

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**PARKS & RECREATION COMMISSION
AGENDA
6:30 PM
APRIL 28, 2014**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. Presentations (None)
- G. New Business (None)
- H. Committee Reports
 - H.1 May is Bike Month Update
 - H.2 Bike Parade Update
 - H.3 Guidelines for Recognizing Youth Organizations
 - H.4 Program & Department Evaluation Subcommittee-4th of July Survey

I. Consent Calendar

I.1 Adopt the Minutes of the Commission Meeting of March 24, 2014

J. Other Business

J.1 Healthy Communities Presentation & Update- Jan Babb

J.2 Fitness Initiative -Fernandez

J.3 FY 15 Work Plan

K. Report of the Staff

K.1 April Community Services Department Report-Christine Engel
Recommendation: Information only

K.2 April Parks Report/Street/Tree Report-Rob Sanders
Recommendation: Information only

L. Proposed Meeting May 19, 2014 (scheduled meeting is on Memorial Day)

M. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday, April 28, 2014 was posted on April 25, 2014 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street, City Web pages and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.



Community Recognition Program Information & Nomination Form

Purpose

To contribute to the sense of community pride by recognizing and celebrating outstanding achievements by Woodland residents in the areas of Arts and Culture, Citizenship and, Sports.

Policy

The City of Woodland will recognize individuals and groups for their exemplary commitment to demonstrating excellence and for being Community Builders in Arts and Culture, Citizenship and Sports Excellence.

Categories

Arts and Culture

To honour residents for outstanding achievement in literary, visual, performing, film and video arts

Citizenship

To honour residents for outstanding achievements or contributions that have improved the quality of life for others

Sports Excellence

To honour outstanding Woodland athletes who have attained a high level of excellence, compiling outstanding records spanning several years, and have brought honour to the sport and high regard for the athlete

Community Recognition Program

1. Recipients of the Community Recognition Award are chosen for their exemplary commitment to promoting excellence in their respective category, and are considered examples in the community.

2. Eligibility Guidelines

Nominees must represent or be from Woodland, or have made a significant impact in Woodland.

To be considered for the Community Recognition Award, nominees should have:

- Enhanced the quality of life in the community

or

- Enhanced the image of the community

Nominees may be amateur or professional.

3. Categories

Award Category	Criteria for Recognition
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<i>Arts & Culture</i>	
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- To recognize residents for outstanding achievement or contribution in literary, visual, performing, or film and video arts, or culture, which may include Woodland heritage.
- Recipients may be recognized for a single action, or for a contribution or achievement over an extended period of time.

<i>Citizenship</i>	
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- To recognize residents for outstanding achievements or contributions that have improved the quality of life for others. These may include:
 - community service
 - citizenship
 - acts of heroism or bravery
 - volunteering
 - environmental service
- Years of contribution may be a contributing factor

<i>Sport Excellence</i>	
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- Athletes recognized with the Sport Excellence Award may have achieved distinction in other locations, but are customarily perceived to be from Woodland.
- Athletes and teams will have typically completed their sport careers before being nominated.
- Achievements would be at the highest level of international and world competition.

Recognition Format

Recipients will be recognized at a presentation event, have their names placed on a permanent monument, and will receive a personal memento.

Processes

Nominations for the Arts and Culture, Citizenship, and Sport Excellence categories are the responsibility of the public. It is the Nominator's responsibility to provide sufficient detail to support an application for recognition. The Volunteerism Committee will not submit nominations but can encourage appropriate nominations.

The City will promote the awards and invite nominations.

The Volunteerism Committee will serve as the selection committee. Adjudication of nominations will be conducted privately, and all discussions remain confidential. The Volunteerism Committee may request additional information during the adjudication process.

The Volunteerism Committee will forward recommendations to Council, which is the awarding body.

Nominators will be advised of the decision.

Nominators of recipients will be invited to the presentation event.

Award recipients will be advised of the award and invited to the presentation event.

Award presentations will be made annually at a suitable presentation event.

Award Calendar

- * Call for Nominations is year round
- * The Volunteerism Committee will adjudicate award recipients in a timely manner to be relevant to participation.
- * Recommendations will be made to Parks and Rec Commission as needed.
- * An award presentation event will be held at regular Parks and Rec Commission meetings as needed.

City of Woodland

Community Recognition Program



*To honor residents for outstanding achievement or contribution in Arts and Culture,
Citizenship and Sport Excellence*

Achievement must have enhanced the image of the community of Woodland.

