

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**PARKS & RECREATION COMMISSION
AGENDA**

**OCTOBER 28, 2013
6:30 P.M.**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. Committee Reports
- G. Presentations
 - G.1 Cathy Haynie, Administrative Secretary
- H. Discussion
 - H.1 WJUSD Physical Fitness Test Results
- I. Consent Calendar
 - I.1 Adopt the Minutes of the Commission Meeting of September 23, 2013
 - I.2 Tree City 2013

J. Other Business

J.1 Work Plan-Discussion

K. Report of the Staff

K.1 October Community Services Department Report-Christine Engel
Recommendation: Information only

K.2 October Parks Report/Street/Tree Report-Rob Sanders
Recommendation: Information only

L. Next Meeting November 25, 2013

M. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday, October 28, 2013 was posted on October 25, 2013 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street, City Web pages and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

WOODLAND JOINT UNIFIED SCHOOL DISTRICT

"Excellence for All"

Board of Trustees

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Superintendent's Office

435 Sixth Street
Woodland, CA 95695
Phone: (530) 406-3202
Fax: (530) 662-6956

District Website: www.wjUSD.org

Dr. Debra LaVoi, Superintendent

PRESS RELEASE

FOR IMMEDIATE RELEASE

October 23, 2013

WJUSD ANNOUNCES PHYSICAL FITNESS TEST RESULTS FOR 2012-13

The California Department of Education (CDE) released the results from the 2012-13 Physical Fitness Testing, which show that WJUSD students are making progress in some areas of physical fitness. Each school year, students in grades five, seven, and nine are tested using the *FITNESSGRAM* assessment. The test measures Aerobic Capacity, Body Composition, Abdominal Strength, Trunk Extension Strength, Upper Body Strength, and Flexibility, and analyzes whether students reach a Healthy Fitness Zone (HFZ). According to the CDE, the standards for measuring students on the Physical Fitness testing represent a level of fitness that offers a degree of protection against diseases that result from sedentary living. Information provided by the High School and Physical Fitness Testing Office states that the PFT "provides information that can be used by (1) students to assess and plan personal fitness programs; (2) teachers to design the curriculum for physical education programs; and (3) parents and guardians to understand their children's fitness levels."

In Woodland Joint Unified, more students in fifth grade are meeting the Healthy Fitness Zone for all six physical fitness assessments, according to Christina Lambie, Coordinator of Curriculum Assessment, Research, and Evaluation. The percentage of students in the Healthy Fitness Zone grew by 4.4% since 2011. Please see Table 1.

PFT year	% of 5th graders in HFZ	% of 7th graders in HFZ	% of 9th graders in HFZ
2011	19.8%	31.5%	28.5%
2012	20.8%	33.3%	31.7%
2013	24.2%	31.1%	26.4%

Table 1. HFZ by grade.

Seventh graders in the district, as shown in the chart above, have remained steady over the last three years, with 31.1% in the Healthy Fitness Zone. Unfortunately, ninth graders have declined 2.1% over the last three years, with 26.4% in the Healthy Fitness Zone for all six subtests in 2013.

In comparison to students in our region, Woodland students in the fifth grade outperform students in Yolo County overall, but are slightly under the statewide average. Woodland seventh graders perform comparably to Yolo County and to the statewide average. However, Woodland ninth graders meet the Healthy Fitness Zone standards less than students in Yolo County and in the State of California. Please see Table 2.

2013 PFT Results - % of students meeting all 6 standards	WJUSD	Yolo County	State of California
Fifth Grade	24.2%	17.4%	25.5%
Seventh Grade	31.1%	31.8%	32.4%
Ninth Grade	26.4%	38.9%	36.5%

Table 2. District, County, and Statewide results.

District Administrators recognize the benefits of physical fitness and are currently examining ways to strengthen the physical fitness program in the district.

Superintendent Debra LaVoi added, "Being fit is a very important goal, not only for the individual, but also for the communities that pay for healthcare. The time to most easily develop healthy eating patterns and an active lifestyle is when we are young. WJUSD has a Wellness Committee comprised of parents, Board members and staff that will make recommendations to support our students in getting fit. We have improved our school menus to include more fresh fruits and vegetables. Many of our schools have initiated fitness activities. For example, Zamora students will participate in the upcoming turkey trot run and other schools are promoting bike riding. We want to see our students get much better in the fitness category and we will continue to work on this."

