

**CITY OF WOODLAND
300 FIRST STREET
WOODLAND, CALIFORNIA**

**PARKS & RECREATION COMMISSION
AGENDA**

**SEPTEMBER 25, 2017
6:30 P.M.**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Communication-Public Comment

This an opportunity for the public to speak to the Commission on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Commission and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Chair may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

- E. Communications-Commission/Staff Statements and Requests

This is an opportunity for the Commission Members and Staff to make comments and announcements, to express concerns, or to request Commission's consideration of any items a Commission Member would like to have discussed at a future Commission meeting.

- F. Committee Reports
 - i. Facilities Program & Department Evaluation
 - ii. Budget & Finance Urban Forest
 - iii. Volunteerism Committee
 - iv. Ad Hoc

- G. Presentations-None

- H. Consent Calendar
 - i. Adopt the Minutes of the Commission Meeting of July 20, 2017

- I. Report of the Staff/Commission
 - i. Approve Landmark Tree Nomination

9/21/2017

- ii. Provide Input and Approve Draft Parks & Recreation Facility Concepts
- iii. Approve Handicap Parking recommendations
- iv. Commissioner Absent Requests
- v. Community Services Report for September 25, 2017

Recommendation: Information only

J. Adjourn

I declare under penalty of perjury that the foregoing Agenda for the Parks & Recreation Commission Regular meeting of the City of Woodland scheduled for Monday, September 25, 2017 was posted on September 21, 2017 in the outside display case at 2001 East Street and was available to the public during normal business hours.

Cathy Haynie, Administrative Supervisor

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

The Parks and Recreation Commission is committed to promoting enhanced civic engagement on key initiatives such as Measure J, Parks Master Plan, Urban Forest, Fitness Initiative, Volunteerism, etc. We will use national best practice models for enhancing community engagement through expanded outreach and service delivery strategies that meet the needs of our ever-changing and culturally diverse community.

1. Urban Forest

Goals	Status
Partner with community groups and city staff to educate residents on our urban forest and the best ways to maintain our urban canopy. - Ideas might include hosting a planting and tree pruning workshop and working with city staff to present articles and press releases about city programs and rebates. Work with city staff to improve access to urban forest topics on the city webpage. - Ideas might include links to city programs, rebates, the master tree list, cyclical pruning updates, as well as contact numbers and forms. - Partner with community groups and city staff to finish the Legacy Grove. - Review Ad Hoc Sub-Committee recommendations related to Urban Forest <i>Lead Committee: Urban Forest</i>	

2. Evaluate Committee Restructuring

Goals	Status
Evaluate the changes made to the Committee structure and newly defined roles and responsibilities. Objective: Determine if the restructured committees have resulted in increased Commission engagement and improved outcomes for the community. Activities - Schedule on future agendas a mid-year check-in and year end evaluation discussion - Vote at year end to either continue with the new structure or make modifications as needed for fiscal year 2016-17 - Review Ad Hoc Sub-Committee recommendations related to Committee Restructuring <i>Lead Committee: Ad Hoc</i>	

3. Review Policies

Goals	Status
Commissioners will review policies throughout the year as requested. Policies Last Reviewed in FY13. This is a low volume activity and only requires resources on an ad hoc basis. <i>Lead Committee: Ad Hoc</i>	As needed

4. Review Facility Needs

Goals	Status
Review and evaluate facility needs and make prioritized recommendations to the City Council Objective: Work with staff to prioritize recommendations and where possible help develop strategies for implementation. Activities • Review Community & Senior Center Master Plan • Develop recommendations and submit to City Council for consideration • Review recommendations from <i>Program & Department Evaluation Committee</i> regarding facility needs for Program Expansion <i>Lead Committee: Facilities Committee</i>	

5. Budget and Finance Review

Goals	Status
Provide budget oversight that is consistent with the Commission's charter. Objective: Work with staff on key Park and Recreation fiscal issues and simplify budget reports for the Commission and public. Activities • Work with staff on simplifying budget reports and making them more informative and user friendly for the general public • Work with staff and lead Commission discussion on key fiscal matters, such as the cost of the sports complex and expansion of programs • Receive budget briefing from staff at least quarterly. • Committee members and staff will jointly provide quarterly budget reports to the Commission • Review Ad Hoc Sub-Committee recommendations related to Budget and Finance Review <i>Lead Committee: Budget and Finance</i>	