Nomination Form

Use a separate form for each nomination.

If you are nominating a group or team, please attach a list of all names, addresses, postal codes and phone numbers.

Nominee: _____

Address: _____

Telephone: Daytime _____ Evening _____

In the event the nominee is deceased, please provide the name, address and phone number of a relative or contact of the deceased:

Category — Please choose only one:

- _____ Arts and Culture
- _____ Citizenship
- _____ Sport Excellence

Nominator: _____

Address: _____

Telephone: Daytime: _____ Evening: _____

Signature: _____

Second: _____

Address: _____

Telephone: Daytime: _____ Evening: _____

Signature: _____



City Of Woodland Community Recognition Program

Background — Attach relevant background of up to 350 words

Nominations should include as much detail and information as possible to support the application.

Information should include:

- A brief history of the individual or team
- Years of service to the community
- Nominee's contribution
- Special achievements
- Awards and other recognition the person has received

Information should answer the following questions:

- What is this person/group being recognized for?
- How did this person impact the community?
- Why is this contribution worthy of community recognition?

Attach additional letters of support, newspaper clippings/etc, that support the nomination.

Additional pages may be used to complete your submission. Supporting documentation may be attached; however, please DO NOT forward originals. Nominations become the property of The City of Woodland. The Selection Committee reserves the right to assign a nomination to an alternate category, provided the nominator agrees to the re-assignment.

Nomination deadline: 15th of each month

Please forward completed nomination forms to:

The City of Woodland
Parks and Recreation Commission
Volunteerism Committee
300 First Street
Woodland, CA 95695

or, drop off completed nomination forms to:

Parks and Recreation Commission
Volunteerism Committee
2001 East St,
Woodland, CA 95776

Parks & Recreation Commission Minutes

Monday, March 24, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, February 24, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Vice Chair Enrique Fernandez
 Commissioner Joe Romero
 Commissioner Jon-Paul Valcarenghi
 Commissioner Carla White-Snyder

Commission Member Absent: Commissioner Ruben Morales Jr.

Staff Present: CS Director Christine Engel
 CS Manager Kris Bain
 PW Deputy Director Rob Sanders
 CS Administrative Secretary Cathy Haynie

Pledge of Allegiance

Public Comment

Art Williams, President of Woodland Tennis Club stated that the club was very pleased with the new tennis program. Williams said that Woodland Tennis Club would like to participate in the Commission's Work Plan goals.

Communication-Commission/Staff Statements and Requests

Commissioner Valcarenghi praised staff for the ReXpo event saying it was a fantastic event. Commissioner Valcarenghi attended the Arbor Day event stating that the turnout was great. The event was very informative with the City's composting class, tree and planting programs. Engel read an email from Maria Contreras Tebbutt, from the Woodland Bike Campaign explaining the Cycle de Mayo Bike Ride event which has two start locations, Woodland High School and Davis High School. Riders will leave from one of the two start points and meet at

Plainfield Station. Event is scheduled for May 3, 2014 and begins at 8 a.m., fees are Adults \$25, Students \$10 and Children under 12 are Free. Contact Maria at funmaria@sbcglobal.net for more information about Cycle de Mayo Bike Ride.

Committee Reports

May is Bike Month Update-Fernandez

Commission Fernandez has not had a chance to focus on event and will update Commission before May.

Bike Parade Update-Engel

Engel reported that she has solidified commitments from Bayside Church and Maria Contreras Tebbutt and will use the framework from previous events. Commissioners White-Snyder and Commissioner Morales, Jr. have both volunteered to assist with the Bike Parade.

Guidelines for Recognizing Youth Organizations-White-Snyder

Commissioner White-Snyder provided the Commission with an outline of Guidelines. Commission discussed guidelines and the tracking of youth organizations. Commissioner White-Snyder will make the changes and bring back to Commission next month for approval.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of February 24, 2014

Adopt Definitions and Makeup of Subcommittee

Commissioner Salinas pulled the Definitions and Makeup of Subcommittee to discuss before voting. Committee "Community/Senior Center/Sports Park" will be combined into the duties of the Child, Youth & Playground Committee.

Listed below are the changes to the Committees and the Commissioners assigned to each.

