

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**PARKS & RECREATION COMMISSION
AGENDA**

**APRIL 22, 2013
6:30 P.M.**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. Committee Reports
- G. Presentations
 - G.1 Recreation Supervisor Brad Petersen Overview
- H. Consent Calendar
 - H.1 Adopt the Minutes of the Commission Meeting of March 25, 2013
 - H.2 Work Plan

I. Report of the Staff

- J.1 April Recreation Department Report-Christine Engel
Recommendation: Information only
- J.2 April Parks Report/Street/Tree Report-Rob Sanders
Recommendation: Information only

J. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday, April 22, 2013 was posted on April 19, 2013 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Parks & Recreation Commission Minutes

Monday, March 25, 2013

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, March 25, 2013 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
Vice Chair Enrique Fernandez
Commissioner Joe Romero
Commissioner Nathan Stephens

Commission Member Absent:

Staff Present: Recreation Superintendent Christine Engel
Public Works Superintendent Rob Sanders
P&R Administrative Secretary Cathy Haynie
PW Park Supervisor David Stewart

Pledge of Allegiance

Communications-Public Comment (None)

Communications-Commission/Staff Statements and Requests

Chair Salinas announced that on Wednesday, April 3, 2013 there was going to be a Woodland Health Fair at 137 N. Cottonwood with free activities and promoting a healthy life style. Chair Salinas would like to invite the public to attend this event. Contact Ana Enriquez at 530-666-8749 for additional information.

Communications-Committee Reports

Commissioner Fernandez and Commissioner Salinas met with Christine Engel and Maria Tubbutt to discuss the 4th of July Bike Parade. Discussed who to get for judges and volunteer. Trimmed down categories and scheduled additional meeting. Ed Shelly and the Historic Woodland Downtowners Business Association will be assisting with the Bike Parade.

Presentations

PW Park Supervisor Dave Stewart explained to the Commission that he started with the City as a Pool Technician in 2004 and became a supervisor in 2006. Stewart supervises the Charles Brooks Swim Center, Woodland Historic Cemetery, Landscape Contract Management, and the water feature at Jack Slaven Park with one full time Pool Technician Randy Davidson. Stewart explained that he depends on temps and volunteers to assist with completing necessary work. Commissioner Salinas asked if Stewart knew how many people used Slaven Park, because it seems busy every weekend. Commissioner Fernandez asked about the volunteers for the Cemetery and whether Stewart solicited volunteer's or if they came to him. Stewart responded that in the past Rotary, Boy Scouts and Church groups have volunteered for a day of clean up. Commissioner Romero asked if there were any issues with the water feature at Slaven Park. Stewart responded that there were protections built into the system that shuts down if the water quality is not good. The water feature will be operating from April 1st – October 31, 10 a.m. - 8 p.m. Engel stated that the Department was receiving a lot of requests from volunteer groups looking for projects in Woodland. Currently there are more requests than projects. Staff is currently working with Starbucks, Woodland Christian School, church groups and I Care from Davis.

Consent Calendar (Items)

Adopt Minutes of the Commission Meeting of February 25, 2013

Action: Stephens Moved/Fernandez Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes:

Work Plan-Update

This item pulled from consent to discuss, will bring back to consent at next meeting. Commission discussed adding status information, where appropriate, in the document. Need to add target dates for reports back to Commission for number 3 and 4, and add "Modify as needed". Commissioners to think on other items to add to the work plan for next meeting. Adopt the work plan with updates

Action: Romero Moved/Stephens Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes:

Reports of the Commission

Update National Bike Month-Enrique

Commissioner Fernandez will update the goals with at least one City wide event that would engage the public. Commissioner Salinas pledges to ride 160 miles on his bike for the month of May.

Update Street Tree List-Stephens

Commissioner Stephens continues to do research on the plan and will add December 2013 as the target date for the plan.

Reports of the Staff

Recreation Report

Commissioner Salinas thought the ReXpo was a huge success and a really special event. Commissioner Fernandez informed Engel that her staff is amazing and did wonderful job on a great event for the community. Engel stated that since the event, 346 new participants from 236 new households registered for programs. During the event over \$10,000.00 in registration revenue was collected. Engel said that she had to agree with the Commission that she worked with an amazing group of people. Commissioner Salinas said that after the event he had people from the County tell him what a great event the ReXpo was.

