

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**PARKS & RECREATION COMMISSION
AGENDA
6:30 PM
NOVEMBER 24, 2014**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. New Business
 - F.1 Discuss and Adopt Subcommittee Assignments (attachment)
- G. Committee Reports
 - G.1 Urban Forest Subcommittee
- H. Consent Calendar
 - H.1 Adopt the Minutes of the Commission Meeting of October 27, 2014 (attachment)
 - H.2 Tree City USA (attachment)

I. Other Business

- I.2 Discussion on Outreach to Non-English Speaking Communities
- I.3. Softball Update
- I.4 Discuss and Consider Support for Suggested Measure J Programs (attachment)

J. Report of the Staff

- J.1 November Community Services Department Report-Christine Engel (attachment)
Recommendation: Information only
- J.2 November Parks Report/Street/Tree Report-Rob Sanders (attachment)
Recommendation: Information only

K. Next Meeting January 26, 2015

L. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday November 24, 2014 was posted on November 21, 2014 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street, City Web pages and was available to the public during normal business hours.

Cathy Haynie, Administrative Secretary

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Creation of Sub-Committee to Assess Purpose and Relevance of Current Sub-Committees and Liaison Positions

Structure: A three-commissioner sub-committee.

Purpose: To assess the purpose and relevance of the current sub-committees and liaison positions. Create sub-committees that facilitate involvement of the Commission and the public.

Responsibilities:

- (1) Tasked with eliminating, re-defining, and creating new sub-committees and liaison positions to ensure the sub-committees and liaison positions best meet the needs of the Woodland community.
- (2) This sub-committee will determine, among other things, the structure, purpose, definition, and obligations of the sub-committees and liaison positions.
- (3) Review City Code and Work Plan to ensure that the Committees comply with the Commission's Powers and Duties as well as the Commission's current objectives
- (4) This sub-committee will report back to the Commission monthly, until all sub-committees and liaison positions are assessed or reconfigured or eliminated as seen fit.

Volunteerism Sub-Committee

Purpose: Facilitate and encourage community outreach and engagement by recommending volunteer projects and garnering public involvement. This sub-committee will also be tasked with recognizing significant volunteer contributions in the community.

- (1) The primary role of this sub-committee will be to assist city staff's recruitment, retention, and coordination of city volunteers. More specifically, this sub-committee will:
 - a. Work with city staff to establish, and if necessary, reformulate volunteer recruitment and retention goals.
 - b. Provide the Commission with quarterly updates as to the status of achieving volunteer recruitment, retention, and coordination goals.
 - c. Work with staff to establish and execute volunteer recruitment and retention techniques to increase and/or maintain volunteer participation.
 - d. Record volunteer participation at city events and report such volunteer participation to the Commission quarterly.

- (2) This sub-committee will be tasked with the existing practice of identifying and recommending candidates for the Annual Parks & Recreation Commission Certificate of Appreciation.
 - a. This sub-committee will develop the award application, establish an application process, including nomination guidelines and make such information available to the public.
 - b. This sub-committee shall make nominations for Certificate recipients to the Commission.
 - c. The award is not made official until it is approved by the Commission with a majority vote.

Authority cited: Woodland City Code section 2-7-29 (1) and (7)

Budget and Finance Sub-Committee

Purpose: To foster participation of the Commission and the general public regarding the department's allocation of program funds. To examine revenue options for existing or future programs.

- (1) Work with staff to provide the Commission with quarterly reports on the Community Services Department's budget.
 - a. Quarterly reports must include a review of expenditures and revenues.
 - b. Sub-committee members are required to meet with city staff at least once per fiscal quarter to discuss budgetary matters.
 - c. This sub-committee is free to determine the format of the quarterly reports.
 - d. Reports should include an emphasis on key budget issues confronting Commission related programs.
- (2) This sub-committee may make recommendations to the Commission concerning the allocation or reallocation of funds to particular programs or pre-established spending categories.
 - a. Such recommendations must be supported by conclusions based on data collected by the Program & Department Evaluation Sub-Committee.

- (3) Work Plan – Policy Review

Authority cited: Woodland City Code section 2-7-29 (3) and (4)

Program & Department Evaluation Sub-Committee

Purpose: Seek community input on department programs. Assess and evaluate the potential for new programs.

- (1) This sub-committee shall establish an evaluation survey and system to assess the public's and program participant's satisfaction with available Community Services Department programs and activities. More specifically, this sub-committee shall:
 - a. Create a uniform survey to evaluate program participant's satisfaction with the current programs.
 - b. Create a uniform survey to evaluate potential for new programs and to assess the unmet needs of program participants and the public in general.
 - c. Establish a survey distribution and collection strategy, which should be reviewed annually.
- (2) Based on community survey results recommend to the Commission and budget sub-committees the potential creation, expansion or elimination of particular programs or activities.
- (3) Report to the Commission annually on participant satisfaction, program/activity relevance and effectiveness, and potential changes or additions to programs or services.

Authority cited: Woodland City Code section 2-7-29 (3) and (7)

Child & Youth Programs Committee

Purpose: To Advocate for Child and Youth Programs and Community Initiatives.

- (1) To become engaged and lead efforts that promote a healthy community.
- (2) Work Plan – Policy Review, Bike Month, City Fitness Initiative

Authority cited: Woodland City Code section 2-7-29 (1), (6) and (8)

Playground & Facilities Committee

Purpose: Assist with Parks and Facilities issues.

- (1) Park Naming
- (2) Planning of new playgrounds & Parks – Future development of Community Center
- (3) Facilitate and help address issues concerning Parks and Facilities

Authority cited: Woodland City Code section 2-7-29 (1), (2), (5) and (8)

Urban Forest Committee

Purpose: Ensure consideration and review of urban forest issues.

- (1) Master Tree List
- (2) Work Plan – Urban Forest Plan

Authority cited: Woodland City Code sections 2-7-28 and 2-7-29 (9) and (10)

Ad Hoc Sub-Committee

Purpose: To address any issue not directly related to an existing subcommittee.

- (1) Establish this sub-committee as needed and seek Commission approval.

LIAISONS

Baseball:

Soccer:

Swimming:

Softball:

Football:

Parks & Recreation Commission Minutes

Monday, October 27, 2014

City Hall – 300 First Street – 2nd Floor Council Chambers

Open Session

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:31 p.m. on Monday, September 22, 2014 at the Woodland City Hall Council Chambers.