Playground & Facilities Committee

Fernandez, Morales, White-Snyder

Budget and Finance Committee

Salinas, Romero, Fernandez

Child, Youth & Programs Committee

Romero, Morales, Salinas

Program & Department Evaluation

Salinas, White-Snyder, Valcarenghi

Urban Forest Committee

Romero, Valcarenghi

Ad Hoc Committee

Salinas, Romero, White-Snyder

Liaisons

Baseball: Romero

Soccer: Salinas

Swimming: Fernandez

Other: White-Snyder

Volunteerism Committee

Morales, Fernandez, Valcarenghi

Commissioner Fernandez made the motion to accept the consent calendar with the above changes to the Committees; Commissioner Valcarenghi seconded the motion. 5/0

Other Business

Work Plan Goals

Commission discussed the Work Plan Structures document and made some changes. The document with the changes and the Work Plan will be on the next agenda for action.

ReXpo Survey Results

Survey resulted in 15 names of people interested in Focus Group; Commissioners will make contact with the interested parties. The most votes for “How do we get the message about programs and events to your fiends?” was email, second word of mouth. Commissioners discussed creating a survey for Movies on Main Street and the 4th of July events.

Reports of the Staff

Community Services Report

Engel informed the Commission that the next Woodland Recreation Foundation meeting is on March 26th, 5:30 p.m. at the Community & Senior Center and invited any interested Commissioners to attend.

Engel asked if the Commission had any questions on the staff report. Commissioner Valcarenghi asked what help was needed for the 4th of July events or fundraising. Engel responded that help was needed for the Bike Parade and that the other events would be good opportunities for the survey. Requests for donations for the 2014 event have already occurred. Staff may begin in October/November preparing for 2015 donation requests for the 4th of July Event.

Action: Received

Parks Report

Sanders asked the Commission if there were any questions about the staff report. Commissioner Valcarenghi responded by asking if there was an update on the soccer use of tennis courts. Sanders informed the Commission that the soccer group appears to have moved to Crawford Park tennis courts from City Park tennis courts. Will keep the Commission updated if issues arise.

Sanders recongnized the 102 volunteers who planted 102 trees of Road 102 Arbor Day 2014; naming The Woodland Tree Foundation, Vice Mayor Tom Stallard, Councilman Hilliard, Parks & Recreation Commissioners Jessie Salinas and Jon-Paul Valcarenghi, students from Pioneer High School, 4H, Cub Scout Pack 499, PG&E staff, and the Woodland Sunrise Rotary Club. The amount of volunteerism demonstrated for this event was incredible!

Bayside Church had 18 volunteers who applied stain to the play feature at Ferns Park. The T-Ball field at Klenhard Park is moving forward. Cell Tower will be installed at the Woodland Sports Park.

Action: Received

Adjourn 7:57 p.m.

Action: Valcarengi Moved/ Fernandez Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarengi, White-Snyder, Romero

Noes:



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder	whiteca@sutterhealth.org	12/31/2017
Enrique Fernandez, Vice Chair	Eaf.fernandez@gmail.com	12/31/2017
Jesse Salinas, Chair	jessesalinas333@gmail.com	12/31/2014
Ruben Morales Jr.	rubenmorales@mezgerbros.com	12/31/2015
Vacant		
Joe Romero	joeromerojr@gmail.com	12/31/2014
Jon-Paul Valcarenghi	jonpaulval@gmail.com	12/31/2016

STANDING COMMITTEES

(Max. 3 commissioners)

Playground & Facilities Committee

Fernandez, Morales, White-Snyder

Budget and Finance Committee

Salinas, Romero, Fernandez

Child, Youth & Programs Committee

Romero, Morales, Salinas

Program & Department Evaluation

Salinas, White-Snyder, Valcarenghi

Urban Forest Committee

Romero, Valcarenghi

Ad Hoc Committee

Salinas, Romero, White-Snyder

Liaisons

Baseball: Romero

Soccer: Salinas

Swimming: Fernandez

Other: White-Snyder

Volunteerism Committee

Morales, Fernandez, Valcarenghi

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.org>

For additional information please call 530.661.2000

FY13 Parks & Recreation Commission Annual Work Plan

1. Urban Forest Master Plan

Upon approval by City Council, develop outline of policies necessary for formalizing Urban Forest Master Plan.