Action: Received

Parks Report

Commissioner Fernandez asked when the fence around the Sports Park would be installed. Sanders responded that the fence funding was part of the current budget process and not approved yet. Engel stated that the fencing around the Sports Park would also benefit the user groups, giving them the ability to charge gate fees. As soon as the funding is approved staff will start the project.

Arbor Day was successful and kudos to Westley Schroeder and his staff. The Urban Forest work group currently has 600 work orders open. The large amount of work orders is a result of only having two employees assigned to the work group.

Action: Received

Clark Field

The project is still moving forward.

Action: Received

Adjourn 7:03 p.m.

Action: Fernandez Moved/Romero Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Stephens, Romero, Fernandez

Noes:

FY13 Parks and Recreation Commission

Annual Work Plan

Updated March 20, 2013

ITEMS CONTINUED FROM FY12

1. Urban Forest Master Plan

Upon approval by City Council, develop outline of policies necessary for formalizing Urban Forest Master Plan.

Goals	Status
Formal communication asking City Council to approve the Parks and Recreation Commission request to propose policies related to further development of the Urban Forest Master Plan in FY12.	Request sent to Council June 2011
Upon Council approval, develop outline of policies necessary for formalizing Urban Forest Master Plan <i>(Potential starting point: Adding importance of Urban Master Plan to the City's General Plan, Strategic Plan and Vision, Values and Mission statement)</i>	To Urban Forest sub-committee in July 2011 On Hold for Funding

2. Review Policies

Goals	Status
Commissioners will review policies throughout the year as requested. <i>Policies Reviewed in FY13</i>	As needed

3. National Bike Month Event (May)

Goals	Status
Summary In alignment with the May is Bike Month campaign (www.mayisbikemonth.com), the Parks & Recreation Commission for City of Woodland, CA will organize a number of city-wide initiatives to promote cycling throughout the month of May 2013. Cycling is a healthy form of transportation that can reduce the carbon footprint of citizens. By decreasing the number of people regularly using forms of transportation dependent on fossil fuels, the city can reduce the amount of carbon emissions produced by its citizens as well as decrease traffic congestion. Vision This commission shall look to establish a number of initiatives that encourage community solidarity and foster the usage of bikes for transportation and recreation, throughout the month of May. This	On Going Modify as needed

FY13 Parks and Recreation Commission

Annual Work Plan

Updated March 20, 2013

commission shall look to construct and promote initiatives that fall under the following categories:

- (1) City-wide Cycle Event May
- (2) Weekly Neighborhood Bike Events
- (3) Bike to Work/School
- (4) Increase the Number of Participants of the Regional May is Bike Month Campaign (www.mayisbikemonth.com)
- (5) Bike Maintenance & Safety Clinic

Upon deliberation, this commission shall add or remove any of the above stated categories.

Involvement of Community

The Woodland Parks & Recreation Commission members shall be responsible for recruiting interested parties to participate in the organization and administration of this initiative. A majority of the organization and administration responsibilities for this initiative shall, eventually, be transferred to residents.

Involvement of Parks & Recreation Commission

Until the majority of organizing and administration responsibilities of this initiative are transferred to residents and interested parties, members of the Woodland Parks & Recreation Commission shall be primarily responsible for the organization and administration of this event. Members of this commission shall also be responsible for the recruitment and incorporation of interested parties and community members.

Reporting to the Parks & Recreation Commission June 2013

After the conclusion of the month of May 2013, the participating commission members and volunteers will provide a report to the Parks & Recreation Commission. The report must include: (1) the number of participants involved in all the above stated initiatives, (2) the number of miles pledged by Woodland residents, and (3) the real number of miles cycled by Woodland residents.