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Parks & Recreation Commission Minutes

Monday, September 23, 2013

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, September 23, 2013 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Vice Chair Enrique Fernandez
 Commissioner Joe Romero
 Commissioner Ruben Morales, Jr.
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder

Commission Member Absent: Commissioner Nathan Stephens

Staff Present: Recreation Superintendent Christine Engel
 P&R Administrative Secretary Cathy Haynie
 Park Supervisor Jeff Sissom

Pledge of Allegiance

Communications-Public Comment

Jim Zimmer explained the game of Pickle Ball to the Commission and requested a court to play on. Staff will look into possible court availability for Pickle Ball and report back to Commission. Roger Vega addressed the Commission as a member of the Frisbee Golf Club that plays at Ferns Park. Mr. Vega is requesting an additional Frisbee Golf Course within the City and additional holes at the current course. Engel explained that staff had been discussing an additional portable course possibly around the Community & Senior Center and would report back to the Commission on progress of Mr. Zimmer's requests.

Consent Calendar (Items)

Adopt Minutes of the Commission Meeting of July 22, 2013

Action Fernandez Moved/ Morales, Jr. Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes:

Work Plan-Update

Discussed the plan and updated the wording on the Fitness Plan to reflect the City's vision.

Action Salinas Moved/ White-Snyder Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes:

Standing Committee

Commissioners Morales, Jr. and White-Snyder added to the Facilities Committee; Commissioner Morales, Jr. added to Child, Youth & Playground Committee; Commissioner Valcarenghi added to Urban Forest Committee; Commissioner White-Snyder added as Liaison Other (this will cover any sport group not mentioned in the other Liaisons); Commissioner Fernandez added to Budget and Finance Committee; Commissioner Fernandez removed from Community/Senior Center/Sports Park Committee, added Commissioners White-Snyder and Valcarenghi; Commissioner Stephens added to Ad Hoc Committee and removed as Alt.; Commissioners Morales, Fernandez and Valcarenghi added to Volunteerism Committee.

Action Fernandez Moved/ Morales, Jr. Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes:

Reports of the Staff

Tennis Courts/Facility Use

Floyd McCain, VP Woodland Tennis Club read Art William's letter to the Commission voicing concerns for non-tennis use of the City Park tennis courts. Connie Champagne, who lives next to City Park, shared with the Commission the issues she has experienced from the soccer use of the tennis courts at City Park. Elaine McCain explained that without the Ordinance the Police cannot remove users from the courts. Commissioners discussed the issues and the ordinance. Sissom explained that the Ordinance would be a tool that the City and PD could use to protect City facilities. Engel stated that the light hours of operation will change to 9:00 p.m. in October, which should help with some of the issues Ms. Champagne has. Staff will pursue alternative

measures for a trial period. Commissioner White-Snyder favored the new ordinance to give staff the tools needed to protect the City's assets, stating that soccer was not an appropriate use of tennis courts. Commissioner Morales, Jr. pointed out the unfairness of the soccer group receiving free light use when all other sports groups must pay for their light use. Commissioner Salinas would like to see more multiuse facilities/shared land use of current facilities. Soccer users were invited to Commission meeting by Commissioner Salinas to voice their needs but did not attend this meeting. Staff will address alternate solutions to the Ordinance on a trial basis and report back to the Commission.

Action: Received

Park Supervisor Jeff Sissom

Sissom reported that he has been with the City for 19 years, starting in the Tree Division, then Streets before moving to the Park Division. Currently Sissom is in charge of the 18 general fund parks with 10 restroom and 15 play grounds in addition to Heritage Plaza. Sissom has one full time staff and has one temporary staff. When Sissom started with parks there were 20 full time staff taking care of the 18 parks. Freeman Park, Dave Douglass Park and the 4th of July are part of Sissom's responsibilities. Commissioner Romero asked about playground inspections and needs. Sissom responded that 5 parks would need replacement in the near future; in addition the sand at City Park needs to be replaced to meet City standards.

Action: Received

Measure V

City Council recommended that staff explore replacing Measure V ¼ cent sales tax for programming. Staff needs to make recommendation to Council in November on which programs the sales tax would fund. Commissioners suggested funding Hiddleston Pool, Boxing Program, Teen Center, joint effort with WJUSD for after school programs at the Middle School funding for a coordinator to oversee the programs.

Action: Received

Recreation Report

Engel reported that the first Movies on Main Street is scheduled for October 11, 2013, showing the Disney movie Cars. The Highway 16 Band will perform; there will be prizes, antique cars, games and a bounce house. Event starts at 6:00 p.m. with the movie starting at sundown. The next Movie on Main Street is scheduled for April 25, 2014. The resurface of Main Street is complete and lights are being installed in the trees, the Main Street businesses will be open during the event and prizes were donated by these businesses. Tennis program has started, offering free clinics through October. 8,200 flyers were sent to schools advertising tennis, youth basketball and the Father/Daughter Dinner Dance. On October 17th there will be a senior flu

clinic in partnership with Yolo County Health Department. Senior Center Inc. will fund 40 free vaccinations to seniors. The event runs 9-12 p.m.