Goals	Status
Formal communication asking City Council to approve the Parks and Recreation Commission request to propose policies related to further development of the Urban Forest Master Plan in FY12.	Request sent to Council June 2011
Upon Council approval, develop outline of policies necessary for formalizing Urban Forest Master Plan <i>(Potential starting point: Adding importance of Urban Master Plan to the City's General Plan, Strategic Plan and Vision, Values and Mission statement)</i>	To Urban Forest sub-committee in July 2011 On Hold for Funding

2. Review Policies

Goals	Status
Commissioners will review policies throughout the year as requested. Policies Reviewed in FY13	As needed

3. National Bike Month Event (May)

Goals	Status
Summary In alignment with the May is Bike Month campaign (www.mayisbikemonth.com), the Parks & Recreation Commission for City of Woodland, CA will organize a number of city-wide initiatives to promote cycling throughout the month of May 2013. Cycling is a healthy form of transportation that can reduce the carbon footprint of citizens. By decreasing the number of people regularly using forms of transportation dependent on fossil fuels, the city can reduce the amount of carbon emissions produced by its citizens as well as decrease traffic congestion. Vision This commission shall look to establish a number of initiatives that encourage community solidarity and foster the usage of bikes for transportation and recreation, throughout the month of May. This commission shall look to construct and promote initiatives that fall under the following categories: (1) City-wide Cycle Event May Upon deliberation, this commission shall add or remove any of the above stated categories. Involvement of Community The Woodland Parks & Recreation Commission members shall be responsible for recruiting interested parties to participate in the	On-Going

FY13 Parks & Recreation Commission Annual Work Plan

organization and administration of this initiative. A majority of the organization and administration responsibilities for this initiative shall, eventually, be transferred to residents. Involvement of Parks & Recreation Commission Until the majority of organizing and administration responsibilities of this initiative are transferred to residents and interested parties, members of the Woodland Parks & Recreation Commission shall be primarily responsible for the organization and administration of this event. Members of this commission shall also be responsible for the recruitment and incorporation of interested parties and community members. Reporting to the Parks & Recreation Commission June 2013 After the conclusion of the month of May 2013, the participating commission members and volunteers will provide a report to the Parks & Recreation Commission. The report must include: (1) the number of participants involved in all the above stated initiatives, (2) the number of miles pledged by Woodland residents, and (3) the real number of miles cycled by Woodland residents.	
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4. Re-Examine Street Tree Master List

Goals	Status
Subcommittee will review and discuss with staff the Master Tree Planting List and report back to the Commission by May 31st 2013. Discussion will include: frequency of species planted, strategies to improve species diversity and add more trees that are suitable for the smaller yards of newer developments. Develop a public outreach plan to educate the community on tree planting and the importance of planting the "right tree in the right place" by reviewing the ISA guidelines for tree planting. By 6/30/2013. Coordinate with Woodland Tree Foundation, Sacramento Tree Foundation, Tree Davis and the National Arbor day Foundation to provide educational outreach for improving species diversity and tree planting. Target date December 2013.	On-Going

FY13 Parks & Recreation Commission Annual Work Plan

5. Refill & Rearrange Sub-Committees:

Goals	Status
Since all positions on the Parks & Recreation Commission are occupied, it would benefit the Woodland community to: (1) Fill all sub-committees to a capacity, where possible, (2) Rearrange all commissioners to sub-committee positions that best match their ability to serve the Woodland Community, (3) Substitute commissioners, currently holding a position on a sub-committee, with commissioners, who might better serve the Woodland Community by occupying the sub-committee position held by another commissioner. The refilling and rearranging of the Parks & Recreation Commission's sub-committees is intended to allow this Commission to effectively and efficiently serve the community it represents.	Completed 3/24/14

6. Creation of Sub-Committee to Assess Purpose and Relevance of Current Sub-Committees and Liaison Positions

Goals	Status
Structure: A three-commissioner sub-committee. Purpose: To assess the purpose and relevance of the current sub-committees and liaison positions. Responsibilities: (1) Tasked with eliminating, re-defining, and creating new sub-committees and liaison positions to ensure the sub-committees and liaison positions best meet the needs of the Woodland community. (2) This sub-committee will determine, among other things, the structure, purpose, definition, and obligations of the sub-committees and liaison positions. (3) This sub-committee will report back to the commission monthly, until all sub-committees and liaison positions are assessed or reconfigured or eliminated as seen fit.	Completed 3/24/14

FY13 Parks & Recreation Commission Annual Work Plan

7. Align the Work Plan with the City of Woodland's Fiscal Year:

Goals	Status
In attempt to improve synchronization between this Commission and the city government of City of Woodland, this Commission should move to do the following: (1) Shift the Commission's work plan schedule from the calendar year to the City of Woodland's fiscal year.	Completed September 23, 2013