Roll Call

Commission Members Present: Chair Jesse Salinas
 Commissioner Ruben Morales Jr.
 Commissioner Joe Romero
 Commissioner Jon-Paul Valcarenghi
 Commissioner Stephanie Smith

Commission Member Absent: Commissioner Enrique Fernandez,
 Vice Chair Carla White-Snyder

Staff Present: CS Director Christine Engel
 CSM Kris Bain

Pledge of Allegiance

Communication-Commission/Staff Statements and Requests

Commissioner Morales Jr. attended Movies on Main Street and had a good time. Commissioner Morales stated that there were more Hispanic residents present at this event and was able to talk with them.

Correspondence

Letter received from Senior Center Inc. offering support by way of volunteers for Measure J programming. Commissioner Salinas will reach out to Senior Center, Inc.

Committee Reports

Commissioner Salinas reviewed that Budget and Finance Committee meeting with staff. Highlights were, department has \$2.2 million annual budget. Staff has no discretion over 90% (staffing, indirect expenses, etc.) \$212,000.00 discretionary for services and supplies.

Consent Calendar (Items)

Adopt the Minutes of the Commission Meeting of September 22, 2014

Action: Morales Jr. Moved/ Valcarenghi seconded

Motion carried by the following roll call vote:

Ayes: Salinas, Romero, Valcarenghi, Morales Jr.,

Noes: 0

Abstain: Miller

Other Business

Update on Outreach to Non-English Speaking Communities

Item held over to November meeting.

Softball Update

Bain stated last softball managers meeting was three weeks ago, Commission White-Snyder attended. Collier discussed issues that had previously been discussed and has started the softball survey (length of season, when season starts, how best to offer program, and fees). Playoffs are starting and season ends in two weeks. Commissioner Salinas stated that he would like to receive the softball surveys and results.

Reports of the Staff

Community Services Report

Engel addressed issues from Woodland Little League at Camarena and Pedroia fields. City staff will resolve the complaints of the homeless at the locations and will continue to be discussed at the City P.O.P. meetings and Little League parents have been directed how to communicate to City staff. Commissioner Miller addressed the same issue at City Park. Commissioner Morales Jr. continued to reiterate to call PD if you see something wrong.

Engel provided the Commission with updates for Measure J, stating that the purchase of the movies screen, reimbursement of player fees to families at \$15 per family with over 1,000 families, program at Douglass Middle School will roll out soon. Commissioner Salinas would like a Measure J spreadsheet for the Commission can see the highlights.

Action: Received

Parks Report

Engel stated that staff is waiting to take a resolution to the City Council for adoption for the grant to purchase playground equipment for City Park. City Park and Crawford Park will have a meeting and invite neighbors (and Council and Commission) to help select the equipment for the parks. Salinas requested that outreach for these meetings be in English and Spanish.

Hiddleston Pool update, reviewing feasibility study with City Council subcommittee and determining if City will get second opinion on how to reopen the pool. Commissioner Salinas asked about open work orders attached and unattached. How staff prioritizes work orders and why hasn't been a change in the number of open work orders? Commissioner Valcarenghi asked to have the tree committee meet with Sanders before the November meeting. Commissioner Valcarenghi also asked about the tree planting and Arbor Day plans. Commissioner Salinas had questions about Parks budget snapshot. Salinas requested that the Public Works budget summary conclude at the end of a month and not mid-month.

Action: Received

Next Meeting November 24, 2014

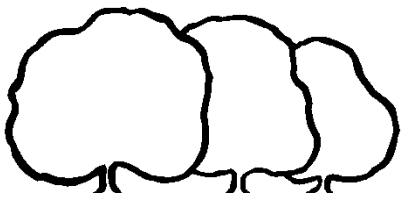
Adjourn 7:29 p.m.

Action: Morales Jr. Moved/ Miller Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Miller, Romero, Valcarenghi, Morales Jr.,

Noes: none



Parks and Recreation Commission Communication

AGENDA ITEM

TO: PARKS AND RECREATION
COMMISSION

DATE: November 24, 2014

SUBJECT: Tree City USA Recertification

Report in Brief

The City of Woodland has a long standing history of being recognized as the “City of Trees;” this is largely due to our commitment to the wellbeing of the City’s urban forest. Our diligence doesn’t go unrecognized, every year since 2000 we have been identified as a “Tree City USA”; a label that exudes the level of effort we apply to our urban forest. It is now time to once again recertify the City of Woodland as a “Tree City USA” from the National Arbor Day Foundation.

Staff recommends that the Parks and Recreation Commission support staff’s decision to submit the application packet that will recertify the City of Woodland as a “Tree City USA.”

Background

The “Tree City USA” program is sponsored by the National Arbor Day Foundation in cooperation with the USDA Forest Service and the National Association of State Foresters. Woodland was designated as a “Tree City USA” for the first time in 2000 and has been recertified every year since.

A community’s public image is a very real phenomenon and important in many ways. Being a “Tree City USA” helps present the kind of image that most citizens want to have for the place they live or conduct business. The “Tree City USA” signs that are placed at our community entrances tell visitors that here is a community that cares about its environment. It is also an indication to prospective businesses that the quality of life may be better here. It has even been known to be a factor in where meetings or conferences have been held.

Preference is sometimes given to “Tree City USA” communities over other communities when allocations or grant money are made available for trees or forestry programs. The reason being, there are invariably more requests than available funds when these types of grants become available through the state or federal agencies. If request are equally worthy, some officials tend to have more confidence in communities that have demonstrated the foresight of becoming a “Tree City USA,” and maintain that certification through the efforts of their urban forestry maintenance.

To be eligible for Tree City USA certification cities must have:

1. A Tree Board or Department
2. A Community Tree Ordinance
3. A Community Forestry Program with an annual budget of at least \$2 per capita
4. An Arbor Day Observance and Proclamation

The City meets the above standards in 2014 by employing staff in the Urban Forestry Group of the Public Works Department, supporting the Parks and Recreation Commission, having a tree ordinance, having a combined tree budget of \$470K and celebrating Arbor Day.

Discussion

Support of this recertification would reflect the City's continuing commitment to our urban forest and the quality of life that these assets provide the community. Recertification also supports Woodland's heritage as the "City of Trees."

Fiscal Impact

None.

Public Contact

Posting of the Parks and Recreation Commission agenda.

Commission Recommendation

"Tree City USA" recertification is supported yearly by the Parks and Recreation Commission.

Recommendation for Action

Staff recommends that the Parks and Recreation Commission support the recertification of the City of Woodland as a "Tree City USA" for 2014.