6. Volunteerism Committee

Goals	Status
Work with staff to review and update a volunteer list. • Reach out to individuals and organizations in the community who are willing to volunteer Identify potential projects in the community. • Talk with potential volunteers about needs/projects at the parks they use • Establish a process to utilize community volunteers in a productive and consistent manner. • Review Ad Hoc Sub-Committee recommendations related to Volunteerism	

Coordinate and complete one community project with the help of local volunteers. <i>Lead Committee: Volunteerism Committee</i>	
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7. Program & Department Evaluation Committee

Goals	Status
Evaluate community need for expanded programs, including, but not limited to access to additional facilities, classes, and tournaments. If so, recommend a plan to move forward featuring elements of support and resources. Objective: Evaluate current programs and future needs with input from Parks and Community Services Staff and local representative clubs. Determine if expanded facilities/programs are needed. Activities: • Meet with Parks and Community Services to determine what data they have for analysis. • Meet with members of the representative clubs (e.g. soccer clubs/baseball clubs/tennis club to get information and participant numbers and potential from them. • Determine if we should survey community members. If so, work with staff to develop and disperse a tennis survey. • Review Ad Hoc Sub-Committee recommendations related to Program & Department Evaluation <i>Lead Committee: Program & Department Evaluation</i>	



Parks & Recreation Commission

NAME	E-MAIL ADDRESS	Term Expiration
Carla White-Snyder, Vice Chair	whitesnydere@gmail.com	12/31/2017
Rashid Ali	radali@ucdavis.edu	12/31/2019
Jesse Salinas	jessesalinas333@gmail.com	12/31/2018
Andrew Foraker	Andrew.Foraker@cityofwoodland.org	12/31/2017
Stephanie Miller	sluthe2001@yahoo.com	12/31/2018
Joe Romero	joeromerojr@gmail.com	12/31/2018
Jon-Paul Valcarenghi, Chair	Jon-Paul.Valcarenghi@cityofwoodland.org	12/31/2020

STANDING COMMITTEES

(Max. 3 commissioners)

Facilities Committee

Romero, Valcarenghi, White-Snyder

Budget and Finance Committee

White-Snyder, Romero, Foraker

Program & Department Evaluation

Miller, Ali, Foraker

Urban Forest Committee

Valcarenghi, Ali, Romero

Ad Hoc Committee

White-Snyder, Salinas

Volunteerism Committee

Foraker, Salinas, Miller

Liaisons

Baseball: Romero

Soccer: Salinas

Swimming: Valcarenghi

Softball: White-Snyder

Tennis: Miller

* Bold indicates lead Commissioner for the Committee

* () Indicates Alternate

Commission typically meets the fourth Monday of each month at 6:30 p.m. at the City Council Chambers.

Online agenda and packet available at: <http://www.cityofwoodland.org>

For additional information please call 530.661.2000

Parks & Recreation Commission Minutes

Monday, July 24, 2017

City Hall – 300 First Street – Council Chambers

Call to Order

The Parks & Recreation Commission meeting was called to order by Chair Jesse Salinas at 6:30 p.m. on Monday, July 24, 2017 in the Council Chambers at City Hall.

Pledge of Allegiance

Roll Call

Commission Members Present:

Chair Jesse Salinas
Vice Chair Jon-Paul Valcarenghi
Commissioner Carla White-Snyder
Commissioner Stephanie Miller
Commissioner Andrew Foraker
Commissioner Rashid Ali

Commission Member Absent:

Commissioner Joe Romero

Staff Present:

CSD Director Engel
CSD Superintendent Schroeder
CSD Recreation Manager Bain
CSD Administrative Supervisor Haynie

Public Comment

Art Williams from Woodland Tennis Club, thanked the Commission for their outreach to the user groups.

Communication-Commission/Staff Statements and Requests

Commissioner Miller stated that one tennis court at City Park is cracking. Staff will inspect the courts. Commissioner White-Snyder commented on the 4th of July event. Engel thanked the Commissioners for their involvement. Engel introduced the new Parks Supervisor, Andrew Cital. Cital worked in the Parks Division before the 2007 staff reductions.

Presentation

None

New Business

Election of Officers

Commissioner Salinas nominated Commissioner Valcarengi for Chair. Commissioner Valcarengi nominated Commissioner White-Snyder for Vice-Chair.

