CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA

PARKS & RECREATION COMMISSION
AGENDA
6:30 PM
SEPTEMBER 22, 2014

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

F. Presentations
    F.1 Consider Measure U Support

G. New Business (None)

H. Committee Reports

I. Consent Calendar
    I.1 Adopt the Minutes of the Commission Meeting of July 28, 2014 (attachment)

J. Other Business

J.1 Officers (attachment)

J.2 Fitness Initiative Update (attachment)

J.3. Softball Update

J.4. Measure J Update

J.5. Focus Group Update

J.6 Schedule Budget and Finance Committee Meeting

K. Report of the Staff

K.1 August Community Services Department Report-Christine Engel (attachment)
Recommendation: Information only

K.2 August Parks Report/Street/Tree Report-Rob Sanders (attachment)
Recommendation: Information only

L. Next Meeting October 27, 2014

M. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday September 22, 2014 was posted on September 19, 2014 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street, City Web pages and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

CITY ATTORNEY'S IMPARTIAL ANALYSIS OF MEASURE U

Measure U, if approved by a majority of the voters voting on the measure, will adopt Ordinance 1561, which would change the election system for members of the City Council of the City of Woodland from an "at large" to a "by district" system. The City currently has an "at large" election system, which means that voters citywide elect all five council members. Measure U proposes that council members be elected "by district." Under a by district system, each council member would represent one of five geographic districts. Each council member would be required to reside and be a registered voter in the district he or she represents. Only registered voters in the district would vote for that district's council member.

The City Council voted on June 3, 2014 to place Measure U on the ballot. If a majority of the voters voting on Measure U approves the measure, the City's first "by district" council election will occur in 2016. Measure U proposes that the City's voters elect three council members by district in 2016 and two in 2018. After the 2018 election, all council members will have been elected from a specific district. Council members elected by district would serve four-year terms.

Measure U also provides that the City Council will adopt an ordinance setting forth the timing and sequence of the elections by district. This means that the City Council would determine the three districts that will elect Council members in 2016 and the two districts that will elect Council members in 2018. If Measure U is approved, the two council members who were elected in June 2014 will serve the remainder of their four-year terms in "at large" seats unless one or both runs in 2016 from a Council district.

The proposed district boundaries are set forth in a map attached to Ordinance 1561. The City Council will adjust the districts' boundaries after each federal census to ensure the districts are as nearly equal in population as practicable. The City Council may also adjust the boundaries after the City annexes territory. A change in a district's boundaries will not affect the term of any council member.

A "yes" vote on Measure U would change the manner by which council members are elected from "at large" to "by district." A "no" vote would leave the existing at large election process in place.

Kara K. Ueda

Kara K. Ueda
Woodland City Attorney

Measure U

City Council Districts Ballot Measure

On June 3, 2014, the City Council voted to place Measure U on the November, 2014 ballot. The measure seeks voter approval to change the method by which members of the Woodland City Council are elected. The Council placed this measure on the ballot after determining that it may need to comply with the California Voting Rights Act.

- If approved by a majority of voters, Measure U would establish five city council districts and result in future city council candidates, starting with the 2016 election, being elected "by district," wherein voters in each district would elect a council member from among candidates who reside in that district.

- If rejected by the voters, the current method of electing city council members via an "at large" system, wherein all voters in the city elect city council members from a single, citywide slate of candidates, would remain in effect – until or unless a challenge is filed against the city under the California Voting Rights Act, and the City is compelled by the courts to adopt district-based elections.

Background

California Voting Rights Act (2002)

The California Voting Rights Act ("CVRA") (California Elections Code sections 14025 – 14032) was signed into law in 2002 to prevent the disenfranchisement of protected classes of voters. A protected class is a class of voters who are members of a race, color, or language minority group (collectively referred to as "minority voters".)

The CVRA does not mandate the abolition of at-large election systems, but makes the use of at-large election systems more susceptible to a legal challenge. Additionally, the most common legal "remedy" for a violation of the CVRA is to change from an at-large election system to a district election system.

City Council's Sub-Committee

The City Council, in consultation with the City Attorney's office, considered whether the City might be vulnerable to a legal challenge under the CVRA and concluded that it could be.

The City Council formed a subcommittee in January 2013, comprised of Vice Mayor Tom Stallard and Council member Bill Marble, to analyze some of the issues associated with changing to a district election. The subcommittee presented an initial report during the March 19, 2013 City Council meeting and recommended that the City transition to district elections based on both the CVRA and the benefits that arise out of providing an opportunity for more residents to participate on the Woodland City Council.

Citizens Advisory Committee on City Council District Boundaries

On May 21, 2013, the City Council formed the Citizens Advisory Committee. Each City Council member appointed one member to the committee. The purpose of the committee was to examine demographic data and to recommend up to two alternative maps for the City Council to consider.

The Committee established the following criteria to guide development of district maps: (1) be as equal in population as possible; (2) use voting age population; (3) fairness; (4) consider geography, cohesiveness, contiguity, integrity, and compactness; and (5) maintain neighborhoods of common interest.

The Committee held a number of meetings and two public forums and presented two alternative maps for Council consideration.

The City Council selected one of the two recommended maps, which depicts the boundaries for the five proposed districts.

If the voters approve district elections, the district boundaries will remain in effect until after the next federal census in 2020.

MEASURE U
(COUNCIL DISTRICT ELECTIONS)

FREQUENTLY-ASKED QUESTIONS

Why has the City Council placed Measure U on the ballot?

The City Council placed Measure U on the November ballot in response to concerns that the City's current "at-large" system for electing City Council members may be vulnerable to legal challenge under the California Voting Rights Act (CVRA). As such, the City Council decided to ask the voters to change its election system and initiated a public process to provide the community opportunities to help develop Council district boundaries.

In addition to evaluating district elections in light of to concerns over CVRA compliance, the Council has acknowledged the potential benefits districts may provide by providing more citizens with the opportunity to seek election to the Woodland City Council.

What is the California Voting Rights Act?

The California Voting Rights Act ("CVRA") (California Elections Code sections 14025 – 14032) was signed into law in 2002. Like the federal Voting Rights Act of 1965, the CVRA attempts to prevent the disenfranchisement of protected classes. A protected class is a class of voters who are members of a race, color, or language minority group (collectively referred to as "minority voters".)

With the passage of the CVRA, it became easier for citizens to sue cities, school districts, community college districts, and special districts if these public entities elect their members to its governing body through "at-large" elections and if it can be proven that the votes of minority voters are being diluted. To prove a violation, plaintiffs must demonstrate "racially polarized voting." This occurs when there is a difference between the choice of candidates preferred by voters in a protected class and the choice of candidates preferred by voters in the rest of the electorate. The CVRA does not require a showing of discriminatory intent or a showing that minority voters live in a geographically compact area of the City.

Does the CVRA compel the City to switch to district elections?

The CVRA does not mandate the abolition of at-large election systems, but makes the use of at-large election systems more susceptible to a legal challenge. Additionally, the most common legal "remedy" for a violation of the CVRA is to change from an at-large election system to a district election system.

Why does transitioning from at-large to district elections require voter-approval?

State law (Government Code Section 34871) requires voter-approval for implementing a change to the method for electing members of the City Council. In contrast, school districts and special districts are afforded more flexibility in modifying the means by which they elect members to their governing bodies which typically do not require a vote of the electorate.

What if voters reject Measure U?

If the voters do not pass Measure U then the current method of electing City Council members via an "at large" election would remain in effect. However, such an outcome would still leave the City' system of electing Council members vulnerable to a legal challenge under the CVRA.

If such a challenge were made and to be upheld by the courts, the City would then still be forced by the courts to transition to district elections. . In other words, simply placing Measure U on the ballot does not protect the City from a challenge and associated legal ramifications under the CVRA.

Are other cities in California also being compelled to comply with the CVRA?

Yes. Cities throughout the state are increasingly facing legal challenges to their "at large" system of electing City Council members. Many have settled claims out of court by essentially agreeing to voluntarily shift to district elections while others have defended challenges under the CVRA through the courts.

Almost without exception these cities have either voluntarily, or have been forced, to adopt changes to their method of electing members of their City Councils. Those cities that have attempted to defend their existing "at large" system of elections in court have consistently incurred significant legal costs, including attorney fees incurred by plaintiffs.

Have any cities successfully defended a challenge based on a claim under the CVRA?

To the best of our knowledge, no city has prevailed in defending its "at large" system of election under a claim filed by any individual or group under the CVRA.

Parks & Recreation Commission Minutes

Monday, July 28, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:31 p.m. on Monday, July 28, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present:	Chair Jesse Salinas Vice Chair Enrique Fernandez Commissioner Joe Romero Commissioner Jon-Paul Valcarenghi Commissioner Carla White-Snyder
Commission Member Absent:	Commissioner Ruben Morales Jr.
Staff Present:	CS Director Christine Engel CS Manager Kris Bain PW Deputy Director Rob Sanders

Pledge of Allegiance

Public Comment

Sheri Mannering addressed the Commission in regards to the reduced softball league participation. She first came to the Commission in April with concerns, and she is back with additional concerns. Decline in participation is of significant concern. Staff and team managers need to be treated better and the program needs to be managed ethically. Should consider surveying teams that participate in softball.

Martin De La Cruz has played softball for 29 years and has seen a lot of changes. Sometimes the scoreboard in one of the fields does not work. Would like to take feedback from others on improving the program and would like to bring this information back to the Commission. Commissioner Valcarenghi indicated that he welcomes the feedback at the commission from the informal survey he does, but it would be best for him to share this information with the staff. Mr. De La Cruz indicated that the scoreboard problem is a new one, and not the one he previously informed staff/the commission about (that problem was corrected). Commissioner Valcarenghi asked for an update on the scoreboard for Field D at the next meeting (Martin indicated it was the timer that was not working). Staff and commission discussed surveying softball teams.