Prepared by: Robert Sanders, Public Works Deputy Director

Gregor G. Meyer
Public Works Director

Attachments: None

Measure J Youth Recreation Programming Schedule (Draft)
October 2014 – June 2015

Waiver of Player Fees

Status: In Progress

Funding: Approved (\$20,000)

Expansion of Boxing Center Hours - FEE

Anticipated Implementation: December 2014/January 2015

Status: Currently seeking contractor and proposed programming

Funding: Council consideration in December 2014 (\$10,000 – for 6 months)

Target Audience: youth ages 10-18

Program Goal: 25 students participating in afterschool program

Movie Screen Purchase and Events - FREE

Anticipated Implementation: February 2015

Status: Purchasing of screen in progress

Funding: Approved (\$20,000 screen/equipment); event funding to be considered in December (\$1500/event, \$9,000)

Target Audience: teens, families, all-ages of residents

Program Goal: monthly event with 100-500 participants (either movie or teen dance/event)

Recreation Van “Rec2Go” - FREE

Anticipated Implementation: December 2014

Status: Working with City Fleet Services to find specifications of the vehicle. Fleet will begin formal bidding process by December 1. Photo contest to obtain pictures that could be used for marketing the Rec2Go van. Purchase of equipment for Rec2Go will begin in December 2014. Equipment to include balls, parachutes, games, jump ropes, art supplies, and other sports and recreation equipment). Summer programming to occur at 3-4 parks/events each week

Funding: Council consideration in December 2014 (\$50,000 van/equipment); deployment \$28,000

Target Audience: youth and families

Program Goal: each event will have at least 25 participants

Douglass Middle School Programming - FREE

Anticipated Implementation (Lunchtime): January/February 2015

Status: Staff will perform lunchtime activities one-two time per week at Douglass beginning in January/February to gain attention and momentum for the after-school program. Anticipating 2-3 staff members will administer lunch-time activities.

Anticipated Implementation (Afterschool): March/April 2015

Status: Staff will perform after-school activities Monday-Thursdays (M,T, Th 2:45-5 pm and W 1:45-5 pm) each week at Douglass. Anticipating 4 staff members each day will coordinate the delivery of the program.

Funding: Approved (\$206,000 includes Lee Middle School, stipends/contractors, and program planning)

Target Audience: middle school students

Program Goal: 100 students at lunch (each lunch period) and 60 after school

Lee Middle School Programming - FREE

Anticipated Implementation (Lunchtime): February 2015

Status: Staff will perform lunchtime activities one-two time per week at Lee during the weeks of March 13-end of the year to gain attention and momentum for the after-school program. Anticipating 2-3 staff members will administer lunch-time activities.

Anticipated Implementation (Afterschool Programming): August 2015

Status: Staff will perform after-school activities Monday-Thursdays (M,T, Th 2:45-5 pm and W 1:45-5 pm) each week at Lee. Anticipating 4 staff members each day will coordinate the delivery of the program.

Funding: see Douglass Middle School

Target Audience: middle school students

Program Goal: 100 students at lunch (each period) and 60 after school

Expansion of Swim Lessons - FEE

Anticipated Implementation: April 2015 (offered during the months of April, May, September, October)

Status: Staff is coordinating existing and anticipated usage of the pool to assure ample pool time is available for all users of the pool during the expanded programming. The small pool will be available for lessons. 3 two week sessions.

Funding: Council consideration in December 2014 (\$10,500)

Target Audience: under 6 years old (using small pool only)

Program Goal: 100 youth

Expansion of Public Swim to Include Weekends- FREE

Anticipated Implementation: April 2015 (offered during the months of April through October)

Status: Staff is coordinating existing and anticipated usage of the pool to assure ample pool time is available for all users of the pool during the expanded programming

Funding: Council consideration in December 2014 (\$13,000)

Target Audience: youth and families

Program Goal: minimum of 100 participants each day

Teen Summer Camps "Summer Teen Pack" - FEE

Anticipated Implementation: June 2015

Status: Program to be offered 10-weeks during the summer June 8-August 14. A general day-to-day schedule has been identified. The Community & Senior Center (Youth Center) will be designated at the "home base" for the program, however the participants will be off-site 2-3 days a week on local and out of town field trips. The field trips are being researched for availability, price, and transportation. The Summer Teen Pack (STP) dates and trips will be finalized by January 2015 for release in the Summer Activity Guide.

Funding: Council consideration in December 2014 - \$50 scholarships for 500 participants, fee of approximately \$150.00 week for each participant (before scholarship) (equivalent programs in other city's \$140.00/week) - \$90,000 (includes planning and implementation)

Target Audience: Youth entering grades 6-8

Program Goal: 40 youth each week

Outdoor Adventures (Camp) - FEE

Anticipated Implementation: June 2015

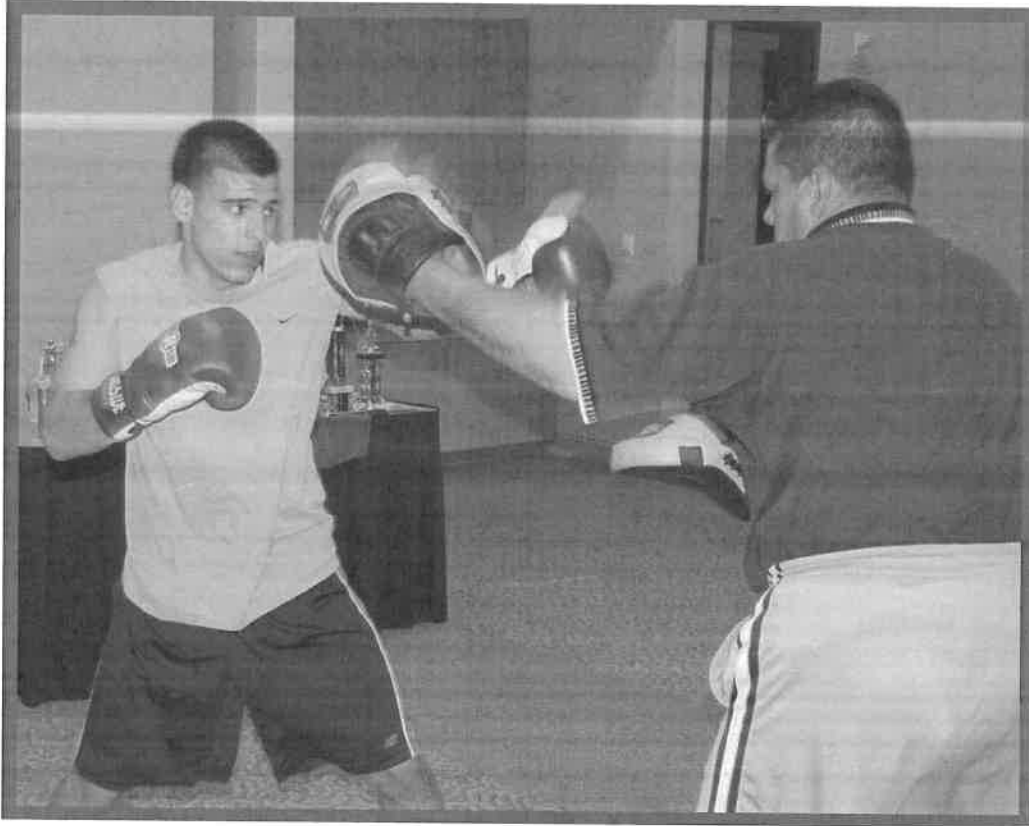
Status: Staff is working to identify organizations to contract in the delivery of the program. Program dates and trips will be finalized by January 2015 for release in the Summer Activity Guide. This program will be offered for 8 weeks during the summer.