FY13 Parks and Recreation Commission

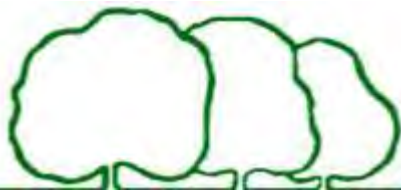
Annual Work Plan

Updated March 20, 2013

4. Re-Examine Street Tree Master List

Goals	Status
Subcommittee will review and discuss with staff the Master Tree Planting List and report back to the Commission by May 31st 2013. • Discussion will include: frequency of species planted, strategies to improve species diversity and add more trees that are suitable for the smaller yards of newer developments. Develop a public outreach plan to educate the community on tree planting and the importance of planting the "right tree in the right place" by reviewing the ISA guidelines for tree planting. By 6/30/2013. Coordinate with Woodland Tree Foundation, Sacramento Tree Foundation, Tree Davis and the National Arbor day Foundation to provide educational outreach for improving species diversity and tree planting. Target date December 2013.	On going

Discuss additional items to add to work plan.



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Recreation Report

DATE: April 22, 2013

PREPARED BY: Parks & Recreation Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Parks & Recreation Department since the last report.

Tournament and User Fees

The Commission was previously briefed on the financial analysis prepared for the Sports Park. The analysis identified that it costs approximately \$300,000 per year to operate the Sports Park while only approximately \$150,000 of revenue is collected. Staff evaluated options for increasing the revenue that is collected and plan to implement the following effective January 1, 2014: all player fees (for all city facilities) will increase from \$10/player to \$15/player; field rentals for tournaments will increase from \$250/field/day to \$400/field/day for residents and from \$300/field/day to \$500/field/day for non-residents. The increased fees are within the approved fee schedule and are in-line with other fees charged by local governments. We are in the process of discussing the fee changes with user groups so they have time to plan for the new fees.

The increased revenue will minimally help offset the operation and maintenance budget deficit. It is also anticipated that \$50,000 per year from the tournament fees will be set aside for field replacement costs at the Sports Park (annual tournament fee increases would result in approximately \$55,000 in increased revenue and player fee increases at the Sports Park would result in an approximate \$6000 increase in revenue). Player fee increases from non-Sports Park facilities (Klenhard Fields, Harris Fields, Camarena-Pedroia Fields, and Clark Field) would result in an approximate \$6000 increase in revenue. It should be noted that the increased revenue only slightly minimizes the budget deficit for operating the facilities and programs (deficit of approximately \$90,000 for the Sports Park and \$259,000 for other facilities).

4th of July Planning

The City is continuing to plan the 4th of July festivities. Approximately \$23,000 has been raised to date to pay for the 4th of July activities. Events to be held in the community include the bike parade and activities at Freeman Park, the Woodland Schools Foundation Fun Run, pancake breakfast, ice-cream social, public swim, and fireworks celebration at Woodland High School. Staff has started to meet with high school representatives and will start monthly meetings with all those involved in the fireworks celebration. Meetings have also started to plan the bike parade and Freeman Park activities.

Fire Department Training Exercise

The Fire Department Training Exercise at the house located on the Community & Senior Center property will occur during the day on April 26, May 3, and May 6. The training conducted on the first two days will occur entirely in the house; training on the last day will result in the complete burning down of the house. A temporary fence has been installed to prevent the public from entering the training area from the Sports Park.

Sports Park

Spring Adult Softball: The Spring season is coming to a conclusion. The season was scheduled to play eight games and there have been no delays. The weather has been cooperative and has not disrupted any games. The spring season is expected to end May 2 and summer league begins Friday May 17.

Sports Park Tournaments: The Sports Park continues to be rented for tournaments every weekend. March was very busy and generated over \$10,000 in revenue for the Sports Park. Woodland Soccer Club held a one-day soccer tournament in March with approximately 80 teams participating. There was also a middle-school soccer tournament during the month (two-day tournament). Since January, there have been no unexpected weekend cancellations, therefore bringing in full rental fees and revenue for the snack bar vendor.

Aquatics

We are currently running three swim teams at our facility: Woodland and Pioneer High Schools along with the Woodland Swim Team. On April 1st Woodland Wreckers started practice adding 93 more swimmers to our facility. Woodland Wreckers registration is equal to the end of last season with a month and a half left to register.

