Parks & Recreation Commission

Location: Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Agenda

March 28, 2011
6:30 –8:00 p.m.

Commission Members John Murphy, Marina Tapia, Tabatha Chavez, Jesse Salinas, Sheila Groom, 2 vacant

Time	Item
6:30-6:35	**Call to Order**
6:35-6:40	**Pledge of Allegiance**
6:40-6:40	**Correspondence**
6:40-6:45	**Public Comment**
	Consent Calendar
6:45-6:50	**Minutes:** February 28, 2011
6:50-7:00	**Communications Written-Staff Reports** *Recreation Division Report-Elle Murphy* *Parks Report/Street/Tree Report-Rob Sanders*
7:00-7:00	**Presentations (None)**
7:00-7:00	**New Business-Action Items (None)**
7:00-7:10	**New Business-Information Items** A. FY 11/12 Budget
7:10-7:10	**Old Business-Action Items** A. New Officers/Committee Assignments

Note: Times indicated are approximate For video broadcast schedule can be viewed at www.wavetv.org.

Documents for meeting are available online at www.cityofwoodland.org

For information on this meeting, contact the Parks & Recreation Department, 530- 668-2000.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

7:10-7:10	**Old Business-Information Item (None)**
7:10-7:10	**Committee Reports (None)**
7:15-7:20	**Communications-Commission/Staff Statements and Requests** *This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission Meeting.*
7:20-7:20	**Other Business**
7:20-7:25	**Business Items for Next Meeting**
7:25-7:25	**Next Meeting Date:** April 25, 2011
7:30	**Adjournment**

Note: Times indicated are approximate For video broadcast schedule can be viewed at www.wavetv.org.

Documents for meeting are available online at www.cityofwoodland.org

For information on this meeting, contact the Parks & Recreation Department, 530- 668-2000.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes February 28, 2011

Call to Order
Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by V.Chair Murphy.

Commissioners Present: Groom, Murphy, Chavez, Tapia,
Absent: Salinas
Staff: E. Murphy, Haynie, Sanders, Meyers, Bellini

Pledge of Allegiance

Correspondence (None)

Public Comment

Consent Calendar
Commission Minutes of January 24, 2011
Commission accepted January 24, 2011 minutes.

Communications Written-Staff Reports

Recreation Division Report-Elle Murphy

Parks Report/Street/Tree Report-Rob Sanders

New Business-Action Items

A. Commission Vacancies-New Officers
   This was shelved until all Commissioners can attend a meeting to take this action.
B. Committee Assignments
   This was shelved until all Commissioners can attend a meeting to take this action.

New Business- Information Items

C. Construction of Cricket Field at Dave Douglass Field
   Sanders explained the request from Khalid Saeed to build a Cricket Field at Dave Douglass Field. No city funds would be used in the construction or maintenance of this field beyond our usual irrigation, mowing and edging of the site.

   Public comment on this item follows:
   Rosemary Jordan, who lives on Colgate Court, had concerns about the limit of games and permits. Will the City build a parking lot, fencing, what about trailers, with

generators, litter, crowds, and adult leagues? Problems in the past seemed to center around the Adult leagues and their use of the fields.

Brian Rice, who lives on Saratoga, stated that they were comfortable with the current use of the field. Concerned about the concrete section of the field, could be attractive to nuisance and a stage of misuse.

Cain Parks, who lives on Colgate, stated that they would like to hear from the Cricket group.

Denise McGill, who lives on Saratoga, stated that she like the current use of the field as well. Ms. McGill was also concerned about the concrete section, restrooms issues from the past. History of past users and the impact to the neighborhood, homeowners are happy with the current use of the field and ask why now, is the City looking to change the use of the field. The park looks better than it has in years. Will the concrete section attract skateboarders, how many games will be played on the field, days games would be played?

David Gutierrez, who lives on Colgate Court, park looks good and is clean, will there be tournaments, and how long are the games? His court is not as affected as other neighbors but feels that the field should stay as a holding pond for kids. Adult groups are different, will there be vendors? Will the use be year-round?

Denise McGill asked if alcohol would be allowed, what about the trash impact, parking? PD will not respond when called about parking issues.

Sandra Reynolds, (no card filled out), concerned that a child may be hit by a car because of the illegal parking that occurs during this kind of events. Health issues, with unauthorized food vendors. Porta potties tipped over. The current use of the field is a better use of the field.

Rosemary, parking issue is the main concern.