Action:

Salinas/White-Snyder seconded to elect Commissioner Valcarengi to Chair.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none

Valcarengi/Miller seconded to elect Commissioner White-Snyder to Vice-Chair.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none

Measure J Sports Scholarships and Fee Reduction

Engel explained when the budget was passed, \$60,000.00 was added to the Measure J budget. The funds will be used to help families who enroll their children in sports programs that use City Facilities each season (Fall & Spring). Families can receive a scholarship or a rebate. Outreach and advertising will begin after this fall.

Committee Reports

Standing Committees

Parks & Recreation Facilities Needs

Concession Stand

Commissioner Miller gave the Commission copies of the Concession Stand survey. Commissioners will take turns handing out surveys at the Sports Park through August.

Handicap Parking

Commissioner Valcarengi updated the Commission on the Committee's efforts. Committee walked the facility to review existing parking. Committee will bring recommendations to the Commission.

Facilities Committee

Commissioner White-Snyder reported that the Committee had met with all the user groups. Committee met to put the information collected together, Committee will meet one more time before presenting their report to the Commission. Aquatic Feasibility Study Update, Contractor is working on fourth option located at Pioneer High School, prioritizing options and locations for the pool. Committee will bring back to Commission for approval at the September meeting. Engel was contacted on Friday, July 21st by Phil Cello concerning the Tennis Complex.

Program & Department Evaluation Committee

No Report

Budget and Finance Committee

No Report

Urban Forest Committee

Commissioner Valcarengi and staff held their quarterly meeting to discuss projects. Staff suggested Commissioner Valcarengi meet with the Woodland Tree Foundation about the Legacy Grove project. Commissioner Ali and Valcarengi had a productive meeting with the Woodland Tree Foundation.

Volunteerism Committee

Committee met tonight to identify potential projects to do in the parks. The Committee's goal is to have a project for October. Project discussed was a Park Beautification Day. The Committee would like to involve the Youth Leadership programs and teams from youth sports.

Consent Calendar

May 22, 2017 Minutes

Action:

Miller/ White-Snyder seconded to approve the May 22, 2017 minutes.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none

Other Business

Update Work Plan FY17/18

Action:

Miller/Foraker seconded to approve the FY 17/18 Work Plan.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none

Consider Commissioner Requests for Excused Absences from Future Meetings

No requests at this meeting. Note that Commissioner White-Snyder has an approved absence for September, requested in May 2017.

Staff Reports

Community Services Report

Hiddleson Demolition and Park Reuse Project construction documents have been completed and the City will be posting them soon. Staff are conducting weekly inspections at three different parks each week. Carole Pirruccello a co-trustee of the John & Eunice Davidson Foundation has been working with staff to donate additional funds for workout equipment and two new teeter-totters for the playgrounds at Woodside Park. As the temperature began to rise, there was a demand for places within the City to cool off and after some consideration; the water feature at Ferns Park was repaired and reopened on June 23. Charles Brook Community Swim Center will be closed for annual maintenance August 19-26. Letters will go out to Ralph Harris Park neighborhood for the August 26th event to choose the new playground for the park. The City received the signed contract for the CalFire Urban Forest Management Plan and Community Tree Planting Project. The City hosted the Mandela Washington Fellows for Young African Leaders in collaboration with the Woodland Tree Foundation for tree planting at Pioneer Park on July 31. Staff thanked Commissioner Salinas and Commissioner White-Snyder for their help at the Fourth of July Celebration. Adult Softball 10-week summer season started

May 31 and has forty-four teams playing in seven divisions. New this summer several levels of swim lessons have been available to be taught in Spanish. Engel informed the Commission that Recreation Supervisor, Brad Petersen suggested the Spanish lessons. Summer Teen Pack's seven-week program averaged 40 participants per week. The Yosemite Trip has 39 participants with 15 of those on scholarship.

Action: Received

Regional Park Update

The lease agreement will be presented to Council at the August 22 meeting.

Action: Received

Neighborhood Meeting to Select Play Structure Design for Harris Park

The City will hold a neighborhood meeting at Ralph Harris Park (100 Imperial Street) on Saturday, August 26, 2017, at 10:00 a.m. to 1:00 p.m. to provide residents with an opportunity to select a new play structure design for the park. Commission discussed the three designs.

