



6:00 PM, WEDNESDAY, JUNE 6, 2012
CITY HALL COUNCIL CHAMBERS
300 FIRST STREET

1. **Roll Call**
2. **Review and approval of Draft Minutes:** April 18, 2012
3. **Secretary's Report**
4. **Public Comments:** This is an opportunity for the public to speak to the Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.
5. **Commission and Staff Comments:** This is an opportunity for Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.
6. **Heritage Home Award Process 2012:** Discussion and update – meetings with property owners and final determination for Date of Construction. Suggested meeting Date of September 5, 2012.
7. **Climate Action Plan:** Update and Notice Concerning the Upcoming Public Outreach Meeting for June 20, 2012
8. **Adjournment:**



6:00 PM, WEDNESDAY, APRIL 18, 2012

CITY HALL COUNCIL CHAMBERS

300 FIRST STREET

DRAFT MINUTES

1 Roll Call

Present: Ford, Brookshear, Orlins, Aulman, Casey

Absent:

Staff: Norris

2. Review and approval of Draft Minutes: March 21, 2012

*Motion: Commissioner **Aulman** made a motion to approve the minutes for March 21, 2012 which was seconded by Commissioner **Brookshear**.*

Ayes: Ford, Brookshear, Orlins, Casey and Aulman

Nos:

Abstain:

3. Secretary's Report

4. Public Comments: This is an opportunity for the public to speak to the Commission on any item other than those listed on this agenda. Speakers are requested to use the microphone in front of the Commission and begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

5. Commission and Staff Comments: This is an opportunity for Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission member would like to have discussed at a future Commission meeting.

- *Commissioner Aulman requested that staff send to all HPC members a copy of the materials handed out at the Climate Action Plan Stakeholders lunch meeting on April 18, 2012.*
- *Commissioner Casey requested that the Climate Action Plan be scheduled as a future agenda item. Because the next anticipated meeting will be in June, it was requested that the HPC meeting be scheduled before the next public visioning effort for the CAP.*

6. Heritage Home Award Process 2012: Discussion and review of possible Heritage Home Award Nominations.

- *Commissioner **Brookshear** made a motion that the Commission accept the nominations for Heritage Home Awards as provided which was seconded by Commissioner **Ford**.*

Ayes: Ford, Brookshear, Orlins, Casey and Aulman

Nos:

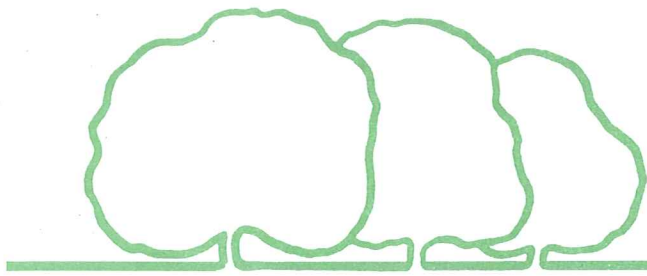
- *Commissioner **Aulman** made a motion that the Commission accept the nomination for a Preservation Award which was seconded by Commissioner **Brookshear**.*

Ayes: Ford, Brookshear, Orlins, Casey and Aulman

Nos:

The next step will be for staff to send out a letter to the candidates notifying them of the nomination and requesting their acceptance. After which, staff requested that the Commissioners finalize the date of construction for the nominations as soon as possible so that plaques can be ordered.

7. Adjournment: 6:45 PM



City of Woodland

MEMORANDUM

TO: HISTORICAL PRESERVATION COMMISSION MEMBERS

FROM: Cindy A. Norris, Principal Planner

SUBJECT: Climate Action Plan Process

DATE: June 6, 2012

INFORMATIONAL UPDATE:

Information provided regarding efforts in the development of the City of Woodland's Climate Action Plan.

BACKGROUND:

The City of Woodland has begun a process to develop a Climate Action Plan (CAP) by the end of 2012. A CAP is a planning document that provides strategies for reducing communitywide energy use and greenhouse gas (GHG) emissions, also referred to as a "carbon footprint." This effort is being funded by PG&E's Green Communities Program through the Yolo County-PG&E local government partnership, Yolo Energy Watch. The technical work is underway and is being conducted by the UCD Sustainable Design Academy under the direction of climate change authority Dr. Deb Niemeier.

