



Parks & Recreation Commission

Location: Woodland Community & Senior Center, 2001 East Street, Woodland, CA 95776

Agenda

June 25, 2012

6:30 –8:00 p.m.

Commission Members Enrique Fernandez, Jesse Salinas, Sheila Groom, Nathan Stephens, Joe Romero,
2 vacant

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

Correspondence (attached)

Consent Calendar

1. Minutes: May 21, 2012 (attachment)

Communications Written-Staff Reports

2. Recreation Division Report-Kris Bain (attachment)
3. Parks Report/Street/Tree Report-Rob Sanders (attachment)

Presentations (None)

New Business-Action Items

4. Committee Assignments
5. Annual Work Plan update

New Business-Information Items

Correspondence (None)

Old Business-Action Items

6. Annual Council Report-Draft (attachment)

Old Business-Information Items (none)

Note: For video broadcast schedule can be viewed at www.wavetv.org.

Documents for meeting are available online at www.cityofwoodland.org

For information on this meeting, contact the Parks & Recreation Department, 530- 661-2000.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Committee Reports

Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission Meeting.

Other Business (None)

Business Items for Next Meeting

Next Meeting Date July 23, 2012

Adjournment

Note: For video broadcast schedule can be viewed at www.wavetv.org.

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May 23, 2012

Dear Woodland Parks and Recreation Department,

I am writing to let you know that we recently enjoyed Ferns Park for our employee appreciation picnic. Our employees enjoyed the wonderful picnic area and the great shade of all the trees. We enjoyed the horse shoe pits and the vast space to play badminton and flag football. A good time was had by all.

However, we just wanted to bring up a couple of items: 1. The bathrooms were quite dirty and we had the park area reserved from 3:00 p.m. - 8:00 p.m. and they were locked up around 7:00 p.m. Also, the water feature was not in operation and that was a disappointment because we had quite a lot of employees who brought children and that would have been great fun for them, however they did enjoy the play ground.

We would definitely be interested in reserving the park again next year for our picnic, but we just wanted to give you our feedback, both positive and negative. Thank you again.

Karen Wright



St. John's Retirement Village

530-662-1290



Parks & Recreation Commission

Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Commission Meeting Minutes May 21, 2012

Call to Order

Meeting convened at 6:32 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Commissioner Romero.

Commissioners Present: Murphy, Stephens, Salinas, Groom, Romero, 2 Vacant

Absent:

Staff: Engel, Haynie, Sanders

Pledge of Allegiance

Public Comment

Consent Calendar

Commission Minutes of April 23, 2012

Commissioner Stephens made motion to accept the April 23, 2012 minutes as written; Commissioner Groom seconded the motion. Motion carried 5-0.

Communications Written-Staff Reports

Recreation Division Report-Christine Engel

Engel informed the Commission the May 12 boxing event held at the Community & Senior Center was successful. Turn out was low and a donation was made to the Woodland Boxing Program. Swim Lessons and Woodland Wreckers sign ups are going well. There are only 3 scholarships left for the summer parks programs. Adult volleyball and softball sign ups have started.

Parks Report/Street/Tree Report-Rob Sanders

Sanders informed the Commission that Volunteers "Season of Service" had 75 volunteers show up to work at the Cemetery, Campbell Park, Pioneer Park and Woodside Park on the morning of May 5th. Staff is researching a program "Adopt a plot" where the individual and/or groups would maintain cemetery plots for the City. There are issues with the Pear trees in Heritage Plaza lifting the pavers and being close to the Daily Democrat office. The Woodland Tree Foundation has concerns about removing the trees and would like staff to find another solution. The Woodland Tree Foundation are good partners and concerned about the loss of shade in that area of Heritage Plaza.

Commissioner Salinas asked who picked the date for the volunteers in the parks. Sanders responded that the volunteer picked the date.

Presentations-None



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

New Business-Action Items

Annual Council Report

Engel informed the Commission that the Commission's Presentation to Council will either be on July 3, July 19 or August 21, 2012 Council Agenda. Commissioner Groom will prepare the draft presentation for the June Commission meeting.

New Business- Information Items

New Commissioner-Enrique Fernandez

Commissioner Fernandez is a cousin of Commissioner Romero and is excited to serve on the Parks & Recreation Commission. Commissioner Fernandez stated that he may be the least experienced Commissioner and is looking forward to learning.