8. Assist in the Development and Implementation of the City's Fitness Initiative

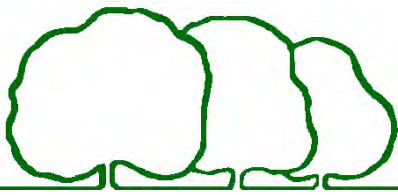
Goals	Status
To help promote a healthy Woodland community, three Commissioners will serve on the City's fitness initiative organizing committee. Objective: To help provide leadership and coordination of activities that promote the fitness initiatives objectives such as good nutrition and various forms of exercise, such as "walking" and "biking". Activities: Work with City's fitness initiative organizing committee to develop and implement a fitness initiative which is planned to be implemented citywide in January 2015. Commission members will research and promote efforts and activities that encourage exercise and healthy nutrition (the activities that are promoted are dependent on the goals identified by the organizing committee). Provide the Commission updates as appropriate.	Report

9. Participate in Strategic Planning Efforts that Promote Healthy Communities

Goals	Status
To become engaged in planning efforts that will help shape future goals and strategies to achieve a healthier community. Objective: To provide the Woodland community with a critical voice in this important planning process. Activities: Appoint a Commission member to participate in the County Health Department's strategic planning initiative called "Healthy Yolo". Over the next 18 months, the Healthy Yolo effort will be a forum for community members to share and understand the specific health concerns and strengths of their community, prioritize public health issues, and determine goals and strategies to achieve a healthier Yolo County. Provide the Commission updates as appropriate.	Report

List of suggestions:

Volunteer Program to include all users groups of facilities
Parks & Recreation Commission Service Award



Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks & Recreation Report

DATE: April 28, 2014

PREPARED BY: Community Services Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Community Services Department since the last report.

Aquatics

Over 350 athletes fill the Charles Brooks Community Swim Center each day between the hours of 3:30 and 7:30 p.m. Swimmers participate in programs such as the Woodland Wreckers (the City's Summer Recreational Swim Team), the Woodland Swim Team, and Woodland and Pioneer High Schools swim teams. The high school teams continue to utilize the facility through mid- May.

Staff has secured the rental of the facility for three large recreation swim meets in July. Three separate organizations will host large scale swim meets exceeding 2,500 in attendance each weekend beginning July 18th and running three consecutive weekends (July 25th and August 1st).

Woodland Wreckers: The City of Woodland's Woodland Wreckers recreational swim team began practices on April 1st. The team reached its capacity with 140 swimmers prior to the first day of practice. The Wrecker's season runs through July 31st with weekly dual meets beginning the first week of June.

Adult Sports

Volleyball: Spring Volleyball began on March 17th. There are 8 teams, or 64 women, participating playing in the league. The league is broken into two divisions; the A division (upper division) with 4 teams, and the B division (lower division) with 4 teams.

Adult Basketball: Spring Basketball began March 27th. The league has 6 teams and approximately 50 participants are playing in the league.

Adult Softball: Spring league began on March 3rd and (after a few rain delays) concludes the week of May 5th. There are 53 teams registered and approximately 650 players participating in spring softball league. Registration for the upcoming summer softball league is being accepted through April 29th.

Community Center & Sports Park

Facility Reservations: During the month of April facility reservations at the Community & Senior Center included the Woodland Chamber Luncheon, the Chinese American Medical Association of California Annual Conference, the Woodland Schools' Foundation Fundraiser/Dinner, and other celebrations and meetings. The total rental revenue for April was \$7,330.

Facility Operation & Maintenance: Facility maintenance staff contracted with Wallace to re-test and calibrate all of the Community & Senior Center doors to ensure they are opening at the proper poundage of less than 15 pounds of pressure. Staff identified this task to be included in the annual inspection of the facility. Staff is looking to install two additional automatic door openers for exterior door at the facility. The openers would be placed at the north door closest to the thrift store and the south door near the youth center. Staff has requested bids for the project.

Sports Park Tournaments: The Sports Park was reserved for tournament play 7 of 8 days available (except April 19th, Easter Sunday) during the month of April. Total revenue captured for tournament reservations was \$14,315 during the month of April. All of the tournaments were varying youth baseball organizations.

Parking Study: Under the request of the Commission on Aging, a parking study is underway to evaluate the parking needs at the Community & Senior Center. Staff is taking note of the amount of used and unused parking stalls throughout the day (senior only and handicapped). This information will be used as one tool to assess the need for additional parking at the facility.

