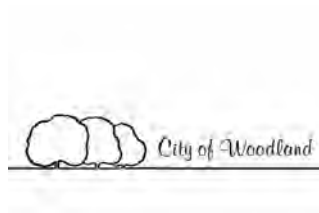


City of Woodland

*300 First Street
Woodland, CA 95695*



Meeting Agenda - Final

Monday, September 28, 2015

6:30 PM

Council Chambers

Parks & Recreation Commission

A. Call to Order**B. Roll Call****C. Pledge of Alligence****D. Communications-Public Comment**

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. Communication-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

F. New Business

[14-896](#) Approve Support for Tennis Grant

G. Committee Reports

[14-985](#) Committee Reports

H. Consent Calendar

[14-862](#) Approve the June 22, 2015 Minutes.

Attachments: [62215 PRC Minutes](#)

I. Other Business

[14-859](#) Work Plan

Attachments: [FY 16 Work Plan](#)

[14-863](#) Election of Vice Chair

J. Report of the Staff

[14-858](#) Community Services Report for September 28, 2015

Attachments: [Recreation Report 092815.pdf](#)
[Hiddleson Update.pdf](#)

[14-857](#) Parks/Trees/Streets Report for September 28, 2015

Attachments: [September 2015 Parks Report.pdf](#)

K. Next Meeting

L. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday September 28, 2015 was posted on September 24, 2015 in the outside display case at City Hall, 300 First Street, Woodland, CA, and 2001 East Street, City Web pages and was available to the public during normal business hours.

Cathy Haynie, Administrative Supervisor

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Legislation Details (With Text)

File #: 14-896 **Version:** 1 **Name:**

Type: P&R New Business **Status:** Agenda Ready

File created: 9/24/2015 **In control:** Parks & Recreation Commission

On agenda: 9/28/2015 **Final action:**

Title: Approve Support for Tennis Grant

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Approve Support for Tennis Grant



Legislation Details (With Text)

File #: 14-985 Version: 1 Name:

Type: P&R Committee Reports Status: Agenda Ready

File created: 9/24/2015 In control: Parks & Recreation Commission

On agenda: 9/28/2015 Final action:

Title: Committee Reports

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Committee Reports

Legislation Details (With Text)

File #: 14-862 Version: 1 Name:
Type: P&R Consent Calendar Status: Agenda Ready
File created: 6/16/2015 In control: Parks & Recreation Commission
On agenda: 9/28/2015 Final action:
Title: Approve the June 22, 2015 Minutes.
Sponsors:
Indexes:
Code sections:
Attachments: [62215 PRC Minutes](#)

Date	Ver.	Action By	Action	Result
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TO: PARKS & RECREATION COMMISSION

DATE: September 28, 2015

SUBJECT: June 22, 2015 Minutes

Recommendation for Action:

Approve the June 22, 2015 Minutes.

Background Information:

The following provides highlights of the Community Services Department since the last report.

Staff Contact

Cathy Haynie, Community Services Administrative Supervisor, 661-2009,

cathy.haynie@cityofwoodland.org <<mailto:cathy.haynie@cityofwoodland.org>>

Respectfully submitted,

Cathy Haynie, Administrative Supervisor

Parks & Recreation Commission Minutes

Monday, June 22, 2015

City Hall – 300 First Street – 2nd Floor Council Chambers

Call to Order

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:32 p.m. on Monday, June 22, 2015 at the Woodland City Hall Council Chambers.

Pledge of Allegiance

Roll Call

Commission Members Present: Chair Jesse Salinas
Vice Chair Carla White-Snyder (left at 8 p.m.)
Commissioner Jon-Paul Valcarenghi
Commissioner Enrique Fernandez
Commissioner Joe Romero
Commissioner Ruben Morales Jr.

Commission Member Absent: Commissioner Stephanie Miller

Staff Present: CS Director Christine Engel
PW Deputy Director Rob Sanders
CS Administrative Supervisor Cathy Haynie
CDD City Engineer Brent Meyer

Public Comment

Presentation (none)

Communication-Commission/Staff Statements and Requests

Commissioner Salinas commented on the Joint Commission meeting on June 4, 2015 with Parks & Recreation Commission and the Planning Commission. Safety issues were brought up in the survey and that Commissioner Salinas has discussed these issues with the Police Chief. Commissioner Morales Jr. thanked the Parks staff for the installation of the new playground equipment at City and Crawford Park.

Committee Reports (none)

Consent

May 18, 2015 Minutes

Action: Commissioner White-Snyder moved to approve the May 18, 2015 minutes as written; Commissioner Fernandez seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Fernandez, Morales Jr., Romero

Noes: none

Other Business

Commissioner Salinas asked that the order of the reports switch, moving the Activity, Transportation and Outreach before the Work Plan.

Activity, Transportation and Outreach

Rebecca Tryon Yolo County Health & Human Services gave the Commission an overview of Yolo County's Safe Routes to School. This \$539,000.00 Cal Trans grant funded project should begin January 2016 with a two to three year time frame. Ms. Tryon has been in contact with the principals of Gibson, Tafoya and Beamer Elementary Schools. Program goal is reducing health risk of obesity in children, safety and congestion around the Elementary Schools.

