



6:00 PM, WEDNESDAY, MARCH 21, 2012
CITY HALL COUNCIL CHAMBERS
300 FIRST STREET

- 1 **Roll Call**
2. **Review and approval of Draft Minutes:** September 21, 2011 and December 21, 2011
3. **Secretary's Report**
4. **Public Comments:** This is an opportunity for the public to speak to the Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.
5. **Commission and Staff Comments:** This is an opportunity for Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.
6. **Heritage Home Award Process 2012:** Initiate the Heritage Home Award process for 2012. Review of the procedures, application form, task-list and schedule. Included is the updated list of all prior Heritage Home Award recipients beginning in 1989.
7. **Adjournment:**

Agenda Item # 2



6:00 PM, WEDNESDAY, SEPTEMBER 21, 2011
CITY HALL COUNCIL CHAMBERS
300 FIRST STREET
Draft Minutes

1 Roll Call

Present: Ford, Brookshear and Aulman
Absent: Orlins

2. Review and approval of the draft minutes from July 20, 2011 and September 7, 2011

Motion: Commissioner Aulman made a motion to approve the minutes for July 20, 2011 which was seconded by Commissioner Ford.

Ayes: Ford, Brookshear, Aulman
Noes:

Motion: Commissioner Ford made a motion to approve the minutes for September 7, 2011 which was seconded by Commissioner Aulman.

Ayes: Ford, Brookshear, Aulman
Noes:

3. Secretary's Report

- *Project GW II approved last night – continuation of the GW I project to the south 61.3 acres to General Commercial, Program EIR*

4. Public Comments: This is an opportunity for the public to speak to the Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None

5. Commission and Staff Comments: This is an opportunity for Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

Commissioner Brookshear stated that October is National Archives Month and on October 1, 2011 the Sacramento Archives will be hosting an open house.

6. Ordinance 12A and CEQA Review Regarding 801 Main Street

That the Commission Review and Discuss Information concerning the general project review process as it relates to 801 Main Street – The Electric Garage

The Commission held discussion and took input from members of the public. Residents Dino Gay and Bobby Harris spoke on the matter.

The Commission requested that the item come back to them at their next regular meeting in November and asked if the following could be provided:

- That the Redevelopment Manger come speak to the Commission regarding downtown development goals; and*
- That information regarding property negotiations that seem to be occurring regarding the site at 801 Main Street be provided if publicly available.*

7. Discussion Concerning 1021 Lincoln Avenue

That the Commission Review a comment letter received regarding 1021 Lincoln Avenue – The Sanitary Dairy

The Commission held discussion and took input from members of the public. Ron Caceres spoke on the matter.

The Commission requested that the following items be brought back to their next regularly scheduled meeting in November:

- Information concerning the various lists that are available in the city regarding Historic Resources and information on how to go about getting all significant properties included on a state list.*
- A draft letter to the Administrative Office of the Courts requesting mitigation consistent with David Wilkinson's request, for the loss of the Sanitary Dairy building, a historically significant local resource as identified in City survey forms and in the Downtown Specific Plan.*

8. Commission Appointments

In accordance with Procedures and Rules of the Commission, Section 301, the Chairperson and Vice-Chairperson shall be elected annually.

Mark Aulman was appointed as Chair and BJ Ford appointed Vice Chair.

9. Adjournment:7:46 PM



6:00 PM, WEDNESDAY, DECEMBER 21, 2011
CITY HALL COUNCIL CHAMBERS
300 FIRST STREET
DRAFT MINUTES

1 Roll Call

Present: Orlins, Aulman, Ford, Casey

Absent: Brookfield

2. Secretary's Report

- *Minutes from last meeting will be provided at the next meeting*
- *Updates:*
 - *RDA Investment Strategy copy provided. Informaiton on the status of the RDA agency will be available after January 14.*
 - *Property negotiations that may involve 801 Main are not publicly available.*
 - *Copy of a draft letter to the Administrative Office of the Courts regarding mitigation.*

3. Public Comments: This is an opportunity for the public to speak to the Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

None

4. Commission and Staff Comments: This is an opportunity for Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

Commissioner Ford noted that she had noticed a sign that had come off a building in the 400 block of Main Street and that now visible is a prior earlier sign – Tina's Fashions. She was interested in finding out if anyone had any information about that tenant or sign.

5. Request for Alternation Permit for 514-518 Main Street. A proposed façade remodel and restoration to enhance the appearance of the storefront that is a non-contributor to the Downtown Woodland Historic District.

Motion: Commissioner ***Ford*** made a motion to approve the proposed façade improvements for 514-518 Main Street, which was seconded by Commissioner ***Orlins***.