Old Business-Action Items

Old Business-Information Items

Budget Update

Council is scheduled for a Budget Study Session on May 22, 2012. City Manager will present to Council the present City budget.

Committee Reports

No Committee reports at this time.

Communications-Commission/Staff Statements and Requests

Engel will be absent for the June 25th Commission Meeting, Kris Bain will take Engel's place for the meeting.

Commissioner Fernandez wondered if the Commission would organize an event for May 2013, Bike Month.

Commissioner Salinas stated that Community Outreach in the Work Plan needs to be filled out with desires and goals.

Engel informed the Commission of the events being scheduled for the 4th of July, adding that staff will not be involved with the Bike Parade.

- Fun Run-Woodland Schools Foundation & Fleet Feet Sports
- Pancake Breakfast-Woodland Professional Firefighters Association
- Bike Parade-looking for someone to take over this event
- Freeman Park Family Fun Fest-Bounce A Lot Bounce Houses, La Superior, Bayside Church, and Watermelon Music
- Ice Cream Social-Senior Center Computer Club
- Free Swim-1-4 p.m.
- Fireworks-Sponsored by City of Woodland and Pioneer High School

Any help from the Commission on these events would be greatly appreciated.

Other Business (None)



Parks & Recreation Commission
Woodland Community & Senior Center
2001 East Street, Woodland, CA 95776

Business Items for Next Meeting:

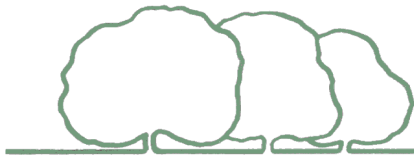
Committee Assignment
Council Annual Report-Draft
Annual Plan-Work Plan update

Next Meeting Date: June 25, 2012, 6:30 p.m.

Adjourn: meeting adjourned at 7:05 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department



City of Woodland

RECREATION DIVISION - MONTHLY COMMISSION REPORT Jun-12

RECREATION DIVISION - BUDGET SNAPSHOT thru June 12, 2012				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Parks & Recreation Admin	\$179,434.19	\$136,037.51	\$43,065.46	24.00%
Community & Senior Center	\$823,953.63	\$666,429.95	\$154,956.28	18.81%
Brooks Swim Center - Recreation	\$133,612.61	\$109,784.83	\$23,827.78	17.83%
General Recreation Programs	\$304,732.07	\$260,304.60	\$44,427.47	14.58%
Enterprise Fund				
Youth Center Enterprise	\$367,247.39	\$242,881.33	\$99,561.72	27.11%
TOTAL RECREATION BUDGET	\$1,808,979.89	\$1,415,438.22	\$365,838.71	20.22%

RECREATION DIVISION - BUDGET SNAPSHOT thru June 15, 2011				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
Parks & Recreation Admin	\$195,255.01	\$125,135.50	\$70,119.51	35.91%
Community & Senior Center	\$713,731.32	\$632,692.63	\$81,038.69	11.35%
Brooks Swim Center - Recreation	\$134,813.18	\$119,037.00	\$15,776.18	11.70%
General Recreation Programs	\$342,099.75	\$235,069.29	\$107,030.46	31.29%
Enterprise Fund				
Youth Center Enterprise	\$327,952.28	\$285,794.33	\$42,157.95	12.85%
TOTAL RECREATION BUDGET	\$1,713,851.54	\$1,397,728.75	\$316,122.79	18.45%

RECREATION DIVISION - REVENUE SNAPSHOT thru 5/31/2012			
Account Title	FY12 Projection	FY12 Revenue to Date	% of Projection
RED CROSS COURSE FEE	\$ 500	\$ 2,191.00	438.20%
ADULT PARTICIPANT NON RESIDENT	\$ 3,200	\$ 810.00	25.31%
C BROOKS SWIM CTR REV	\$ 120,000	\$ 84,852.63	70.71%
SENIOR PROGRAMS REVENUE	\$ 10,000	\$ 8,528.85	85.29%
COMMUNITY SENIOR CENTER MISC	\$ 100,000	\$ 85,417.29	85.42%
COMMUNITY FITNESS CENTER	\$ 38,400	\$ 31,998.86	83.33%
COMMUNITY SPORTS PARK	\$ 100,000	\$ 123,678.41	123.68%
GENERAL RECREATION	\$ 88,480	\$ 65,063.70	73.53%
YOLANO RECREATION PRG INC	\$ 2,500	\$ 7,104.50	284.18%
ADULT REC & LEAGUE PRGMS	\$ 110,000	\$ 123,790.50	112.54%
RECREATION CONTRACTS	\$ 97,000	\$ 60,806.75	62.69%
TOTALS	\$670,080.00	\$594,242.49	88.68%