CDD City Engineer Brent Meyer presented to the Commission an update on Bicycle/Pedestrian improvements within the City of Woodland. City has applied for a grant to cover the following projects. West Woodland Safe Routes to School Project is a \$2-3 million project will add additional sharrows, bike lanes and bike loop. Sports Park Drive Pedestrian Overcrossing connects from County Road 102 to East Street, \$4 million project with a 4/5 year timeline. West Main Street Bicycle/Pedestrian Project will add bike lanes to West Main Street to County Road 98, \$4-5 million project. Springlake Bicycle/Pedestrian Plan developed in 2001 and is mostly completed. East Main Street Project will add bike lanes from Pioneer to East Street and Class I Pioneer to Matmor with fence and landscape. Downtown Projects include sharrows, streetscape, ADA improvements, and signals at Fifth, Third, Sixth Streets and may include Elm and Walnut Streets. Future concepts include bicycle/pedestrian accessibility in new growth areas similar to Springlake. Woodland Parkway, Sports Park Drive alignment from East Street County Road 98; this 40' wide section over the pipe line, will have gravel maintenance path. Maintenance concerns, landscape and lightning will need to be addressed. Second option for the link across town would be El Dorado Drive.

Work Plan

Commissioners reviewed the draft Work Plan with explanations from Commissioners on reasons for current wording. Commission agreed on the proposed wording for each plan and will provide Haynie with the information. Completed sections will be approved by their Committee and final wording will be included in the July 27, 2015 Agenda.

Action: Valcarengi made the motion to accept the Work Plan with the discussed wording /Morales Jr. Seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, White-Snyder, Fernndez, Morales Jr., Romero

Noes: none

Election of Officers

Commissioner Romero made the motion to elect Commissioner Salinas as Chair; Commissioner Fernandez seconded the motion.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, Fernandez, Morales Jr., Romero

Noes: none

Commissioner Romero made the motion to elect Commissioner Morales Jr. for Vice Chair; no second was received for this motion and Commissioner Morales Jr. declined to position. Commissioner Fernandez made the motion to postpone the election of Vice Chair to the next meeting; Commissioner Valcarengi seconded the motion.

Motion carried by the following roll call vote;

Ayes: Salinas, Valcarengi, Morales Jr., Fernandez

Noes: Romero

Staff Reports

Community Services Report

Engel asked if there were any questions about the Community Service Report. Commissioner Romero asked for an update on the Solar Project. Engel stated that this was an Environmental Services project and will have an update for next meeting. Commissioner Valcarengi asked on the status of the Rec2Go Van. Engel responded that the van has not arrived yet but staff was hoping to have it by July 4, 2015. Commissioner Valcarengi asked if staff needed help from the Commission for the July 4th events. Commissioners White-Snyder and Morales Jr. are helping with the Bike Parade and any help the Commission wanted to give would be appreciated.

Action: Received

Parks Report

Sanders asked if there were any questions on the Parks report. Commissioner Salinas noticed that the work orders are up from last month. Sanders started the process of replacing a staff member which may take two months to complete the hiring process. Climbing net has arrived and will be installed at Ferns Park next week. Commissioner Romero said that it is nice to see so many people using City Park and the new play grounds. Commissioner Romero also spoke to a resident of Dave Douglass Park area; resident is pleased with the changes to the park. Sanders responded that upgrading the walkways is planned. Commissioner Salinas likes seeing the basketball court in use at Freeman Park. Sanders reported on the water use for parks and median strips reduced by 62% but noted that staff will be increasing use to keep alive the trees and grass.

Action: Received

Items for next meeting:

FY16 Work Plan

Adopt Minutes June 22, 2015

Election of Vice Chair

Review Draft Parks Master Plan

June Community Services Report

June Parks/Street/Tree Report

Next Meeting July 27, 2015

Adjourn 9:00 p.m.

Action: Valcarengi /Romero Seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, Valcarengi, Fernandez, Morales Jr., Romero

Noes: none

Legislation Details (With Text)

File #: 14-859 Version: 2 Name:

Type: P&R Other Business Status: Agenda Ready

File created: 6/16/2015 In control: Parks & Recreation Commission

On agenda: 9/28/2015 Final action:

Title: Work Plan

Sponsors:

Indexes:

Code sections:

Attachments: [FY 16 Work Plan](#)

Date	Ver.	Action By	Action	Result
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FY16 Parks & Recreation Commission Annual Work Plan

1. Urban Forest

Goals	Status
Work toward helping the city meet its goal of planting 2400 trees in two years AND fostering community involvement in planting and maintaining a healthy urban forest. Coordinate a project to plant shade trees along bike routes in the city. • Reach out to community organizations and individuals to partner with on this project • Identify Bike routes in need of shade • Coordinate with city staff to identify relevant zoning and code concerns • Identify available resources for materials and volunteers	Approved

2. Review Policies

Goals	Status
Commissioners will review policies throughout the year as requested. <i>Policies Last Reviewed in FY13</i>	As needed