Art Williams with the Woodland Tennis Club stated that he feels that Cricket is a great active sport, provides a new choice and is pleased with all the activity opportunities available for the residents of Woodland.

Commissioner Murphy now closed the public comment section.

Response to questions and concerns will be addressed by Khalid Saeed and two representatives (no cards filled our) of the Cricket Club.

Representatives: Cricket is a small community and currently the world tournaments are being played. Each team consists of eleven (11) players. Very few people will attend to watch the games. The concrete is used to pitch the ball; it needs a hard surface and needs to bounce to the hitter. Practices will only be for one team, be once a week. It is a seasonal sport with specific number of games. Half of the games will be played on the Woodland field and the other half on fields outside the city. Games can run as long as 9 am -3 pm depending on how long it takes to get a side out. No alcohol will be allowed, since the group does not drink alcohol. Only play is during the warm months, March-October (7 games in 8 months). The Cricket group will encourage members to car pool and go to Woodside Park to use restrooms. Crowd at games would be around 20-30 people including players. Crowd during practices would just be the players.

Sanders stated that there will not be permits issued; no porta potties either. The Cricket group is much smaller than Soccer and lower key; the spectators more closely resemble spectators at a Golf match than Soccer or Baseball.

E. Murphy clarified that the city has removed the porta potties and the City will not permit use of the field. What will this mean for the groups wanting to use of the field?

Commissioner Murphy asked how the game scheduling would work. What about the lack of permitted use of the field?

Cricket representative responded that a season consists of 14 games and that 7 of the games would be played on the Woodland Field. Cones will be set up on the boundary of the field before each game, with plenty of time before the game to guarantee their use.

Representative stated that they had never faced a problem with people falling or being hurt on the concrete section of the field. The Cricket group has insurance on all players and for liability for damage caused by the Balls.

Meyers asked who would be responsible if a fall occurred on the concrete portion of the field. Asked if another product could be used instead of concrete? How will the possible down grade in field maintenance affect the Cricket field? Commissioner and Staff agreed that the City would ultimately be the one responsible for liability. This is an issue that will need to be addressed before this project could move forward.

Representative stated that concrete was the best product for the field but that it was covered with artificial turf that the Cricket group would maintain since the field would be unplayable if the turf was in poor condition. Taller grass would not be an issue; other fields they used were mowed up to every three weeks.

Commissioner Groom asked if the Cricket group had considered Jack Slaven Park or another location in the City. Commissioner Groom thought that the area at the west corner of Jack Slaven Park could be an area to consider, if/when it is turned back to the City.

Representative stated that they had looked at other park sites in the City but not Jack Slaven Park. Most of the parks they looked at did not have a large enough flat area for the Cricket Field.

Staff will be presenting the concerns of the neighborhood, staff and the Commission to the City management. Staff will bring this back to Commission, with more information on the questions and concerns raised.
Break 7:35-7:40 p.m.

Old Business-Action Items

A. Council Support for Tree Inventory Recommendations
Commissioner Groom moved to seek formal Council support to pursue recommendations proposed by the Urban Forest Sub-Committee concerning the Tree inventory project. The Commission goal is to develop and propose policies for Council review/approval beginning in FY12. If approved by the Council, development of policies will be added to the Parks Commission Work Plan FY12; Commissioner Chavez seconded the motion, 4-0

Old Business-Information Items

A. Clark Field update
Sanders informed Commission that Gayle Manufacturing was working on the poles for the nets to deflect the foul balls. Commission asked if foul balls have continued to be an issue to the neighborhood. Sanders replied that the Baseball season has yet to start for the spring, so no there have not been any issues. Sanders did communicate with the user groups to be respectful of the neighborhood. Letter of recognition will be prepared by Commissioner Murphy, to recognize the contributions of both Gayle Manufacturing and the Clark Field Committee for their efforts at Clark Field.

Committee Reports

A. Budget Sub Committee: Fundraising Suggestions from WST Report
The WST recommendations focused largely on maximizing the use of Brooks Swim Center to increase visibility and optimize operational costs already being spent.
Group also discussed managing of the swim program via an enterprise fund which might allow for better accounting of program expenses and revenues.

B. Workplan – Groom
Commission asked Sander about the Capital Project list, Sanders stated that the list was tabled until next fiscal year. Commissioner Groom will prepare the Council Communication.

List of potential projects will be supplied to Commission by Sanders. This list will be a "wish list". If the City had the money, what project would they like to do? Commission will then pick a project to support. Then campaign to the community for funding and volunteers.