Communication-Commission/Staff Statements and Requests

Committee Reports

- Urban Forest Committee-Review of Street Tree List: Commissioner Romero and Valcarenghi met with Rob Sanders and Westley Schroeder to discuss the master tree list. The consensus is that the list is generally in its final form (the content that is present is necessary). The list will be added into the CDD design standards at which time it will be provided to the Commission.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of May 19, 2014

Action: Fernandez Moved/ Valcarenghi seconded

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Romero

Noes: none

Other Business

- **FY 2015 Workplan:** Commissioners discussed the 2015 Workplan. Discussed the need to review the committee assignment for the fitness initiative and decide if three commissioners are appropriate. This will be discussed at the next meeting. Rexpo, Movies on Main Street, and 4th of July surveys were completed. Need to consolidate the results of all three surveys. Motion to approve work plan was made by Fernandez, Seconded by White-Snyder. All in favor.

- **Fitness Initiative:** Engel shared that the Fitness Initiative committee is anticipating the first citywide 30-day fitness challenge to occur in the month of November. The challenge includes participants keeping track of their physical activity in addition to completing personal enrichment activities, such as meeting a new neighbor. The City is partnering with Dignity Health, Woodland Joint Unified School District, Yolo County, YMCA, and Cross Court Athletic Club. More information on the 30-day challenge will be shared at future meetings.

- **4th of July Survey:** Commissioner Fernandez shared the survey results from the surveys that were conducted at some of the 4th of July events. 109 individuals were surveyed at the bike parade and fireworks show. Individuals were surveyed on attendance at previous 4th of July events and other City of Woodland events. Most that were surveyed that attended the fireworks show were veteran attendees. The survey results were included in the commission packet. Commission discussed having another focus group meeting with those that identified they would like to participate during the 4th of July survey. This meeting would be held in August. The program evaluation committee will set the details for this meeting. Need to stay engaged with the original focus group, but have this meeting with the new focus group. Commissioner Valcarenghi stated within the next few weeks it would be helpful to meet with the new focus group.

- **Measure J Possible Youth Recreation Programs:** Engel asked the Commission to share their thoughts on possible youth recreation programs that could be implemented with Measure J monies. She stated that a proposed Measure J spending plan will be taken to the City Council for consideration in mid-September. Commissioners will provide input via the focus group meeting that will be held in August. Commission discussed the desire to have programs for young children (as identified by focus group), programs for low income youth , possible free breakfast and lunch programs during the summer, and programs at individual parks.

<u>**Reports of the Staff**</u>

Community Services Report

Engel reported that the department finished the fiscal year with funds remaining and that revenues collected exceeded the FY projections. Engel stated that there were some issues related to the budget for personnel expenses and when taking that issue into consideration the department did not expend all budgeted funds. Engel also stated that summer programming was in its final weeks.

Action: Received

Parks Report

Sanders described the new play ground equipment that was installed at Pioneer Park; he has received positive feedback from parents. Overhead structures at Pioneer were painted and lighting was improved. Council approved the funding for the tot playground at Crawford Park. Sanders will work with neighbors to decide what type of structure should be installed. City Park will also be receiving new playground equipment using grant funds. Commission would like to

review the financing needs for Hiddleson. Trees have been removed along County Road 98 due to the adjacent property experiencing damage. Salinas had questions related to the budget for the new fiscal year. Sanders explained that some budgets were combined. White-Snyder suggested that a budget total be added and a footnote included stating why there was what appeared to be a large increase (when in fact there was not).
Action: Received

Next Meeting September 22, 2014

Adjourn 8:35 p.m.
Action: Fernandez Moved/ Romero Seconded to adjourn the meeting.
Motion carried by the following roll call vote:
Ayes: Salinas, Valcarenghi, White-Snyder, Fernandez, Romero
Noes: none

Commission Meeting Minutes January 28, 2013

A. Call to Order

Meeting convened at 6:33 p.m. at the City Council Chamber, 300 First Street, Woodland, California by Commissioner Salinas.

B. Roll Call

Present: Romero, Stephens, Salinas, Fernandez, 3 Vacant
Absent:
Staff: Engel, Haynie, Sanders, Schroeder,

C. Pledge of Allegiance

D. Communication-Public Comment

E. Communications-Commission/Staff Statements and Requests

Commissioner Fernandez informed the Commission that he and Vice Mayor Stallard received a tour of the Community & Senior Center from Engel. Commissioner Fernandez suggested that if the other Commissioners had not toured the facility that they do so, or if they had to do it again. Engel stated the City is updating the General Plan and at the February 5th City Council meeting there will be a General Plan update session. Engel stated that Langston "Jack" Jackson passed away; Mr. Jackson had been a vital part of the Night Hoops Drop-In Program. Mr. Jackson will leave a hole in the Department and will be missed by past and present participants of the program. Commissioners will be needed as Ambassadors for the Department at the March 1st ReXpo event.

F. Minutes of September 24, 2012

Commissioner Fernandez made motion to accept the November 26, 2012 minutes as written; Commissioner Stephens seconded the motion. Motion carried 4-0.

G. Committee Reports (None)

H. Presentations

H.1 Shelia Groom Appreciation Presentation

Engel and Sanders presented Shelia Groom with an Appreciation Plaque from the Parks & Recreation Department for her years of service on the Park & Recreation Commission. Engel appreciated Ms. Groom for her organizational skills and her ability to keep the Commission on track for their goals. Sanders will miss Ms. Groom; she was the eyes and ears in Springlake. Ms. Groom was pleased that she was allowed to serve on the Commission. Commissioner Salinas stated that he and Ms. Groom started on the Commission at the same time. The work that Ms. Groom put into the Work Plan and that process will be used by the Commission for years to come.

H.2 Supervisor Westley Schroeder Overview of Programs

Schroeder explained to the Commission that he was in charge of Urban Forestry. He stated that his responsibilities included maintenance of all the sports fields including the Sports Park and the L&L Parks, Pioneer and Jack Slaven Parks (with one full time employee). In the Tree Division there are two permanent staff with 15,000 trees and a budget of $36,600.00 for maintenance. Currently the City is on a seven year tree maintenance cycle. Commissioner Fernandez complimented Schroeder and Sanders for their hard work with the budget constraints. Commissioner Romero asked how many staff Schroeder supervised. Sanders responded that there were two employees for the General Fund parks and two for the L&L parks which includes the Sports Park in addition to multiple temporary staff (and that staffing levels vary depending on the time of year).

H.3 Project Update Freeman Park, Clark Field, and Charles Brooks Swim Center

Michael Karoly, Senior Civil Engineer has been managing the Parks project since the Parks Division moved to PW. Freeman Park is the fourth stage of the Parks Irrigation System Grant which will allow staff to control the irrigation to the park remotely. In addition there will be a concrete path to replace the decomposed granite path, new picnic tables, and benches. The Park will need to be closed from July until the project is completed. Replacement of the Clark Field backstop will increase the height and length of the fencing. This will help to keep the balls in the field and out of the neighborhood. The project will begin in October 2013 at the end of the baseball season. Staff met with the user groups to discuss the project. The project should be completed in January 2014. Engel informed the Commission that the neighbors had been sent an invitation to the meeting. Karoly updated the Commission on the replaster project at the Charles Brooks Swim Center. This project will also focus on the deck and coping. In addition ADA issues will be evaluated (access and sloping of the pool). The project will begin in mid-August. Staff has been working with the user groups to determine the best time for the pool project.

I. Consent Calendar

I.1 Arbor Day

Commissioner Stephens made the motion for staff to move forward with a Council Communication proclaiming March 9, 2013 as Arbor Day in the City of Woodland; Commissioner Fernandez seconded the motion. Motion carried 4/0.

I.2 Work Plan

Item 3 of the Work Plan, National Bike Month Event was discussed and will be added to the work plan. Commissioner Fernandez will take the lead and supply Haynie with language before the next Commission meeting. Item 4 Boxing Facility Needs Assessment will not be added to the Work Plan but addressed by the Ad Hoc committee with a report to the Commission. Item 5 Re-Examine Street Tree Master List will be added to the Work Plan with Commissioner Stephens taking the lead and drafting language.

I.3 Roster and Terms

Commissioner Salinas is the new Chair per the change to the Parks & Recreation Commission where the Vice Chair moves into the Chair position after a year as Vice Chair. Commissioner Fernandez will take over as Vice Chair.

- Facilities Committee- Fernandez
- Budget & Finance- Salinas, Romero
- Child, Youth & Playground-Romero, Stephens
- Community/Senior Center/Sports Park- Salinas, Fernandez
- Urban Forest-Romero, Stephens
- Ad Hoc- Salinas, Romero
- Liaisons- Baseball, Romero; Soccer, Salinas; Swimming, Stephens

Commissioner Romero made the motion to accept the changes to the committees and Vice Chair; Commissioner Stephens seconded the motion. Motion carried 4/0.

J. Communications Written-Staff Reports

J.1 Recreation Division Report-Christine Engel

Engel asked if the Commission had any questions for her concerning the Recreation report. Commissioner Salinas stated that the Recreation report was very informative and that he appreciated the new format. Staff is currently working on summer programs though the report covers November and December. Commissioner Romero asked who updated the department's Facebook page. Commissioner Romero felt that the page was informative and well done. Engel informed that Commission that Haynie and her staff is in charge of the Facebook page. Commissioner Fernandez asked if there was anything the Commission could do to help promote the programs. Engel stated if there are organizations that Commissioners have contact with, it would be appreciated if the March 1 event information was shared with them. Engel stated that the March 1st event is the main focus for showcasing the summer programs and that the senior art show will also be occurring at the same time and will have wine tasting.

J.2 Parks Report/Street/Tree Report-Rob Sanders

Commissioner Salinas asked Sanders about Arbor Day then asked for the Parks report. Sanders informed the Commission that he had met with Sport-X concerning the turf. Sport-X recommended that deep grooming at the Sports Park will need to be done twice a year. This will extend the life of the fields. Commissioner Fernandez asked how long this will extend the life of the field. Sanders responded that this should insure that the fields will last the full ten years. The cost will be $10,000-$12,000 per year.