Action: Received

Parks Report

Commissioner Valcarenghi asked if there was a work plan in place for the leave drop season. Engel stated that Sanders could report on that next month.

Action: Received

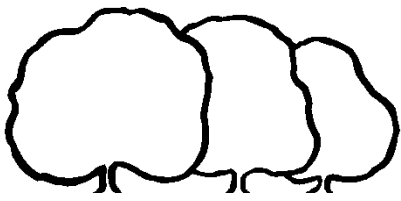
Adjourn 9:00 p.m.

Action: Fernandez Moved/ White-Snyder Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, Fernandez, Morales, Jr., Valcarenghi, White-Snyder

Noes:



Parks and Recreation Commission Communication

AGENDA ITEM

TO: PARKS AND RECREATION
COMMISSION

DATE: October 28, 2013

SUBJECT: Tree City USA Recertification

Report in Brief

The City of Woodland has a long standing history of being recognized as the City of Trees; this is largely due to our commitment to the well being of the City's urban forest. Our diligence doesn't go unrecognized, every year since 2000 we have been identified as a "Tree City USA"; a label that exudes the level of effort we apply to our urban forest. It is now time to once again recertify the City of Woodland as a "Tree City USA" from the National Arbor Day Foundation.

Staff recommends that the Parks and Recreation Commission support staff's decision to submit the application packet that will recertify the City of Woodland as a Tree City USA.

Background

The Tree City USA program is sponsored by the National Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. Woodland was designated as a Tree City USA for the first time in 2000 and has been recertified every year since.

A community's public image is a very real phenomenon and important in many ways. Being a Tree City USA helps present the kind of image that most citizens want to have for the place they live or conduct business. The Tree City USA signs that are placed at our community entrances tell visitors that here is a community that cares about its environment. It is also an indication to prospective businesses that the quality of life may be better here. It has even been known to be a factor in where meetings or conferences have been held.

Preference is sometimes given to Tree City USA communities over other communities when allocations or grant money are made available for trees or forestry programs. The reason being, there are invariably more requests than available funds when these types of grants become available through the state or federal agencies. If request are equally worthy, some officials tend to have more confidence in communities that have demonstrated the foresight of becoming a Tree City USA, and maintain that certification through the efforts of their urban forestry maintenance.

To be eligible for Tree City USA certification cities must have:

1. A Tree Board or Department
2. A Community Tree Ordinance
3. A Community Forestry Program with an annual budget of at least \$2 per capita
4. An Arbor Day Observance and Proclamation

The City meets the above standards in 2013 by employing staff in the Urban Forestry Group of the Public Works Department, supporting the Parks and Recreation Commission, having a tree ordinance, having a combined tree budget of \$470K and celebrating Arbor Day.

Discussion

Support of this recertification would reflect the City's continuing commitment to our urban forest and the quality of life that these assets provide the community. Recertification also supports Woodland's heritage as the "City of Trees."

Fiscal Impact

None.

Public Contact

Posting of the Parks and Recreation Commission agenda.

Commission Recommendation

Tree City USA recertification is supported yearly by the Parks and Recreation Commission.

Alternative Courses of Action

1. Parks and Recreation Commission support staffs decision to submit the application packet that will recertify the City of Woodland as a Tree City USA.
2. Parks and Recreation Commission not support staffs decision to submit the application packet that will recertify the City of Woodland as a Tree City USA.

Recommendation for Action

Staff recommends that the Parks and Recreation Commission approve Alternative No. 1.

Prepared by: Robert Sanders, Public Works ROW/Parks Infrastructure Superintendent

Gregor G. Meyer
Public Works Director

Attachments: None

FY13 Parks & Recreation Commission Annual Work Plan

1. Urban Forest Master Plan

Upon approval by City Council, develop outline of policies necessary for formalizing Urban Forest Master Plan.