Funding: Council consideration in December 2014 - \$100 scholarships for 500 participants – considering full scholarships for half of each week's participants based on financial need. Programs range in cost from \$260 - \$350 for multi-day trips. \$90,000 (includes planning and implementation)

Target Audience: 4th- 6th grade and 7th-9th grade

Program Goal: maximum number of participants allowed for each multi-day camp

NOW ACCEPTING PROPOSALS FOR



Boxing Contractor

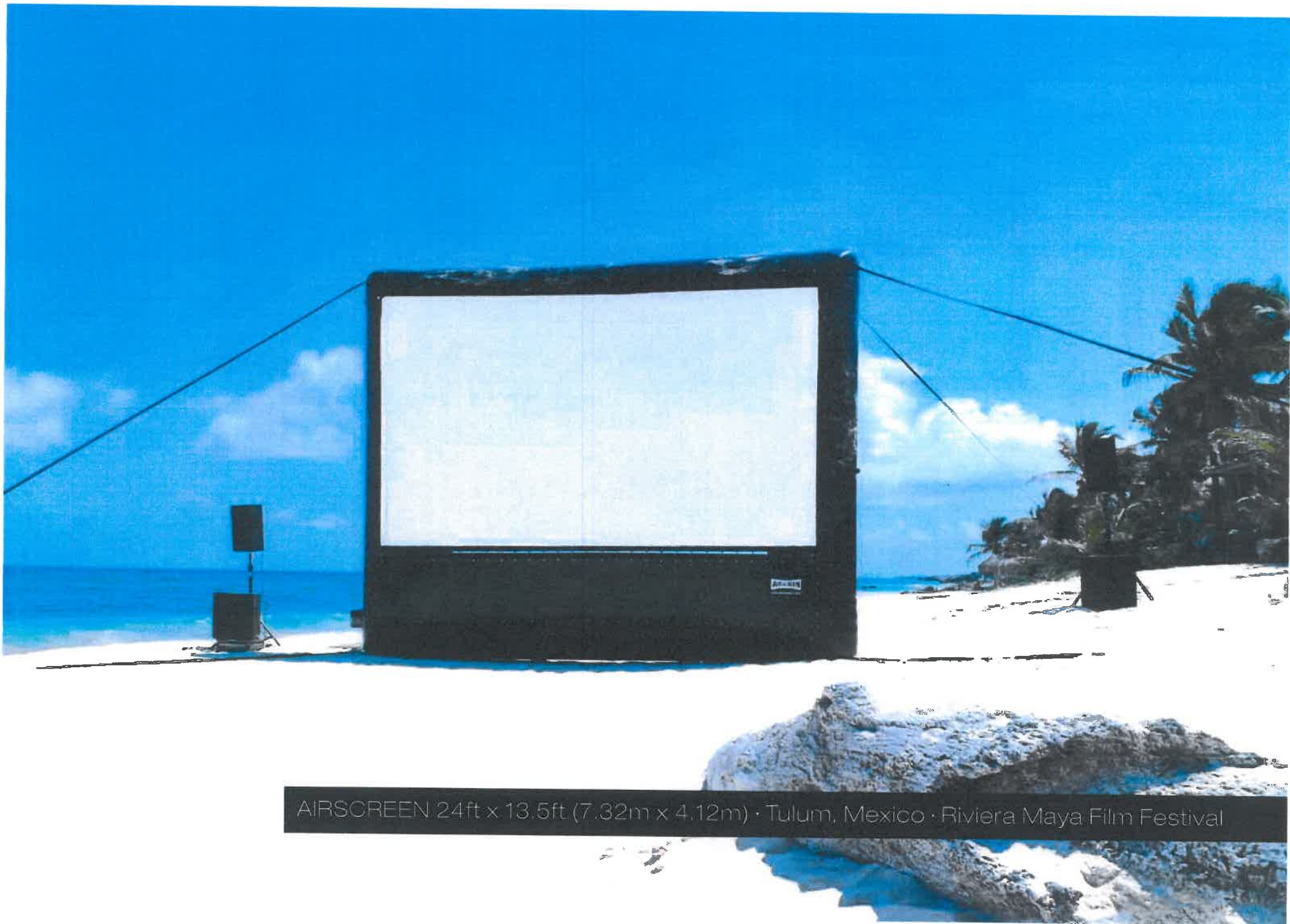
- Boxing
- Cardio programs
- Self-defense

The City of Woodland's boxing gym is looking to expand its hours by searching for a boxing contractor available during the afternoons and evenings. Classes can cover topics which would be appropriate to hold in the boxing gym.

Instructors are independent contractors, not employees. Compensation is negotiable. Submit qualifications and class proposals to the address below.

Enter proposals by December 5, 2014
Woodland Community & Senior Center, 2001 East St. Woodland

Contact Dallas Tringali for more information:
(530) 661-2005
dallas.tringali@cityofwoodland.org



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RECREATION

[Activity Guide](#)[Register for Activities](#)[R.E.C. Van \(Recreation Engaging Children\)](#)[Swim & Aquatic Programs](#)[Senior Activities & Services](#)[Special Interest Classes](#)[Youth Programs](#)[Teen Programs](#)[Adult Programs](#)[Sports](#)[WildHawk Golf Club](#)[Register Online](#)

Activity Guide

[Download the latest!](#)

**Parks
Make
Life
Better!**



R.E.C. Van

Recreation Engaging Children

If you enjoyed the R.E.C. Van last season the FUN doesn't stop there! Rent the R.E.C. Van for your party! To schedule your rental or for more information, call (916) 422-7610 x17.