3. Evaluate Committee Restructuring

Goals	Status
Evaluate the changes made to the Committee structure and newly defined roles and responsibilities. Objective: Determine if the restructured committees have resulted in increased Commission engagement and improved outcomes for the community. Activities: • Schedule on future agendas a mid-year check-in and year end evaluation discussion • Vote at year end to either continue with the new structure or make modifications as needed for fiscal year 2016-17	Approved

4. Promote Community Planning and Engagement

Goals	Status
Promote enhanced civic engagement on key initiatives such as Measure J, Parks Master Plan, Urban Forest, Fitness Initiative, Volunteerism, etc. Objective 1: Use best practice models for enhancing community engagement. Objective 2: Develop adoptions to outreach and service delivery reflecting an enhanced understanding of cultural diversity and community needs. Activities: • Research best practice models for community outreach and civic engagement • Establish an Advisory Committee made up of City Officials and community leaders to develop a strategic plan that further engages the non-English speaking community • Work with staff to begin implementing best practice models and Advisory Committee recommendations • Involve Commissioners, whenever possible Provide the Commission updates as appropriate.	Approved

5. Review and Evaluate Parks Master Plan

Goals	Status
Review and evaluate Parks Master Plan and make prioritized recommendations to the City Council Objective: Work with staff to prioritize recommendations and where possible help develop strategies for implementation. Activities: • Schedule discussions on Commission agendas • Make Committee assignments as needed • Develop recommendations and submit to City Council for consideration	Approved

6. Budget and Finance Review

Goals	Status
Provide budget oversight that is consistent with the Commission's charter. Objective: Work with staff on key Park and Recreation fiscal issues and provide the City with recommendations on related services. Budget Committee Activities: • Work with staff to review cost and revenue options associated with the Parks Master Plan (PMP) • Work with staff to make recommendations on which PMP elements to pursue from a prudent fiscal basis • Work with staff to identify viable long-term solutions to address the sports complex current operational deficit and present options to the Commission • Receive budget briefing from staff at least quarterly. • Committee Members and staff will jointly provide quarterly budget reports to the Commission • Committee members will work with staff in evaluating the cost and fiscal benefits of program changes and make recommendations to the Commission as needed	Approved

7. Volunteerism Committee

Goals	Status
Work with staff to review and update a volunteer list. • Reach out to individuals and organizations in the community who are willing to volunteer Identify potential projects in the community. • Talk with potential volunteers about needs/projects at the parks they use Coordinate and complete one community project with the help of local volunteers.	Approved

Legislation Details (With Text)

File #: 14-863 Version: 1 Name:

Type: P&R Other Business Status: Agenda Ready

File created: 6/17/2015 In control: Parks & Recreation Commission

On agenda: 9/28/2015 Final action:

Title: Election of Vice Chair

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Legislation Details (With Text)

File #: 14-858 Version: 2 Name:
Type: P&R Report of the Staff Status: Agenda Ready
File created: 6/16/2015 In control: Parks & Recreation Commission
On agenda: 9/28/2015 Final action:
Title: Community Services Report for September 28, 2015
Sponsors:
Indexes:
Code sections:
Attachments: [Recreation Report 092815.pdf](#)
[Hiddleson Update.pdf](#)

Date	Ver.	Action By	Action	Result
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TO: PARKS & RECREATION COMMISSION

DATE: September 28, 2015

SUBJECT: Community Services Report for September 28, 2015

Recommendation for Action:

None. Information only.

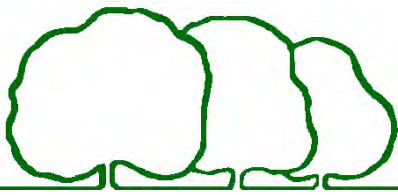
Background Information:

The following provides highlights of the Community Services Department since the last report.

Staff Contact

Kris Bain, Community Services Program Manager, 661-2002, krista.bain@cityofwoodland.org

Prepared by: Kris Bain
Community Services Program Manager



Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Community Services Report

DATE: September 28, 2015

PREPARED BY: Community Services Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Community Services Department since last month.

Adult Gym Sports

Adult Basketball: The Fall basketball league is made up of 6 teams (compared to 8 teams in 2014), 60 participants, bringing in \$1,700 in fees. Basketball league play started on August 27 and occurs on Thursday evenings until November.

Adult Volleyball: The Fall volleyball league is made up of 9 teams in two divisions (compared to 10 teams in 2014), 85 participants bringing in \$2,100 in fees. Volleyball league play started on August 24 and occurs on Monday evenings until November.

Adult Softball

Committee/Manager's Meeting: The Fall Softball Manager's Meeting was held on September 1 and all teams in the fall league were present. During the meeting a general outline of the league was provided, several confusing rules were clarified, and teams were formally placed within their division of play for the season. Managers were encouraged by the organization of the league and were happy with the increased communication of late; staff has worked to send more frequent email updates and return phone calls in a timely manner. Managers addressed issues including having consistent and fair officials and the staff knowledge of rules.

Fall Season: The Fall softball league started on Wednesday, September 9. The league is comprised of 52 teams (compared to 51 teams in 2014), 780 participants, with over \$18,000 in fees collected. League play occurs on Wednesday, Thursday, and Friday evenings until mid-November.