Through numerous state actions, California has led efforts to address climate change and encourage sustainable practices. AB 32, passed in 2006, instituted state limits on future greenhouse gas emissions. The California Environmental Quality Act also requires that communities calculate the emissions associated with new development projects and incorporate mitigation for those emissions into project approvals. The CAP is intended to provide a clear strategy and priorities for meeting state-established reduction goals and to provide greater certainty about future City planning and permitting requirements.

The City held the first Climate Action Plan Stakeholder meeting on April 18, 2012. The meeting was well attended. And participants hopefully took information from that meeting back to organizations and interested parties.

NEXT STEPS

The first public outreach meeting is scheduled to be held June 20, 2012 at the Community and Senior Center. Dr. Deb Niemeier, a renowned climate change authority will be speaking to the group. The City intends to hold two public workshops as part of this effort, as provided in the attachments.

Workshop #1 (June 20, 2012)

Public Visioning Workshop and Topics

- Climate Action Plan purpose and use
- Potential Green house gas reduction strategies
- Community priorities

Workshop #2 (August 8, 2012)

Public Strategies Workshop and Topics

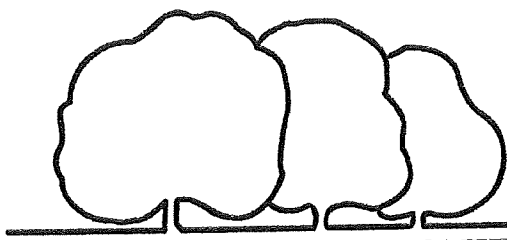
- Climate Action Plan strategies compared to “business as usual” forecast
- Climate Action Plan implementation framework
- Climate Action Plan priority confirmation

RECOMMENDED ACTION

Staff is recommending that the Planning Commission review the attached materials. Commission members are invited and encouraged to attend future public workshops.

Attachment

Handouts from the first Stakeholder meeting April 18, 2012



City of Woodland

CLIMATE ACTION PLAN

Public Outreach Planning – Kickoff Meeting

The Burger Saloon, 601 Main Street

April 18, 2012

Meeting Objectives

- Explain Climate Action Plan purpose, use, and development process
- Inspire stakeholder group to participate in Climate Action Plan development and help build broad community participation
- Gather input on questions, concerns, ideas about public outreach needs

Program

Welcome and Introductions

1) Climate Action Plan as a Guiding Principles Document

- State climate change planning and greenhouse gases ("carbon footprint")
- Climate Action Plan purpose and use
- Relationship to General Plan and permitting processes

2) Woodland's Climate Action Plan Process: Background and Overview

- City Council commitments and Energy Committee efforts
- PG&E funding, UCD technical team, and overall schedule

3) Developing a Climate Action Plan

- Climate Action Plan process
- Greenhouse gas reduction targets and strategies

4) Stakeholder Planning Committee Role

- Public outreach schedule
- How you can help



Thanks to Yolo Energy Watch and the PG&E Green Communities Program for funding Woodland's Climate Action Plan preparation and outreach activities, including this lunch meeting!



CITY OF WOODLAND CLIMATE ACTION PLAN

Stakeholder Planning Committee Meeting

April 18, 2012

1) The Climate Action Plan as a Guiding Principles Document

Purpose and Use

- “Greenhouse gases” (GHGs) are those gases, such as carbon dioxide (CO₂), that trap heat in the atmosphere. Many states have developed initiatives to reduce GHG emissions associated with human activities, particularly the burning of fossil fuels to run vehicles and produce electricity, because of widespread concerns about their effects on the earth’s climate.
- AB 32, passed in 2006, committed the state to reducing GHG emissions to 1990 levels by 2020, or 25% below forecasted levels.
- The state encourages local communities to reduce GHG emissions by approximately 15% from current (2005) levels by 2020 (considered equivalent to 1990 levels).
- A local Climate Action Plan is based on the premise that local governments and the communities they represent are uniquely capable of addressing many of the major sources of emissions within their jurisdictions.
- A Climate Action Plan provides background analysis and existing (“baseline”) emissions, future GHG reduction targets, and a community-based policy framework to address community-wide GHG emissions sources.
- Climate Action Plan program strategies can provide many co-benefits, for example, increased emphasis on transit-oriented development corresponds to more walkable communities and better air quality, thus better health and livability effects.