Woodland Swim team is planning to host a meet on May 12, 17, 18, and 19. Sacramento Swim League rented our facility for Swim Championships on July 20-21, and Norcal Swim League has rented the facility on July 27-28. All of these meets are expected to exhibit between 1000 and 1500 athletes.

Interviews for lifeguards and swim instructors will be conducted over the next few weeks.

Gym Sports

Spring adult basketball and volleyball leagues will start in May. Drop in volleyball continues to have between 20-50 participants on Tuesday evenings.

New Tennis Program

Since the retirement of Brian Bahls as tennis instructor, Parks & Recreation (with guidance and participation from the Woodland Tennis Club) has been actively pursuing a new tennis professional to offer programs once again. In February, the City circulated a Request for Proposals for the operation of a tennis program (the RFP was advertised on the US Professional Tennis Association's website). Six complete proposals were received and interviews were scheduled with three of those that submitted proposals. After the interviews were conducted, it was decided to continue discussion with Phil Cello (Cello International Tennis Academy), a highly successful tennis professional with over 30 years of tennis experience (see attached). Mr. Cello would be a contractor for the City and would provide a multi-faceted tennis program (lessons, clinics, camps, and tournaments). It is anticipated that a summer camp and lessons would begin this summer.

Senior Center

Senior Volunteer Appreciation Dinner: On Thursday, April 11, the Senior Center held the annual volunteer appreciation dinner to recognize the volunteers at the Senior Center. Over 250 were invited to honor volunteers and recognize noteworthy volunteers. Mayor Davies, Vice-Mayor Stallard and Council Members Marble and Denny all attended. In addition, Commissioners Garman and Talkington from the Commission on Aging also attended the event. Those honored with awards at the event were Karen Brown, Danielle Craig, Jay Finklang, Shirley Leeper, and Roy Miller.

Community Center

Rentals: During the month of April rentals held at the Community & Senior Center included: Warmline Family Dance, Woodland Polytec School Dance, Costco Employee Meeting/Training, SYAR Safety Meeting, Sidhu Pre Wedding Event, Luna Vista Rotary Meetings, Woodland Soccer Club Meeting, WRA Executive Committee Meeting, Technical Committee Meeting, and several City department sponsored meetings.

Facility Operation & Maintenance: Cleaning of the roof at the Community Center is underway. The filling of the sidewalk joints in the area going into the library and card area entrance has been completed. The remainder of the walkway next to Banquet Rooms will be completed the weekend of April 20th. All parking lights are all working around the Senior Center sidewalk, parkways, etc. We have received a 5 year certificate of the sprinkler system and fire alarm communicator.

Expense and Revenue Summaries

Expenses and revenue are, with three months remaining in the fiscal year, consistent with previous years and are on-track to finish the fiscal year as projected.

RECREATION DIVISION - BUDGET SNAPSHOT thru 3/31/13

Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Parks & Recreation Admin	\$ 160,342.18	\$ 115,190.21	\$ 45,151.97	28.16%
Community & Senior Center	\$1,112,669.81	\$ 634,691.58	\$ 477,978.23	42.96%
Brooks Swim Center - Recreation	\$ 131,071.82	\$ 104,492.41	\$ 26,579.41	20.28%
General Recreation Programs	\$ 308,459.99	\$ 227,905.66	\$ 80,554.33	26.12%
Enterprise Fund				
Youth Center Enterprise	\$ 362,180.59	\$ 229,316.61	\$ 132,863.98	36.68%
TOTAL RECREATION BUDGET	\$2,074,724.39	\$ 1,311,596.47	\$ 763,127.92	36.78%