Goals	Status
Formal communication asking City Council to approve the Parks and Recreation Commission request to propose policies related to further development of the Urban Forest Master Plan in FY12.	Request sent to Council June 2011
Upon Council approval, develop outline of policies necessary for formalizing Urban Forest Master Plan <i>(Potential starting point: Adding importance of Urban Master Plan to the City's General Plan, Strategic Plan and Vision, Values and Mission statement)</i>	To Urban Forest sub-committee in July 2011 On Hold for Funding

2. Review Policies

Goals	Status
Commissioners will review policies throughout the year as requested. Policies Reviewed in FY13	As needed

3. National Bike Month Event (May)

Goals	Status
Summary In alignment with the May is Bike Month campaign (www.mayisbikemonth.com), the Parks & Recreation Commission for City of Woodland, CA will organize a number of city-wide initiatives to promote cycling throughout the month of May 2013. Cycling is a healthy form of transportation that can reduce the carbon footprint of citizens. By decreasing the number of people regularly using forms of transportation dependent on fossil fuels, the city can reduce the amount of carbon emissions produced by its citizens as well as decrease traffic congestion. Vision This commission shall look to establish a number of initiatives that encourage community solidarity and foster the usage of bikes for transportation and recreation, throughout the month of May. This commission shall look to construct and promote initiatives that fall under the following categories: (1) City-wide Cycle Event May Upon deliberation, this commission shall add or remove any of the above stated categories. Involvement of Community The Woodland Parks & Recreation Commission members shall be responsible for recruiting interested parties to participate in the	On-Going

FY13 Parks & Recreation Commission Annual Work Plan

organization and administration of this initiative. A majority of the organization and administration responsibilities for this initiative shall, eventually, be transferred to residents. Involvement of Parks & Recreation Commission Until the majority of organizing and administration responsibilities of this initiative are transferred to residents and interested parties, members of the Woodland Parks & Recreation Commission shall be primarily responsible for the organization and administration of this event. Members of this commission shall also be responsible for the recruitment and incorporation of interested parties and community members. Reporting to the Parks & Recreation Commission June 2013 After the conclusion of the month of May 2013, the participating commission members and volunteers will provide a report to the Parks & Recreation Commission. The report must include: (1) the number of participants involved in all the above stated initiatives, (2) the number of miles pledged by Woodland residents, and (3) the real number of miles cycled by Woodland residents.	
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4. Re-Examine Street Tree Master List

Goals	Status
Subcommittee will review and discuss with staff the Master Tree Planting List and report back to the Commission by May 31st 2013. Discussion will include: frequency of species planted, strategies to improve species diversity and add more trees that are suitable for the smaller yards of newer developments. Develop a public outreach plan to educate the community on tree planting and the importance of planting the "right tree in the right place" by reviewing the ISA guidelines for tree planting. By 6/30/2013. Coordinate with Woodland Tree Foundation, Sacramento Tree Foundation, Tree Davis and the National Arbor day Foundation to provide educational outreach for improving species diversity and tree planting. Target date December 2013.	On-Going

FY13 Parks & Recreation Commission Annual Work Plan

5. Refill & Rearrange Sub-Committees:

Goals	Status
Since all positions on the Parks & Recreation Commission are occupied, it would benefit the Woodland community to: (1) Fill all sub-committees to a capacity, where possible, (2) Rearrange all commissioners to sub-committee positions that best match their ability to serve the Woodland Community, (3) Substitute commissioners, currently holding a position on a sub-committee, with commissioners, who might better serve the Woodland Community by occupying the sub-committee position held by another commissioner. The refilling and rearranging of the Parks & Recreation Commission's sub-committees is intended to allow this Commission to effectively and efficiently serve the community it represents.	As Needed

6. Creation of Sub-Committee to Assess Purpose and Relevance of Current Sub-Committees and Liaison Positions

Goals	Status
Structure: A three-commissioner sub-committee. Purpose: To assess the purpose and relevance of the current sub-committees and liaison positions. Responsibilities: (1) Tasked with eliminating, re-defining, and creating new sub-committees and liaison positions to ensure the sub-committees and liaison positions best meet the needs of the Woodland community. (2) This sub-committee will determine, among other things, the structure, purpose, definition, and obligations of the sub-committees and liaison positions. (3) This sub-committee will report back to the commission monthly, until all sub-committees and liaison positions are assessed or reconfigured or eliminated as seen fit.	Need to Appoint Committee

FY13 Parks & Recreation Commission Annual Work Plan

7. Align the Work Plan with the City of Woodland's Fiscal Year:

Goals	Status
In attempt to improve synchronization between this Commission and the city government of City of Woodland, this Commission should move to do the following: (1) Shift the Commission's work plan schedule from the calendar year to the City of Woodland's fiscal year.	Completed September 23, 2013