Relationship to Other City Documents, Including the General Plan, Zoning and Permitting

- Climate Action Plans, or energy-efficiency plans, are becoming a requirement for many state and federal grant processes.
- Climate change impacts and adaptation policies are now required in local General Plans.
- Policies identified in the Climate Action Plan to achieve GHG reduction targets will dovetail into an anticipated General Plan update of land use, transportation, building design, and infrastructure policies and programs.
- GHG reduction measures recommended in the General Plan may become standards that are incorporated into the Zoning Ordinance.
- Having a consistent planning approach to GHG reduction can help streamline certain permit activities – e.g., solar.

California Environmental Quality Act (CEQA)

- The State CEQA Guidelines now require analysis and mitigation of GHG emissions for proposed projects.
- This analysis is currently handled in Woodland on a case-by-case basis.
- A Climate Action Plan provides a predictable approach to climate change analysis and mitigation strategies for individual projects.
- CEQA review and permitting may be streamlined for projects that are consistent with a "qualified" Climate Action Plan. A "qualified" Climate Action Plan meets criteria contained in section 15183.5(b) of the State CEQA Guidelines -- includes a public process and review of the mitigation monitoring program.
- CEQA review will occur as part of the final Climate Action Plan and General Plan update process.

Sunday, March 25, 2012 | The Sacramento Bee E3

CARTOON CORNER | Joel Pett



This Joel Pett editorial cartoon appeared in USA Today in December 2009 prior to the Copenhagen climate change conference.

2) Woodland's Climate Action Plan Process

Funding and Technical Analysis

- Fully funded by PG&E Green Communities Program through Yolo Energy Watch (PG&E local government partnership with Yolo County jurisdictions)
- Technical analysis by UCD Sustainable Design Academy, led by Prof. Deb Niemeier, UCD Faculty of Engineering
- Completion of final Climate Action Plan by December 31, 2012



Sample of City Actions Already Undertaken

The Climate Action Plan will build on existing City efforts and provide specific goals, implementation structure, and a way to measure progress. Some efforts to date:



City Energy Use

- LED streetlights
- LEED-certified police station
- Geothermal heating and cooling system for the Community and Senior Center
- Co-generation facility for swimming pool heating with WJUSD
- HVAC upgrades and cool roof systems
- Upgraded water pump motors
- Motion-sensor-activated lights in city offices
- Automation of park irrigation systems and connection to weather-based control system



Transportation

- Waste Management contractually committed to fleet conversion to CNG
- Hybrid vehicles in City fleet
- Free public electric vehicle charging station at Gateway Shopping Center
- Encouraging safe walking through "Safe Routes to Schools" pedestrian improvements



