a.m. Commissioners will discuss whether a COA commissioner will attend SCI meetings every 2 months or a different schedule. The SCI Installation dinner is scheduled for May 8, 2014.

Workplan 2014

Commissioners discussed Speaker Series, Technical programs and Intergenerational program options. The Commission would like a report on the Teens Helping Seniors program at next month's COA meeting. Add 2014/2015 Workplan to the next agenda.

Report of the Staff

Senior Center Report

Bain reported on the donation of an additional Ping Pong table by Ms. Sara Jeska. AARP Tax assistance program is fully booked each day. Engel invited the Commission to Movies on Main Street, April 25, 2014. COA is on the City Council agenda for Older Americans proclamation on May 13, 2014. Bain reviewed that Needs and Assessment survey with the Commission.



Commission on Aging

Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Facility Update

Engel reported on the progress in assessing the need for additional handicap parking to the Woodland Community & Senior Center. With the information gleaned from the Needs and Assessment Survey staff will better understand the needs of the seniors for additional parking. Commission discussed the Door Pressure report from Wallace Safe and Lock Co. Inc. Commissioner Campbell was disappointed that he was unable to attend the assessment of the doors. Bain stated that staff will continue to find solutions to the weight of the doors of the Community & Senior Center and keep the Commission informed.

Business Items for Next Meeting

Senior Resource Fair

2014 Workplan

2015 Workplan

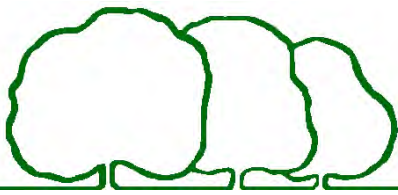
Next Meeting Date May 8, 2014

Adjourn

Commissioner Campbell made the motion to adjourn the meeting at 4:15 p.m., Commissioner Wright seconded the motion, and motion carried 4/0.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department



Commission on Aging Communication

AGENDA ITEM

SUBJECT: Monthly Senior Center Report

DATE: May 8, 2014

PREPARED BY: Kris Bain, Community Services Program Manager

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Senior Center since the last report.

The Little Library

The Woodland Public Library proposed the concept of Little Libraries throughout the City of Woodland. This concept is to provide many convenient locations to take a book or leave a book. The Woodland Woodcarvers were asked if they were interested in designing one for the Community & Senior Center. The Woodcarver group created more than a “little library”, they designed a piece that was reminiscent of Woodland’s roots. Their little library is homage to the outhouses Woodland once had. The Woodcarvers created and built the entire little library with their own materials and donated the piece to the Community & Senior Center. They are also building some traditional Little Libraries that will be placed at several parks in the City.

Program Update

Teens Helping Seniors: Staff has connected with the high schools and is scheduled to attend the Pioneer High Spring Fling for recruitment of volunteers for the program. Marketing information for the program is available and is being distributed throughout the community. Staff hopes to receive more service requests from seniors than in 2013, thus creating more work for the teen volunteers to complete. Final interviews for the seasonal Program Coordinator have been scheduled and hiring will be decided by mid-May.

Facility Updates

Parking Study: A two-week snapshot survey was taken the parking lots within the Community & Senior Center. Generally during Senior Center operating hours (Monday through Friday, 8:00 a.m.-4:00 p.m.), senior and handicapped parking spots are available. On days when there are events and other activities are going on at the building (such as special reservations, meetings, or classes) parking is limited and less accessible.

Facility Operation & Maintenance: Most of the interior of the Community & Senior Center has received a new coat of semi-gloss paint; areas include the gymnasium, and the north, south, and banquet room hallways.

Senior Center Inc.

Update from the Board of Directors: *(Will provide a quick update from the 5/1 board of directors meeting here.)*

Membership Report: Senior Center Inc's annual membership for 2014 exceeds 250 and there are now more than 250 lifetime membership members of the Century Club.

Affordable Adventures: Affordable Adventure trip destinations have been planned through December 2014. The next Affordable Adventure trip is scheduled for May 31 to the Sundial Bridge and Turtle Bay in Redding.

Dates to Note

May 28: National Senior Fitness Day and Senior Resource Fair

May 31: Affordable Adventures trip to Sundial Bridge and Turtle Bay

May 31: Clark Field Re-Grand Opening at 10:00 a.m.

July 4: City of Woodland 4th of July Celebration

August 21: Senior Volunteer Appreciation Luncheon

SUBJECT: Monthly Senior Center Report

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ITEM:

Senior Center Classes and Revenue Summaries

April 2014 Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	30			1724	13420	\$ 525.00
FY 13/14 YTD Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	291			17320	121,565	\$ 5,885.80

2013 Comparison

April 2013 Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	30			1918	19585	\$ 2,463.00
FY 12/13 YTD Totals:	Classes Offered			Total Participants	Total PH	Net Revenue
	308			17190	140,754	\$ 7,234.89

Recreation Report

classes ending: April 2014

Activity	Start Date	End Date	Meetings	Min/Mtg	Class Hours	Participants	Participant Hours (PH)	Notes
Art	4/2/2014	4/30/2014	4	120	8	22	176	
Arthritis Support Group	4/3/2014	4/3/2014	1	120	2	9	18	
Bingo	4/2/2014	4/30/2014	7	120	14	187	2618	
Ceramics	4/3/2014	4/24/2014	4	120	8	22	176	
Changes to Choices	4/1/2014	4/15/2014	2	120	4	4	16	
Computer Club Classes	4/8/2014	4/21/2014	2	120	4	25	100	
Computer Club Meeting	4/28/2014	4/28/2014	1	120	2	21	42	
Computer Lab	4/4/2014	4/25/2014	4	180	12	29	348	
Hand and Foot	4/2/2014	4/30/2014	5	180	15	79	1185	
HICAP Consultations	4/10/2014	4/24/2014	2	300	10	5	50	
Legal Consultations	4/17/2014	4/17/2014	1	30	0.5	4	2	
Life Journey Card Making	4/1/2014	4/15/2014	1	60	1	2	2	
Low Impact Aerobics 8am	4/2/2014	4/30/2014	13	30	6.5	158	1027	
Low Impact Aerobics 10am	4/2/2014	4/30/2014	13	30	6.5	402	2613	
Needles & Friends	4/7/2014	4/28/2014	4	60	4	55	220	
Outa Sight SPEAKER	4/1/2014	4/1/2014	1	120	2	12	24	
Outa Sight SUPPORT	4/15/2014	4/15/2014	1	120	2	13	26	
Parkinson's Support Group	4/22/2014	4/22/2014	1	60	1	6	6	
Ping Pong	4/4/2014	4/25/2014	4	60	4	20	80	
Peripheral Neropathy	4/1/2014	4/1/2014	1	60	1	20	20	
Pedro	4/1/2014	4/29/2014	5	120	10	136	1360	
Pinochle	4/3/2014	4/24/2014	4	120	8	60	480	
Scrapbooking	4/11/2014	4/18/2014	2	120	4	8	32	
Ship Shape	4/1/2014	4/29/2014	9	30	4	78	312	
Senior Movie Day	4/17/2014	4/17/2014	1	120	2	45	90	The Butler
Stompers	4/7/2014	4/28/2014	4	60	4	53	212	
Stroke Support	4/21/2014	4/21/2014	1	120	2	8	16	
Woodcarvers	4/2/2014	4/16/2014	2	120	4	16	64	
Yoga	4/10/2014	4/24/2014	3	60	3	115	345	
SPECIAL Classes/Presentations								
Tax Aid	4/4/2014	4/14/2014	4	240	16	110	1760	
Library Usage				10.5 vol. hours	135 ret. Book	156 new books		