J.3 Clark Field Update-Rob Sanders

Sanders commended the electrical staff on updates to the electrical system at Clark Field. Commissioner Salinas asked if staff had been publishing the amazing work that staff has been doing for the facilities. Sanders responded that it would be better to publish these improvements once they are completed. Staff is planning to have events at the facilities after the completion of the projects.

J.4 Review Sports Park Cost Analysis

Engel informed the Commission that during the last budget process, it was assumed that a fee analysis for the adult softball program would be conducted (and fees adjusted accordingly) prior to the next fiscal year. However, staff conducted a more extensive fee analysis that evaluated the fees for all users of the Sport's Park. Tournament has 40% of the use; the balance of use is split almost equal between Soccer and the City's Adult Softball program. The fields are used every available weekend for tournaments. Engel stated that staff is trying to determine if the correct fees are being charged. Conservative staff costs, field usage, fees collected, either by field fees and/or field rental fee were used in the calculations. Currently the loss is $20 per hour and does not address any turf replacement fees. Staff looked at other multi use facilities and found that Mather is the most similar to the City's Sports Park and the best facility to compare with. Mather charges $60 per hour for their residents for field rentals; we currently charge youth groups $15 per hour. Mather only charges rental fees, no player fees. We will no longer charge groups player fees and charge the rental fee only. We do not see changing the $15 per hour rate that we charge youth groups. Mather charges $700 per day per field for non-resident tournaments and $560 for residents; we currently charge $250 for resident and $300 for non-resident per field per day. We are proposing to charge $400 for residents and $500 for non-resident tournaments per field per day. We need an additional $25 per hour just for field replacement cost (however, we are not proposing to increase the fees to cover the entire replacement cost). That assumes that we had been charging the correct fees for the past five years. We are also evaluating fencing the entire Sports Park, this will allow for a gate fee to be charged. This will also help to eliminate unpermitted use of the fields. Commissioner Stephens asked if Mather collected a replacement fee. Engel responded that she assumed that fee was included in their fees. A replacement fee will be included in the new fees and the revenue will be tracked separately. Fees would go into effect January 2014 since we have already entered into agreements with tournament users.

J.5 Fourth of July Celebration

Engel requested the Commission plan and implement the 4th of July bike parade. She stated that she assumed Bayside Church would continue to help with the decoration table. Commissioner Fernandez said he would take the lead on the Bike Parade and the other commissioners will assist as needed. The time commitment on the 4th of July would be from 6:30-10:30 a.m.

Business Items for Next Meeting: *Clark Field Update, Annual Plan-Work Plan, Supervisor Overview of Program*

Next Meeting Date: February 25, 2013 6:30 p.m.

Adjourn: meeting adjourned at 7:40 p.m.

Respectfully submitted,

Cathy Haynie, Administrative Secretary
Parks & Recreation Department

Parks & Recreation Commission Minutes

Monday, November 25, 2013

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, November 25, 2013 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present:	Chair Jesse Salinas Vice Chair Enrique Fernandez Commissioner Ruben Morales Jr. Commissioner Nathan Stephens Commissioner Jon-Paul Valcarenghi Commissioner Carla White-Snyder
Commission Member Absent:	Commissioner Joe Romero
Staff Present:	Council Member Jim Hilliard City Manager Paul Navazio Community Services Director Christine Engel PW O & M Superintendent Rob Sanders CS Administrative Secretary Cathy Haynie PW Conservation Coordinator Marshall Echols CS Senior Planner Dan Sokolow

Pledge of Allegiance

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of October 28, 2013

Action: Fernandez Moved/ Valcarenghi Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarenghi, White-Snyder, Stephens, Morales Jr.

Noes:

Other Business

City Solar Project-Marshall Echols

The City of Woodland contracted with TerraVerde Renewable Partners to pursue a comprehensive Energy Management Program (EMP) for City facilities. Five facilities including the Woodland Community & Senior Center are being evaluated for solar arrays. Arrays installed at the Community & Senior Center would include locations 1) rooftop and 2) parking lot. Installation of arrays in the parking lot would include the removal of approximately 75 trees. Staff recommends that the Parks & Recreation Commission support staff's efforts to follow through with developing the EMP solar array concepts with implementation of a corresponding tree replacement program.

Action: Fernandez Moved/ Morales Jr. Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarenghi, White-Snyder, Morales Jr.

Noes: Stephens

Housing Related Parks Grant Program-Dan Sokolow

Sokolow explained that the HRP Program grant funds for City Park are based on a number of factors. Staff is recommending that the Parks & Recreation Commission support staff's recommendation to submit a Housing Related Parks Program grant application for improvements to City Park specifically replacing the large playground structure and related improvements.

Action: Valcarenghi Moved/ White-Snyder Seconded:

Motion carried by the following roll call vote:

Ayes: Salinas, Fernandez, Valcarenghi, White-Snyder, Stephens, Morales Jr.

Noes:

Measure V Replacement Tax-Paul Navazio, Jim Hilliard

CM Navazio gave a brief update of the possibility of placing a measure on the ballot to replace Measure V ¼ cent sales tax that was approved in 2010. Budget was approved with the assumption that Measure V will go away. City has shed about $9,000,000.00 and about 110 positions in the last several years. Proposition that is being contemplated at the Council level is to extend a ¼ cent sales that will add back programs and services that are deemed to be highest priority and the greatest positive impact that the City can supply such as programs for youth and teens, library and public safety related to at risk youth. To date Council is generally supportive of the measure, Council Member Hilliard, and Vice Mayor Stallard are the subcommittee assigned to work with staff on the measure. Council Member Hilliard stated that the extension would be for 6 years. CM Navazio explained that it is very important to include an accountability component into the measure that will allow reporting on the spending of the measure to the community. Commissioner Salinas stated that the Commission was supportive of the measure.

Appoint Subcommittee to Develop Framework for Work Plan
Commissioners Morales Jr. and Fernandez were appointed to the subcommittee and will report at the January 27, 2014 commission meeting.

Appoint Reassessment Subcommittee to assess Commission Subcommittee definitions and make up
Commissioners Fernandez, Valcarenghi and Salinas were appointed to this subcommittee.

Election of Officer
Commissioners discussed moving the terms of officers to the fiscal year to follow the City's year end dates.
Action Valcarenghi Moved/ Morales, Jr. Seconded:
Motion carried by the following roll call vote:
Ayes: Salinas, Morales Jr., Fernandez, Valcarenghi, White-Snyder, Stephens
Noes:

Reports of the Staff
Community Services Report
Engel reported on the Freeman Park grand reopening on November 21, 2013. Senior Center annual Thanksgiving Dinner was attended by 225 senior and is sponsored by SCI. Adult Basketball has 120 participants and Youth Basketball has 132. Charles Brooks Swim Center project is on track and should reopen in mid to late January 2014.
Action: Received

Parks Report
Sanders reported that the fence installation at the Sports Park has started.
Action: Received

Adjourn 7:36 p.m.
Action: Stephens Moved/ Fernandez Seconded:
Motion carried by the following roll call vote:
Ayes: Salinas, Fernandez, Morales Jr., Valcarenghi, White-Snyder, Stephens
Noes:

BOARDS AND COMMISSIONS
2014

COMMISSION	MEMBER	TERM ENDS	MEETING DATE
Board of Building Appeals (FY Term) *Paul Siegel (Staff Liaison) 661-5912*	*Jim Heffernan	6/30/2017	On Call – Comm. Dev. Office
	Bob Martino	6/30/2015	
	Edward Puccetti	6/30/2018	
	~~Kirby Wells~~ ***(Vacancy)***	6/30/2017	
	~~Christopher Holt~~ ***(Vacancy)***	6/30/2015	*(4 year terms)*
Commission on Aging (CY Term) *Christine Engel (Staff Liaison) 661-2008*	Carla Sanborn	12/31/2015	2nd Thursday 3:00 p.m. – C&SC
	Don Campbell	12/31/2015	
	Regan Overholt	12/31/2014	
	~~Karen Wright~~ ***(Vacancy)***	12/31/2017	*(4 year terms)*
	Benjamin Garman	12/31/2016	
Historical Pres. Commission (700) (FY Term) *Paul Hanson (Staff Liaison) 661-5911*	BJ Ford	6/30/2018	3rd Wednesday 6:00 p.m. - Council Chambers
	Robert Orlins	6/30/2015	
	Cheryl Brookshear	6/30/2015	
	Christine Casey	6/30/2015	
	Mark Aulman	6/30/2017	*(4 year terms)*
Library Board (700) (FY Term) *Greta Galindo (Staff Liaison) 661-5984*	Kathy Harryman	6/30/2017	3rd Wednesday 4:00 p.m. - Library
	*~~Bud Goding~~ ***(Vacancy)***	6/30/2017	
	Gloria Rodriguez	6/30/2016	
	Diana Adams	6/30/2017	*(3 year terms)*
	Karen Shepard	6/30/2016	
Manufactured Home Fair Practices Commission (700) (CY Term) *Dan Sokolow (Staff Liaison) 661-5927*	***Vacancy*** (Hilliard Appt.)	12/31/2016	On Call
	Tom Bills (Marble Appt.)	12/31/2014	
	Alan Gering (Alternate)	12/31/2016	*(3 year terms)*
	Vacancy (Stallard Appt.)	12/31/2016	
	*Bill Marcus (Denny Appt.)	12/31/2014	
	Robert Noren (~~Davies~~ Appt.)	12/31/2014	
	Vacancy (Alternate)	12/31/2016	
Parks & Recreation Commission (CY Term) *Christine Engel (Staff Liaison) 661-2008*	Joe Romero	12/31/2014	4th Monday 6:30 p.m. - Council Chambers
	Enrique Fernandez	12/31/2017	
	Ruben Morales, Jr.	12/31/2015	
	Jon-Paul Valcarenghi	12/31/2016	
	~~Nathan Stephens~~ ***(Vacancy)***	12/31/2017	*(4 year terms)*
	Carla White-Snyder	12/31/2017	
	Jesse Salinas	12/31/2014	