Action: Received

CSD Quarterly Report

Commission discussed report.

Action: Received

Next Meeting June 26, 2017

Adjourn 8:00 p.m.

Action:

White-Snyder/Valcarengi seconded to adjourn the meeting.

Motion carried by the following roll call vote:

Ayes: Salinas, White-Snyder, Valcarengi, Miller, Foraker, Ali

Noes: none



MEMORANDUM

TO: Parks and Recreation Commission

SUBJECT: Landmark Tree Nominations

DATE: September 25, 2017

Report in Brief

The Parks and Recreation Commission is asked to consider the health and historical importance of six trees, four of which are located within City Park and two are located in Beamer Park, and recommend to City Council designation of these trees as Local Landmark Trees.

Project Background and Summary

On February 1, 2017, local historian and President of the Woodland Tree Foundation, David Wilkinson, submitted a letter to the City's Community Development Department requesting the designation of eleven trees located on publicly owned land as "Landmark Trees" (see **Attachment 1**).

At a special meeting of the Historical Preservation Commission held on March 9, 2017, commission members were asked to consider the historical importance of the trees nominated and direct staff to coordinate with the Community Services Department, the Parks and Recreation Commission and with the City Arborist to evaluate the condition and overall health of the nominated trees and to bring back a recommendation to the Historical Preservation Commission regarding the proposed designation of the trees as Landmark Trees.

Since the March 9th meeting, the City's Parks Superintendent and Arborist, Westley Schroeder, completed a ground inspection of six of the eleven nominated trees, four located within City Park and two located within Beamer Park, and found them to be in good health and viable candidates for designation as Landmark Trees. The remaining five trees originally included in Mr. Wilkinson's letter will be evaluated at a later date and may require a more extensive tree survey to determine tree health and long term viability.

The item returned to the Historical Preservation Commission on September 20, 2017, where the commission took action to formally recommend to City Council the designation as Local

Landmark Trees two native Valley Oak trees located at Beamer Park; two native Valley Oak trees located at City Park; the “Shakespeare Club” Valley Oak tree also located at City Park; and the Paradox Walnut tree located in City Park. The Historic Preservation Commission additionally recommended that best practices be considered for the ongoing maintenance and viability of the trees. Of particular concern was the potential over irrigation of those Valley Oaks located close to park turf. The Commission, in its action, further recommended that the City Council consider the remaining five trees included in the original nomination, be considered in the near term for landmark designation. See **Attachment 2** for tree locations and photographs. Additional information regarding these six trees is provided in the Analysis section of the report, below.

Recommendation

Staff recommends that the Parks and Recreation Commission:

- 1) Consider the health and historical significance of the six trees recommended for designation as Landmark Trees; and
- 2) Recommend City Council designate as Local Landmark Trees two native Valley Oak trees located at Beamer Park; two native Valley Oak trees located at City Park; the “Shakespeare Club” Valley Oak tree also located at City Park; and the Paradox Walnut tree located in City Park.

Analysis

Section 20A-1-20 of the Woodland Municipal Code defines a “Landmark tree” as a tree or stand of trees which is of historical or public significance as designated by the city council upon the recommendation of all of the following groups and/or commissions: 1) the Parks and Recreation Commission; 2) the Historical Preservation Commission; and 3) the Urban Forestry Group. (City staff is now responsible for Urban Forestry.)

Section 12A-3-1 of the Woodland Municipal Code (pertaining to the standards for designation of historical landmarks, districts and resources) states that a building, structure, object, or particular place may be designated for preservation as a landmark if it meets the following criteria:

Historical Importance: The building, structure, object, particular place, vegetation or geology has character, interest of value, as part of the development, heritage or cultural characteristics of the city, state or nation; or is the site of an historic event with an effect upon society; or is identified with a person or group or persons which had some influence on society; or exemplifies the cultural, political, economic, social or historic heritage of the community.

As described in Section 12A-3-2, the Historical Preservation Commission by resolution may recommend to the City Council designation of a landmark.