The R.E.C. Van program features approximately forty scheduled park visits in the community and is "Bringing the Fun" back to your neighborhood. R.E.C. Van is a **free**, drop-in program for children of all ages.

This season, the R.E.C. Van is striving to maximize the experience of each of its participants, both by maintaining popular program elements as well as incorporating new activities, crafts, games and educational elements. Group games like flag football, hockey and dodge ball are offered. Artistic skills are encouraged through activities such as drawing with sidewalk chalk, coloring and painting, to craft techniques of making a beaded necklace. There are plenty of fun activities to go around and there are Recreation Leaders on hand to provide direction to the children and get them engaged and interested in something they may not have tried before!

[See the Schedule for Days and Locations of Park Visits! ▶](#)

R.E.C. Van is not held on days when the temperature exceeds 100 degrees, during rain, or on Save the Air Days. Call (916) 422-7610 ext. 17 for up-to-date information on the status.



Calendar of Events 1

Discover more events and information



Rec2Go – Draft Schedule

May 1 – 5pm – 8 pm - First Friday Art Walk
May 2 – 9:30 am – 12 pm - Cycle de Mayo
May 8 – 3:30pm – 5 pm - Yolano
May 9 – 9am – 11 am - Farmer's Market
May 9 – 1pm – 3 pm - City Public Library
May 11-22 - WJUSD Open Houses
May 16 1pm-3 pm – Christianson Park
May 30 - 1 pm-3 pm - Klenhard Park
May 31 – 1 pm-3 pm - Woodside Park

June 5 – 3pm-5 pm - Southland Park
June 5 – 5pm – 8pm – First Friday Art Walk
June 6 – 1pm- 3pm – City Public Library
June 7 – 4pm-7pm – Food Truck Mania
June 8 – 2:30 – 4:30 pm – Woodside Park
June 11 – 1:30 pm – 4 pm City Pool
June 11 – 5 pm – 7 pm – Freeman Park
June 12 – 5 pm – 7 pm – Yolano
June 15 - 2:30pm – 4:30 pm – Beamer Park
June 15 – 5 pm – 7 pm – Pioneer Park
June 17 - 2:30 pm – 4:30 pm Harris Park
June 17 - 5 pm – 7 pm – Ferns Park
June 19 – 2:30 pm – 4:30 pm – Treadway Park
June 19 – 5 pm – 7 pm – Crawford Park
June 20 – 1 pm – 3 pm – Slaven Park
June 22 – 12 pm – 3 pm – Community & Senior Center
June 22 - 5 pm – 7 pm – City Park
June 24 – 2:30 pm – 4:30 pm – Yolano
June 24 – 5 pm – 7 pm – Campbell Park
June 26 – 6 – 9 pm – Sports Park
June 27 – 9am – 11 am – Farmer's Market
June 28 – 1 pm - 3 pm – Ferns Park

(Summer Scheduling = M/W/F one-to-two locations each day; parks scheduled in July and August include Beamer, Schneider, Freeman, Pioneer, Klenhard, Treadway, Crawford, Yolano, Ferns, Freeman, Slaven, Everman, Campbell, Roddy, Cline, Southland, City, Christiansen, and Woodside) – Initial scheduling of van will be used as a marketing tool to promote Measure J programs and the Rec2Go van.

Douglass Teen Pack / Lee Teen Pack

The DTP is a recreation program for middle school students at Douglass that provides activities Mondays through Thursdays from 2:45-5:00 (1:45 on Wednesdays). Every day there will be different elements to participate in, both self-guided and structured.

The program will start as an occasional lunchtime program for students at Douglass Middle School in January/February. The daily afterschool program will begin March/April and runs Mondays through Thursdays until June 4.

A "pilot program" is being performed at Douglass Middle School and the intention is to have both Douglass and Lee Middle Schools participating during school year 15-16.

Afterschool activity examples:

- Card tricks
- Breakdance
- Video game tournaments
- Intramural sports
- Ropes courses
- Homework help
- Volunteer opportunities
- CPR/babysitter training



DOUGLASS TEEN PACK

Week of: April 13-16

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
LUNCH	Cornhole Tournament			
1:45			TRIVIA	
2:00				
2:15				
2:30				
2:45	Homework Club	Homework Club (Special Tutor: Math)	Homework Club	Homework Club (Special Tutor: English)
3:00				
3:15	Breakdancing	2-on-2 Basketball	Ultimate Frisbee	
3:30	Skate Club: Skate together to Crawford Park	Movie Day: Space Jam	Super Smash Bros. Tournament	Magic: The Gathering Tournament
3:45				
4:00	Snack Club: MYO Spring Rolls	Create Time: Keychains/ Backpack Swag	Create Time: Friend Collage	Card Trick Clinic
4:15				
4:30				
4:45				

Summer Teen Pack

Summer Teen Pack (STP) is a 10-week program for entering 6th-8th graders that keeps teens active and engaged during their school break. STP operates from June 8-August 14, 9:00 a.m.-4:00 p.m. most days. Each week will have a unique fieldtrip and each day/week follows a theme.

Local trip examples:

- Parks
- Bowling
- Velocity Island
- Roller Skating
- Gymnastics
- Movies 5
- Rocknasium
- Local farms
- Cache Creek Conservancy
- Stebbins Cold Canyon
- Scavenger hunts
- Library
- Brooks Swim Center

Out-of-town trip examples:

- Foothills/Sierras
- River Cats baseball game
- Surfing/Beach
- Caves
- Sac State Aquatics Ctr.
- Sac State challenge course
- River rafting
- IMAX/Old Sacramento
- Pier 39
- Six Flags
- Gold Bug Mine