Adult Participation is not recording correctly, part of the funds are showing up in Misc. Admin Sales

RECREATION DIVISION - REVENUE SNAPSHOT thru 05/31/11			
Account Title	FY11 Projection	FY11 Revenue to Date	% of Projection
RED CROSS COURSE FEE	\$4,400.00	\$1,500.00	34.09%
ADULT PARTICIPNT NON RESIDENT	\$5,500.00	\$0.00	0.00%
C BROOKS SWIM CTR REV	\$96,000.00	\$85,712.30	89.28%
SENIOR PROGRAMS REVENUE	\$8,400.00	\$11,844.27	141.00%
COMMUNITY SENIOR CENTER RENTALS	\$125,000.00	\$91,804.52	73.44%
COMMUNITY FITNESS CENTER	\$38,400.00	\$36,182.65	94.23%
COMMUNITY SPORTS PARK	\$82,000.00	\$187,754.98	228.97%
GENERAL RECREATION	\$88,480.00	\$65,811.90	74.38%
YOLANO RECREATION PRG INC	\$6,500.00	\$0.00	0.00%
ADULT REC & LEAGUE PRGMS	\$134,000.00	\$31,295.00	23.35%
RECREATION CONTRACTS	\$92,500.00	\$105,674.89	114.24%
TOTAL REVENUE	\$681,180.00	\$617,580.51	90.66%

Administration	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
General Customer Service:					
Customer Transactions	584	570	1238	6,618	
Customer Contact: Phones/Walk-in	625	721	1540	8,929	
Program Registrations	437	402	1044	4,686	
Payments processed	\$64,352.35	\$69,280.54	\$112,139.20	\$688,984.50	

Comparison					
Administration FY 10/11	Mar-11	Apr-11	May-11	YTD	Comments
General Customer Service:					
Customer Transactions	579	799	1060	7,554	
Customer Contact: Phones/Walk-in	805	925	1300	10,785	
Program Registrations	415	582	808	6,093	
Payments processed	\$45,561.35	\$166,433.59	\$178,965.48	\$807,664.02	

Highlights:

Park reservation revenue to date is \$45,213.00. We processed 82 park reservations in the month of May for revenue of \$4,999.33, after refunding 9 reservations due to rain. Of these reservations, 21 were for Jack Slaven Park and 15 for John Ferns Park, these two parks continue to be the favorites of Woodland Residents. Revenue for May 2012 is down by \$66,826.28 compared to May 2011.

YOUTH RECREATION	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
Maxwell Afterschool Fun Club					
Participant hours	935	473	0	6,679	
Participants	21	22	14	217	
Revenue	\$2,383.00	\$0.00	\$1,486.00	\$21,247.00	
Expenses	\$2,534.38	\$1,695.06	\$0.00	\$19,525.35	
Yolano Programs					
Participant hours	0	0	0	0	
Participants	33	58	34	475	
Revenue	\$389.00	\$377.00	\$523.00	\$5,142.30	
Expenses	\$1,260.00	\$1,260.00	\$1,260.00	\$13,860.00	
Youth Basketball League	0	0	0		
Participant hours	0	0	0	3850	YBL
Participants	0	0	0	154	0
Revenue	\$0.00	\$0.00	\$0.00	\$11,203.00	
Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
STFC + recess days					
Participant hours	0	1330	0	15,910	
Participants	0	24	81	268	
Revenue	\$0.00	\$1,946.00	\$17,059.00	\$26,470.60	
Expenses	\$0.00	\$0.00	\$0.00	\$21,453.63	
YOUTH RECREATION TOTALS					
Participant hours	935	1803	0	22,589	
Participants	54	104	129	1,068	
Revenue	\$2,772.00	\$2,323.00	\$19,068.00	\$64,062.90	
Expenses	\$3,794.38	\$2,955.06	\$1,260.00	\$54,838.98	