Wooden Bat League: A second season for the Wooden Bat League, for players ages 50 and over, started on September 16 and will run concurrently with the City's regular fall softball season on Wednesday nights. The league was created by part-time softball employee, Wayne Miller, to provide an opportunity for players over 50 to play a more friendly game of softball during the fall (the senior softball league ends play in August). Our general adult league allows for any American Softball Association approved bat to be used during league play, including composite and metal bats; in this league teams will solely use wooden bats. Balls hit with wooden bats travel at a slower rate than balls hit with composite or metal bats. This league gets back to the roots of softball in Woodland, with less competitive games and a more community feel. The league kicked off with long time softball enthusiasts, the family of Jeff Roddy (a former City employee that passed away) throwing out the first pitch. Staff is putting together a dedication event at the conclusion of the season (on October 21) to recognize the efforts and dedication of the pioneers of Woodland softball, including Jack Slaven.

Aquatics

Public Swim: Public swim was open Monday through Friday afternoons from June 8 to August 14. With funding provided by Measure J, additional public swim times were added on (12) Saturdays & Sundays starting in April and ending in September. Public swim had over 24,000 participants (over 5,000 more than in 2014), averaging 375 swimmers per day (pool capacity of 500 was reached on 11 days).

Summer Swimming Lessons: During the summer, four two-week sessions of swimming lessons were offered. Classes were offered in the late-morning and late afternoons; each swimming lesson session had 80 classes, many of those classes filled to capacity. Swimming lesson participation exceeded expectations with over 1,400 registered for the four sessions (Session 1 – 455, Session 2 - 444, Session 3 - 304, Session 4 – 261). Fee collected for swimming lessons increased over \$35,000 to \$83,000 for the 2015 season.

Fall Swimming Lessons: With funding provided by Measure J, the first of three fall swimming lesson sessions started on August 31. Lessons are offered at 7:00 and 7:35 pm for the Goldfish, Seahorse, and Swordfish levels. Fall lessons are offered until October 8.

Fall/Winter Water Aerobics and Lap Swimming: Weekday morning aerobics on Monday, Wednesday, and Friday mornings has been canceled until summer 2016. The city has had trouble finding certified staff available to work at this time. The city added Water Aerobics Monday through Friday from 1130am-1230pm along with Saturday and Sundays from 10-11am. Evening water aerobics Monday through Thursday has moved from 730-830pm back to 7-8pm for the off season. Participants may now purchase unlimited monthly passes for \$40 or 10 visits for \$30.

Community Center & Sports Park

Facility Reservations: Rooms at the Community & Senior Center were reserved during the month of August & September by/for: Stonehaven Stakeholders Meeting, several quinceaneras, several wedding receptions, a family celebration, Irrigation Company Dinner, Healthy Living Presentation, Crisis Intervention Team (CIT) Training, Woodland Healthcare Town Hall meeting, Woodland Healthcare Annual Employee Recognition, Woodland Soccer Club meeting, Luna Vista Rotary, several community group meetings, and various City-related meetings.

Sports Park Tournaments: The Sports Park was reserved for tournament play 10 (of 10) days by youth travel baseball or softball groups. Total fees captured for tournament reservations for the Woodland Sports Park during the month of August was \$20,000. The tournament directors are in the process of reserving and securing their weekends at the Sports Park for tournament use in 2016.

Measure J Updates

After School Teen Pack: After School Teen Pack started on August 19. The program is available Monday-Thursdays at Lee and Douglass Middle Schools. Middle school students are provided supervised activities from after school until 5:00 p.m. During the month of August, 81 attended the program at Douglass (12 per day); 72 attended the program at Lee (10 per day). Staff is looking to create more excitement on campus for the program by offering special and engaging activities (like laser tag, yoga, cooking demonstrations). Staff is looking to have marketing efforts reach into the school directly through promotions on campus and in classrooms.

Community Services Youth Committee: Staff is working toward the creation of a Community Services Youth Committee (CSYC), another Measure J funded program. Youth Committee will provide an introduction to the Community Services Department, recreation programming and local government, including the Parks & Recreation Commission and Woodland City Council. The Youth Committee provides a forum for the youth of Woodland to offer input on what types of activities and programs the City of Woodland should offer and an opportunity to implement those activities and programs. Youth who live in or go to school in Woodland and are between the ages of 15-20 are eligible to apply. Applications for the Community Services Youth Committee are available online at cityofwoodland.org/CSD or at the CSD office.

Rec2Go: During September, Rec2Go is scheduled to have shelves and storage containers installed on the interior of the van. Rec2Go is *Bringing the Fun 2 You* at the following community events in October, Food Truck Mania (October 4), Movies on Main Street (October 9), the Woodland versus Pioneer football game (October 30), and the Downtown Harvest Festival (October 31). The complete calendar for Rec2Go's scheduled activities and events is online at **Rec2Go.org**.