Communications-Commission/Staff Statements and Requests
E.Murphy informed the Commission that March 15th staff will have their budget meeting with City Management. E.Murphy will address the potential of an Enterprise fund for pool programs. This should help, with funding of staff for Swim Meets and Tournaments.

Sanders informed the Commission that the repairs to the Sports Park wiring had been completed and extra steps were taken to deter this from occurring again. Concrete was used to seal the access points to the copper wires.

Commissioner Chavez asked if there was a timeline for the Cricket field request. Sanders replied that there were not any time constraints with the Cricket field request.

Commissioner Chavez had concerns with the size of the concrete section to the field, which will regulate, how to hold group liable, formal partnership, could the field be on a smaller scale, how to control who plays, and the restroom issues.

Commissioner Murphy stated that the City may choose to accept the risk regardless of the whether the Commission recommends it or not. The City concerns, neighborhood concerns, parking and restrooms would be moot point if neighbor concerns outweigh the liability. The facility has been programmed for ten years.

Meyers stated that caution should be used to move forward. Staff time is not available to monitor facility; is this acceptable use of the facility?

Commissioner Murphy stated that allowing the neighbors to be heard on the issue is positive but the facility is City property. The diversity of sports in the community with Cricket being added is also a positive for the City.

Other Business (None)

Business Items for Next Meeting:

March 28, 2011
New Officers/Committee Assignments

Next Meeting Date: March 28, 2011, 6:30 p.m.

Adjourn: meeting adjourned at 8:20 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department

City of Woodland

RECREATION DIVISION - MONTHLY COMMISSION REPORT
Mach 2011

Administration	**COUNT**				
	Dec-10	**Jan-11**	**Feb-11**	**Fiscal YTD**	**Comments**
Staff Reports:					
City Council Meetings	0	2	0	6	
Parks & Rec Commission	0	1	1	7	
Commission on Aging	0	1	1	6	
General Customer Service:					
Customer Transactions	298	492	564	5116	
Customer Contact: Phones/Walk-in	335	450	720	7755	
Program Registrations	197	382	462	4288	
Accounting:					
Purchase Orders	4	3	3	42	
Invoices	25	30	25	197	
Payments processed	$19,364.18	$47,237.72	$109,895.95	$416,703.60	

Highlights:

YOUTH RECREATION	**TOTALS**				
	Dec-10	**Jan-11**	**Feb-11**	**YTD**	**Comments**
Maxwell Afterschool Fun Club					
Participant hours	605	605	702.5	5015	
Participants	23	21	22	156	
Revenue	$2,666.00	$2,108.00	$2,512.00	$18,036.00	
Expenses	$1,911.31	$1,034.50	$2,271.25	$14,271.78	
Yolano Programs					
Participant hours	0	0	0	0	
Participants	50	41	45	435	
Revenue	$295.00	$228.00	$310.00	$2,464.00	
Expenses	$1,260.00	$1,260.00	$1,260.00	$10,080.00	
Youth Basketball League					
Participant hours	678	904	678	2260	YBL
Participants	113	113	113	339	report to be included in March
Revenue	$4,407.00	$0.00	$0.00	$4,407.00	
Expenses	$0.00	$0.00	$4,267.27	$4,267.27	
STFC					
Participant hours	0	0	0	72286	
0	0	0	0	0	
Revenue	$0.00	$0.00	$0.00	$45,966.70	
Expenses	$0.00	$0.00	$0.00	$34,805.22	
YOUTH RECREATION TOTALS	$0.00	$0.00	$0.00		
Participant hours	605	605	702.5	77301	
Participants	73	62	67	545	
Revenue	$7,368.00	$2,336.00	$2,822.00	$70,873.70	

CONTRACT RECREATION	TOTALS				
	Dec-10	Jan-11	Feb-11	YTD	Comments
Special Interest Classes					
Participant hours	698.83	399	1848.5	28783	
Participants	126	73	166	1429	
Revenue	$5,790.20	$2,366.50	$8,441.05	$75,745.39	
Expenses	$3,956.40	$1,634.15	$5,763.28	$51,071.65	

Highlights:

AQUATICS	TOTALS				
	Dec-10	Jan-11	Feb-11	YTD	Comments
Adult Aquatic Exercise					
Participant hours	9600	173	228	69661	
Participants	600	115	152	10591	
Revenue	$1,500.00	#REF!	$1,632.00	$13,650.50	
Expenses	$992.00	$0.00	$1,067.00	$6,904.00	
Recreational Swim Team					
Participant hours	0	0	0	14535	
Participants	0	0	0	0	
Revenue	$0.00	$0.00	$0.00	$15,024.67	
Expenses	$0.00	$0.00	$0.00	$6,998.00	
Public Swim					
Participant hours	0	0	0	8198.4	
Participants	0	0	0	0	
Revenue	$0.00	$0.00	$0.00	$6,146.85	
Expenses	$0.00	$0.00	$0.00	$9,536.00	
AQUATICS TOTALS					
Participant hours	9600	173	228	92394.4	
Participants	600	115	152	10591	
Revenue	$1,500.00	$1,632.00	$1,601.00	$34,822.02	
Expenses	$992.00	$0.00	$1,067.00	$23,438.00	

Highlights:

Woodland and Pioneer Swim Teams started practicing Febraury 7th, and our pool is filled to capacity from 4pm to 7pm and 5-8am Monday through Friday with 3 teams practicing at a time.

ADULT SPORTS	TOTALS				
	Dec-10	Jan-11	Feb-11	YTD	Comments
Softball					
Participant hours	0	0	0	10738	
Participants	0	0	1185	2119	
Revenue	$0.00	$0.00	$24,786.00	$79,331.00	
Expenses	$0.00	$0.00	$0.00	$37,010.00	
Basketball					
Participant hours	618	824	618	3268	Revenue collected before league starts
Participants	206	206	206	618	
Revenue	$5,251.00	$0.00	$0.00	$13,987.00	
Expenses	$0.00	$2,200.00	$1,909.50	$8,254.10	
Volleyball					
Participant hours	156	1024	960	3504	League play begins
Participants	39	128	110	334	Open gym league #s Tues
Revenue	$117.00	$600.00	$1,601.00	$5,696.00	
Expenses	$48.00	$0.00	$314.50	$2,394.70	
Dodgeball					
Participant hours	0	320	0	505	League over
Participants	0	80	0	119	
Revenue	$0.00	$1,065.00	$0.00	$1,290.00	
Expenses	$0.00	$96.00	$0.00	$238.00	
Open Gym					
Participant hours	0	0	0		
Participants	96	101	0	911	Open Gym Basketball Monday-Thursday 12-5 p.m. is now offered for FREE
Revenue	$114.00	$126.00	$0.00	$3,482.00	
Expenses	$0.00	$0.00	$0.00	$0.00	
ADULT SPORTS TOTALS					
Participant hours	774	2168	1578	18015	
Participants	341	531	1501	4101	
Revenue	$5,482.00	$1,791.00	$26,387.00	$103,786.00	
Expenses	$48.00	$2,296.00	$2,224.00	$47,896.80	

Highlights:

SENIOR CENTER	TOTALS			
	Dec-10	Jan-11	Feb-11	Fiscal YTD
Programs & Activities				
# offered	20	25	22	170
# of Participants	956	1520	1480	11613
Revenue	$210.00	$1,081.60	$342.70	$4,169.53

Highlights:

On January 28 we hosted our first annual Senior Art Show was a hit with all artists from Senior Senior over 100 in attendance for the evening. Great event and can't wait to do it again.

FACILITY RENTALS	TOTALS				
	Dec-10	Jan-11	Feb-11	YTD	Comments
Community & Senior Center					
PAID EVENTS					
# of Events	5	7	6	159	
# of Participants	197	946	1250	7823	
Revenue	$5,172.66	$14,966.22	$32,240.00	$105,930.72	
CITY-SPONSORED EVENTS					
# of Events	10	9	6	81	
# of Participants	523	307	415	6294	
Waived revenue	$6,891.34	$1,275.00	$6,662.50	$118,217.93	
Sports Park					
Field reservations					
# of General reservs.	10	7	0	27	
# of Tournament resevs.	1	4	4	9	
# of user groups	0	0	4	78	
# of Participants	0	0	0	1821	
Revenue	$5,172.66	$15,025.50	$51,866.00	$118,862.66	

Highlights:

RECREATION DIVISION - BUDGET SNAPSHOT thru FEB 2011				
Program	Budget	Expenses & Encumbrances	Balance	% Spent (Goal: 67%)
General Fund				
Parks & Recreation Admin	$ 195,255.01	$ 146,552.71	$ 48,702.30	75.06%
Community & Senior Center	$ 713,731.32	$ 494,193.94	$ 219,537.38	69.24%
Brooks Swim Center - Recreation	$ 134,813.18	$ 102,191.17	$ 32,622.01	75.80%
General Recreation Programs	$ 342,099.75	$ 180,826.78	$ 161,272.97	52.86%
Enterprise Fund				
Youth Center Enterprise	$ 327,952.28	$ 244,321.43	$ 83,630.85	74.50%
TOTAL RECREATION BUDGET	$ 1,713,851.54	$ 1,168,086.03	$ 545,765.51	68.16%

City of Woodland

Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report DATE: March 28, 2011

PREPARED BY: Public Works Department

RECOMMENDED ACTION: None; Information only.

BACKGROUND INFORMATION: The following identifies highlights of the parks program since the last Parks Report.

- **Neighborhood Parks**
  1. ***Christiansen / Camarena Park Restroom*** – Extensive dry rot was discovered inside the walls of the restrooms during our plumbing restoration project. Staff worked with a local contractor to get the repairs made, new sinks were installed and the restrooms were opened just in time for the opening day of little league.

  2. ***Miscellaneous Parks*** - Spring preparation has begun at several parks, this includes touch-up painting and playground equipment inspection and repairs.

- **Irrigation Rehab Project Update**
  1. Staff has reviewed and commented on the 95% submittals for Phase I of the project. This will include complete redesign of the irrigation at City and Harris Parks, as well as new booster pumps at Dave Douglass Field, Cline and Schneider Parks. Furthermore, staff is utilizing funds from the project to replace impact irrigation heads with rotors heads that will increase overall water usage efficiency. Dominguez Landscaping has replaced 200 impact irrigations heads with new rotor heads at Woodside, Crawford and will next be working at Ferns Park.

- **Klenhard Playground Replacement**
  1. On Saturday April 23rd from 9 AM to 11AM staff will be holding a neighborhood meeting regarding the replacement of the playground equipment. Miracle Recreation Equipment Company will have a representative on site to answer questions from the public. Three different designs have been selected for the site. The community will have a vote on which one of the three playground setups will be installed at the Park.

- **Cemetery**
  1. ***Internments*** – The Woodland Cemetery had a total of four internments during the month of February. There were two cremains and two full burials.

  2. ***Sales*** – There were $1,890.00 in sales during the month of February.

3. ***Turf Preparation*** - The turf restoration project has been cancelled due to a lack of funds, there are no future plans to complete project.

4. ***Operations*** – For the month of February…all new turf was spot sprayed for broadleaf weeds; this is an ongoing process that's carried out through the growing season. Fertilizer with herbicide for crabgrass was also applied to the new turf as a pre-emergent / post-emergent treatment; additional areas will be treated as weather allows.

   In addition, shrub beds and fence lines were cleaned up, turf was mowed in between rain storms and several hours of trimming were done. Unpaved roadways and tree wells were all sprayed with Roundup.

- **Brooks Swim Center**

1. ***Virginia Graeme Baker Act*** – Work at the CBSC training pool will be complete in the month of March. A new grate has been installed on the drain and a "vacuum shut off switch" is being installed to meet final requirements of Yolo County Health Department.

2. ***Annual Repairs*** – Pool Technician, Randy Davidson returned to work on 2-14-11. All annual repairs have been completed.

Snapshot of Parks Primary Budgets through 3/17/11				
Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	% Remaining
Brooks Swim Center	$231,987.48	$120,693.06	$111,294.42	47.97
Cemetery	$245,017.86	$186,314.00	$58,703.86	23.96
Gateway LLD	$42,388.90	$4,981.09	$37,407.81	88.25
General Fund Parks	$850,291.05	$484,446.23	$365,829.82	43.02
Gibson Ranch LLD	$451,475.02	$327,259.93	$124,215.09	27.51
Spring Lake LLD	$485,963.20	$261,112.48	$224,850.72	46.27
Sports Park	$178,415.95	$122,105.10	$56,310.85	31.56

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Rob Sanders, Infrastructure Superintendent, Right-of-Way

CD179439

CD179441 MIRACLE RECREATION EQUIPMENT COMPANY

City of Woodland

Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Street Tree Report DATE: March 28, 2011

PREPARED BY: Public Works Department

RECOMMENDED ACTION: None; Information only.

BACKGROUND INFORMATION: The following identifies highlights of the tree program since the last Street Tree Report.