YOUTH RECREATION FY 10/11	TOTALS				
	Mar-11	Apr-11	May-11	YTD	Comments
Maxwell Afterschool Fun Club					
Participant hours	540	1037.5	1127.5	7,720	
Participants	20	27	30	233	
Revenue	\$2,273.00	\$2,888.00	\$2,772.00	\$25,969.00	
Expenses	\$2,327.81	\$1,626.06	\$2,694.75	\$20,920.40	
Yolano Programs					
Participant hours	0	0	0		
Participants	35	38	31	7720	
Revenue	\$125.40	\$123.00	\$83.00	\$233.00	
Expenses	\$1,260.00	\$1,260.00	\$1,260.00	\$25,969.00	
Youth Basketball League					
Participant hours	0	0	0		
Participants	0	0	0		
Revenue	\$0.00	\$0.00	\$0.00		
Expenses	\$0.00	\$0.00	\$0.00		
STFC					
Participant hours	0	0	0	72,286	
Participants	0	0	0	0	
Revenue	\$0.00	\$10,813.00	\$12,291.00	\$69,070.70	
Expenses	\$0.00	\$0.00	\$0.00	\$34,805.22	
YOUTH RECREATION TOTALS					
Participant hours	540	1037.5	1127.5	78,879	
Participants	55	65	61	665	
Revenue	\$2,398.40	\$13,824.00	\$19,165.20	\$87,096.10	
Expenses	\$3,587.81	\$2,886.06	\$3,954.75	\$74,165.41	
Highlights:					
We have awarded 22 Fun Club Camperships! This provides a \$200 voucher to be used for the Summertime Fun Club program. Only eight more left!					

CONTRACT RECREATION	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
Special Interest Classes					
Participant hours	419.5	451.66	0	18,464	
Participants	67	83	0	1,230	
Revenue	\$5,554.90	\$5,136.50	\$14,967.70	\$56,936.90	
Expenses	\$1,302.00	\$2,044.70	\$0.00	\$23,497.10	

CONTRACT RECREATION	TOTALS				
	Mar-11	Apr-11	May-11	YTD	
Special Interest Classes					
Participant hours	567	561.66	3585.83	33,498	
Participants	103	93	334	1,959	
Revenue	\$3,815.00	\$3,205.80	\$15,444.05	\$98,210.24	
Expenses	\$2,634.10	\$2,286.90	\$10,581.73	\$66,574.38	
Highlights:					

AQUATICS	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
Adult Aquatic Exercise					
Participant hours	138	151	0	1,487	
Participants	92	101	0	983	
Revenue	\$999.00	\$706.00	\$2,533.00	\$13,447.00	
Expenses	\$1,347.00	\$2,123.00	\$0.00	\$11,658.50	
Recreational Swim Team					
Participant hours	0	0	0	3,591	Registration open
Participants	37	19	19	150	
Revenue	\$3,985.00	\$2,270.00	\$2,335.00	\$9,905.00	
Expenses	\$0.00	\$1,188.00	\$0.00	\$1,974.00	
Swim Lessons					
Participant hours	0	0	0	0	
Participants	95	126	447	1278	Registration open
Revenue	\$3,765.00	\$5,812.00	\$17,052.50	\$39,057.20	
Expenses	\$0.00	\$0.00	\$0.00	\$17,778.00	
Public swim					
Participant hours	0	0	0	38,133	Closed
Participants	0	0	0	12,737	
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	
Expenses	\$0.00	\$0.00	\$0.00	\$10,284.00	
AQUATICS TOTALS					
Participant hours	138	151	0	43,211	
Participants	224	246	466	2,270	
Revenue	\$8,749.00	\$8,788.00	\$21,920.50	\$62,409.20	
Expenses	\$1,347.00	\$3,311.00	\$0.00	\$41,694.50	