BOARDS AND COMMISSIONS
2014

COMMISSION	**MEMBER**	**TERM ENDS**	**MEETING DATE**
Personnel Board	Lorna Carriveau	12/31/2015	On Call
(CY Term)	Richard DeLiberty	12/31/2015	
	Cathy O'Connell	12/31/2016	*(3 year terms)*
Sheila McShane	Letha Sines	12/31/2015	
(Staff Liaison) 661-5811	Donna Slattery	12/31/2014	
Planning	Marco Lizarraga	6/30/2016	1st and 3rd Thursday
Commission (700)	Fred Lopez	6/30/2017	6:30 p.m. -
(FY Term)	Kirby Wells	6/30/2016	Council Chambers
	Patricia Murray	6/30/2015	
	Seth Wurzel	6/30/2015	*(4 year terms)*
Cindy Norris	John Murphy	6/30/2018	
(Staff Liaison) 661-5911	Christopher Holt	6/30/2017	
Traffic Safety	Ronald Mikalson	12/31/2014	On-call (1-2/year)
Commission	Michael Lemaire	12/31/2015	6:30 p.m. -
(CY Term)	~~Bruce Jacks~~ ***(Vacancy)***	12/31/2016	Council Chambers
Katie Wurzel	Lisa Gordon	12/31/2014	
(Staff Liaison) 661-5954	David Geer	12/31/2015	*(4 year terms)*
Undergrounding	Jerry Barr	Cable TV	On Call
	Brian Sweeney	PG&E	
	Cindy Norris	Staff Person	*(Indefinite term)*
	Andrew Morris	City Attorney	
	John Eaton		
	Ray Guenther	Pacific Bell	
	Greg Meyer	PW Director	

**** DENOTES CHAIR***

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9/8/14

Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder	whiteca@sutterhealth.org	12/31/2017
Enrique Fernandez, Vice Chair	Eaf.fernandez@gmail.com	12/31/2017
Jesse Salinas, Chair	jessesalinas333@gmail.com	12/31/2014
Ruben Morales Jr.	rubenmorales@mezgerbros.com	12/31/2015
Vacant		12/31/2015
Joe Romero	joeromerojr@gmail.com	12/31/2014
Jon-Paul Valcarenghi	jonpaulval@gmail.com	12/31/2016

STANDING COMMITTEES
(Max. 3 commissioners)

Facilities Committee (handles Park Naming)
Fernandez, Morales, White-Snyder

Child, Youth & Playground Committee
Romero, Morales

Urban Forest Committee
Romero, Valcarenghi

Liaisons
Baseball: Romero
Soccer: Salinas
Swimming:
Other: White-Snyder

Budget and Finance Committee
Salinas, Romero, Fernandez

Community/Senior Center/Sports Park
Salinas, White-Snyder, Valcarenghi

Ad Hoc Committee
Salinas, Romero,

Volunteerism Committee
Morales, Fernandez, Valcarenghi

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.
Online agenda and packet available at: http://www.cityofwoodland.org
For additional information please call 530.661.2000

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COMMIT2FIT 30-Day Fitness Challenge

Free Group Exercise Activities

November 2014

Group Exercise Activity Locations

Community Center 2001 East St.
Cross Courts Athletic Club 433 W. Cross
Cross Fit Iron Mile 2061 Freeway Dr. Ste. D
Ferns Park 750 W. Southwood Dr.
Library 250 First St.
NorCal Indoor Sports 1640 Tanforan
Pioneer Park 1925 Branigan Ave.
Slaven Park 1705 Miekle Dr.
Southland Park 1310 College St.
Swim Center: 155 N. West Street
Woodland Prairie Elem. 1440 Stetson
YMCA Fitness Center, at Community Center in the rear of the facility.)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 11 am Boot Camp (by Fitness 19) @ Pioneer Park
2 10 am Stroller Stroll @ Slaven with Rebecca	*3* 6:05 pm Cross Fit @ YMCA Fitness	*4* 5:30 pm Zumba @ YMCA Fitness	*5* 11:30 am Senior Fitness @ YMCA Fitness	*6* 6:30 pm Yoga @ YMCA Fitness	*7* 4 pm Kids Kettlebells @ Cross Fit Iron Mile	*8* 11 am Boot Camp (by Fitness 19) @ Pioneer Park
9 12 pm Family Skate @ NorCal	*10* 7:30 pm Lap Swim @ Swim Center	*11* 5:30 pm Zumba @ YMCA Fitness	*12* 4 pm Walking with Stacy meet @ Woodland Prairie Elem.	*13* 6:30 pm CrossFit @ In Shape	*14* 5:10 pm Indoor Cycling @ YMCA Fitness	*15* 11 am Boot Camp (by Fitness 19) @ Pioneer Park
16 12 pm Family Skate @ NorCal	*17* 9:30 am Badminton @ Community Center	*18* 5:30 pm Zumba @ YMCA Fitness	*19* 11:30 am Senior Fitness @ YMCA Fitness	*20* 9:00 am Walking with Lindsey meet @ Library	*21* 7:45 am Cross Fit @ Cross Fit Iron Mile	*22* 11 amBoot Camp (by Fitness 19) @ Pioneer Park
23 12 pm Walking with Kris meet @ Ferns Park	*24* 6:30 am Cross Fit @ Cross Fit Iron Mile	*25* 6 pm Ping Pong @ Community Center	*26* 8:30 am Water Aerobics @ Swim Center	*27* ***Show race bib from Running of the Turkeys for 2 raffle tickets at end of challenge***	*28* 11 am Walk it off with Kelly meet @ Southland Park	*29* 11 am Boot Camp (by Fitness 19) @ Pioneer Park
30 12 pm Family Skate @ NorCal Final Day of C2FIT 30-day						

Attend any free Group Exercise Activity and receive 1 free raffle ticket (to be handed out at the end of the 30-Day challenge). Be sure to have instructor of group exercise activity sign your activity log.

COMMIT2FIT
WOODLAND

My COMMIT2FIT

My Goals for the 30-Day Challenge

ONE thing I can START to do

ONE thing I can STOP doing is

What will keep me Inspired

Weight loss goal is

Parks & Recreation C ssion me

COMMIT2FIT
WOODLAND

Woodland Community Services

2001 East Street
Woodland, CA 95776

P 530.661.2000

www.cityofwoodland.org/Commit2Fit

WOODLAND
City of Trees

30 Day Fitness CHALLENGE

- DAILY PRIZES
- GET MOTIVATED
- HEALTHY LIVING TIPS
- GET EXCITED
- INCREASE HEALTH
- GAIN FOCUS

COMMIT2FIT
WOODLAND

WOODLAND
City of Trees

GET MOVING

GET HEALTHY

COMMIT2FIT

What is Commit2Fit?

Commit2Fit (C2Fit) is a citywide fitness initiative aimed to increase physical activity and promote a healthy lifestyle.

The City along with community partners have joined together to begin a yearlong program to motivate our community and create awareness of how living a healthy lifestyle is easy and can be fun.

C2Fit includes a 30-Day challenge that begins on November 1, 2014, along with monthly free exercise and educational group activities throughout 2015. Anyone can participate.

What is the Commit2Fit 30-Day Challenge?

The C2Fit 30-Day Challenge runs throughout the month of November 2014. Simply record the amount of time you spend engaging in physical activity on the fitness log provided when you sign up for the program.

The fitness log also includes optional activities that are fun and easy to do.

How to Participate in the 30-Day Challenge

To participate in the program, fill out the physical activity log from November 1-30 and check off the personal enrichment activities that you completed. There are no "points" - you set your own goals. This challenge is based on the honor system.

You can exercise on your own or attend a free C2Fit class. Throughout the month, there are free optional exercise classes available for 30-Day Challenge participants.

Where do I get my Fitness Log?

A "kick-off" event will be held at the Woodland Community & Senior Center (2001 East Street) on Thursday, October 23, 2014 from 5:30-7:30 p.m. Stop by any time during the event to learn about C2Fit, have your body fat assessed, and learn about group activties.

If you are not able to attend the event, you can also pick up your C2Fit registration and Fitness Log at the Woodland Community & Senior Center, Cross Court Athletic Club, YMCA Fitness Center, Fitness 19 or at www.cityofwoodland.org/Commit2Fit.

Win Daily Prizes!

Each day our C2Fit team will post on Facebook how you can win a prize. Simply share the "chance to win" post on your page and follow the directions from the post. There will be 1 winner per day. It's easy!

Check Facebook

Check out Facebook page - Commit2Fit Woodland - - everyday to see the day's themes (such as "healthy selfies"). Don't forget to use #Commit2FitWoodland on your posts. Prizes can be redeemed at the Community & Senior Center through December 15, 2014.

Sponsors

Dignity Health Woodland Healthcare

the YMCA

Cross Court Athletic Club

Velocity Island Park

IN-SHAPE

Fitness 19

CROSSFIT IRON MILE

NorCal Indoor Sports

County of Yolo

What Happens at the End of the 30-Day Challenge?

At the end of the 30-Day Challenge, you simply show proof that you participated in the program (show your completed fitness log) and you will then receive a raffle ticket. Raffle tickets will be available for pick up at the Community & Senior Center on December 1st-3rd from 8:00 a.m. to 7:00 p.m.

When the 30-Day Challenge is completed, continue to stay committed to fitness and attend the free, monthly, educational and group exercise classes offered throughout the City.

30-Day Challenge Raffle

On December 4, come back to the Community & Senior Center (2001 East Street) from 6:00-7:00 p.m. for a chance to win the grand prize of an iPad mini (donated by Woodland Healthcare) and many other prizes. The grand prize winner must be present to win. Other prizes include a Fit Bit (dontated by the City of Woodland), and free memberships to the YMCA Fitness Center, Cross Court Athletic Club, In-Shape, & Fitness 19.