Ayes; *Orlins, Aulman, Ford, Casey*

No 's:

Abstain:

6. Adjournment:

Agenda Item # 6

Heritage Home Award Tasks and Schedule

Draft 3.12.12

Task	Description	Key Action Required	Responsible Party	Time Frame
Nominations and Nomination forms	Commission members review housing stock and make recommendations regarding nominations. Completion of Nomination Forms. There may be a few homes that have been self nominated.	Complete Nomination forms	Commission Homeowners	April 18
Photos	Take photos of homes include with application nomination	Take photos	Commission/ Staff	April/May
Final Nominations	Commission makes final recommendation on 4-5 homes	Vote	Commission	May 16
Informal Homeowner Contact	Commission members contact the homeowners to inform them of nomination and ask if they are willing to participate.	Initiate with phone or in-person contact; Inform city	Commission	No later than 1 week after final nomination
Official Letter notifying owner of nomination	Letter to notify homeowners that they have been nominated and to let them know someone will be contacting them in order to obtain information for research and preparation of the write up.	Preparation of official letter	City Staff	2 weeks after final nomination (June)
Research and preparation of write ups	Once they have consented, interview homeowners for background, verify date of completion of home, prepare a ½ to 1 page write up about of the home	Write up	Commission	June 20
Determine Date of Construction	Determine the date of construction for the home(s) which is agreed upon by all parties.	Determine Date	Commission	June/July
Order Plaques	Once date of construction has been determined, plaques are ordered.	Order plaque	City Staff	July - As the plaques can take 4-6 weeks
Schedule meeting	Determine date for presentation	Schedule room	City Staff	July
Contact news papers, press release	Prepare a press release statement regarding the nominations and presentation	Prepare press release	Commission / City Staff	July/August
Invitation	Formal invitation to homeowners	Invitation prep	City Staff	August
Final Preparation of presentation materials	- Formal write up - Proclamation form - Photos and power point	Presentation materials	City Staff/ Commission	August
Preparation for Event	Food and drinks Posters Handouts/Certificates decorations	Party planning.	Commission	August
Hold Event	Ceremony and meeting	Ceremony	Commission/ Staff	September 5?

HERITAGE HOME AWARD SELECTION GUIDELINES

The Heritage Home award is a public recognition of a remarkable family home and commemorates that home's contribution to the aesthetically and historically significant residential architecture of Woodland. The award is honorary and recognizes the home as a special community resource and recognizes those homes that have been well cared for or well restored.

Each year the Historical Preservation Commission considers nominations and selects 5 recipients. The awards are presented by the Commission to the then owners of the selected Heritage Homes. The award consists of a Certificate of Recognition and an attractive 7" x 10" oval bronze plaque from the Erie Landmark Company listing the year of construction of the home.

These guidelines are adopted by the Historic Preservation Commission to guide the public and future Commissions on the factors generally considered in determining the recipients of the Heritage Home Awards.

- I. **AGE/ARCHITECTURE:** Although no age or date of construction specifically limits designation of the Heritage Homes, historical significance is considered essential to eligibility. Other related factors are of secondary importance and include:
 - Anachronistic, visible, adornment.
 - Amendments required by building or fire codes, or general modernization, common to the home period, will not be considered disqualifying (i.e. indoor plumbing or cocking which were almost universal changes to all housing).
 - In general, color schemes that are appropriate to the date of construction, appropriate ornamentation, landscaping, out building and internal restoration are secondary considerations as the add or subtract from the presentation of the home.
- II. **LOCATION:** All "Heritage Homes" must be situation in the City of Woodland at the time of selection, as contrasted with the date of construction. Although, location is not in any other manner a criterion for selection, the Commission recognizes that there are areas of the City in which the historically and aesthetically significant architecture is more common than in other areas.
- III. **FAMILY HOMES:** The limitation of this award to family residences does not indicate an indifference to the significance of preservation of our architectural heritage through modification for commercial or professional use, such as multiple unit rentals, professional offices, or "bed and breakfast" restorations. Other awards, also presented by the Commission, recognize the restoration and preservation of historical buildings not being used as family residences.

PROCEDURES

The following are adopted as the procedures for the selection and presentation of the awards.