8. Assist in the Development and Implementation of the City's Fitness Initiative

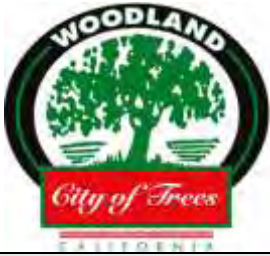
Goals	Status
To help promote a healthy Woodland community, three Commissioners will serve on the City's fitness initiative organizing committee. Objective: To help provide leadership and coordination of activities that promote the fitness initiatives objectives such as good nutrition and various forms of exercise, such as "walking" and "biking". Activities: Work with City's fitness initiative organizing committee to develop and implement a fitness initiative which is planned to be implemented citywide in January 2015. Commission members will research and promote efforts and activities that encourage exercise and healthy nutrition (the activities that are promoted are dependent on the goals identified by the organizing committee). Provide the Commission updates as appropriate.	On-Going

9. Participate in Strategic Planning Efforts that Promote Healthy Communities

Goals	Status
To become engaged in planning efforts that will help shape future goals and strategies to achieve a healthier community. Objective: To provide the Woodland community with a critical voice in this important planning process. Activities: Appoint a Commission member to participate in the County Health Department's strategic planning initiative called "Healthy Yolo". Over the next 18 months, the Healthy Yolo effort will be a forum for community members to share and understand the specific health concerns and strengths of their community, prioritize public health issues, and determine goals and strategies to achieve a healthier Yolo County. Provide the Commission updates as appropriate.	On-Going

List of suggestions:

Volunteer Program to include all users groups of facilities
Parks & Recreation Commission Service Award



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder	whiteca@sutterhealth.org	12/31/2013
Enrique Fernandez, Vice Chair	Eaf.fernandez@gmail.com	12/31/2013
Jesse Salinas, Chair	jessesalinas333@gmail.com	12/31/2014
Ruben Morales Jr.	rubenmorales@mezgerbros.com	12/31/2015
Nathan Stephens	nhs@usa.net	12/31/2013
Joe Romero	joeromerojr@gmail.com	12/31/2014
Jon-Paul Valcarenghi	jonpaulval@gmail.com	12/31/2016

STANDING COMMITTEES (Max. 3 commissioners)

Facilities Committee (handles Park Naming)
Fernandez, Morales, White-Snyder

Budget and Finance Committee
Salinas, Romero, Fernandez

Child, Youth & Playground Committee
Romero, Stephens, Morales

Community/Senior Center/Sports Park
Salinas, White-Snyder, Valcarenghi

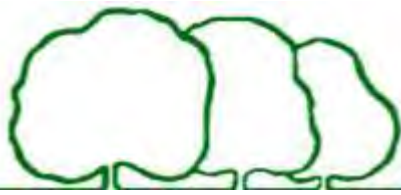
Urban Forest Committee
Romero, Stephens, Valcarenghi

Ad Hoc Committee
Salinas, Romero, Stephens

Liaisons
Baseball: Romero
Soccer: Salinas
Swimming: Stephens
Other: White-Snyder

Volunteerism Committee
Morales, Fernandez, Valcarenghi

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.
Online agenda and packet available at: <http://www.cityofwoodland.org>
For additional information please call 530.661.2000



Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks & Recreation Report

DATE: October 28, 2013

PREPARED BY: Community Services Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Community Services Department since the last report.

Movies on Main Street

The City of Woodland hosted a very successful fall block party on Main Street on Friday, October 11th beginning at 6 pm. This free family event was attended by approximately 400 people. At sundown, Disney's "Cars" was shown. Prior to the main feature film, a short film was shown and a trivia contest for children and adults was held.

Main Street was closed from First Street to Third Street; the movie screen was placed at Second Street with movie viewing available on Main Street. A car show was held between First and Second Streets and tricycle races were held between Second and Third Streets. Music (by The Highway 16 Band), crafts, games and a bounce were located in Heritage Plaza.

This event would not have been possible without the support and assistance from the Historic Woodland Downtown Business Association, Bayside Church, Woodland Watermelon Music, The Gifted Penguin, Corner Drug, Sweet Potato Pie, The Book Garden, Waste Management, The Highway 16 Band, Woodland Street Cruisers, Woodland Fire Volunteer Support Branch, Elm Ford, Scotty Grunert, Mark Reiff, and Matt McGrew.

The next "Movies on Main Street" is tentatively scheduled for Friday, April 25, 2014.

Aquatics

The pool is still scheduled to reopen in December. While the pool is undergoing the renovation, the Woodland Swim Team continues to practice at El Macero.