- MET A NEW NEIGHBOR
- CHECKED OUT A LOCAL PARK
- PUT A SHOPPING CART BACK
- TOOK THE STAIRS
- BOXED ½ MY MEAL BEFORE EATING
- TRIED A NEW RECIPE
- ATTENDED AN EVENT DOWNTOWN
- WROTE OUT HEALTH GOALS
- WALKED AROUND THE BLOCK
- CALLED A FAMILY MEMBER

COMMIT2FIT Woodland 30-Day Challenge

Fitness Log & Enrichment Activities

Simply log all fitness performed between November 1-30 to be eligible for the raffle at the end of the 30-Day Fitness Challenge

DATE	ACTIVITY	DURATION	GROUP LEADER'S INTIAL
11/2	*Walked 2.5 miles*	*30 minutes*	*N/A*

- WENT TO A C2FIT FREE ACTIVITY
- PAID IT FORWARD
- PARKED AT THE END OF AN ISLE
- WORKED IN THE YARD
- SLEPT 8 HOURS
- ATE BREAKFAST
- RESISTED A CRAVING
- ATE 2 ½ CUPS OF VEGGIES
- RODE MY BIKE
- WATCHED THE SUN SET
- GAVE A HUG
- HAD A PICNIC (IN OR OUTDOORS)

- CHECKED OUT THE CITY POOL
- WROTE A THANK YOU LETTER
- TRIED TO MEDITATE
- ATE 6 SMALL MEALS
- TRIED TO PLANK FOR 1 MINUTE
- HELD A DOOR OPEN FOR SOMEONE
- TRIED A NEW VEGETABLE
- HAD A GAME NIGHT
- GAVE SOMEONE A COMPLIMENT
- DID SOMETHING NICE FOR A NEIGHBOR
- STRETCHED
- HAD A TECH FREE NIGHT

- FINISHED A BOOK
- SAID HELLO TO A STRANGER
- HAD A NO TV NIGHT
- HAD MY BLOOD PRESSURE CHECKED
- EXERCISED FOR 30 MINUTES
- DONATED A BAG OF "CLUTTER"
- DRANK 8 GLASSES OF WATER
- CHOSE A HEALTHY MENU ITEM WHILE OUT
- TRIED A WHOLE GRAIN (QUINOA, BROWN RICE, OR BARLEY)
- PICKED UP AN EXTRA PIECE OF TRASH

Bring Fitness Log with you to Free Activities on Calendar ● For every 10 boxes of Enrichment Activities marked off, participants receive 1 raffle ticket

Legislation Text

File #: 14-384, **Version:** 1

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: September 16, 2014
SUBJECT: Measure J Spending Plan - Preliminary Discussion

Recommendation for Action: Informational Presentation - no specific Council action is required; however, staff is seeking Council feedback on a preliminary outline being developed for allocation of Measure J funds, consistent with the intent of Measure J as well as the advisory measures which were approved by the voters at the June election.

Council Goal

Quality of Life - Maintain and enhance Woodland's quality of life by ensuring the highest level of public safety, promoting a wide range of parks and recreation facilities and structures, and provision of exceptional public services, consistent with community expectations.

Fiscal Impact

Measure J, passed by the voters at the June 2014 election, extends an existing ¼ cent local sales tax through 2022, and is expected to generate approximately $2 million per year. Revenues generated by Measure J will commence being collected on October 1st - coinciding with the expiration of Measure V - resulting in approximately $1.75 million expected to be collected in the current fiscal year.

Background

Staff has been working on the development of a plan for programming annual revenues to be derived through Measure J, the ¼ cent local transactions and sales tax measures approved by the voters in the June 2014 municipal election. The measure was placed on the ballot by the City Council largely with the intent of providing a revenue source to restore and expand funding available for programs supporting youth, enhance public safety and provide assistance to the city's low-income utility customers.

As part of tonight's City Council meeting staff will present an initial framework for emerging funding priorities, consistent with the intent of Measure J and its companion advisory measures. In developing the Measure J spending plan priorities staff is not only giving due consideration to the specific objectives articulated in each of the advisory measures, but staff has also been actively seeking input from community partners and stakeholders. Key among these has been the Woodland Joint Unified School District, the Recreation and Parks Commission, the Library Board and Friends of the Library, among others.

In addition to presenting the initial Measure J programming framework being developed through this process, staff will also highlight the ongoing process for collaborating with interests throughout the community. This collaboration is critical to the success of Measure J not only from the perspective of ensuring that a wide range of needs and opportunities are identified, but also to ensure that, working with both public agency and private partners, available funding can be leveraged to the maximum degree to support new and existing resources in support of Measure J goals.

Staff will be soliciting City Council as well as public comments and feedback as part of tonight's presentation, in order to ensure that the Measure J funding plan ultimately meets council and community expectations.

Following tonight's discussion, staff anticipates returning to the City Council with specific actions required to appropriate Measure funding for specific purposes for the remainder of the FY14/15 fiscal year. Staff will also be incorporating full-year implementation of Measure J program funding into the upcoming budget process for FY15/16.

Paul Navazio, City Manager

City of Woodland

Preliminary Framework:

Measure J
Program and Spending Plan

City Council
September 16, 2014

Measure J

- Shall Ordinance No. 1558 which would authorize the City of Woodland to continue to collect a one-quarter cent sales tax for general city services, for a period of eight years, and would not increase taxes, be adopted?

Measure J		
Continue 1/4-Cent Sales Tax		
	Votes	Percent
Yes	5,450	68.60%
No	2,500	31.40%

Measure K

- Advisory Vote Only. Shall the City Council allocate **60%** of the tax revenue…..to **expand and enhance youth and teen programs and facilities**, including funding to support the re-opening of **Hiddleson Pool**, and **reduction of fees charged for youth programs** and use of city recreation facilities?

Measure K		
Advisory Vote, Youth Programs		
	Votes	Percent
Yes	5,047	65.50%
No	2,662	34.50%

Measure L

- Advisory Vote Only. Shall the City Council allocate **20%** of the tax revenue ….. to the **Woodland Public Library** to **enhance educational and youth literacy programs** and **expand hours of operation**?

Measure L		
Advisory Vote, Public Library		
	Votes	**Percent**
Yes	5,082	66.40%
No	2,573	33.60%

4

Measure M

- Advisory Vote Only. Shall the City Council allocate **15%** of the tax revenue collected… to **enhance public safety** through **expanded crime prevention** programs such as **Neighborhood Watch** and **services supporting at-risk youth** including **gang intervention strategies**?

Measure M		
Advisory Vote, Crime-Prevention Programs		
	Votes	**Percent**
Yes	5,378	70.10%
No	2,294	29.90%

Measure N

- Advisory Vote Only. Shall the City Council allocate up to **5%** of the tax revenue collected … to support a city **water and sewer utility ratepayer assistance program for low-income residents**?

Measure N		
Advisory Vote, Rate-Payer Assistance		
	Votes	Percent
Yes	4,084	53.60%
No	3,533	46.40%

Baseline Estimate - Annual Revenues*

Measure J				$ 2,000,000
Measure K	*60%*	*Youth*	*$ 1,200,000*	
Measure L	*20%*	*Library*	*$ 400,000*	
Measure M	*15%*	*Crime Prevention*	*$ 300,000*	
Measure N	*5%*	*Utilit-Rate Payer*	*$ 100,000*	

* Annual revenues based on estimated FY13/14 sales tax activity.

* FY 14/15 revenues are PRORATED for three-quarters of the current fiscal year (Oct. – June).

Measure J - Overview

- **Goals / Objectives**
  - Expand Activities for Youth / Teens (Health Fitness)
  - Literacy / Academic Achievement
  - Career Skills Development
  - Youth Engagement
  - Public Safety

- **Strategies**
  - Collaboration with Community Partners
  - Leverage Funds (Grants, Volunteers, Temps.)
  - Think "Outside the Box"

Measure J - Overview

- **Recreation and Parks Commission FOCUS Group**
  - Access
  - Communication
  - Partnership
  - Enhancement
  - Affordability

  - Need for comprehensive analysis of current facilities and programs

  - Need for second pool facility
  - Skate Park

Measure K
Expand & Enhance Youth / Teen Programming

- SPORTS AND ACTIVITES

- Afterschool Programs –
  - Afterschool programs would be offered at Douglass Middle School and Lee Middle School on Mon – Thurs. (38 weeks)

- Summertime Sports & Activities –
  - Programming similar to the afterschool programs would be extended during 8 weeks of the summer vacation for youth entering grades 7-8
  - Program locations would be expanded from Douglass Middle School and Lee Middle School to also include city parks, Woodland Sports Park, and the Community & Senior Center

Measure K
Expand & Enhance Youth / Teen Programming

- SPORTS AND ACTIVITES

  - Youth Sports Player Fees - Waiving per player fees would reduce the cost for residents with children participating in youth sport leagues.

  - Expand Swim Lesson Season - Swim lessons are currently offered from June through August. Expanding the swim lesson season to include March, April, September, and October would increase the opportunity for residents to learn to swim almost year-round.

  - Expand Boxing Center -The City currently operates the Woodland Boxing Center from 7:30 pm – 9:30 pm Monday through Friday. Expanding the Boxing Center hours from 3:30 pm – 7:30 pm would allow more youth and adults to participate in the program.

Measure K
Expand & Enhance Youth / Teen Programming

- SUMMER OUTDOOR PROGRAMMING / CAMPS

  - Outdoor Adventures - Examples of programs include camping, backpacking, rafting trips, rock climbing, farm visits and overnight farm stays. This would be a fee based program with scholarships to offset expenses. Scholarships of $100 would be available for 500 participants.

  - Summer Camps (6^{th} – 8^{th} Grade) – Week-long summer camps would be offered and would include one out to town trip each week, swimming, sports, and volunteer projects. Scholarships of $50.00 would be available for 500 participants.

- COMMUNITY SERVICE
  - Youth Advisory Committee - A youth advisory committee would be created to identify and evaluate youth programming and activities. This committee would also develop and participate in volunteer programs.