Youth Programming

SummerTime Fun Club: Summertime Fun Club, the recreational day camp for youth entering 1st-6th grades was available at Woodside, Ferns, and Pioneer Parks during the summer. Participation for the summer surpassed the 2014 numbers (of 215) with cumulatively 285 participants for the two five-week sessions and \$55,000 in fees collected (2014 fees were \$32,000). This program is supplemented with high-school-aged volunteers (ages 14-15 year olds) who assist the Activity Leaders with the operation of the camp. This year there were 15 volunteers who accumulated nearly 1,400 hours of volunteer service.

Teens Helping Seniors: Teens Helping Seniors program is comprised of middle- and high-school-aged volunteers who work in 3-hour blocks during the summer going to senior's homes for light housework, yard-work, and other projects needed within the town. Program volunteers assisted 47 clients this year for a total of 78 jobs.

Miscellaneous

Hiddleson Pool: Staff is continuing to evaluate the costs for demolishing Hiddleson Pool and a timeline line for the demolition and redeveloping the site. Additionally, staff is exploring funding for the demolition and redevelopment expenses. Further discussions for Hiddleson Pool will be brought to the Parks & Recreation Commission as well as the publi. Staff has already met with the City Council Infrastructure subcommittee to discuss this project.

Draft Parks Master Plan: Staff is currently reviewing the draft Park Master Plan. The plan includes survey results from about 600 people and provides recommendations for eights parks facilities. While some recommendations were provided for the redevelopment of Hiddleson Park, the recommendations may not be within the funds that will be available for that project.(see attached).

Upcoming Dates

October 3: Ace Race – Disc Golf Tournament (Ferns Park, 9 a.m.-1 p.m.)

October 3: 3-on-3 Basketball Tournament (Community & Senior Center, 9 a.m.-2 p.m.)

October 4: First Sunday Food Truck Mania (First and Bush Street, 4-7 p.m.)

October 9: Movies on Main Street (Heritage Plaza, showing *Monsters University*, 5:30 p.m.)

COMMUNITY SERVICES - REVENUE SNAPSHOT thru 8/31/15

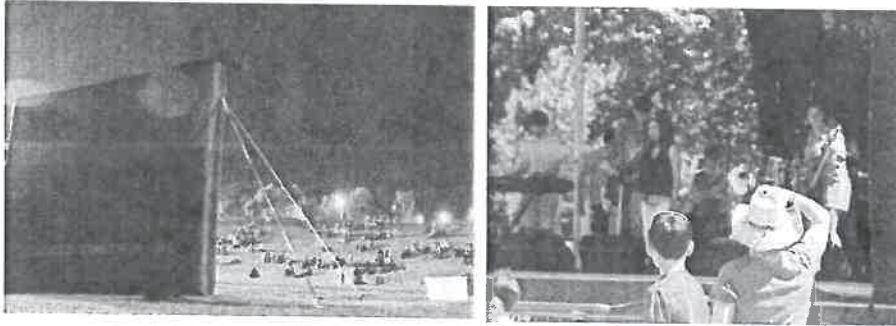
Account Title	FY16 Projection	FY15 Revenue to Date	% of Projection
RED CROSS COURSE FEE	\$500.00	\$70.00	14.00%
MSC. SALES	\$1,000.00	\$290.00	29.00%
C BROOKS SWIM CTR REV	\$145,000.00	\$16,975.10	11.71%
SENIOR PROGRAMS REVENUE	\$10,000.00	\$815.00	8.15%
COMMUNITY SENIOR CENTER MISC	\$80,000.00	\$24,899.43	31.12%
COMMUNITY FITNESS CENTER	\$34,992.00	\$6,020.80	17.21%
COMMUNITY SPORTS PARK	\$180,000.00	\$41,617.50	23.12%
MEASURE J	\$5,000.00	\$1,000.00	20.00%
GENERAL RECREATION	\$75,000.00	\$7,285.35	9.71%
YOLANO RECREATION PRG INC	\$7,966.00	\$1,099.00	13.80%
ADULT REC & LEAGUE PRGMS	\$90,000.00	\$20,296.00	22.55%
RECREATION CONTRACTS	\$75,000.00	\$15,747.49	21.00%
TOTALS	\$704,458.00	\$136,115.67	19.32%

COMMUNITY SERVICES BUDGET SNAPSHOT thru 8/31/15

Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Community Services Administration	\$458,489.00	\$58,041.42	\$400,447.58	87.34%
Community & Senior Center	\$820,958.00	\$114,256.17	\$706,701.83	86.08%
Brook Swim Center-Recreation	\$185,928.00	\$25,461.86	\$160,466.14	86.31%
General Recreation Programs	\$384,477.00	\$52,135.87	\$332,341.13	86.44%
Enterprise Fund				
Youth Enterprise	\$363,813.00	\$68,356.28	\$295,456.72	81.21%
Measure J				
General Recreation Programs	\$566,791.00	\$12,762.91	\$554,028.09	97.75%
Middle School Programs	\$323,863.00	\$37,799.66	\$286,063.34	88.33%
Aquatics	\$182,333.00	\$78,302.94	\$104,030.06	57.05%
Recreation Van	\$58,415.00	\$13,401.57	\$45,013.43	77.06%
Summer Camp	\$167,314.00	\$3,423.51	\$163,890.49	97.95%
Youth Advisory Committee and Academy	\$5,000.00	\$0.00	\$5,000.00	100.00%
TOTAL RECREATION BUDGET	\$3,512,381.00	\$463,942.19	\$3,048,438.81	86.79%

DRAFT

Opportunity 4: Events and activities at the plaza, like movie nights, food vendors, and concerts, will draw more people to the plaza.