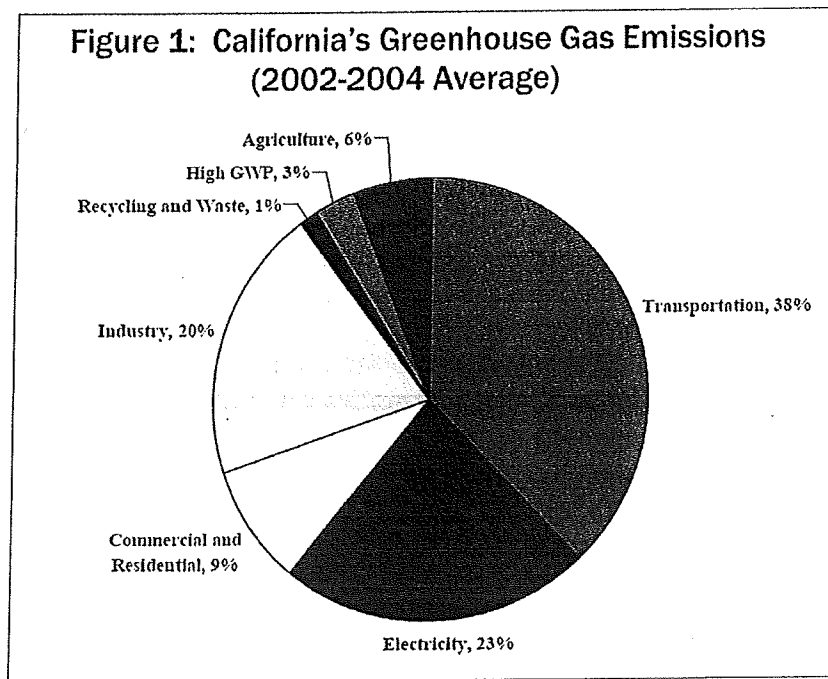
Other Efforts

- City Council Energy Committee, Yolo County Climate Action Compact, California Climate Action Registry participation
- Percentage of homes in Spring Lake required to have solar power
- Streamlined permitting process for solar panel installation
- Water conservation gains
- Energy retrofits promoted through Energy Upgrade California, ICLEI/GroupEnergy, PACE

3) Developing a Climate Action Plan

Process

- **Establish baseline** – the 2005 level of GHG emissions
- **Adopt reduction target** – to meet state expectations, at least 15% below the 2005 GHG emissions level
- **Develop Climate Action Plan measures** – actions, policies, programs to reach the target
- **Implement Climate Action Plan** – timeline may correspond to the period covered by the General Plan
- **Monitor and track progress** –allow for adaptation



Source: California Air Resources Board, *Climate Change Scoping Plan: A Framework for Change*. December 2008.

Example Climate Action Plan Measures

- ❖ Incentives for residential/commercial energy-efficiency retrofits
- ❖ Incentives for solar PV installation
- ❖ Increase bicycle/pedestrian modes
- ❖ Emphasize transit-oriented development
- ❖ Promote planting of shade trees
- ❖ Require solar shade structures for new parking lots
- ❖ Increase low-emission vehicles in city fleet

4) Stakeholder Planning Committee Role

Climate Action Plan (CAP) Meeting Schedule

Date	Activity	Topics	Materials Provided by UCD Team
April 18	Stakeholder Planning Committee kick-off lunch meeting	• CAP purpose and use • CAP development process • How stakeholders can help	
June 13 20	Public Visioning Workshop <i>Community/ Senior Ctr 6:30-8:30</i>	• CAP purpose and use • Potential GHG reduction strategies • Community priorities	✓ Baseline inventory ✓ Summary of City energy-efficiency/ sustainability efforts ✓ Potential reduction strategies, including cost, GHG-reduction potential, & possible funding
July 10	City Council Energy Committee & Stakeholder Planning Committee <i>Community/ Senior Ctr 4:00-5:00/5:30</i>	• June 13 workshop input • Review & organize input on targets and priorities	✓ CAP implementation framework - process to prioritize, implement, and monitor GHG reduction strategies
August 8	Public Strategies Workshop <i>Community/ Senior Ctr 6:30-8:30</i>	• CAP strategies compared to "business as usual" forecast • CAP implementation framework • CAP priority confirmation	✓ "Business as usual" forecast: GHG forecast if current policies and practices continue
August 14	Energy Committee & Stakeholder Planning Committee <i>Community/ Senior Ctr 4:00-5:00/5:30</i>	• Review project progress • Confirm priority CAP strategies	
Nov.13	Energy Committee & Stakeholder Planning Committee <i>Location TBD, 4:00</i>	• Discuss comments on CAP	✓ Public Draft CAP (Oct. 30)

How You Can Help

- ❖ Share information on Climate Action Plan development with your organizations and other contacts.
- ❖ Encourage community interest and participation in Climate Action Plan development.
- ❖ Provide ideas about reaching and engaging community members.
- ❖ Participate in the public workshops - *June 13 and August 8 @ Community & Senior Center.*
- ❖ Work with the City Council Energy Committee to evaluate and organize public input, and to confirm GHG reduction targets and community priorities – *July 10, August 14, and November 13 meetings.*
- ❖ By May 16, send us 2-3 potential GHG reduction measures that can use to help spark discussion in the Public Visioning Workshop.

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