Father/Daughter Dance

The 12th annual Father/Daughter Dance will be held on November 2nd at the Community & Senior Center. This semi-formal event includes a sit down dinner, dancing, raffles, and activities. Fathers (or grandfathers) and daughters of all ages attend this event. Registration began the first week of September. There are currently 180 participants registered for the event. We expect that approximately 250 people will attend the dance.

Sports Park

Adult Sports: Fall league began on September 9th and continues through November 15th. Field space is limited due to soccer season. There are 56 teams registered for the fall softball season.

Tournament Booking: Dates from January through August and December have been claimed for tournament use, seventy-nine days reserved. Reservations were calculated with the new rates for tournaments of \$400/field/day for local user groups and \$500/field/day for all other organizations. Anticipated revenue for the Sports Park for FY 2014-2015 exceeds \$110,000. Local user groups, including Woodland Soccer Club, Davis Alliance Soccer, Woodland/Pioneer High School Soccer, and the Joe Abele Memorial tournament claimed multiple days during the year.

Gym Sports

Adult Basketball and Volleyball leagues began on August 26, 2013. Due to the large turn-out for volleyball we are having two divisions for this season. Basketball league fees were reduced to encourage more team registration. For the first time in two years our fall basketball league is back up and running with six teams. Playoffs began October 14th and will end October 24th.

Youth Recreation

Afterschool Fun Club: The Afterschool Fun Club at Maxwell Elementary School operates every school day until 6:00 p.m. Averages of 19 students participate daily. Activities include homework help, arts & crafts, active games, and stories. On Friday October 18th, staff took the participants on a field trip to Durst Organic Farm in Esparto for vegetable picking and pumpkin activities.

Youth Basketball League: Registration is open for 12U and 14U basketball. The signup deadline is November 6th and player evaluations take place on Tuesday November 19th. Games begin on December 7th.

Contract Recreation

National Academy of Athletics: Staff has contracted with “National Academy of Athletics” (NAA) to offer sports classes. There are 20 participants signed up for the current session of “Hoop Group,” a Thursday night basketball class. This is double the enrollment of the previous session. Instructor Duke Brown reports that his participants are having fun and developing their skills. The next basketball offering is the “Skills and Handling Clinic,” which takes place on November 15th.

Discraft® Ace Race™: On Saturday October 5th, Community Services hosted a disc golf tournament at Ferns Park. The “Ace Race™” is an annual tournament (with equipment and prizes provided by Discraft®, a major golf disc manufacturer) that aims to have a fun competition and attract new disc golfers. This year there are 398 scheduled events globally (with 26 events in California). Woodland’s Ace Race had 23 people enrolled (with one kid). Participants were treated to a hot dog lunch.

Cello International Tennis Academy: Staff has contracted with “Cello International Tennis Academy” (CITA) to offer tennis classes. There are 34 participants signed up for the current session of tennis lessons (this is significant given that classes and program advertising started in mid-September). Classes are run by head tennis pro Michael Kwong. The next session of tennis classes began on October 21st. The Community Services website has all current class information.

Woodland Fencing Club: The Woodland Fencing Club meets every Wednesday night at 6:00 p.m. at the Woodland Community & Senior Center. Staff has worked with fencing instructor Dave Leveque to offer a Groupon® to the community. The deal is available at <http://www.groupon.com/deals/city-of-woodland-parks-recreation>. We hope this will attract more participation.

Pickleball Update: Jim Zimmer spoke at the September 23rd Commission meeting about Pickleball. On October 3rd, staff met with Mr. Zimmer at Crawford Park to discuss improvements that would allow for Pickleball to be played in the park. There are two small outdoor volleyball courts that have similar dimensions as a Pickleball court. Several options were discussed, including the use of the Community & Senior Center gymnasium on Tuesday and Thursday mornings for indoor Pickleball. All parties agreed to meet later about lining Pickleball courts at Crawford.

Disc Golf Update: Roger Vega spoke at the September 23rd Commission meeting about disc golf. On October 1st, staff met with Mr. Vega and “Club Ferns” (a local disc golf social club) at Ferns Park to discuss installing three additional baskets. Mr. Vega also discussed adding disc golf baskets at Crawford Park. Staff is meeting with the club soon at Crawford Park to observe a proposed nine-hole course (with temporary baskets set up). Staff is also working with the club to develop a grant request to the Woodland Recreation Foundation for the baskets.