- Nominations can be made by any Commissioner, not exceeding five by each Commissioner.
- Nominations may be suggested by any other interested party and if the suggestion is agreed on by two Commissioners, the home will be considered in the final selection process.
- The nominations shall be reviewed by the Commission at the February meeting.
- The selection shall be made at the March meeting of the Commission and presentations at either the April or May regular meeting, or if required by the agenda, at a special meeting called for that purpose in the month of May.
- The nomination shall be on the form provided by the Commission.
- Voting on final selections on each nominated house shall be in random order. If more than five houses receive a majority of votes a second vote shall be taken among houses receiving more than a majority of votes. The second vote shall be in writing. Each Commissioner shall vote for not more than five nominated homes. A majority of votes will be required to select the recipients.
- The owner or owners of a selected home shall be contacted by the Commissioner who made that nomination after written notification by the Secretary of the Commission and acceptance by the homeowner. Research at the Yolo County Archives may be required to determine the Date of Construction. The owners shall be interviewed, as needed, to prepare the write up that accompanies the Heritage Home Award. This shall be completed prior to the April meeting to give ample time for the editing and printing of the citation.

**City of Woodland
Historic Preservation Commission
Heritage Home Awards Lists
Compiled March, 2012
By Year Awarded**

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new book	Architectural Description
2011	900 First Street	1924	119	California Bungalow Style
2011	211 Pendegast Street	1927		Georgian Revival Style
2011	901 First Street	1886	119	Victorian Cottage Style (Folk Victorian)
2010	128 Third Street	1882		Classic Italianate Victorian
2010	149 North Street	1931		Spanish Revival Style
2010	554 Elm Street	1888		Gothic Cottage Villa, Italianate and Eastlake Style
2010	745 Second Street	1928	139	Reiths Revised Subdivision
2009	152 Third Street	1930	251	Tudor Revival Cottage
2009	133 First Street	1886	-	Folk Victorian Cottage
2009	804 College Street	1904	73	Colonial Revival
2009	440 Pendegast Street	1930	75	Georgian Revival
2008	33 Third Street	1879	257	Italianate Victorian
2008	241 Cross Street	1914		Craftsman Bungalow
2008	319 Oak Avenue	1892		Italianate Victorian
2008	152 First Street	1910		Victorian/Tuscan Style
2007	531 Second Street	1892	1892	Eastlake Stick Victorian
2007	810 First Street	1912		Classical Revival
2007	740 College Street	1889	69	Victorian
2007	448 Pendegast Street	1913		Medieval English
2007	603 College Street	1923	61	Tudor Revival
2006	527 College Street	1888	55	Italianate Victorian
2006	121 Second Street	1912	--	Dutch Colonial
2006	630 Cleveland Street	1919	--	"Airplane Bungalow Style"
2006	4 First Street	1923	157	California Bungalow
2006	402 Pendegast Street	1948	--	Tudor
2005	104 Walnut Street	1898	--	Eastlake Victorian
2005	214 Pendegast Street	1905	--	Colonial Revival
2005	127 Second Street	1911	--	Mediterranean Revival
2005	753 Third Street	1927	136	Mediterranean Revival

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new book	Architectural Description
2004	725 First Street	1875	82	Eastlake Victorian
2004	709 First Street	1887	79	Victorian Cottage
2004	627 North Street	1904	165	Queen Anne Victorian
2004	47 Palm Avenue	1929	184	Tudor Revival
2003	745 First Street	1885	87	Victorian Cottage
2003	64 First Street	1916	153	Bungalow
2003	710 First Street	1923	78	Cape Cod cottage
2003	656 McKinley Avenue	1929	--	Colonial Revival
2003	131 Bartlett Avenue	1939	--	Tudor Revival
2002	78 Third Street	1902	173	Queen Anne
2002	875 West Southwood Drive	1912	--	--
2002	43 Palm Avenue	1914	--	--
2002	527 West Keystone Avenue	1933	189	Arts & Crafts
2002	709 West Keystone Avenue	1934	195	Tudor Revival Cottage
2001	546 First Street	1875	65	Italianate
2001	25 Third Street	1889	176	Italianate Victorian
2001	401 Bartlett Avenue	1931	19	Tudor Revival
2001	716 First Street	1935	80	Tudor Revival
2001	601 Hollister	1938	188	Mission Revival
2000	705 College Street	1923	42	California Bungalow
2000	716 Third Street	1928	135	Spanish Colonial Revival
2000	524 West Keystone Avenue	1938	190	"Unique with Mediterranean Flair"
2000	148 North Street	--	--	--
2000	525 North Street	--	--	--
1999	704 Second Street	1873	114	Gothic Revival
1999	155 Third Street	1916	167	Bungalow
1999	415 Bartlett Avenue	1927	20	French Cottage
1999	103 First Street	1931	147	Spanish Colonial Revival
1998	717 Clover Street	1865	172	Greek Revival
1998	715 First Street	1886	81	Georgian/Stick/Eastlake
1998	907 First Street	1916	96	Bungalow
1998	902 Elm Street	1929	18	English Tudor
1998	850 Gibson Road	--	--	--
1997	547 Second Street	1903	122	Queen Anne