SUMMER TEEN PACK

Week of: June 8-12

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	<i>"Getting to Know You"</i>	<i>"What's With All That Racquet?"</i>	<i>"It's Arty Time!"</i>	<i>"ALL CAPITAL LETTERS!"</i>	<i>"Hello? Yes, This is Wet."</i>
9:00	Quick Pack Meeting w/ Parents	Check-in Lounge	Check-in Lounge	Check-In Lounge	Check-in Lounge
9:15					
9:30	Paper Plane Introductions	Doubles Ping Pong	Pictionary	Bus	Bus
9:45					
10:00	Create Time: Name Badges	Doubles Badminton	Oil Painting	Sutter's Fort Lunch in Downtown Sacramento IMAX Movie Bus	Velocity Island
10:15					
10:30	Bus	Lunch	Lunch		
10:45					
11:00	Bus		Dance 360 (Xbox)		
11:15					
11:30	Lunch & Games @ Pioneer Park		Free Time		
11:45					
12:00	Walking	Tennis Clinic w/ Michael	STATIONS: Drum Circle Rock Band Karaoke		
12:15					
12:30	Bus		Bus		
12:45					
1:00	Jamba Juice Tour/Drinks	Wii Tennis	Lounge		Pool
1:15					
1:30	Bus	Lounge	Pool		
1:45					
2:00	Game: I've Never...	Lounge	Pool		
2:15					
2:30	Lounge	Lounge	Pool		
2:45					
3:00	Lounge	Lounge	Pool		
3:15					
3:30	Lounge	Lounge	Pool		
3:45					
	Pick up @ community center				Pick up @ Pool

Summer Teen Pack
"Places to Go" and "Main Field Trips"

			Places to Go	Main Field Trip	Trip Costs	Travel Costs
Week 1	June 8-12	Exploring YOLO	Woodland Library/Scavenger hunt Downtown/Explor-it Science Center	Velocity Island	\$No info Velocity Island	
Week 2	June 15-19	Gonna get Wet!	Berryessa hiking & exploring	Sunsplash	\$45 Sunsplash	
Week 3	June 22-26	Critters & Creatures	UC Davis Vet School/Raptor Center/Bohart Museum of Entomology	Safari West	\$30 Safari West (kids)	
Week 4	June 29-July 3	California's History	Downtown Sacramento/Old Sac/Underground tours (Take Yolo Bus)	Gold Bug Mine	\$15 Underground tour \$7.50 Mine Tour	
Week 5	July 6-10	Skate Fun	Davis Skate Park, West Sacramento Skate Park, Rollerskating	Ice skating	\$6 Nor Cal Indoor \$15 Iceskating	
Week 6	July 13-17	Life's a Challenge	Hiking/Rocknasium/Cache Creek Conservancy	CSUS challenge course	\$16 Rocknasium \$No Info CSUS Challenge (Peak Adventures)	
Week 7	July 20-24	Sports-O-Rama	Bowling/Sports Challenge Day/Davis Paintball	River Cats Game (Take Yolo Bus)	\$40 Paintball \$10 River Cats game	
Week 8	July 27-31		State Fair	Surf Xtreme	\$10 State Fair \$27 Surf Xtreme	
Week 9	August 3-7		Hiking/Yocho De He	San Francisco Pier 39 via Vallejo ferry	\$30 Ferry	
Week 10	August 10-14		Movies	CSUS Aquatic Center	\$8 Movies \$30 CSUS	

Outdoor Adventures

Outdoor Adventure Camp is a total of 8-weeks. Students will be grouped in either the younger 4th-6th grade program or the older 7th-9th grade program. Each group has an option of different trips and dates to choose from.

Camping Trip: Participants will learn about the great outdoors and participate in several day hikes, nature explorations and learn the geology and history of the area they travel to.

Week 1	Younger Grades
Week 2	Older grades

Week 5	Younger Grades
Week 6	Older grades

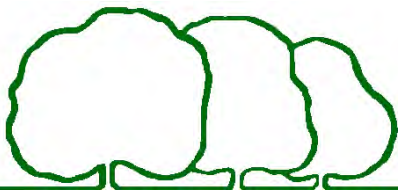
Backpacking trip: Participants will learn about Leave No Trace, wilderness navigation, backpacking essentials and the natural world.

Week 3	Younger Grades
Week 4	Older grades

Week 7	Younger Grades
Week 8	Older grades

Organizations to work with:

- UC Davis Campus Recreation
- Nature Bridge (car camping in Yosemite 4th – 9th grade) +
- Exploring New Horizons
- Alliance Redwoods
- Sly Park
- Backpacking Contractor (two 3 day trips to Point Reyes – 6th – 9th grade) +



Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks & Recreation Report

DATE: November 24, 2014

PREPARED BY: Community Services Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Community Services Department since last month.

Commit2Fit

Commit2Fit is a Community-wide attempt to more actively engage the community in a manner that supports and inspires healthy living. In promoting healthy lifestyle choices, encouraging physical activity, and emphasizing nutritional health, this initiative seeks to advance the quality of life of Woodlanders. Commit2Fit promotes healthy lifestyle choices, encourages physical activity, and emphasizing nutritional health, this initiative seeks to advance the quality of life of Woodlanders. The Commit2Fit program started on November 1st (with the 30-Day Fitness Challenge), the overall program will span all of 2015. During the 30-Day Challenge, participants recorded their amount of physical activity on a fitness log and also recorded if they completed any enrichment activities that were identified on the fitness log (such as “met a neighbor” or “put a shopping cart back”).

Free group exercise classes were offered during the 30-Day Challenge by partners with classes/activities ranging from ping pong to Boot Camp (some other activities include “stroller strolls”, biking with the Woodland Bike Campaign, Zumba, and family skating). Many of the free exercise activities were highly attended with participation 28 or more. Many also stayed motivated and engaged by participating in the Facebook daily contest to win prizes donated by the partners of the initiative.

A few partners opened their doors and were available for tours and to meet with personnel about the facilities during Featured Partner Drop In days including Cross Court Athletic Club on November 5, YMCA Wellness Center on November 14, and Cross-Fit Iron Mile on November 24.

The 30-Day Fitness Challenge concludes on December 4 at 6 pm with a raffle (raffle prizes include an iPad mini, a FitBit, and memberships to health clubs). Other 30-Day Challenges will occur during 2015, additionally monthly educational and group activities will also be held for the public to stay connected to the program and committed to living a healthy lifestyle.

The City would like to thank the planning partners and sponsors for this initiative including Woodland Healthcare, Yolo County, Cross Court Athletic Club, YMCA Fitness Center, Fitness 19, and Cross-Fit Iron Mile. Additional sponsors also include In-Shape, Velocity Island Water Park, and NorCal Indoor Skate.

Adult Sports

Adult Softball: The eight-game fall season concluded with playoffs on November 14. A photo of each division's winning team is available on the Woodland Adult Sports Facebook page. The softball committee continues to meet with managers to encourage open communication between staff and the softball teams. The last meeting was held on November 10th. Registration for the eight-game spring season opens on January 5, 2015; teams who register prior to January 16 receive a \$20 discount.