RECREATION DIVISION - REVENUE SNAPSHOT thru 3/31/13

Account Title	FY12 Projection	FY12 Revenue to Date	% of Projection
Red Cross Fee	\$ 512.50		0.00%
Misc. Sales	\$ 843.43	\$ 936.35	111.02%
Charles Brooks Aquatics Center	\$ 112,859.53	\$ 62,668.62	55.53%
Senior Programs	\$ 8,468.20	\$ 5,572.40	65.80%
Community Center	\$ 76,405.40	\$ 57,820.02	75.68%
Fitness Center	\$ 30,000.00	\$ 20,952.04	69.84%
Sports Park	\$ 130,495.81	\$ 97,189.56	74.48%
General Recreation	\$ 59,910.14	\$ 49,519.90	82.66%
Boxing Club	\$ 7,965.66	\$ 5,023.50	63.06%
Adult Recreation and Leagues	\$ 97,351.51	\$ 76,868.50	78.96%
Recreation Contracts	\$ 100,000.00	\$ 45,133.43	45.13%
TOTALS	\$ 624,812.18	\$ 421,684.32	67.49%



Hall of Fame Class of 2013: Phil Cello

Phil Cello has contributed to the Northern California tennis community for over 30 years as a coach, volunteer and community advocate. He owns and operates the Cello International Tennis Academy, has participated in NorCal Player Development camps, is a past USTA NorCal president and has been honored with the USTA NorCal Service to Tennis Lifetime Achievement Award in 1988.

A native of Davis California, Phil started playing tennis at the age of nine. "My father was a professor at University of California, Davis; a bunch of professors started playing tennis at noon everyday on the school's only two courts. I started playing with them."

His passion for tennis, along with his tactical knowledge, quickly grew and Phil was teaching tennis for the city recreation department by the time he was 15. As a college student at UC Davis, Phil experienced the competitive sports world for the first time. "It's really what tennis is all about," says Phil. "It's a wonderful, competitive sport."

With just 22 credits to go, and on the advice of his college tennis coach, Phil decided to leave the University and embark on a tennis teaching and coaching career. His first job was as the Tennis Director at the Green Valley Country Club in Fairfield. He transformed the small club into one of the leading tennis centers in Northern California.



"I enjoy teaching because I can always come up with an answer for something," Phil jokes. "I have great visualization and communication skills, so I can see what a player needs to develop and help them to do it successfully."

After 16 years at Green Valley, Phil became a founding partner in the Rancho Solano Country Club, a 20-acre tennis, swim and golf facility. The club was sold in 1994, which is when Phil opened the Cello International Tennis Academy. At the time, his facility was one of the first year-round academies in Northern California.

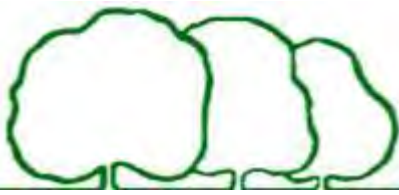
"We limit the amount of kids that we have at the academy to about 10 or 12 at a time. This allows us for individual skill development and one-on-one coaching," Phil explains, "Each player has their own individual coaching needs; we like to build relationships and help them to develop great technical skills."

Outside of his academy, Phil is very active in training Juniors for national and international events. For the past 12 years, Phil has coached the US Team at the annual Nike Junior Tour International Masters, an event consisting of 33 competing countries. He also continues his relationship with China Tennis, for whom he has helped coach players competing on the Beijing City Team. He is working with Nike Sports Camps to provide state of the art video analysis for the players attending the tennis camps. And he has been involved with the USTA player development efforts.

Phil also regularly donates his time to participate on several USTA committees and boards. In 2000, he was honored by the Northern California USPTA as Outstanding Teacher. That same year he was honored by Inside Tennis Magazine as the Best Coach of the Decade in Northern California.

Throughout his over 30 years of being involved with tennis in Northern California, Phil has maintained that the most rewarding aspect are the relationships that he has developed with the students and the tennis community. "The most wonderful and giving people are here in Northern California," says Phil. "I am thankful to everyone that has helped me along the way. In particular I would like to thank Betty and Bob Cookson; the two of them took me under their wing and it was incredibly helpful to be around such bright and successful people."

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Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: April 22, 2013

PREPARED BY: Public Works Department

RECOMMENDED ACTION:

None; Information only.

BACKGROUND INFORMATION:

The following identifies highlights of the parks program since the last Parks Report.