Hiddleson Pool

VISION: In 2035, the Hiddleson Pool site provides a variety of activities for both the immediate neighborhood and the community

COMMUNITY INPUT: Hiddleson Pool, located between the Woodland YMCA and Southland Park, is no longer open to the public. The pool needs significant repairs, the cost of which has been deemed by the City as prohibitive. Southland Park, an approximately 2.5 acre park, provides a number of amenities, including play equipment, picnic and barbecue facilities, and restrooms.

Four ideas for replacing Hiddleson Pool emerged from research and community outreach:

- A community garden
- A botanic garden
- A dog exercise area
- A bocce ball court (see photos, below)

While some of these amenities already exist in other Woodland parks, participants in the community outreach process expressed a need for more of these amenities in the City's parks. For example, a dog park already exists at the Community and Senior Center, but an additional dog park could easily serve residents living closer to the center of town. Since the Hiddleson Pool site is fairly large in comparison to footprint of any single proposed use, thus multiple proposed uses could potentially be placed on the site.

Draft

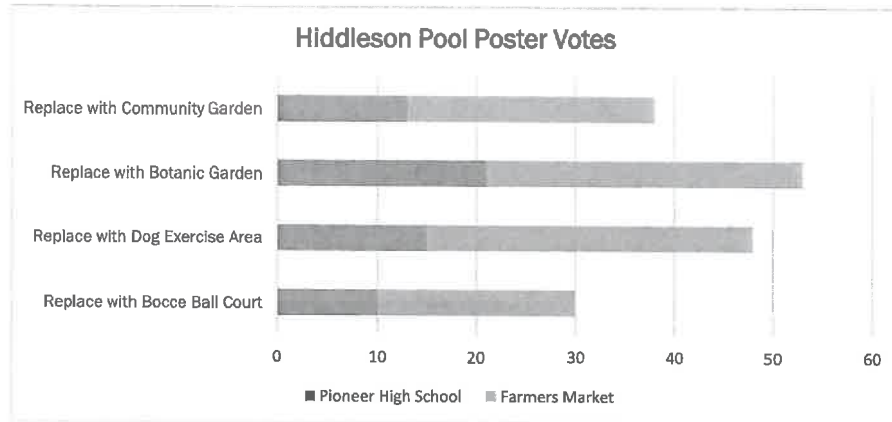


Draft

Discussions of Hiddleson Pool, and ideas for its replacement, occurred in phone interviews, the online survey, in-person interviews, and the survey conducted at Pioneer High School. Specific ideas about what to do with the pool site—generated by the studio as a result of research, discussions with City staff and Commissioners, and participants of the outreach process—were provided at the Farmer’s Market and Pioneer High School. Participants were asked to pick their top two choices, out of a total of four choices, for the site (see figure and table below) with the following results.

- At Pioneer High School, a botanic garden emerged as the most popular choice (21 votes), with a dog exercise area (15) and a community garden (13) as second and third choices;
- At the Farmer’s Market, a community garden emerged as the most popular choice (35 votes), with a dog exercise area (33 votes) and botanic garden (32 votes) following closely;
- Taken together, responses at the Farmer’s Market ranked the botanic garden highest (with 53 votes). The community garden and dog exercise area received the second highest number of votes (48 each).

Figure 4.6—Heritage Plaza Priorities



DESIGN OPPORTUNITIES: Following receipt of public input and the level of concern over the future of the Hiddleson Pool site, the studio recommends that further outreach be completed with the community, such as described in the “Year of the Park” and “Participatory Budgeting” described in the Fundamentals | General Goals section of this chapter.

Legislation Details (With Text)

File #: 14-857 Version: 1 Name:
Type: P&R Report of the Staff Status: Agenda Ready
File created: 9/21/2015 In control: Parks & Recreation Commission
On agenda: 9/28/2015 Final action:
Title: Parks/Trees/Streets Report for September 28, 2015
Sponsors:
Indexes:
Code sections:
Attachments: [September 2015 Parks Report.pdf](#)

Date	Ver.	Action By	Action	Result
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TO: PARKS & RECREATION COMMISSION

DATE: SEPTEMBER 28, 2015

SUBJECT: Parks/Trees/Streets Report for September 28, 2015

Recommendation for Action:

None. Information only.

Background Information:

The following provides highlights of the Community Services Department since the last report.

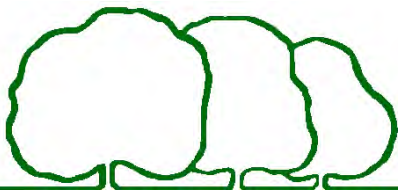
Staff Contact

Rob Sanders, PW Deputy Director, 661-5959, rob.sanders@cityofwoodland.org

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park Supervisor and Rob Sanders, PW Deputy Director



Parks and Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Parks Report

DATE: September 28, 2015

PREPARED BY: Public Works Department

RECOMMENDED ACTION:

None; Information only.