Contract Recreation

New Contract Classes: New classes are available this summer. "Mad Science" is a brand-name contractor that works with many other recreation departments in the area. They have scheduled two robotics classes starting July 21st. A group called "Play-Well" is offering engineering classes that uses Legos as their building material starting June 23rd. The Cello International Tennis Academy are offering six weekly summer camps, starting June 16th. Finally, Sifu Daniel Quincy offers Martial T'ai Chi Ch'uan Kung Fu, a fun martial arts class with an emphasis on fitness held on Monday evenings.

Fourth of July

Staff meetings to plan the annual 4th of July events will occur at the end of April and will continue through the last week of June. Meetings have also been scheduled with contractors involved in the

fireworks show (fireworks vendor, announcer, food vendors, etc.). The American Legion has also agreed to provide the honor guard ceremony again this year. This year we are working with Woodland High School to have a choir student sing the National Anthem. Donations for the event to date are \$6,300. Our fundraising goal is \$25,000 (we are on track to reach this goal).

Senior Center

Ping Pong Table Donation: The Ping Pong group has outgrown the use of one table with a consistent 7 seniors attending the program on Friday mornings. A new member to the Ping Pong group, Ms. Sara Jeska, contacted Big 5 and purchased a floor model for the Senior Center. Staff picked up the table and put it together, making any minor fixes it needed. Now the Ping Pong group can have up to eight people playing simultaneously, rather than four.

Youth Recreation

Night Hoops: Nite Hoops is a Woodland weekend tradition for local basketball players of all ages. The free program is open Saturday nights from 7:00-10:00 p.m. at the Woodland Community & Senior Center. Participants may play pick-up basketball or simply shoot around. In the last two months, Night Hoops has received no less than 40 players a night with people as young as 10 and as old as 65 have come to enjoy the gym time.

Toddler Time: The Toddler Time program has enjoyed many activities this winter. January highlighted snow activities and the month of love was celebrated in February, complete with a Valentine's exchange. The children met local heroes when they visited Fire Station 3 in March, and the Easter Bunny visited for an Egg Hunt in April. Staff is looking to increase marketing and promotion for Toddler Time to boost program enrollment.

Volunteer Programs: Youth have opportunities this summer to earn their community service hours by volunteering for summer programs offered by the City. Teens Helping Seniors, a program available to entering 7th-12th graders, takes youth to the homes of senior citizens to help with yard-work and housework. The other opportunity available for youth to earn community service is the Summertime Fun Club. This program is available to entering 9th-12th graders. The volunteers are trained with front-line staff how to interactive with program participants and are held similar standards of professionalism as the paid staff members. Volunteers assist program staff with games, crafts, and general supervision of children. Last year, both programs volunteers provided almost 3,000 volunteer hours for the community.

Dates to Note

May 2: First Friday Art Walk (downtown Woodland)

May 3: Cycle de Mayo

May 4: First Sunday Food Truck Mania (First and Main Street)

May 28: National Senior Fitness Day and Senior Resource Fair

May 31: Clark Field Grand Re-Opening Event (tentative time – 10 am)

June 16: Summer kicks off: First day of Summer Time Fun Club and Swimming Lessons

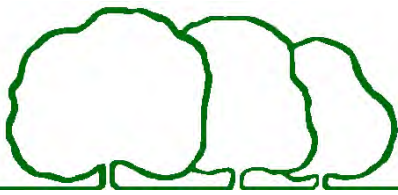
July 4: Annual City of Woodland 4th of July Celebration

Community Services - BUDGET SNAPSHOT thru 3/31/14

Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Parks & Recreation Admin	\$239,581.26	\$201,225.73	\$32,649.38	13.63%
Community & Senior Center	\$795,833.60	\$631,071.72	\$156,668.13	19.69%
Brooks Swim Center - Recreation	\$134,580.35	\$105,075.06	\$27,965.29	20.78%
General Recreation Programs	\$365,804.55	\$266,102.56	\$99,701.99	27.26%
Enterprise Fund				
Youth Center Enterprise	\$362,180.59	\$213,089.23	\$115,807.73	31.98%
Totals	\$1,897,980.35	\$1,416,564.30	\$432,972.52	22.80%