While neither the City’s Tree Ordinance nor the Historical Preservation Ordinance (Municipal Code Chapters 20A and 12A) provide criteria for the designation of landmark trees specifically, the Historical Preservation Commission, in its recommendation to City Council, considered the following factors for eligibility:

- The tree's age and association with a historic building or district gives the tree historical significance.
- Whether the tree represents a specimen that is particularly rare in Woodland or the region and is of considerable size and age.
- Whether the tree possesses unique characteristics or special horticultural significance.
- Whether the tree is of a significant size and/or makes a significant and outstanding aesthetic impact to its setting and is an exceptional specimen in good condition and health.

These factors correlate to the standards for designation of historical landmarks, historical districts and historical resources as described above (Municipal Code Section 12A-3-1) and are factors other communities have used to designate landmark trees. The Parks and Recreation Commission may similar wish to consider these factors in its recommendation.

Nominated Trees

Mr. Wilkinson, in his letter to planning staff, provides a brief history of each of the trees nominated and under consideration this evening for landmark designation, including a summary of their historical importance as follows:

1. The two large native Valley Oak trees located at Beamer Park. These giants were saved only because the park was built around them. Once upon a time, Beamer Park had an abundance of native oaks that were used as a marketing tool for the rustic housing enclave, but they have all since disappeared, greatly altering the skyline and appearance of this historic housing tract.
2. The two large native Valley Oak trees located at City Park. One of the giants is located near Walnut Street and the other is near Elm Street. This is Woodland's oldest city park. The Women's Improvement Club raised money to buy the land, which was donated to the city for the public park with explicit instructions to preserve the native oaks growing within its boundaries. A few have survived to the present day.
3. The "Shakespeare Club" Valley Oak which is now over a century old. It grows in the center of City Park near the concrete bench placed there by the Shakespeare Club.
4. The Paradox Walnut tree growing on the S/W corner Oak/Walnut streets at City Park. The eminent horticulturalist, Luther Bank, donated the tree to the community for Arbor Day 1925. It is a beautiful specimen of a tree which he hybridized.

The designation of historical landmarks within the City of Woodland is honorary in nature, but is intended to protect the designated structure or vegetation from substantial modification or removal unless it becomes a threat to public safety. By designating the trees listed and described above as Landmark Trees, removal or major alteration of the trees, or improvements or modifications under the canopy or within the drip line of the designated trees, will require review and approval by the Historical Preservation Commission (HPC) unless the proposed improvements/modifications will not have a detrimental effect on the trees as determined by the City's Arborist (or a qualified arborist and reviewed by the City's Arborist). If a designated tree is found to be a public health or

safety hazard as determined by the City's Arborist, it can be removed without review by the HPC. Routine maintenance of the listed trees by a qualified arborist is exempt from HPC review.

Fiscal Impact

None.

Public Contact

A one-eighth page public notice was published in the Woodland Daily Democrat ten days prior to the Historical Preservation Commission meetings on March 9, 2017 and September 20, 2017.

Recommendation for Action

Staff recommends that the Parks and Recreation Commission:

- 1) Consider the health and historical significance of the trees recommended for designation as Landmark Trees; and
- 2) Recommend City Council designate as Local Landmark Trees two native Valley Oak trees located at Beamer Park; two native Valley Oak trees located at City Park; the "Shakespeare Club" Valley Oak tree also located at City Park; and the Paradox Walnut tree located in City Park.

ATTACHMENTS:

1. Nomination Letter from David Wilkinson
2. Photographs and Locations of proposed Landmark Trees

January 19, 2017

Erika Bumgardner
Historical Preservation Commission
City of Woodland
300 First Street
Woodland, CA. 95695

RE: Nomination of Landmark Trees

Dear Erika,

As per City of Woodland Ordinance No. 1230, I would like to nominate the following trees as Landmark Trees. All of these trees are located on public land and due to their age, size, visibility, and historical significance are justified in being considered Landmarks and worthy of preservation. By gaining Landmark status and public notoriety these trees will better connect the general public to Woodland's tree heritage and alert citizenry to the critical environmental services they provide by cleaning the air we breathe, reducing greenhouse gases, and beautifying parks and neighborhoods.

To my knowledge, very few (if any) Woodland trees have been nominated for Landmark status since the ordinance was approved in 1993. So, perhaps these nominations are timely, especially for the "City of Trees" which prides itself on its beautiful urban forest and deep arbor history. The size of my nomination list may seem extensive at first, but, we have many historical trees that deserve recognition. They are survivors, spanning many decades and even centuries. Hopefully this will be the start and catalyst for future nominations as other people begin to think about trees they feel deserve special recognition and protections so that future generations can also enjoy their grace and the tranquility and environmental benefits they bestow on the town.