BACKGROUND INFORMATION:

The following identifies highlights of the parks program since the last Parks Report.

PARKS

- Ferns Park

1. The new rope climber pyramid has been completed. This is a great addition to the park, which will be used for years to come. Thanks again to the Rotary Club of Woodland for their donation.
2. Staff replaced 11 picnic tables, 4 in each covered space, 2 under the trellis and 1 in an open space in the park.



CAMERANA BALL FIELD

- **Restroom replacement**

This project went very well; the new restrooms are in place just in time for the new Fall Baseball season to begin. Thanks to all the City departments that helped it to be a success. Without the assistance of the Woodland Little League this would have never been able to happen, thanks to all of their volunteerism and fundraising to bring this project to fruition.



- **Solar Panel Project**

The solar panel project is underway. This has created some temporary parking and site use inconveniences at the Dog Park and Community Center.

Staff constructed a temporary designated parking area along the east side of the Dog Park to accommodate the park users, as well as constructed a new entrance with a transition area for the dogs. While this isn't a perfect fix, it is a reasonable accommodation during construction.

We will reopen the normal entrances as soon as construction allows.

CEMETERY

- **Internments**

1. The Woodland Cemetery had seven interments, one full burial, and six cremains internments during the month of July.
2. The Woodland Cemetery had five interments, three full burials, and two cremains internments during the month of August.

- **Sales**

1. The Cemetery posted \$9,100 in sales for the month of July and \$6,650 for the month of August.

- Operations

1. Staff employed three temporary maintenance staff at the cemetery during the month of July. They performed string trimming, mowing, and some necessary housekeeping. The raised lots were trimmed and hand weeded. Staff raised approximately twenty more grave markers bringing them to grade for a total of fifty improvements. For the month of August staff raised 20 grave markers and placed new mulch in approximately 22 raised lots.

URBAN FORESTRY

- Tree Limb Failures

1. There have been a large number of tree limb failures in the last few months. This is due in part to the drought, excessive heat, and the fact that the trees are not receiving nearly as much water as they would on a normal year. The lack of water makes already stressed trees brittle, thus anywhere there is a structural defect in these trees the propensity for failure is increased. Unfortunately many of these defects aren't visible making it difficult to predict when or if a limb will fail.

The Urban Forestry Group (UFG) is doing all they can do to address these failures, and take care of any potential structural issues. This issue may be exacerbated this winter if we receive the "El Nino" that is forecasted. In 2007 there were similar storms that moved through the area that kept the UFG crew busy with the cleanup for weeks. Hopefully with the area pruning nearly on track to being on the seven year cycle there will be less then what occurred in 2007.

- Staffing

1. Our Urban Forestry Group has hired a new Tree Trimmer II; we'd like to welcome Tyler Roach. His first day was on 9/14/15 and is currently training City pruning procedures and policy overview. Tyler was previously employed by the City of Roseville in their Open Spaces Department.

- Service Requests / Work Orders

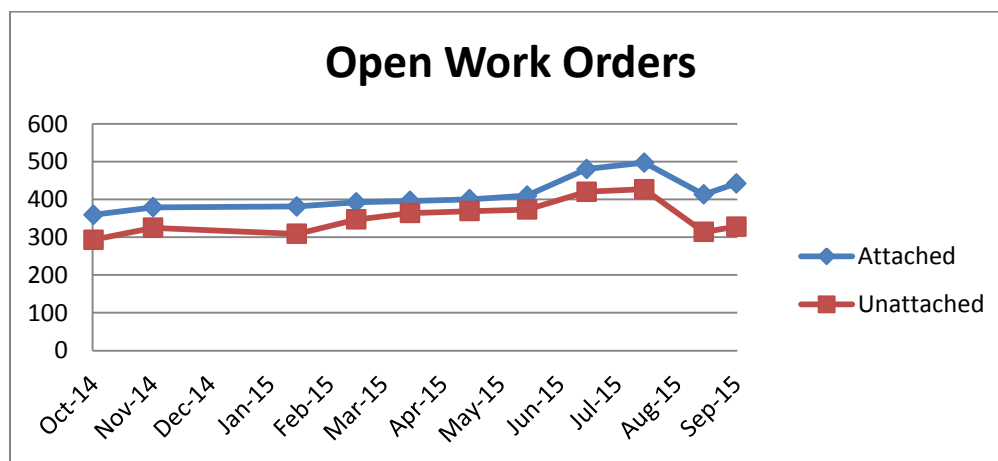
1. The Urban Forestry Group has been utilizing a college student intern to assist with the cleanup of work orders that weren't finished or duplicated. He so far has addressed 197 service work orders to date and will now be working on clearing out the back log of 193 redline work orders. These are work orders that are created in the City's maintenance management system (MMS) for the placement of our newly planted trees. This will greatly reduce the number of work orders that are cluttering up our system.

Many of these work orders are cleared out by our contractor when they are working on our scheduled area pruning, and this will also help to clear out many of our backlogged work orders.