Senior Center/Senior Recreation Opportunities

Fall Senior Social and Potluck Dinner: Fall was welcomed with a fantastic senior social and potluck. Senior Center Inc. board members prepared barbecued ribs, baked potatoes and dessert. Over 100 seniors socialized and enjoyed sharing side dishes while they listened to the music of Peter Franklin and Kevin Twitchell. The next senior social and dinner event is the annual Thanksgiving dinner on Thursday, November 21.

Hear! Here! Senior Center Support Group: Hear! Here! was a support group for individuals with hearing loss that met in Davis and Woodland. Long-time program leader, Clare Childers retired from leading the group last spring. Due to the lack of leadership, the group can no longer sustain itself. Hear! Here! has cancelled all upcoming meetings scheduled at the Woodland and Davis Senior Centers. Seniors looking for assistance with hearing loss and assisted listening devices can contact the Avalon Hearing Aid Center in Woodland at (530) 419-1256.

A, B, C's, and D of Medicare: Barbara Walters of the Health Insurance Counseling Program presented the A, B, C's, and D of Medicare on Wednesday, September 25. Ms. Walters educated attendees of anticipated changes and updates to Medicare. Over forty seniors, all of Medicare age, attended the workshop. Many were unaware of what HICAP was and the free counseling they provide to all seniors and those nearing Medicare age.

Flu Clinic: With the assistance of Commissioner Jesse Salinas, the Senior Center and the Yolo County Health Department teamed up to offer flu shot clinic on Thursday, October 17 to the public. No one was turned away due to age or inability to pay. A total of forty-eight individuals received their flu shots, of those, only 3-5 were not seniors. Many of those polled reported this drop-in flu clinic was convenient and easy to attend. Senior Center Inc. provided volunteers for the event and purchased refreshments. The flu shot clinic was collaborative effort run in conjunction with the Healthy Yolo Project, consisting of a survey taken from Yolo County residents identifying the County's largest health needs.

SUBJECT: Monthly Parks & Recreation Report

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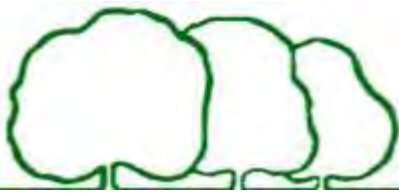
ITEM:

RECREATION DIVISION - BUDGET SNAPSHOT thru 9/30/13

Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Parks & Recreation Admin	\$ 239,581.26	\$52,266.45	\$ 87,314.81	78.18%
Community & Senior Center	\$ 795,833.60	\$207,333.84	\$ 564,258.55	70.90%
Brooks Swim Center - Recreation	\$ 134,580.35	\$73,441.66	\$ 61,138.69	45.43%
General Recreation Programs	\$ 365,804.55	\$90,210.73	\$ 274,053.82	74.92%
Enterprise Fund				
Youth Center Enterprise	\$ 362,180.59	\$ 92,375.19	\$ 28,026.97	62.96%
TOTAL RECREATION BUDGET	\$1,897,980.35	\$ 515,627.87	\$,314,792.84	69.27%

RECREATION DIVISION - REVENUE SNAPSHOT thru 9/30/13

Account Title	FY13 Projection	FY13 Revenue to Date	% of Projection
RED CROSS COURSE FEE	\$ 512.50		0.00%
MSC. SALES	\$ 843.43	\$ 430.46	51.04%
C BROOKS SWIM CTR REV	\$ 112,859.53	\$ 22,642.64	20.06%
SENIOR PROGRAMS REVENUE	\$ 5,000.00	\$ 3,048.45	60.97%
COMMUNITY SENIOR CENTER MISC	\$ 76,405.40	\$ 39,408.77	51.58%
COMMUNITY FITNESS CENTER	\$ 30,000.00	\$ 8,748.00	29.16%
COMMUNITY SPORTS PARK	\$ 150,000.00	\$ 28,179.15	18.79%
YOUTH RECREATION	\$ 75,000.00	\$ 15,476.70	20.64%
YOLANO RECREATION PRG INC	\$ 7,965.66	\$ 1,254.30	15.75%
ADULT REC & LEAGUE PRGMS	\$ 97,351.51	\$ 28,247.00	29.02%
RECREATION CONTRACTS	\$ 75,000.00	\$ 18,251.71	24.34%
TOTALS	\$ 630,938.03	\$ 165,687.18	26.26%



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: October 28, 2013

PREPARED BY: Public Works Department

RECOMMENDED ACTION: None; Information only.

BACKGROUND INFORMATION: The following identifies highlights of the parks program since the last Parks Report.