Measure K
Expand & Enhance Youth / Teen Programming

- ENRICHMENT OPPORTUNITIES
  - Career Skills Development - Monthly training would be conducted for all youth employees and volunteers; partner with business community to identify internship and/or employment opportunities.
  - New Programming - New contract classes would be added to the recreation programming. Including: cooking, sewing, dance, art classes, babysitting, CPR, and toddler programs
  - Activities - Monthly activities would be offered for teens in the community. May include movies, dances, etc. (partially to be planned by youth advisory committee).
- One-Time Costs
  - "Rec Van"
  - Movie Screen / Projector

Measure K
Expand & Enhance Youth / Teen Programming

- Hiddleson Pool
  - **Capital Cost Contribution** - Funds would be set aside for supporting the reopening of Hiddleson Pool; currently exploring public/private partnership to secure funding for capital project costs.
  - **Ongoing Operations** – Proposal to contract with YMCA for operations and programming at Hiddleson Pool. Potential need for city assistance on an ongoing basis to support pool operations.

Measure K
Expand & Enhance Youth / Teen Programming

		Funding		FY 2014/15		FY 2015/16	
CATEGORY	PROGRAM / Description	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring
Sports and Activities							
	Afterschool Sports Activities		$ 220,000		$ 206,000		$ 220,000
	Summer-time Sports Activities		$ 90,000		$ 73,000		$ 90,000
	Youth Sports Player Fees		$ 35,000		$ 20,000		$ 35,000
	Expand Swin Lesson Season		$ 10,000		$ 5,000		$ 10,000
	Expand Boxing Program		$ 20,000		$ 10,000		$ 20,000
Summer Programming							
	Outdoor Adventures		$ 100,000		$ 46,000		$ 100,000
	Summer Camps		$ 180,000		$ 144,000		$ 180,000
Community Service							
	Youth Advisory Committee		$ 65,000				$ 65,000
Enrichment Opportunities							
	Career Skills		$ 50,000				$ 50,000
	New Programming		Contract				
Teen Activities			$ 105,000		$ 50,000		$ 105,000
Hiddleson Pool - Support							
	Capital Project Costs	$ 250,000				$ 250,000	
	Ongoing Operations		$ 40,000				$ 40,000
Rec Van		$ 50,000		$ 50,000			
Movie Screen / Projector		$ 20,000		$ 20,000			
		$ 320,000	*$ 915,000*	*$ 70,000*	*$ 554,000*	*$ 250,000*	*$ 915,000*

Measure L
Library Education / Literacy & Expand Hours

- **Open Hours & Expanded Access**
  - Beginning January 2015 the library will increase hours from 44 hours a week to 51 hours per week. The library is currently open 9-7 four days a week.
  - Proposed Hours Schedule: *Mon-Thu 9am-7pm
    * Fri 12pm-4pm
    * Sat 9am-4pm

Measure L
Library Education / Literacy & Expand Hours

- **Children and Teen Programming**

- Programming may include and is not limited to:
  - Family and early literacy support for parents and day care providers,
  - Book clubs,
  - City-wide Kid's Read programs,
  - Library card campaigns
  - Teen Advisory Board,
  - SAT and ACT test prep courses,
  - One-on-one online homework help, and research databases to support school curriculum and Common Core.

Measure L
Library Education / Literacy & Expand Hours

- **Children and Teen Collections**
  - The Library will focus on creating a collection that includes databases and a larger non-fiction collection.
  - Additionally a "Moving Up" collection will be created for children transitioning from easy readers to chapter books.
  - Teens need a collection that is dynamic and full of popular fiction.
  - The increase and development of the youth collection is an on-going process.

- **One-Time Costs**

Measure L
Library Education / Literacy & Expand Hours

		Funding		FY 2014/15		FY 2015/16	
CATEGORY	PROGRAM / Description	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring
Expansion of Library Hours			$ 200,000	$ -	$ 100,000		$ 200,000
Children / Teen Programming			155,000	-	77,500		155,000
Children / Teen Collections			45,000	-	22,500		45,000
One-time Costs (Circulation, Computers)		$ 100,000		$ 100,000			
		$ 100,000	$ 400,000	$ 100,000	$ 200,000		$ 400,000
					$ 300,000		$ 400,000

Measure M
Crime Prevention / At-Risk Youth

- **Restore Crime Prevention Program**
  - Increase participation in Neighborhood Watch Program.
  - Expand Police Department's outreach and support of those neighborhoods.
  - Launch Police Department Nextdoor.com website with the goal of enabling department communication with community members.
  - Partner with officers addressing complex P.O.P. issues by working with community members to address CPTED (Crime Prevention Through Environmental Design) concerns.
  - Oversight of Volunteer Program - provide management of the volunteer program and increase the number of our volunteers and the diversity of opportunities for volunteers to assist the department's efforts in our community.

Measure M
Crime Prevention / At-Risk Youth

- **Enhance Crime Analysis Program**
  - Improve Police Department's efforts to focus on intelligence-based policing with the goal of increasing analysis of local and regional crime patterns, modus operandi, and link analysis.
  - Actively provide up to date crime forecasts to officers improving crime prevention efforts.
  - Provide information to officers on our Repeat Offender population as well as assist in tracking our AB 109 and "1170h" populations.

Measure M
Crime Prevention / At-Risk Youth

- **Restore Youth Diversion Program**
  - Target juvenile offenders who have been cited or arrested with the goal of diverting youthful offenders from the juvenile justice system and provide an alternative approach for resolution to criminal offenses.
  - Provide mediation and intervention services to juveniles and their families for juveniles identified as at-risk prior to their involvement in criminal offenses.
  - Maintain case management and follow-up assistance and support to ensure contract compliance.
  - Establish and maintain professional and cooperative relationships with Probation, WJUSD, YGRIP, and other public and community agencies.

Measure M
Crime Prevention / At-Risk Youth

- **YGRIP Support**
  - Provide funding for ongoing city support of the Youth Gang Reduction and Intervention Program (currently funded through FY14/15 with one-time funds).

- **Expand School Resource Officer Program – (CalGRIP)**
  - Improve partnership with WJUSD to address issues occurring on school campuses or at school events.
  - Increase ability for officers to interact with students in a non-enforcement status.
  - Provide SRO services, beyond the middle schools and high schools, to elementary schools.
  - Implement the GREAT program (Gang Resistance, Education, and Training), an evidence based program to reduce gang involvement.

Measure M
Crime Prevention / At-Risk Youth

		Funding		FY 2014/15		FY 2015/16	
CATEGORY	PROGRAM / Description	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring
Crime Prevention							
	Restore Crime Prevention Program		$ 100,000		$ 50,000		$ 100,000
	Enhance Crime Analysis Program		$ 100,000		$ 50,000		$ 100,000
At-Risk Youth							
	Restore Youth Diversion Program		$ 50,000		$ 25,000		$ 50,000
	YGRIP Support		$ 30,000				$ 30,000
	Enhance School Resource Officer Program		CalGrip				
			$ 280,000		*$ 125,000*		*$ 280,000*

Measure N
Utility Rate-Payer Assistance

- Funding to supplement (replace) historical Community Development Block Grant (CDBG) support for low-income rate-payer assistance program

- Council previously allocated $75,000 for current year (FY14/15)

		Funding		FY 2014/15		FY 2015/16	
CATEGORY	PROGRAM / Description	One-Time	Recurring	One-Time	Recurring	One-Time	Recurring
Meas N							
	Utility Rate-Payer Assistance Program		$ 100,000		$ 75,000		$ 100,000

Ongoing Refinement

- Collaborations / Partnerships
- Enhance Opportunities to Leverage Funding
- Phased Ramp-up of Programming
- Maintain Flexibility as new opportunities arise
- Decision on Hiddleson Pool

****

Focus Group Meeting (August 25, 2014)

Key Points

1) Access was a common theme, both in this focus group and the previous one. Both groups would like to see more activities provided in their neighborhood, either at a park or school.
2) Communication needs to improve so we can better link residents to resources. Some recommendations are provided below and in the previous focus group notes provided earlier.
3) Partnerships were repeatedly mentioned by both this focus group and the first one. We need to partner with schools, business, nonprofits and faith community in order to leverage resources and expand capacity. The City cannot do it alone-- it will take a community investment.
4) Enhancement of programs and services were mentioned throughout. New programs such as the Ag exposure program can likely be funded by farmers and local seed company if the right partnerships are established and sufficient outside resources are leveraged.
5) Affordability for the residents and city was also noted. This includes keeping fees affordable for residents, which includes transportation cost by offering programs in the neighborhoods/schools, while still being able to balance program and facility cost for the city.

Notes from discussion below:

What types of youth and teen summer programs do you want to see implemented?

- Synchronized swimming
- Step dance (Irish)

The remaining notes reflect the free flow of focus group participant discussion, which captured nearly all of the questions originally listed.

Areas needing improvement:

- Access
- Communicating -- need better updates and signage
- Connecting people to resources
- Change Recreation Guide
  - Organize by ages and stages
  - Consider themed day camps
- There needs to be a thorough analysis of facilities and programs
  - All sites
  - Plus/minuses
  - Assessment usage analysis is needed
  - Decisions should be based on community interest

City pool

- Need a good size second pool to accommodate the larger number of residents
- If resources permit for a second pool, it should be on the other side of the city if possible so access to all residents is more balanced
- Consider putting a second pool at a park if Hiddleson Pool does not work out
- Do more with a pool snack shop
- City a city liaison to swimming
- Is it possible to have enclosed pool so it can be used year around?
- If a pool is too expensive, consider a few more water parks like the one at Slaven Park throughout the community.