Here are my nominations. If the city approves the nominations, perhaps it would be fitting to ceremoniously landmark the trees for Earth Day on April 22, 2017.

1. The two large native Valley Oak trees located at Beamer Park. These giants were saved only because the park was built around them. Once upon a time, Beamer Park had an abundance of native oaks that were used as a marketing tool for the rustic housing enclave, but they have all since disappeared, greatly altering the skyline and appearance of this historic housing tract.
2. The two large native Valley Oak trees located at City Park. One of the giants is located near Walnut Street and the other is near Elm Street. This is Woodland's oldest city park. The Women's Improvement Club raised money to buy the land, which was donated to the city for the public park with explicit instructions to preserve the native oaks growing within its boundaries. A few have survived to the present day.

3. The “Shakespeare Club” Valley Oak which is now over a century old. It grows in the center of City Park near the concrete bench placed there by the Shakespeare Club.
4. The Paradox Walnut tree growing on the S/W corner Oak/Walnut streets at City Park. The eminent horticulturalist, Luther Bank, donated the tree to the community for Arbor Day 1925. It is a beautiful specimen of a tree which he hybridized.
5. The magnificent London Plane tree growing in the parkway in the 500 block of Third Street (west side). It has a circumference of 192 inches or 16 feet. It is likely the largest specimen of this widely-planted specie that provides tremendous shade and canopy, and a refuge for birds.
6. The huge Valley Oak growing at 304 Casa Linda Drive. Wisely, the road and subdivision was built around it to preserve this amazing specimen. However, the tree has dropped limbs into the house built beneath it. Several years ago, when a limb fell on the house, the tree was threatened with removal, but there was community objection. As a compromise, one of its massive limbs was removed to lessen the danger of further limb drop on the house below. In spite of its disfigured structure, it stands proudly marking at least 300 years of life. It is one of the most massive oaks in Woodland, measuring 252 inches or 21 feet in circumference. It is truly a survivor and reminder of Woodland’s ancient oak woodland. Pioneer farmers evidently respected the tree enough to preserve it in the 1800s when most of the land around Woodland was cleared of oaks to create farms and ranch land.
7. The “cousin” to the Casa Linda oak is a massive Valley Oak located at the Gibson House (Yolo County Museum). Its circumference is slightly larger than the Casa Linda oak, measuring 257 inches or 21 feet 5 inches. It may be the most massive oak in Woodland. It was preserved by the pioneer Gibson family who sensibly built their house near it in 1857 to utilize its tremendous shade canopy, which sheltered the family from the punishing afternoon heat. (Note: I will seek approval from the Yolo County Museum for Landmark designation)
8. The iconic American elm located at 430 Third Street. This is Woodland’s only historical American elm, which were planted over a century ago, whose upper limbs were not “topped” by the city. Consequently, it is the only American elm that has retained its renowned and iconic spreading canopy. This beloved tree, noted for its toughness and dappling shade, was widely planted in American cities until Dutch elm disease killed millions of elms beginning in the 1930s. Fortunately, DED has never infected any of Woodland’s American elms. However, many were removed in the late twentieth century when Woodland embarked on road widening projects in the older section of town; others were removed to relieve the city budget of their upkeep and maintenance requirements. Entire city blocks were left devoid of shade. Today there are only 75 American elms located in the city right-of-way. The city is taking good care of these historic trees and removing the ones that become unsafe. The Woodland Tree Foundation and city are planting hybrid Asian elms to reintroduce this valuable tree to Woodland which will provide many benefits for future generations to enjoy. In 2017 new varieties of DED resistant American elms will be planted in Woodland.
9. The California Fan Palms and Canary Island Palms located at the Woodland Public Library. These trees are very symbolic of the California experience and they complement the Mission

Style architecture of the historic Carnegie-funded library. The library grounds were planted for public enjoyment, which now include the lovely rose gardens. Woodland's mayor at the time the library was built in 1905, was Richard H. Beamer, a lover of trees. He personally purchased and planted the Canary Island Palms located in front of the First Street library entrance and the California Fan Palms located along First and Court streets surrounding the library. During this time, the library grounds were known as "Library Park." In 1916 Richard H. Beamer told the *Mail of Woodland* newspaper:

I want to leave a thousand trees in this city as commemorative of my life. I want children to play in the shade of the trees I have planted and cared for, and to remember that a man who grew from boyhood to old age here, had a thought for their comfort and pleasure. That will be my monument.