- **Cyclical Pruning of Street Trees in City Right-Of-Way (ROW)**
  1. Reoccurring note: The Urban Forestry Group (UFG) was scheduled to start pruning in areas 3, 5, and 25 as soon as our current tree planting project is completed. Unfortunately we will fail to reach our targeted goals for cyclical punning this fiscal year due to a 75% reduction of funds in our contract maintenance budget. This reduction of funds will most certainly have a negative impact on our ability to maintain a seven year pruning cycle on our City urban forest which we have strived for, and reached over the last five years. The UFG will continue to slip further and further back in their pruning program until funding is restored to this program. Continuing on a deferred pruning cycle could jeopardize the well being of our trees, as well as creating potential safety concerns for our community.

  2. The UFG has approximately 34K to spend on contract services this fiscal year, allowing staff to perform limited cyclical pruning in area 3; this represents a reduction of 100K from last year budget. More work will be needed next fiscal year due to the large number of mature trees in area 3.

- **Tree Planting**
  1. To date, in the current calendar year, the UFG and the Woodland Tree Foundation have planted 56 trees.

- **Arbor Day**
  1. The City of Woodland celebrated Arbor Day on March 12, 2011 at Pioneer Park. City of Woodland Municipal Arborist Westley Schroeder held a tree planting clinic while volunteers from Woodland Tree Foundation, California ReLeaf, and The Rotary Club helped plant a total of 37 trees in Pioneer Park and another 16 trees in other various locations throughout the City.

- **Stump Grinding**
  All tree stumps that have been identified for removal have been ground out. Staff removed the leftover stump grindings and replaced the grindings with top soil.

- **Merit Injection Project**
  1. Reoccurring note: This is done in an attempt to control the Elm Leaf Beatle on our Elm trees, as well as aphids on the Hackberry trees.

  2. The UFG has treated ¾ of the trees identified on their Merit list; the remainder of the trees will be completed in late March; this is due to delays associated with the preparation of Arbor Day.

- **Tree Removals**
  1. Reoccurring note: Staff will begin the process of removing trees that have been identified as unsafe or in a declining state of health; this work will be performed after our tree planting projects have been completed.

  2. To date, in the current calendar year the UFG has removed 15 trees of various sizes.

- **Service Requests / Work Orders**
  Reliability and efficiency have increased dramatically since the urban forest inventory has been completed and integrated into our GIS maintenance management program (Cityworks). As of now all service requests have been attached to corresponding work orders; currently there are 124 attached work orders and 167 unattached work orders that are currently open and waiting to be responded to. This new process has made the UFG more efficient when it comes to running reports and tracking events.

- **UFG General Fund Budget Snapshot Through March 17th 2011**
  Beginning Budget – $315,209.34
  Expenditures and Encumbrances to Date - $164,623.34
  Balance - $150,586.00
  Percentage Remaining – 47.77%

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Rob Sanders, Infrastructure Superintendent, Right-of-Way

Parks & Recreation Commission

NAME	ADDRESS	PHONE	E-MAIL ADDRESS	Term Expiration
John Murphy Vice-Chair	819 Del Oro St Woodland, CA 95695	662-4953 (hm) 916-445-0809 (wk)	john_murphy63@hotmail.com john.murphy@CalRecycle.ca.gov	6/30/12
Marina Tapia	840 Bourn Dr #26 Woodland, CA 95776	668-4778 (hm) 848-6631 (wk)	marinatapiam@yahoo.com	6/30/11
Tabatha Chavez	515 W, Keystone Ave. Woodland, CA 95695	916-214-3817 (hm) 916-327-4401 (wk)	tabchavez@yahoo.com	6/30/14
Jesse Salinas	[redacted]		jessesalinass@yahoo.com	6/30/14
Sheila Groom	2382 Ackley Place Woodland, CA 95776	666-3835 (hm) 752-7596 (wk)	outamygourd@sbcglobal.net	6/30/14
Vacant				
Vacant				

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee (handles Park Naming)
Groom

Budget and Finance Committee
Tapia, Chavez

Child, Youth & Playground Committee
Chavez

Community/Senior Center/Sports Park
Groom, Salinas

Woodland Sports Council
Vacant until needed

Urban Forest Committee
Murphy, Tapia

Ad Hoc Committee
Chavez, Salinas

LIAISONS

Baseball: (Vacant)
Soccer: Salinas

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the Community & Senior Center.
Online agenda and packet available at: http://www.cityofwoodland.org
For additional information please call 530.668.2000