Skate Park

- A more extensive one than what is offered now
- Perhaps partner with the local business in town

Consider an Native American Series

- It would educate the youth and all residents of the history of this group
- Perhaps partner with Yocha Dehe Wintun Nation

Cultural events

- Singular and muti-cultural events

Ideas for the summer and after school

- Ballet
- Roller hockey
- Ceramics
- Longer basketball season
- Martial Arts
- Extended swim season
- Jump rope – create school team competitions
- Sewing – involve seniors
- Arts and crafts -- involve seniors
- Singing
- Dance
- Expand the performing arts
    - Music programs
    - Drama club
    - Partner with existing groups to expand
- After school programs – on school sites

- Involve nonprofits where possible
- Leverage resources where possible

Biking

- Consider establishing youth bicycling programs with the Woodland Bike Club
- Need more bike friendly paths

Continue /expand Movies in the Park

- Move around to different parks

When the group was asked were they provided the following response:

- Rotate to different Parks
- Work with the schools to activities at Douglas and Lee
- Utilize schools, cafeterias and library for tutoring

Leverage as much a possible

Partner as much as possible – Public/Private

Include college students as interns and mentors for youth – UCD/Yuba/WCC/Sac City

Develop an Ag exposure program

- Pre-4H /orientation
- Tours
- Farm operations
- Canneries
- UC Davis
- Seed Companies

What does success look like?

Programs are:

- More affordable
- More accessible
- Better partnering
- Increased Capacity
- Kids stay in town for programs
- More variety in activities

City of Woodland

Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks & Recreation Report DATE: September 22, 2014

PREPARED BY: Community Services Department

RECOMMENDED ACTION: None. Information only.

BACKGROUND INFORMATION: The following provides highlights of the Community Services Department since the last report and provides a summary of summer recreation programs.

Adult Sports

Adult Softball: The Summer softball season ran smoothly and concluded in mid-July. Staff continues to meet monthly with the softball committee; at the last meeting committee members were given the opportunity to discuss and vote on division placements of teams for the fall season. The Fall softball league started the week of September 8 with 44 teams participating in the eight-week season. From the recommendation of players and staff, a new program is being offered this season, the Wooden Bat League; this league plays on Monday nights.

Basketball: The Fall Basketball league has eight teams registered and league play started on September 11, 2014. This is the first time in five years the fall basketball league reached registration capacity.

Volleyball: The Fall Volleyball league has eleven teams registered and league play started on September 8, 2014. The league has ten teams and is split in two divisions.

Aquatics

Meets and Tournaments: Charles Brooks Community Swim Center was the site of three large separate championship meets with 3,000 athletes in attendance over the following weekends: July 19-20, July 26-27, and August 2-3. Additionally, Christian Brothers High School kicked off their water polo season by hosting scrimmages on August 23rd with over 150 athletes in attendance.

Woodland Wreckers: The City's recreational swim team grew to 150 participants this summer (the program's maximum registration number), over thirty potential participants were turned away due to the reaching the program capacity. With great leadership provided by the coaching staff, volunteer parents, and City staff, the Woodland Wreckers won its first league championship this year.

Swimming Lessons: The Swimming Lesson program saw a significant increase in registration this summer with 1,724 participants registered (1,479 registered last year). The City's swim instructors had great success implementing a new learn-to-swim curriculum and the participants' progressed quicker than the previous learn to swim curriculum.

Recreational Swim: Charles Brooks Community Swim Center was open for free recreational swim Monday through Friday from 1:00-4:00 p.m. June 16 through August 13. The pool reached capacity (over 500 swimmers) 27 days of the 45 days open, the daily average attendance was 420 people. The pool also held Friday Night Swim on June 20 and 27 from 7:00-9:00 p.m. On each of those nights there were more than 200 participants in attendance.

Community Center & Sports Park

Facility Reservations: Rooms at the Community & Senior Center were reserved during the month of July & August by/for: Rotary International Dinner, several memorial services, a wedding reception, a quinceanera, several community groups meetings, a law enforcement training, Sun Foods, LLC, Luna Vista Rotary, Woodland Soccer Club, and various City-related meetings.

Sports Park Tournaments: The Sports Park was reserved for tournament play 12 of 17 days available for youth travel baseball. Tournament play was cancelled on two separate weekends in August due to low registration, as reported by the tournament directors. The total revenue captured for tournament reservations in July & August was $18,000.

Facility Operation & Maintenance: Window tinting was added to the windows in C-court. The tinting will help reduce morning glare and replaces the vertical blinds currently hanging in the room that were continually pulled down and damaged. Protective wainscoting for the lounge and game room in the senior area has been ordered and will be installed soon.

Projects

CSC Generator: The Community & Senior Center building was originally designed and constructed with provisions for an emergency generator, and was also originally planned for use as an emergency operations center. The proposed emergency generator would provide crucial backup power for everyday intended use, as well as vital power should it be used as an emergency evacuation or operations center. The project contract was awarded to Cabar Electric and installation will begin soon.

Tyler Eden Parks & Recreation Software: We were notified by our current recreation software company that they would no longer support the program. Therefore, the Department is moving forward with the purchase and implementation of a new software program for registration and reservations. This software, Tyler Eden Parks & Recreation, is compatible with Tyler Eden Financial (the financial software used by the Finance Department) more than Class (the current system) and will allow for the necessary financial reports to be generated easily. The software also allows for online registration and reservations. Training is scheduled to begin in October, and a full system implementation is anticipated to occur in January, 2015.

Water Transmission Line: Construction on the City's water transmission project began on September 2. This project will convey future surface water tied in from the Water Treatment Plant on CR 102 to the Ground Level Tank located at David Douglass Park. Currently, earthwork for this project is occurring at the north property boundary of the Community & Senior Center property at East Street and Sports Park Drive. A second project, the Sports Park / Community Center Frontage project will be completed during the water transmission project. This project consists of landscaping and a 10 foot wide multiuse concrete path along the southern edge of Sports Park Drive. It is estimated that both projects in the area of the Community & Senior Center will be completed by February 2015.

Youth Recreation

Contract Recreation: The Community Services Department offered a few unique classes that were successful this first time being offered in Summer 2014. First, Play-Well TEKnologies conducted two "Lego Engineering" classes that taught students basic engineering skills using Lego as a medium. The younger class had 7 participants while the older class had 21. Next, Mad Science of Sacramento Valley conducted two "Robotics" classes that had students build and program their very own robots. The first session had 16 participants and the second session had 11. Staff is working with these companies to offer classes during the school year as well as summer.

Teens Helping Seniors: This summer, there were 30 (17 more than last year) Teens Helping Seniors participants, ranging from 7^{th}-12^{th} grades. Cumulatively, the teens averaged 22 hours each and volunteered a total of 693 hours (486 more hours than last year.) The Teens Helping Seniors program provided services to seniors from June 17 through August 11. During the program, City Staff took groups of teens out to seniors' homes to perform yard-work and other basic housework chores. Overall, 37 seniors were served (same number as last year) to perform 43 job requests (four less than last year) at their homes. In addition, the teens were also assigned "special projects" such as dusting at the Woodland Community & Senior Center and the Woodland Public Library, and weeding at the Woodland Cemetery and several city parks. At the end of summer, ten of the volunteers (all were invited, ten were available) were rewarded with a field trip to the Santa Cruz Beach Boardwalk.

Summertime Fun Club: The Summertime Fun Club program for ages 5-12 years old was available at three city parks this summer: Ferns, Pioneer, and Woodside Parks. The program offered activities for youth including games, crafts, swimming, movie days, special events (Olympics, Water Day), and various local trips throughout the community during the summer. There were 124 (last year the program had 145) participants enrolled in the program, 49 of whom received a Fun Club Campership (program registration at a reduced fee), made possible by the Community Development Block Grant. In addition, the Summertime Fun Club offered a volunteer program for high school students that prepared and trained the young volunteers to be recreation counselors. The Volunteer Fun Club had 17 volunteers this summer who earned 1,843 hours of community service; each volunteer averaged about 108 hours.

Yolo Stage Company: This was the 19^{th} year the Yolo Stage Company offered the musical theater program for the community as a City contract class, this year performing Seussical Jr. New this summer, the program was held at the Community & Senior Center for the six weeks of the workshop and four days of performances. Yolo Stage had 44 (last year had 36) participants in the program between the ages of 4-16 years old (16 received partial scholarships of $100 and 1 received a full scholarship of $350). Over a thousand people attended the four performances of Seussical Jr.

Other

Ace Race: The second "Ace Race" Disc Golf Tournament will be held at John Ferns Park on Saturday, October 4. Due to the event, the park will be closed to the public from 7:00 a.m. to 6:00 p.m., including the park grounds, pathways, skating rink, handball court, picnic areas, and playground. During the closure, parts of the playground structure will be painted.

Dates to Note

September 27: 3 on 3 Basketball Tournament (in collaboration with YGRIP)
October 3: First Friday Art Walk (downtown Woodland)
October 4: Ace Race Disc Golf tournament at Ferns Park
October 5: First Sunday Food Truck Mania (First and Main Street, 4-8 p.m.)
October 10: Movies on Main Street showing *Despicable Me*
October 23: Commit2Fit program kick off event (5:30-7:30 p.m.)
October 25: Family Fright Run (Woodland Recreation Foundation)
October 31: 4- 7 pm Halloween Harvest Festival on Main Street

RECREATION DIVISION - BUDGET SNAPSHOT thru 8/31/14				
Program	**Budget**	**Expenses & Encumbrances**	**Balance**	**% Remaining**
General Fund				
Parks & Recreation Admin	$439,997.00	$59,295.06	$380,701.94	86.52%
Community & Senior Center	$793,720.00	$155,553.07	$638,166.93	84.40%
Brooks Swim Center - Recreation	$229,961.00	$123,906.53	$106,054.47	46.12%
General Recreation Programs	$365,804.55	$48,097.89	$317,706.66	86.85%
Enterprise Fund				
Youth Center Enterprise	$362,180.00	$73,867.67	$234,894.33	64.86%
TOTAL RECREATION BUDGET	**$2,191,662.55**	**$460,720.22**	**$1,677,524.33**	**76.54%**