AQUATICS FY 10/11	Totals				
	Mar-11	Apr-11	May-11	YTD	Comments
Adult Aquatic Exercise					
Participant hours	171	228	268	71,422	
Participants	114	148	179	11,761	
Revenue	\$833.00	\$1,616.50	\$1,111.00	\$18,785.50	
Expenses	\$1,270.00	\$1,185.00	\$1,881.00	\$11,240.00	
Recreational Swim Team					
Participant hours	0	675	1140	19,941	Registration open
Participants	0	45	57	159	Swim team starts 4/1
Revenue	\$0.00	\$3,795.00	\$1,495.00	\$21,497.67	Ends 7/31
Expenses	\$0.00	\$1,320.00	\$588.00	\$10,886.00	
Swim Lessons					
Participant hours	0	0	0	9,114	
Participants	0	184	302	715	Registration open
Revenue	\$0.00	\$9,080.00	\$12,024.00	\$36,090.85	Lessons begin 6/11
Expenses	\$0.00	\$0.00	\$0.00	\$9,536.00	
Public swim					
Participant hours	0	0	0	32,603	Closed
Participants	0	0	0	8,135	
Revenue	\$0.00	\$0.00	\$0.00	\$6,358.85	
Expenses	\$0.00	\$0.00	\$0.00	\$14,625.00	
AQUATICS TOTALS					
Participant hours	171	903	1408	133,080	
Participants	114	377	538	3,945	
Revenue	\$833.00	\$14,491.50	\$14,630.00	\$82,732.87	
Expenses	\$1,270.00	\$2,505.00	\$2,469.00	\$46,287.00	

Highlights:

Registration has started for Woodland Wreckers and Swim Lesson.

ADULT SPORTS	TOTALS				Comments
	Mar-12	Apr-12	May-12	YTD	
Softball					
Participant hours	0	0	11760	34,720	
Participants	0	0	1176	3,472	
Revenue	\$10,787.00	\$0.00	\$40,065.00	\$108,157.00	
Direct Expenses	\$0.00	\$0.00	\$32,691.00	\$87,500.00	
Basketball					
Participant hours	0	0	0	1,701	
Participants	0	96	0	530	
Revenue	\$0.00	\$3,040.00	\$0.00	\$17,891.00	
Expenses	\$0.00	\$0.00	\$0.00	\$1,860.00	
Senior Basketball					
Participant hours	0	0	0	1,288	
Participants	0	0	0	368	
Revenue	\$0.00	\$0.00	\$0.00	\$7,026.00	
Expenses	\$0.00	\$0.00	\$0.00	\$2,567.00	
Volleyball					
Participant hours	0	0	0	783	
Participants	0	0	0	261	
Revenue	\$0.00	\$0.00	\$0.00	\$3,075.00	
Expenses	\$0.00	\$0.00	\$0.00	\$453.00	
Dodgeball					
Participant hours	0	0	0	0	
Participants	0	0	0	0	
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	
Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
Open Gym Volleyball					
Participant hours	318	255	0	7,539	
Participants	106	85	0	954	
Revenue	\$318.00	\$255.00	\$294.00	\$3,186.00	
Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
ADULT SPORTS TOTALS					
Participant hours	318	255	11760	35,503	
Participants	106	181	1176	4,545	
Revenue	\$11,105.00	\$3,295.00	\$40,359.00	\$132,309.00	
Expenses	\$0.00	\$0.00	\$32,691.00	\$92,380.00	
Highlights:					
Summer softball league begins June 11. The summer season is playing with 88 teams, down 10 teams from summer 2011.					

ADULT SPORTS TOTALS	TOTALS				
	Mar-11	Apr-11	May-11	YTD	Comments
Expenses	0	0	8216	18,954	
Participants	0	0	1027	3,146	
Revenue	\$0.00	\$7,869.00	\$40,851.00	\$128,051.00	
Expenses	\$0.00	\$0.00	\$25,187.00	\$62,197.00	
Basketball					
Participant hours	520	540	1588	5,916	
Participants	130	390	397	0	
Revenue	\$3,860.00	\$2,280.00	\$0.00	\$20,127.00	
Expenses	\$1,624.80	\$1,213.00	\$2,209.00	\$13,300.90	
Volleyball					
Participant hours	1055	1055	726	6,340	
Participants	121	121	121	0	
Revenue	\$1,279.00	\$0.00	\$0.00	\$6,975.00	
Expenses	\$350.00	\$938.40	\$320.00	\$4,003.10	
Dodgeball					
Participant hours	0	0	0	825	
Participants	0	0	0	0	
Revenue	\$0.00	\$0.00	\$0.00	\$1,290.00	
Expenses	\$102.00	\$0.00	\$0.00	\$436.00	
Open Gym					
Participant hours	0	0	0		
Participants	0	0	0	911	
Revenue	\$0.00	\$0.00	\$190.00	\$3,672.00	
Expenses	\$0.00	\$204.00	\$135.00		
ADULT SPORTS TOTALS					
Participant hours	1575	1595	10530	33,117	
Participants	251	511	1545	6,915	
Revenue	\$5,139.00	\$10,149.00	\$41,041.00	\$179,300.00	
Expenses	\$2,076.80	\$2,355.40	\$27,851.00	\$94,757.00	