Basketball: The fall basketball league that started in September ended on November 13. A photo of the winning team is available on the Woodland Adult Sports Facebook page. Registration for the eight-game spring basketball league is available starting January 5, 2015. Spring league play begins after the conclusion of the Senior Basketball league in mid-March.

The "Senior" Basketball league started November 17 and games run through mid-March. Senior basketball plays on two nights and has two divisions available, the 40 & over (Monday night) division has 4 teams and the 50 & over (Wednesday night) division has 6 teams playing. The Senior Basketball league is only available during the winter months.

Volleyball: The fall volleyball league ended with playoffs on November 3. A photo of each division's winning team is available on the Woodland Adult Sports Facebook page. Registration for the eight-game spring volleyball is available starting January 5, 2015, league play begins in mid-March.

Aquatics

Tournaments & Swim Meets: The Woodland Swim Team hosted a short-course USA Swimming swim meet on November 1-2. The meet was originally scheduled for December, however to avoid poor weather and competing with other similar meets in the area the meet was changed. The meet was very successful for the Woodland Swim Team hosting 500 athletes (maximum capacity) in comparison to 300 athletes in years past. The next time Woodland Swim Team hosts a meet at the Community Swim Center will be in late May, 2015.

Aquatics program preparation: Staff is preparing the Aquatics program schedule and Activity Guide information for next summer.

Community Center & Sports Park

Facility Reservations: During the month of November, reservations held at the Community & Senior Center included: an investment seminar, the Yolo County Foundation Reception, WRA Directors Meeting, Sacramento County Office of Education (Yolo Day Reporting Center-Graduation), a Woodland Soccer Club meeting, Luna Vista Rotary meetings, several City department sponsored meetings; and was used as a Yolo County polling location on Election Day.

Youth Recreation

Father Daughter Dinner Dance: The 13th annual Father Daughter Dinner Dance was held on November 1st at the Community & Senior Center. This semi-formal event included a sit down dinner, dancing, raffles, photos booths and activities. Last year's event hosted 254 Father & Daughters attended the event, this year 262 fathers (grandfathers, brothers and uncles) and daughters of all ages were in attendance. Planning for next year, the event will be held on Saturday November 7, 2015.

Photo Contest for Measure J Marketing: As part of the marketing and identification for the recreation van ("Rec2Go"), we plan to run a photo contest for the community over the next few months. Community members will be asked to submit photos of themselves and their families while they are recreating within the City's parks. We are seeking good photos that incorporate recreational activities that are occurring within the parks such as: tennis, baseball, soccer, or simply playing on playgrounds. Winners of the contest may be incorporated into marketing materials, and even may appear on the exterior of the recreation van.

Recreation Guide: Staff is compiling information for the biannual Rec Guide to be released mid-February, with programs spanning March-August 2015. The Rec Guide will be re-styled to be more user-friendly. Staff expects to have information available on many of the Measure J programs included into this release of the Rec Guide.

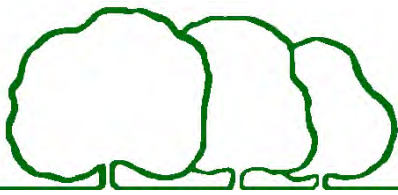
Youth Basketball League: The Youth Basketball League for ages 10-14 is scheduled to begin on December 6. All participants went through a player evaluation on November 18 where they were given a rating based on their skill level. Working with volunteer coaches, players will be placed into teams. Games begin in December and play through mid-February.

Dates to Note**December 4:** Commit2Fit Program Wrap up and Raffle, 6-7 pm**December 4, 11, 18:** Downtown Carriage rides, 5:30 pm**December 5:** Christmas Tree Lighting, Heritage Plaza, 6:00 pm**December 9:** Commit2Fit “Merry Healthy Eating:” presented by Laurie Kamigawachi, MS, RDN, 6-7 pm**RECREATION DIVISION - BUDGET SNAPSHOT thru 10/31/14**

Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Parks & Recreation Admin	\$ 439,997.00	\$ 174,686.99	\$ 260,310.01	59%
Community & Senior Center	\$ 793,720.00	\$ 315,553.17	\$ 457,548.27	57.65%
Brooks Swim Center - Recreation	\$ 229,961.00	\$ 154,616.01	\$ 75,344.99	32.76%
General Recreation Programs	\$ 377,164.00	\$ 112,849.64	\$ 264,314.36	70.08%
Enterprise Fund				
Youth Center Enterprise	\$ 362,180.00	\$ 117,854.96	\$ 194,902.44	53.81%
TOTAL RECREATION BUDGET	\$ 2,203,022.00	\$ 680,373.28	\$ 125,2420.07	56.85%

RECREATION DIVISION - REVENUE SNAPSHOT thru 10/31/14

Account Title	FY15 Projection	FY 15 Actual	% of Projection
RED CROSS COURSE FEE	\$ 500.00	\$ -	0%
MSC. SALES	\$ 1,000.00	\$ 370.00	37%
C BROOKS SWIM CTR REV	\$ 103,475.00	\$ 41,194.50	39.81%
SENIOR PROGRAMS REVENUE	\$ 10,000.00	\$ 3,756.21	37.56%
COMMUNITY SENIOR CENTER MISC	\$ 85,000.00	\$ 24,562.50	28.90%
COMMUNITY FITNESS CENTER	\$ 34,992.00	\$ 11,663.97	33.33%
COMMUNITY SPORTS PARK	\$ 180,000.00	\$ 89,293.59	49.61%
GENERAL RECREATION	\$ 75,000.00	\$ 17,559.00	23.41%
YOLANO RECREATION PRG INC	\$ 7,966.00	\$ 1,742.00	21.87%
ADULT REC & LEAGUE PRGMS	\$ 97,352.00	\$ 29,162.00	29.96%
RECREATION CONTRACTS	\$ 75,000.00	\$ 49,951.45	66.60%
TOTALS	\$ 670,285.00	\$ 269,255.22	40.17%



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: November 24, 2014

PREPARED BY: Public Works Department

RECOMMENDED ACTION:

None; Information only.

BACKGROUND INFORMATION:

The following identifies highlights of the parks program since the last Parks Report.

PARKS

- Sports Park

Staff is checking into the possibility of installing a small playground area at the Sports Park. As part of this, we would be installing playground equipment that was previously removed from Dubach Park.