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new book	Architectural Description
1997	826 First Street	1911	93	Bungalow
1997	611 Bartlett Avenue	1929	92	Colonial Revival
1997	605 West Keystone Avenue	1937	193	Spanish Colonial Revival
1997	144 North Street	--	--	--
1996	632 First Street	1888	70	Eastlake
1996	728 First Street	1930	83	Spanish Colonial
1996	511 West Keystone Avenue	1937	191	Craftsmen/Spanish Eclectic
1996	36 Palm Avenue	1941	182	Colonial Revival
1995	106 Bartlett Avenue	--	--	--
1995	803 College Street	1903	27	Queen Anne/Colonial Revival
1995	703 College Street	1921	44	California Bungalow
1995	725 Hollister	1936	187	Mission Revival
1995	930 Second Street	1938	101	Modern Streamlined
1994	708 College Street	1876	43	Victorian
1994	55 Pershing Avenue	1917	197	Western Shingle/Craftsmen
1994	911 First Street	1924	97	Mission Revival
1994	815 College Street	1931	26	English Tudor
1994	540 Cross Street	1923	77	Eclectic style
1993	656 College Street	1874	45	Italianate Victorian
1993	449 Pendegast Street	1911	30	Medieval English elements
1993	712 Second Street	1925	113	Tudor Revival
1993	750 Second Street	1936	106	Monterey Colonial
1993	714 West Keystone Avenue	1936	196	English Cottage
1992	19 Third Street	1876	177	Italianate
1992	667 College Street	1879	46	Spanish Renaissance
1992	914 First Street	1910	98	Craftsmen
1992	756 First Street	1916	89	Prairie/Victorian
1992	515 First Street	1920	59	Dutch Colonial
1991	422 Lincoln Avenue	1876	5	Italianate Victorian
1991	734 College Street	1890	40	Late Victorian
1991	311 Gibson Road	1905	206	Colonial Revival
1991	41 Palm Avenue	1919	181	Colonial Revival
1991	520 Cross Street	1930	76	Mediterranean Revival
1990	458 First Street	1890	3	Late Shingle style/Queen Anne

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new book	Architectural Description
1990	618 First Street	1905	68	Georgian
1990	754 College Street	1910	36	Craftsman Bungalow
1990	742 First Street	1927	85	Tudor
1990	704 Elm Street	1930	14	Spanish Colonial Revival
1989	528 College Street	1858	56	Late Georgian and Federal (Adams)
1989	9 Palm Avenue	1862	178	French and Monterey Colonial/Victorian Italianate
1989	640 College Street	1879	48	Italianate Victorian
1989	659 First Street	1885	74	Victorian Stick
1989	638 First Street	1893	71	Queen Anne Eclectic
1989	610 First Street	1906	67	Late Queen Anne

City of Woodland
Historic Preservation Commission
Heritage Home Awards Lists
Compiled March, 2012
By Address (alphabetical by street)

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new	Architectural Description
1995	106 Bartlett Avenue	--	--	--
2003	131 Bartlett Avenue	1939	--	Tudor Revival
2001	401 Bartlett Avenue	1931	19	Tudor Revival
1999	415 Bartlett Avenue	1927	20	French Cottage
1997	611 Bartlett Avenue	1929	92	Colonial Revival
2006	630 Cleveland Street	1919	--	"Airplane Bungalow Style"
1998	717 Clover Street	1865	172	Greek Revival
2006	527 College Street	1888	55	Italianate Victorian
1989	528 College Street	1858	56	Late Georgian and Federal (Adams)
2007	603 College Street	1923		Tudor Revival
1989	640 College Street	1879	48	Italianate Victorian
1993	656 College Street	1874	45	Italianate Victorian
1992	667 College Street	1879	46	Spanish Renaissance
1995	703 College Street	1921	44	California Bungalow
2000	705 College Street	1923	42	California Bungalow
1994	708 College Street	1876	43	Victorian
1991	734 College Street	1890	40	Late Victorian
2007	740 College Street	1889		Victorian
1990	754 College Street	1910	36	Craftsman Bungalow
1995	803 College Street	1903	27	Queen Anne/Colonial Revival
2009	804 College Street	1904	73	Colonial Revival
2008	241 Cross Street	1914		Craftsman Bungalow
1991	520 Cross Street	1930	76	Mediterranean Revival
1994	540 Cross Street	--	--	--
2010	554 Elm Street	1888		Gothic Cottage Villa, Italianate and
1990	704 Elm Street	1930	14	Spanish Colonial Revival
1998	902 Elm Street	1929	18	English Tudor
2006	4 First Street	1923	157	California Bungalow
2003	64 First Street	1916	153	Bungalow
1999	103 First Street	1931	147	Spanish Colonial Revival
2009	133 First Street	1886	-	Folk Victorian Cottage