- **Klenhard Park**

The Cal-Ripken League is proposing the construction of a t-ball field on the northwest corner of the park. Staff is working closely with the adjacent school and YMCA to ensure there are no conflicts with either the school or YMCA soccer club. This new addition to the park would be fully funded by Cal-Ripken.

- **Parks Maintenance**

On Saturday March 13th staff organized a volunteer day with iCare Community Project, this turned out to be a very productive day; wood fiber used for cushioning was placed and leveled under playground equipment at Traynham, Everman, and Schneider Parks. A total of 200 yards of fiber was spread out during this event. This group potentially saved the City upwards of \$2K in contract services to have it blown in. Thanks again iCare for your much appreciated efforts.

- **Upcoming Projects**

Staff will be going to Council with Measure E spending modifications to address additional cost associated with the Brooks Pool, Clark Field and Freeman Park projects. Unfortunately, the cost of these projects has increased significantly over the original projections, and as such need more funding allocated towards them. These projects were discussed at a recent Infrastructure Sub-Committee Meeting where the Mayor and Vice-Mayor reaffirmed their commitment to the implementation of these projects.

- **Jack Slaven Park**

1. ***Water Feature*** – The water feature at Jack Slaven Park has been operational the majority of March. Some small issues with the feature pump are being corrected to eliminate down time on weekends.

- **Cemetery**

1. ***Internments*** – The Woodland Cemetery had three internments during the month of March, two full burials and one cremation.
2. ***Sales*** – There was \$10,190 in sales in the month of March.
3. ***Operations*** – There was two temporary maintenance staff working at cemetery during the month of March, they completed mowing, trimming and grounds maintenance. Herbicide applications which control broad leaf weeds in the turf have also been started.

Snapshot of Parks Primary Budgets through 4/17/13

Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	% Remaining
Brooks Swim Center	\$247,830.72	\$216,598.75	\$31,231.97	12.16%
Cemetery	\$331,571.97	\$194,793.77	\$136,778.20	58.75%
Gateway LLD	\$19,698.24	\$6,015.33	\$13,682.91	69.46%
General Fund Parks	\$919,194.54	\$578,529.29	\$340,665.25	37.06%
Gibson Ranch LLD	\$479,002.80	\$342,763.80	\$136,239.00	28.44%
Spring Lake LLD	\$354,272.84	\$236,601.41	\$117,671.43	33.21%
Sports Park	\$213,881.78	\$168,301.98	\$45,579.80	21.31%
Urban Forestry	\$261,042.06	\$180,631.46	\$80,410.60	30.80%
Spring Lake SLIF	\$27,506.21	\$4,630.76	\$22,875.45	83.16%

- **Cyclical Pruning**

The large walnut tree pruning has been postponed due to all the wind related emergencies around town. West Coast Arborists has now rescheduled their work for the beginning of May where they will start the pruning of the walnut trees on East Street across from the Community Center. These are large trees that will be pruned and/or removed due to their deteriorating and hazardous conditions.

- **Service Requests / Work Orders**

Currently there are 419 attached work orders and 104 unattached work orders that are open and waiting to be processed.

- **Tree Removals**

1. Reoccurring Note: Now that the UFG is fully staffed, removals that were previously on hold will be started once our stump grinding has been completed. Staff will hopefully begin the removal process in April. However, trees found to pose an immediate hazard will be assessed and removed.

2. For calendar year 2013, the Urban Forestry Group has removed 38 trees of various sizes.

The following trees were removed in the past month, due to imminently hazardous conditions, vandalism, or the tree being in poor health:

<u>Location</u>	<u>Tree Species</u>	<u>Reason</u>
523 Bush St.	1 London Plane	Poor health
815 College St.	1 Crab Apple	Structure failure
552 College St.	1 English Hawthorn	Wind Failure
814 North St.	1 Golden Rain	Wind Failure
E. Heritage Parkway & Sander St.	1 Chinese Elm	Wind Failure
203 Court St.	1 Hybrid Elm	Wind Failure
2790 Nicholson Cir.	1 Fantex Ash	Damaged Infrastructure

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park
Supervisor and Rob Sanders,
PW Infrastructure Superintendent