2. Currently there are 442 attached and 328 unattached work orders that are open and waiting to be processed. This is a total of 770 pending tasks that are currently on the books waiting to be addressed.
3. The above Work Order (WO) numbers reflect separate child WO that are made to track all the different tasks associated with the full range of work associated with a removal of a tree to the planting and implementation of the data into our maintenance management program.

For example, removing a tree there are several processes that need to be followed, so that all the necessary information is logged. Once the tree is removed, staff will then make a stump grinding work order; once that is completed, we will then create a child WO for tree planting. Once this work is completed, staff will generate one last child WO for final data entry. All of this information is kept for the life of the tree and is always available for future tracking. This procedure can take up to two years to be finished with the staffing levels that the City currently has in place.

Below is a graph depicting the volume of work orders over the last 12 months.



4. Attached work orders are tasks that are service call generated, e.g. hazards, requests for pruning and removals, tree evaluations and plantings.

Unattached work orders are tasks that are internally created, e.g. stump and tree removals, small tree care and insecticide treatments.

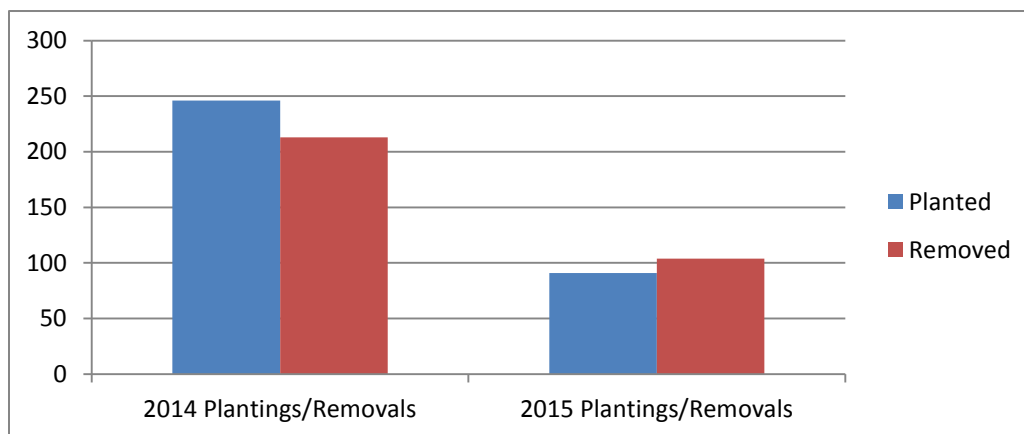
- Tree Removals/Plantings

1. City staff and PG&E have determined that the heritage oak tree (#49) is a potential hazard to PG&E infrastructure and the homeowner's house at 712 Third Street. The tree has moved so much over time that it has compressed the sidewalk rendering it virtually useless. The tree has about a 35 to 40 degree angle over the house; this side of the tree has a majority of the weight on it.

The tree shows sign of little root placement opposite of the lean (street side). The side walk is no longer ADA compliant creating a liability for the City. This is a great example of wrong tree wrong place; City staff has worked closely with PG&E staff to come up with the best long term solution to ensure the hazard will be best mitigated. The City never prefers to remove trees, staff has looked at many options available and this is the best, most economical, with a long term solution. City staff plans on repairing the damaged sidewalk and replacing the tree with as many trees as possible to help mitigate the loss.



2. The UFG planted 246 trees compared to 213 removals in calendar year 2014.
3. To date for calendar year 2015, the UFG has planted 91 trees compared to 104 removals.



- Legacy Tree Grove

Work has started on the Legacy Tree Grove located south of the Dog Park. Staff has removed one tree that was in poor shape and lifted another; an old 4" irrigation lines needed to be removed as well.

The site was also had some preliminary markings put down to get a conceptual idea how the bulb-outs and path will look. Grading will be the next item on the agenda, followed by irrigation and a tree layout design. We are hoping to have trees in the ground by this fall.

SUBJECT: Monthly Parks Report

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ITEM:

BUDGETS

Snapshot of Parks Primary Budgets through 8/31/15				
Fund Source	Beginning Balance	Expenditures & Encumbrances	Remaining Balance	Percent Remaining
Brooks Swim Center	\$317,243.00	\$75,886.26	\$241,356.74	76.08
Cemetery	\$409,129.00	\$101,039.56	\$308,089.44	75.30
Gateway LLD	\$113,174.00	\$21,993.74	\$91,180.26	80.57
General Fund Parks	\$1,141,566.00	\$384,264.47	\$757,987.84	65.84
Gibson Ranch LLD	\$594,565.00	\$227,447.87	\$267,460.28	61.77
Spring Lake LLD	\$992,830.00	\$280,979.42	\$712,879.98	71.73
Sports Park	\$383,875.00	\$58,370.34	\$331,167.28	85.02
Urban Forestry	\$379,163.00	\$48,347.53	\$332,231.47	87.30
Spring Lake SLIF	\$27,312.00	\$1,321.41	\$25,990.59	95.16

Respectfully submitted,

Gregor G Meyer
Public Works Director

Prepared By: Westley Schroeder, Park
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