Staff has been working with the manufacture and has priced out the cost of refurbishing the equipment so that it can be re-installed at current standards. The Sports Park is in dire need of a playground for the younger children to play in during practices and games. Due to the cost associated with this project, we may have to do this as a special request for funds in next year's budget.

CEMETERY

- Internments

1. The Woodland Cemetery had six interments, five cremains and one full burial during the month of October.

- Sales

1. The Cemetery posted \$6,015 in sales for the months of October.

- Operations

1. Staff employed two temporary maintenance staff at the cemetery during the month of October. They performed string trimming, mowing, as well as some weed control applications.

URBAN FORESTRY

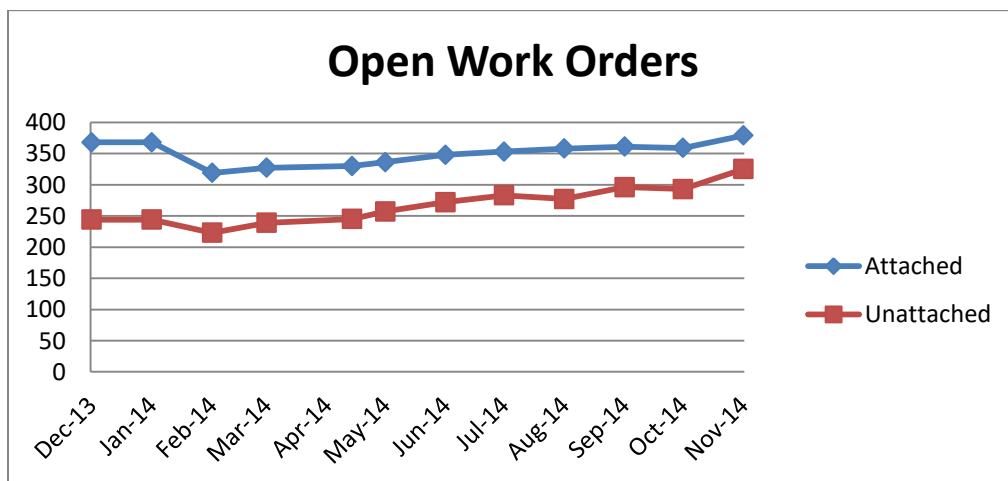
A small tree planting for the Downtown area was organized by the Woodland Tree Foundation on 11/15/14; there were 22 trees planted during this event. Staff assisted Harrison Concrete with two new tree sidewalk cutouts; time that was donated Harrison Concrete. Two were installed on First St. near Bush St. and one more on Elm St. in front of Continental Barber. A majority of the trees were planted on Main St. and the rest were in the surrounding maintenance strips fronting homes.

- Service Requests / Work Orders

1. Currently there are 379 attached and 325 unattached work orders that are open and waiting to be processed. This is a total of 704 pending tasks that are currently on the books waiting to be addressed.
2. The above Work Order (WO) numbers reflect separate child WO that are made to track all the different tasks associated with the full range of work associated with a removal of a tree to the planting and implementation of the data into our maintenance management program.

For example, removing a tree there are several processes that need to be followed, so that all the necessary information is logged. Once the tree is removed, staff will then make a stump grinding work order; once that is completed, we will then create a child WO for tree planting. Once this work is completed, staff will generate one last child WO for final data entry. All of this information is kept for the life of the tree and is always available for future tracking. This procedure can take up to two years to be finished with the staffing levels that the City currently has in place.

3. Below is a graph depicting the volume of work orders over the last 12 months.

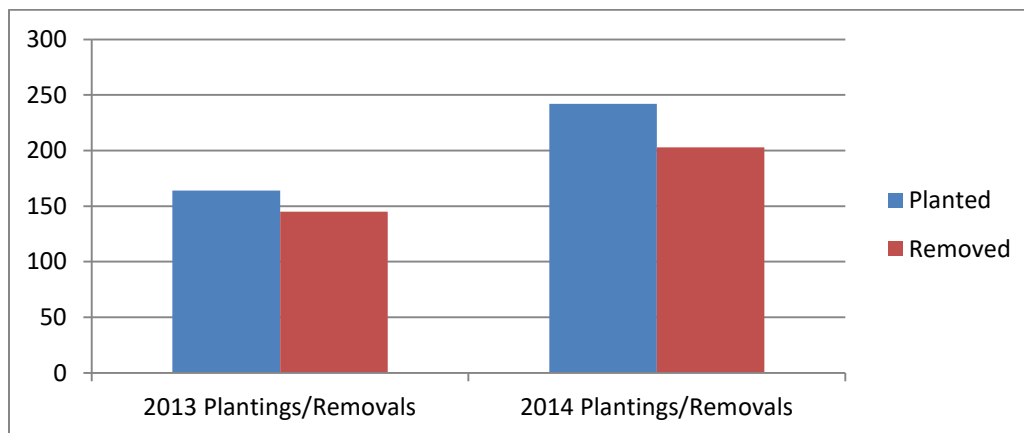


Attached work orders are tasks that are service call generated, e.g. hazards, requests for pruning and removals, tree evaluations and plantings.

Unattached work orders are tasks that are internally created, e.g. stump and tree removals, small tree care and insecticide treatments.

- Tree Removals/Plantings

1. The UFG planted 164 trees compared to 145 removals in calendar year 2013.
2. To date for calendar year 2014, the UFG has planted 242 trees compared to 203 removals.



BUDGETS

Snapshot of Parks Primary Budgets through 10/31/14				
Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	Percent Remaining
Brooks Swim Center	\$271,427.00	\$89,311.63	\$182,115.37	67.10
Cemetery	\$380,952.00	\$192,368.45	\$188,583.55	49.50
Gateway LLD	\$99,961.00	\$37,591.01	\$62,369.99	62.39
General Fund Parks	\$980,741.00	\$547,915.67	\$434,583.66	44.23
Gibson Ranch LLD	\$426,043.00	\$297,207.87	\$129,714.30	30.38
Spring Lake LLD	\$860,361.00	\$451,718.82	\$421,351.65	48.26
Sports Park	\$398,544.00	\$121,407.57	\$274,636.43	68.91
Urban Forestry	\$364,531.00	\$221,509.77	\$143,021.23	39.23
Spring Lake SLIF	\$27,173.00	\$4,733.91	\$23,315.	85.80

SUBJECT: Monthly Parks Report

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ITEM:

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park
Supervisor and Rob Sanders,
PW Deputy Director