RECREATION DIVISION - REVENUE SNAPSHOT thru 3/31/14

Account Title	FY14 Projection	FY14 Revenue to Date	% of Projection
RED CROSS COURSE FEE	\$512.50	\$2,254.00	439.80%
MSC. SALES	\$843.43	\$975.46	115.65%
C BROOKS SWIM CTR REV	\$112,859.53	\$64,982.04	57.58%
SENIOR PROGRAMS REVENUE	\$5,000.00	\$7,775.50	155.51%
COMMUNITY SENIOR CENTER	\$76,405.40	\$67,438.77	88.26%
COMMUNITY FITNESS CENTER	\$30,000.00	\$26,244.00	87.48%
COMMUNITY SPORTS PARK	\$150,000.00	\$143,759.56	95.84%
YOUTH RECREATION	\$75,000.00	\$38,547.64	51.40%
YOLANO RECREATION PRG INC	\$7,965.66	\$3,997.70	50.19%
ADULT REC & LEAGUE PRGMS	\$97,351.51	\$66,755.50	68.57%
RECREATION CONTRACTS	\$75,000.00	\$48,973.50	65.30%
TOTALS	\$630,938.03	\$471,703.67	74.76%



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: April 28, 2014

PREPARED BY: Public Works Department

RECOMMENDED ACTION:

None; Information only.

BACKGROUND INFORMATION:

The following identifies highlights of the parks program since the last Parks Report.

- **Water/Spray Features**

The water features at Jack Slaven and Ferns Parks have been activated a couple weeks early due to the extended pattern of warmer weather. This will allow families to take advantage of these cooling amenities during this unusually warm weather.

- **Day of Community Service**

On Saturday, April 26th members of various churches and community groups will be gathering at the Woodland Cemetery to participate in Woodland's "Day of Community Service." This is an opportunity for members of our community to give back to our City through efforts of volunteerism.

The volunteer groups will be working to beautify and maintain the historic Cemetery and selected parks by performing landscaping maintenance, painting of various park restrooms, as well as painting the wrought iron fence surrounding the Cemetery. Volunteering churches participating in this event are St. Luke's Episcopal Church, Holy Rosary Church, and The Church of Jesus Christ of Latter-day Saints.

A barbecue will follow afterwards at Crawford Park.

The City of Woodland greatly appreciates all the participants in this event and the level of community volunteerism that was displayed.

- **Water Reduction**

Following City guidelines for water reduction, staff has implemented a 20% reduction of water use at our City parks. This will be achieved by reducing watering zone times as well as continuing the replacement of older higher volume sprinkler heads with more water efficient devices. This will not only promote water conservation, but will also reduce water utility charges to our program.

- **Cemetery**

1. ***Internments*** – The Woodland Cemetery had three cremation internments during the month of March and one full burial.
2. ***Sales*** – There was \$10,810 in sales for the month of March.
3. ***Operations*** – Staff employed one temporary maintenance worker at the cemetery during the month of March. Staff performed string trimming, mowing, as well as some weed control applications.
4. ***Volunteers*** – The Eagle Scout Robbie Rupport has completed his project, in which he replanted five raised lots. He completed his project the weekend of March 15th.

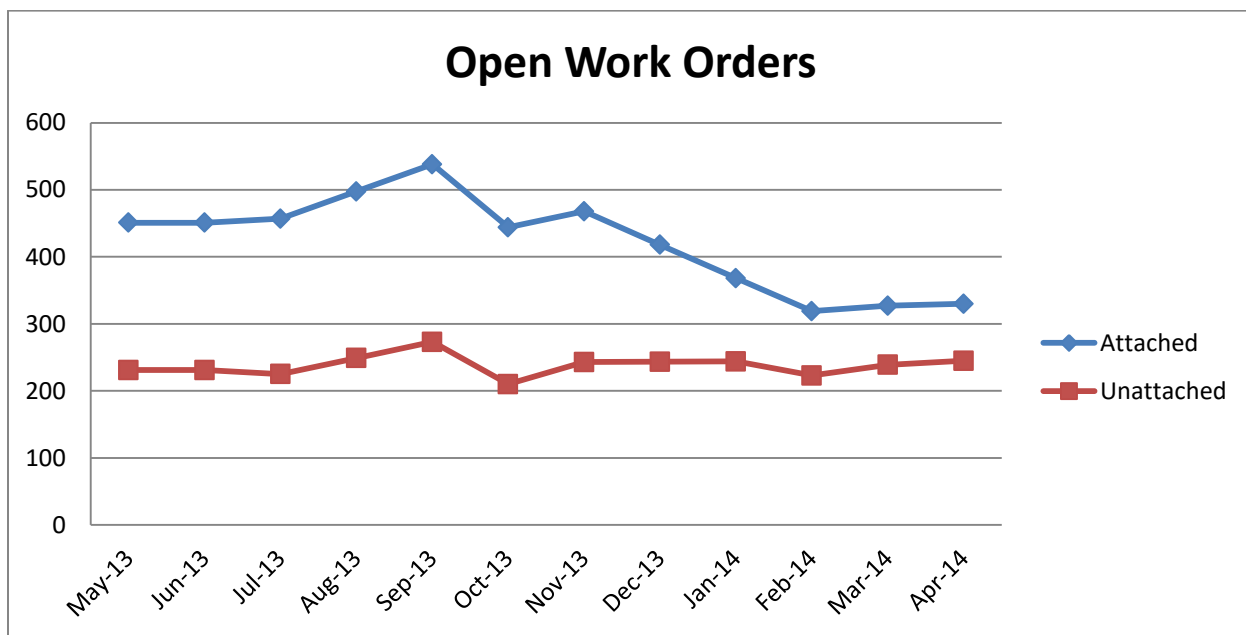
Snapshot of Parks Primary Budgets through 4/15/14

Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	Percent Remaining
Brooks Swim Center	\$262,645.46	\$173,172.92	\$89,472.54	34.07
Cemetery	\$368,011.47	\$214,117.49	\$153,793.49	41.79
Gateway LLD	\$37,586.02	\$6,274.83	\$31,311.19	83.31
General Fund Parks	\$874,802.44	\$502,682.12	\$365,869.04	42.12
Gibson Ranch LLD	\$431,733.43	\$281,107.45	\$150,625.98	34.89
Spring Lake LLD	\$353,040.15	\$213,517.24	\$139,522.91	39.52
Sports Park	\$305,671.16	\$222,050.44	\$85,667.09	27.84
Urban Forestry	\$355,568.31	\$201,528.63	\$104,039.68	29.26
Spring Lake SLIF	\$27,124.39	\$4,454.32	\$22,579.07	83.24

- **Service Requests / Work Orders**

Currently there are 330 attached and 245 unattached work orders that are open and waiting to be processed. This is a total of 575 pending tasks that are currently on the books waiting to be addressed.

Below is a graph depicting the volume of work orders over the last year.

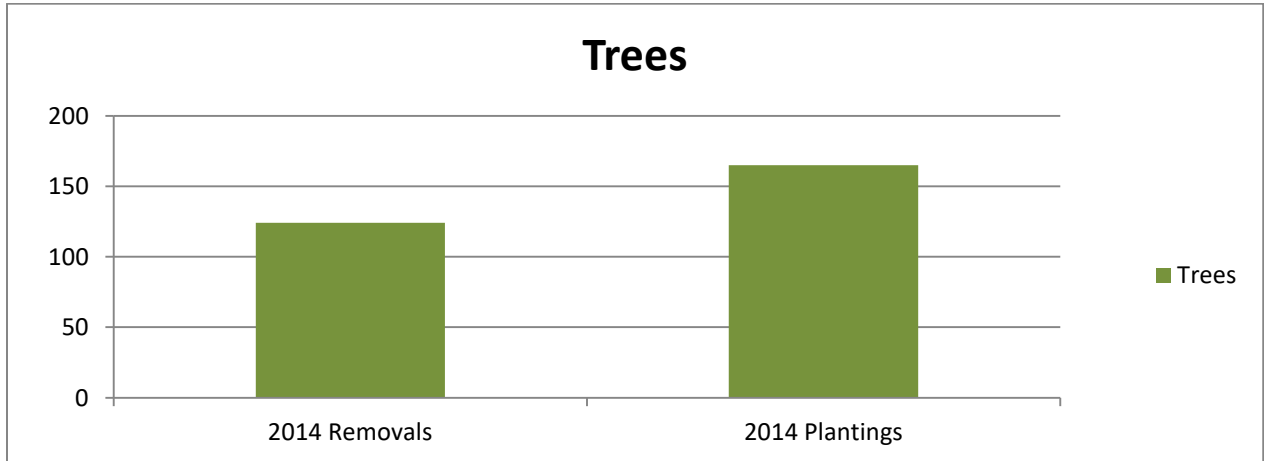


Attached work orders are tasks that are service call generated, e.g. hazards, requests for pruning and removals, tree evaluations and plantings.

Unattached work orders are tasks that are internally created, e.g. stump and tree removals, small tree care and insecticide treatments.

- **Tree Removals/plantings**

1. For calendar year 2014, the UFG has removed 124 tree(s) of various sizes.
2. For calendar Year 2014, the UFG has planted 165 trees(s) planted.



Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park
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