SENIOR CENTER	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
Programs & Activities					
# offered	28	29	29	321	
# of Participants	1912	1798	1820	18,108	
Revenue	\$1,640.95	\$400.00	\$1,369.00	\$8,818.93	

SENIOR CENTER FY 10/11	TOTALS				
	Mar-11	Apr-11	May-11	YTD	
Programs & Activities					
# offered	29	33	37	269	
# of Participants	1690	1245	1278	15,826	
Revenue	\$2,069.42	\$327.00	\$489.00	\$7,054.95	

Highlights:

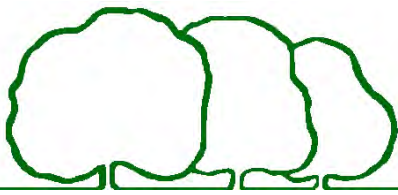
Looking into program development and finding new programs to offer seniors. We also need to find collaborative groups to work with for programs.

Facility Rentals	TOTALS				
	Mar-12	Apr-12	May-12	YTD	Comments
Community & Senior Center					
PAID EVENTS	0				
# of Events	20	10	16	91	
# of Participants	3460	1160	1910	11,415	
Revenue	\$17,484.50	\$11,455.54	\$11,177.54	\$96,701.58	
CITY-SPONSORED EVENTS					
# of Events	20	13	20	155	
# of Participants	812	646	799	8,729	
Waived revenue	\$20,620.50	\$6,197.50	\$19,252.46	\$103,628.08	
Sports Park					
# of Tournament resevs.	6	5	5	38	
# of user groups	6	6	6	52	
Revenue	\$7,387.50	\$7,500.00	\$8,735.00	\$162,218.46	
Charles Brooks Swim Center					
# of Tournament resevs.	7	0	0	22	
# of user groups	0	0	0	4	
Revenue	\$11,132.00	\$0.00	\$0.00	\$42,523.20	

FACILITY RENTALS FY 10/11	TOTALS				
	Mar-11	Apr-11	May-11	YTD	
Community & Senior Center					
PAID EVENTS					
# of Events	10	8	14	191	
# of Participants	1070	425	1330	10,648	
Revenue	\$8,936.10	\$20,496.10	\$54,963.53	\$190,326.45	
CITY-SPONSORED EVENTS					
# of Events				119	
# of Participants	549	1004	495	8,342	
Waived revenue	\$19,774.10	\$12,765.00	\$4,565.00	\$155,322.03	
Sports Park					
Field reservations					
# of Tournament resevs.	4	4	2	17	
# of user groups	4	4	4	86	
Revenue	\$9,600.00	\$65,625.00	\$5,560.00	\$194,087.66	

Highlights:

The Sports Park is booked every night of the week with Little League, Cal Ripken, Senior Softball, WSC, DASA and YCASL through June 15, 2012. This is In addition to the weekend tournaments.



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: June 25, 2012

PREPARED BY: Public Works Department

RECOMMENDED ACTION:

None; Information only.

BACKGROUND INFORMATION:

The following identifies highlights of the parks program since the last Parks Report.

1. ***Slaven Park Water Feature*** -The water feature has experienced a few small glitches due to poor flow and chemical feed line issues. Staff was able to respond promptly and make all necessary repairs.
2. ***Ferns Park Water Feature*** – The water feature had a new drain line installed which now puts us into compliance with State discharge regulations; the feature is now fully functional and working flawlessly. Some minor concrete work will still need to be performed in the upcoming weeks to address ponding issues, but this should only cause the site to be closed for a few days.
3. ***Ferns and Klenhard Park*** - Two storage sheds are being constructed for both Ferns and Klenhard Parks. The Ferns Park shed will be utilized to store one of our two new Gators while the Klenhard Park shed will be utilized by the Cal Ripken baseball group to house their onsite maintenance equipment.

- **Clark Field**

Clark Field Improvements- The new chain linked fence needed to encompass the flag pole and scoreboard has been installed. There was also sufficient funds left in the FY12 budget to allow us to purchase much needed replacement boards for the ballfield bleachers. The installment of the boards will be facilitated by the Clark Field Users Group.

- **Brooks Pool**

Swim Season – Brooks Pool continues to be full of activity, with public swim starting on June 12th. The pool also continues to host water polo events with great success.