Mr. Beamer would be proud to know that over a century after he planted the palms, they are thriving and being well maintained by the city he loved. And that the community, several generations hence, holds the trees in high esteem and will consider designating the palms historical and arboreal landmarks.

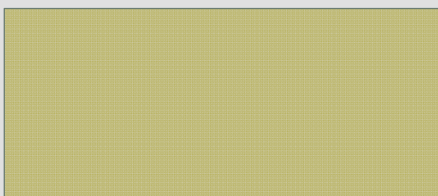
Sincerely,

A handwritten signature in dark ink, appearing to read "David Wilkinson", with a stylized flourish at the end.

David Wilkinson
Woodland, CA.

LANDMARK TREE NOMINATIONS

CITY OF WOODLAND
PARKS AND RECREATION COMMISSION
SEPTEMBER 25, 2017





Beamer Park



Beamer Park



City Park





City Park





City Park





City Park





Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Parks and Recreation Facilities Recommendations **DATE:** September 25, 2017

PREPARED BY: Christine Engel, Community Services Director

RECOMMENDED ACTION: Provide Input and Approve in Concept Draft Parks and Recreation Facilities Recommendations

FISCAL IMPACT: The costs to design, construct, operate, and maintain the proposed parks and recreation facilities and projects identified in this report have not yet been determined. This report identifies recommendations for constructing recreation facilities and implementing improvements to current facilities as well as the City providing financial assistance for some projects. Additional analysis is needed to determine the fiscal impact and funding availability for the recommendations in this report prior to final decisions being made to advance projects.

BACKGROUND INFORMATION:

In April 2017, two council members were appointed (Council Members Davies and Rodriguez) to participate on a parks and recreation facilities needs subcommittee. Also in April 2017, two Parks & Recreation Commissioners (Commissioner Salinas and Vice-Chair White-Snyder) were appointed to a parks and recreation facilities needs subcommittee. The two subcommittees met to discuss recreation needs and develop a recommendation. With continuously growing participation in youth recreation and the newest fields in Woodland being constructed about ten years ago (Woodland Sports Park complex), the subcommittees were charged with identifying the current and future recreation facilities needs of the community and ultimately providing a recommendation on facilities needs to the Parks & Recreation Commission and the City Council accordingly. The two subcommittees are collectively referred to as “subcommittee” for purposes of this report and recommendation.

Current Facilities: Current recreational facilities available for youth and adult recreation owned by the City include:

- Camarena Complex – two full size fields (one with lights) and one T-ball field
- Harris Field – one full size softball field
- Klenhard Park – two full size lighted fields and one t-ball field
- Sports Park

- 3 Full Sized all weather softball/baseball fields (each diamond can accommodate 2 soccer fields)
- 1 all-weather softball diamond (this field can accommodate 1 soccer field)
- 1 all-weather soccer only field
- Tennis courts - ten courts at various City Parks (max grouping of 4 courts per location)
- Swimming Pool – one 50-meter pool
- Skate Park – converted tennis courts with skate park features located at Crawford Park

Other fields owned by WJUSD and others are utilized by youth and adult recreation leagues, such as the Recreation Fields at Douglass Middle School and Buchignani Field located at the Yolo County Fairgrounds.

Historic Participant Data

Several organizations provide youth recreation opportunities in Woodland. From 2010 to 2016, participation in baseball, softball, and soccer grew about 28% from 2034 youth participants per year to 2610 youth participants per year. Data presented below is for American Legion Baseball, Little League, Babe Ruth, Cal Ripken, Girls Fastpitch, Woodland Soccer Club, and Davis Alliance Soccer Academy.

Sport	2010	2012	2014	2016	% change from 2010 to 2016
Baseball	980	1109	1163	1212	24
Soccer	834	1007	1074	1048	26
Softball	220	123	216	350	59

User Group Meetings: The subcommittee met with the following recreation user groups to learn about the programs they offer and/or participate in and the facility needs of their organizations.