RECREATION DIVISION - REVENUE SNAPSHOT thru 8/31/14			
Account Title	**FY14 Projection**	**FY14 Revenue to Date**	**% of Projection**
RED CROSS COURSE FEE	$500.00	$2.00	0.00%
MSC. SALES	$1,000.00	$160.00	16.00%
C BROOKS SWIM CTR REV	$103,475.00	$27,018.00	26.11%
SENIOR PROGRAMS REVENUE	$10,000.00	$2,870.21	28.70%
COMMUNITY SENIOR CENTER MISC	$85,000.00	$9,702.50	11.41%
COMMUNITY FITNESS CENTER	$34,992.00	$5,831.97	16.67%
COMMUNITY SPORTS PARK	$180,000.00	$55,863.60	31.04%
GENERAL RECREATION	$75,000.00	$8,172.00	10.90%
YOLANO RECREATION PRG INC	$7,966.00	$1,314.00	16.50%
ADULT REC & LEAGUE PRGMS	$97,352.00	$25,933.00	26.64%
RECREATION CONTRACTS	$75,000.00	$24,074.03	32.10%
TOTALS	**$670,285.00**	**$160,939.31**	**24.01%**

RECREATION DIVISION - REVENUE OVERVIEW			
Account Title	**FY14 Projection**	**FY14 Actual**	**FY15 Projection**
RED CROSS COURSE FEE	$512.50	$3,789.00	$500.00
MSC. SALES	$843.43	$2,250.00	$1,000.00
C BROOKS SWIM CTR REV	$112,859.53	$120,220.57	$103,475.00
SENIOR PROGRAMS REVENUE	$5,000.00	$9,153.40	$10,000.00
COMMUNITY SENIOR CENTER MISC	$76,405.40	$94,606.45	$85,000.00
COMMUNITY FITNESS CENTER	$30,000.00	$35,542.00	$34,992.00
COMMUNITY SPORTS PARK	$150,000.00	$188,294.56	$180,000.00
GENERAL RECREATION	$75,000.00	$67,119.64	$75,000.00
YOLANO RECREATION PRG INC	$7,965.66	$5,573.70	$7,966.00
ADULT REC & LEAGUE PRGMS	$97,351.51	$95,003.00	$97,352.00
RECREATION CONTRACTS	$75,000.00	$107,863.89	$75,000.00
TOTALS	**$630,938.03**	**$729,416.21**	**$670,285.00**

RECREATION DIVISION - BUDGET OVERVIEW			
Program	**FY 14 Budget**	**FY 14 Actual**	**FY 15 Budget**
General Fund			
Parks & Recreation Admin	$239,581.26	$253,257.24	$439,997.00
Community & Senior Center	$795,833.60	$897,743.74	$793,720.00
Brooks Swim Center - Recreation	$134,580.35	$151,837.00	$229,961.00
General Recreation Programs	$365,804.55	$367,502.95	$0.00
Enterprise Fund			
Youth Center Enterprise	$361,762.39	$311,839.79	$0.00
TOTAL RECREATION BUDGET	**$1,897,562.15**	**$1,982,180.72**	**$1,463,678.00**

City of Woodland

Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: September 22, 2014

PREPARED BY: Public Works Department

RECOMMENDED ACTION: None; Information only.

BACKGROUND INFORMATION: The following identifies highlights of the parks program since the last Parks Report.

PARKS

- City & Crawford Parks

City and Crawford Parks will be receiving new playground structures thanks to some onetime funding for this fiscal year.

City Park is receiving a Housing-Related Parks Program grant in the amount of $138K. The grant is from the California Department of Housing and Community Development for improvements to City Park. The scope of the grant award includes replacement of the existing large play structure, providing improved access to the new play structure, and improving the park's lighting if grant funds are sufficient.

Crawford Park received $143K from Council in FY 15 for park infrastructure improvements. $125K was slated for a new "Tot" playground structure and $18K for a new electrical service panel. The electrical service panel is tracking to come under budget, which will provide us around $130K for the purchase and installation of the playground equipment. This project is being funded by Measure E.

Both of these installations will be part of a community outreach program that will involve neighboring residences.

- Jack Slaven

  There was a trip hazard issue that was brought to staffs attention at the #2 picnic station. Staff promptly hired a contractor (Precision Concrete Cutting) to shave the concrete to an acceptable angle; thus reducing the potential for a tripping incident.

- Sports Park

  Staff installed a 2" irrigation waterline from the water main that resides behind Field D. In all, they trenched 300' from the main line to the corner of the maintenance shed; this project will make water available at the site. This is necessary when staff is mixing herbicides or pesticides and will prevent mixing near public areas. Having this all done in one place has made the process safer and more efficient.

CEMETERY

- Internments

  1. The Woodland Cemetery had twelve interments, eight cremains and four full burials during the months of July and August.

- Sales

  1. The Cemetery posted $19,543 in sales for the months of July and August.

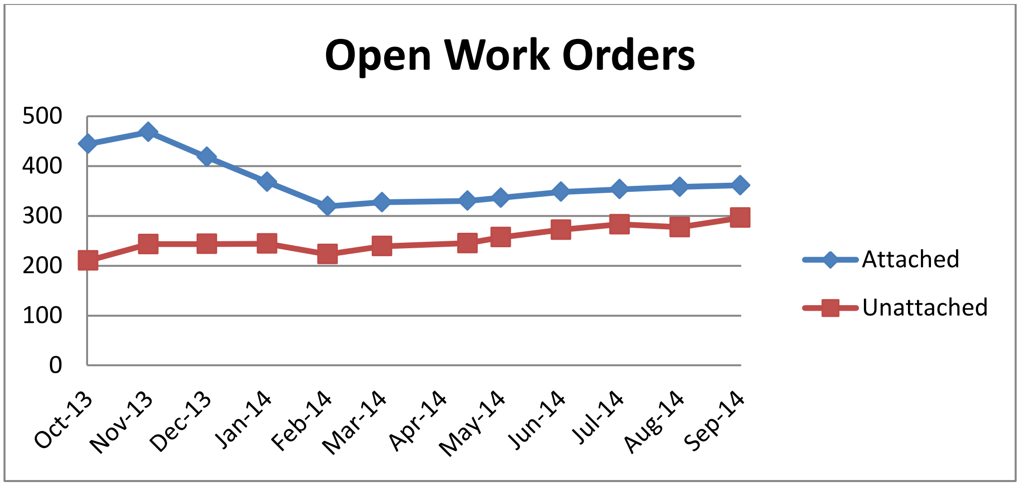
- Operations

  1. Staff employed three temporary maintenance workers at the cemetery during the month of August. Staff performed string trimming, mowing, tree planting, as well as some weed control applications.
  2. There is a new product called "Aqua Smart" that staff is using on a trial basis. Aqua Smart is a polymer material that is aerated into the turf which retains water. If successful we will be expanding its use throughout the newer turf areas as a method of water use reduction.
  3. Eagle Scout Paul Vithayaveroj is working on a bench project for a central location in the cemetery. He is developing plans in hopes that it will meet all City standards.

URBAN FORESTRY

- Service Requests / Work Orders

  1. Currently there are 361 attached and 296 unattached work orders that are open and waiting to be processed. This is a total of 657 pending tasks that are currently on the books waiting to be addressed.
  2. Below is a graph depicting the volume of work orders over the last 12 months.



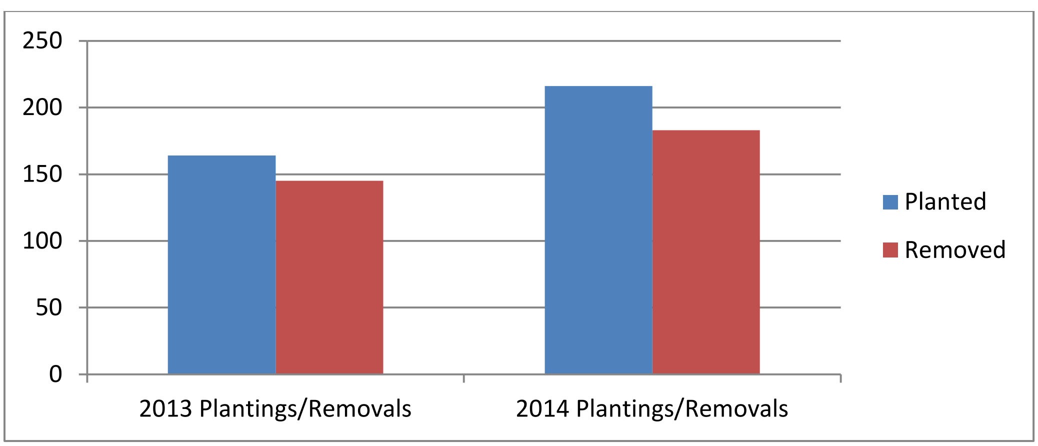
Attached work orders are tasks that are service call generated, e.g. hazards, requests for pruning and removals, tree evaluations and plantings.

Unattached work orders are tasks that are internally created, e.g. stump and tree removals, small tree care and insecticide treatments.

- Tree Removals/Plantings

1. The UFG planted 164 trees compared to145 removals in calendar year 2013.

2. To date for calendar year 2014, the UFG has planted 216 trees compared to183 removals.



BUDGETS

Snapshot of Parks Primary Budgets through 9/12/14				
Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	Percent Remaining
Brooks Swim Center	$271,427.00	$41,699.67	$229,727.33	84.64
Cemetery	$380,952.00	$95,245.92	$285,706.08	75.00
Gateway LLD	$99,961.00	$9,440.80	$90,520.20	90.56
General Fund Parks	$980,741.00	$360,394.34	$620,346.66	63.25
Gibson Ranch LLD	$426,043.00	$210,792.49	$215,250.51	50.52
Spring Lake LLD	$860,361.00	$304,227.94	$556,133.06	64.64
Sports Park	$398,544.00	$68,328.34	$330,215.66	82.86
Urban Forestry	$364,531.00	$31,732.84	$332,798.16	91.29
Spring Lake SLIF	$27,173.00	$2,107.38	$25,065.62	92.24

- Spring Lake O&M Breakdown
  1. Personnel Expenditures ($306,871)
  2. Supplies & Services ($203,028)
  3. Utilities ($285,434)
  4. Other Expenses, e.g. fixed & variable fleet costs, indirect expense, gas & oil, technology services, education & meetings…($65,028)

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park Supervisor and Rob Sanders,
PW Deputy Director