- **Community Center/Sports Park/Dog Park**

1. Staff has awarded the long anticipated Sports Park fencing project to Benson Fence. The needed material has been ordered by the contractor and construction will be scheduled once it arrives.
2. The Dog Park concrete path that parallels the large/small dog separating fence has been awarded to Tim Sullivan Concrete Construction. This project will start as soon as they have a break in their schedule; staff is eager to get this project completed before the rainy season begins. The entire Dog Park will need to be closed for two days during the construction period due to the arrangement of the access gates.

- **Freeman Park**

The Freeman Park rehab project is near completion, but will continue to remain closed during a 30 day maintenance period. There will be a Grand Reopening of the park tentatively scheduled for November 19th.

- **Cemetery**

1. ***Internments*** – The Woodland Cemetery had six interments during the months of September, as well as two cremation barrels and four full burials.
2. ***Sales*** – There was \$8,415 in sales for the month of September.

3. **Operations** – Staff employed four temporary maintenance workers at the cemetery during the month of September, they completed mowing, trimming and grounds maintenance; herbicide applications which control broad leaf weeds in the turf was also done. Staff has also placed 800 square feet of turf and re-seeded in various locations throughout the cemetery.

- **Jack Slaven Park Water Feature**

The water feature at Jack Slaven Park was slated to be closed on October 1st, but due to warm weather will remain operational until further notice.

Snapshot of Parks Primary Budgets through 10/15/13

Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	% Remaining
Brooks Swim Center	\$262,645.46	\$39,973.85	\$222,671.61	%84.78
Cemetery	\$368,011.47	\$84,322.75	\$283,698.72	%77.09
Gateway LLD	\$37,586.02	\$2,142.74	\$35,443.28	%94.28
General Fund Parks	\$874,802.44	\$287,367.73	\$587,434.71	%67.15
Gibson Ranch LLD	\$431,733.43	\$187,102.90	\$244,630.53	%56.66
Spring Lake LLD	\$353,040.15	\$132,523.87	\$220,515.28	%62.46
Sports Park	\$305,671.16	\$85,241.54	\$220,429.62	%72.11
Urban Forestry	\$355,568.31	\$94,895.72	\$260,672.59	%73.31
Spring Lake SLIF	\$27,124.39	\$1,508.98	\$25,615.41	%94.44

- **Urban Forestry Staffing**

The Urban Forestry Group is now at their full staffing level with the hiring Sean Potvin our new Tree Trimmer I/II. This hiring has already made a noticeable improvement to staff production; for example, the downtown Main street trees were fully pruned in less then three weeks. Just in time for “Movies on Main St.” Staff has started to clear out some of the backlog of work orders, as well as preparing for the upcoming winter season.

- **Cyclical Pruning**

Staff has compiled a list of necessary removals and is processing the requisition that will allow the contractor to move forward on this work. As soon as the contractor is finished with the removals they will be tasked with catching up with the cyclical pruning in Area #6. This area is bordered by Court Street, Beamer Street, College Street, and East Street. All City owned trees that reside in this area will be slated for pruning as funding allows.

- **Winter Preparation**

Most of the known hazardous trees have been removed or repaired, with 30 locations still in need of some minor cleanup. All 30 locations have been visited and the immediate hazards mitigated; staff will be contracting out the remainder of this work to West Coast Arborists.

Additionally, staff will be performing our annual storm response training, this training will help prepare the crew for the hazards they most likely will encounter during the winter months. Now that we are fully staffed we will be better prepared to handle these types of emergency situations as they occur.

- **Service Requests / Work Orders**

Currently there are 444 attached and 210 unattached work orders that are open and waiting to be processed. This is a total of 654 pending tasks that are currently on the books waiting to be addressed. This backlog can be directly related to our current shortage of staff and underfunding of the Urban Forestry Program over the last several years.

- **Tree Removals**

1. Due to the fact that the Tree Trimmer I/II position was just recently filled, removals that were previously slated to be performed by internal staff will now be tasked to West Coast Arborists. Staff will be working closely with them to make sure this process goes smoothly.
2. For calendar year 2013, the UFG has removed 17 tree(s) of various sizes.

The following trees were removed in the past month, due to imminently hazardous conditions, vandalism, or the tree being in poor health:

<u>Location</u>	<u>Tree Species</u>	<u>Reason</u>
604 Fourth St.	Crepe Myrtle	Dead
304 Main St.	1 little Leaf Linden 1 Purple Robe	Struck by vehicle
702 Pendegast St.	2 Purple Robes	Causing damage to infrastructure
925 Gum	1 Laurel Oak	Planted on top of the sewer line

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park
Supervisor and Rob Sanders,
PW Infrastructure Superintendent