- **Cemetery**

1. ***Internments*** – There were no internments for the month of May.

2. ***Sales*** - There were \$4,060 in sales for the month of May.

3. ***Operations***

- Temporary staff dedicated their time to mowing, string trimming, and general clean-up of the site.
- Staff has continued herbicide spraying this month which was applied in several locations, including raised lots.

Snapshot of Parks Primary Budgets through 6/19/12

Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	% Remaining
Brooks Swim Center	\$253,676.64	\$217,581.12	\$36,095.44	14.23
Cemetery	\$305,000.45	\$231,148.38	\$73,851.30	24.21
Gateway LLD	\$15,397.03	\$5,721.15	\$9,675.00	62.84
General Fund Parks	\$943,630.66	\$642,960.68	\$300,669.98	31.86
Gibson Ranch LLD	\$530,712.48	\$363,531.92	\$167,180.56	31.50
Spring Lake LLD	\$414,569.71	\$249,539.03	\$165,030.68	39.81
Sports Park	\$218,126.38	\$174,236.68	\$43,889.70	20.12
Urban Forestry	\$281,141.66	\$244,911.99	\$36,229.67	12.89

- **Cyclical Pruning of Street Trees in City Right-Of-Way (ROW)**

None to report.

- **Service Requests / Work Orders**

Currently there are 287 attached work orders and 262 unattached work orders that are open and waiting to be processed.

- **Merit/Imidacloprid**

This project is nearing completion; staff had to interrupt this project to clean up all the debris generated by the wind storms that we experienced over the past few weeks. The project is now scheduled to be finished by the end of June.

- **Tree Removals**

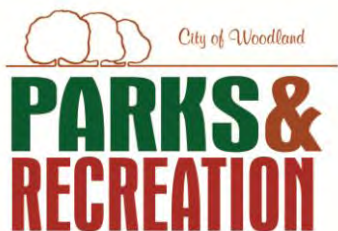
1. At this time large tree removals have been put on hold due to limited personnel. Trees found to pose an immediate hazard will be assessed and removed.
2. For calendar year 2012, the UFG has removed 40 trees of various sizes. The following trees were removed in the past month, due to imminently hazardous conditions, vandalism, or the tree being in poor health:

<u>Location</u>	<u>Tree Species</u>	<u>Reason</u>
750 W. South Wood Dr.	1 Red Oak	Dead
128 Court St.	1 Redbud	Dead
151 Cleavland	1 Chinese Pistache	Main stem failure
618 Court St.	1 Purple Robe	Main stem failure
1727 Farnham Ave.	1 Flowering Pear	Main stem failure
711 Main St.	1 Chinese Pistache	Poor Structure
509 Clover St.	1 Purple Robe	Main stem failure

Respectfully submitted,

Gregory G Meyer
Public Works Director

Prepared By: Westley Schroeder, Acting
Parks Supervisor and Rob Sanders,
PW Infrastructure Superintendent



Parks & Recreation Commission

NAME	ADDRESS	PHONE	E-MAIL ADDRESS	Term Expiration
Vacant				
Enrique Fernandez	2 Tadlock Pl. Woodland CA 95776	219-9964	Eaf.fernandez@gmail.com	12/31/13
Jesse Salinas <i>Do not give to public</i> Vice-Chair				12/31/2014
Sheila Groom	2382 Ackley Place Woodland, CA 95776	666-3835 (hm) 752-7596 (wk)	outamygourd@sbcglobal.net	12/31/2013
Nathan Stephens	429 Truckee Place Woodland, CA 95695	220-2934 (hm) 916-808-6913 (wk)	nhs@usa.net	12/31/2013
Joe Romero <i>Do not give to public</i> Chair				12/31/2014
Vacant				

STANDING COMMITTEES

(Max. 2 commissioners)

Facilities Committee (handles Park Naming)

Groom

Budget and Finance Committee

Salinas, Romero

Child, Youth & Playground Committee

Romero, Stephens

Community/Senior Center/Sports Park

Groom, Salinas

Woodland Sports Council

Vacant until needed

Urban Forest Committee

Stephens

Ad Hoc Committee

Salinas, Romero

LIAISONS

Baseball: (Vacant)

Soccer: Salinas

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the Community & Senior Center.

Online agenda and packet available at: <http://www.cityofwoodland.org>

For additional information please call 530.668.2000