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new	Architectural Description
2008	152 First Street	1910		Victorian/Tuscan Style
2001	546 First Street	1875	65	Italianate
1989	610 First Street	1906	67	Late Queen Anne
1990	618 First Street	1905	68	Georgian
1996	632 First Street	1888	70	Eastlake
1989	638 First Street	1893	71	Queen Anne Eclectic
1989	659 First Street	1885	74	Victorian Stick
2004	709 First Street	1887	79	Victorian Cottage
1998	715 First Street	1886	81	Georgian/Stick/Eastlake
2001	716 First Street	1935	80	Tudor Revival
2004	725 First Street	1875	82	Eastlake Victorian
1996	728 First Street	1930	83	Spanish Colonial
1990	742 First Street	1927	85	Tudor
2003	745 First Street	1885	87	Victorian Cottage
1992	756 First Street	1916	89	Prairie/Victorian
2007	810 First Street	1912		Classical Revival
1997	826 First Street	1911	93	Bungalow
2011	900 First Street	1924	119	California Bungalow Style
1994	911 First Street	1924	97	Mission Revival
1992	914 First Street	1910	98	Craftsmen
2003	710 First Street	1923	78	Cape Cod cottage
2011	901 First Street	1886	119	Victorian Cottage Style (Folk Victorian)
1998	850 Gibson Road	--	--	--
2001	601 Hollister Road	1938	188	Mission Revival
1995	725 Hollister Road	1936	187	Mission Revival
1991	422 Lincoln Avenue	1876	5	Italianate Victorian
2003	656 McKinley Avenue	1929	--	Colonial Revival
1997	144 North Street	--	--	--
2000	148 North Street	--	--	--
2010	149 North Street	1931		Spanish Revival Style
2000	525 North Street	--	--	--
2004	627 North Street	1904	165	Queen Anne Victorian
2008	319 Oak Avenue	1892		Italianate Victorian
1996	36 Palm Avenue	1941	182	Colonial Revival

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1991	41 Palm Avenue	1919	181	Colonial Revival
2002	43 Palm Avenue	1914	--	--
2004	47 Palm Avenue	1929	184	Tudor Revival
2005	214 Pendegast Street	1905	--	Colonial Revival
2006	402 Pendegast Street	1948	--	Tudor
2007	448 Pendegast Street	1912		Medieval English
1993	449 Pendegast Street	1911	30	Medieval English elements
1994	55 Pershing Avenue	1917	197	Western Shingle/Craftsmen
2011	211 Pendegast Street	1927		Georgian Revival Style
2009	440 Pendegast Street	1930	75	Georgian Revival
2006	121 Second Street	1912	--	Dutch Colonial
2005	127 Second Street	1911	136	Mediterranean Revival
1999	704 Second Street	1873	114	Gothic Revival
1993	712 Second Street	1925	113	Tudor Revival
2010	745 Second Street	1928	139	Reiths Revised Subdivision
1993	750 Second Street	1936	106	Monterey Colonial
1995	930 Second Street	1938	101	Modern Streamlined
1992	19 Third Street	1876	177	Italianate
2001	25 Third Street	1889	176	Italianate Victorian
2008	33 Third Street	1879	257	Italianate Victorian
2010	128 Third Street	1882		Classic Italianate Victorian
2009	152 Third Street	1930	251	Tudor Revival Cottage
1999	155 Third Street	1916	167	Bungalow
2000	716 Third Street	1928	135	Spanish Colonial Revival
2005	753 Third Street	1927	136	Mediterranean Revival
2005	104 Walnut Street	1898	--	Eastlake Victorian
1996	511 West Keystone Avenue	1937	191	Craftsmen/Spanish Eclectic
2000	524 West Keystone Avenue	1938	190	"Unique with Mediterranean Flair"
2000	524 West Keystone Avenue	1938	190	"Unique with Mediterranean Flair"
2002	527 West Keystone Avenue	1933	189	Arts & Crafts
1997	605 West Keystone Avenue	1937	193	Spanish Colonial Revival
2002	709 West Keystone Avenue	1934	195	Tudor Revival Cottage
1993	714 West Keystone Avenue	1936	196	English Cottage

Year Awarded	Address	Year Built	Walking Tour Booklet Page # old/new	Architectural Description
2002	875 West Southwood Drive	1912	--	--