- Skate Park enthusiasts (Sord Boards) (May 10): The representatives that provided information on skate parks indicated that the current facility in Woodland used as a skate park, at Crawford Park, is inadequate. They indicated that they could raise funds to build a skate park and would need land equivalent to the size of 1/3 of a football field.
- Babe Ruth (May 10): Babe Ruth primarily utilizes Clark Field. Possible improvements to Clark Field raised by a Babe Ruth representative include fixing holes in the batting cages, replacing the restrooms, and replacing the lights (see Clark Field Committee discussion below).
- Woodland Soccer Club (May 24): The president of the Woodland Soccer Club requested 2 large soccer fields (70x100 or 90x120), with a grass surface, lights, covered bleachers, ample parking, and other amenities.

- Davis Alliance Soccer Academy (May 24): The president of the board indicated that a larger additional field would help the league meet their needs, coupled with the needs of the other soccer organization.
- Little League (May 24): Woodland Little League representatives stated that additional field space will be needed in 2019 when they no longer lease Buchignani from the City (who in turn leases it from the Fairgrounds). Improvements needed include upgrading field lights at Camarena and adding lighting at Pedroia; upgrading the fence/backstop at Camarena; extending the field at Pedroia; extending the outfield at Camarena, and developing another field in the grass area adjacent to Camarena and Camarena II fields.
- Cal Ripken (May 24): Board members indicated that some improvements were needed at Klenhard Field including: replacing the score board controller and fixing the score boards, adding shading to the stands and dugout, upgrading the bathrooms to include doors on the stalls, and adding lighting at the playground. This user group will also need 2 new scoreboards with pitch-count capabilities.
- Woodland Tennis Club (June 1): Members of the Woodland Tennis Club indicated that since the closure of Country Oaks, opportunities to play tennis and have tournaments have significantly decreased. Country Oaks had 16 tennis courts in one location whereas there are 10 tennis courts located throughout the City. Woodland Tennis Club recommends the construction of a tennis complex at the Woodland Community & Senior Center, with a minimum of 6 courts in one location. Preliminary costs to construct a 6 court facility (from the Woodland Tennis Club) is \$100,000 per court, \$30,000 per court for lighting - \$780,000 for 6 lighted courts. This cost does not include engineering, soils testing, etc.
- Clark Field Committee (June 1): Several possible improvements to Clark Field were raised by a representative from the Clark Field Committee. Possible improvements include: replacing park lighting (last replaced in 1972), improving drainage that is causing flooding, replacing grandstand boards (this has already been addressed), filling asphalt holes, repairing the scoreboard, and replacing the bathroom. This facility will also need a new scoreboard with pitch-count capabilities.
- Senior Softball (June 1): Representatives from Senior Softball indicated that the facilities allocated to them for their season are adequate for the league. They recommended that shade screens be added at the fields.
- Woodland Girls Fastpitch Softball (June 1): Board members from Woodland Girls Fastpitch indicated that the current facilities they use are inadequate. Currently they rent fields at Douglass Middle School and use Harris Park. The fields at Douglass Middle School are lacking running water (for the snack bar) and have inadequate restrooms and ADA access. It is also difficult for them to use fields in two areas of the City.

DISCUSSION:

Based on meetings with user groups, a review of historic and current participation data, and a survey of the existing facilities, the subcommittee identified recommendations ranging from the City constructing new fields (with assistance from the user group, where possible) to providing land and seed money for user groups to be given an opportunity to raise funds to plan and construct the recreational facility.

Subcommittee Recommendation: The subcommittee developed a list of recommendations for the construction of new recreation facilities on City property and, in some cases, identified seed money to assist with the projects. Figures 1 and 2 illustrate existing recreation facilities at the Sports Park Complex and identify proposed locations and concepts for new facilities (Option 2 includes the fastpitch fields positioned differently than Option 1). The recommendations from the subcommittee assume that further review of the recommended priority order and the City's ability to contribute to the development of the identified projects shall occur each even numbered year, starting in 2020, by the Parks & Recreation Commission with recommendations forwarded to the City Council for consideration. Additionally, it should be noted that "seed money"(referred to below) is intended to signal the Parks & Recreation Commission's and the City Council's support for the identified projects (if ultimately approved by the City Council) thus allowing the local organizations to begin detailed planning and fundraising for their project's construction. The order of recommendations below does not preclude organizations from moving forward with soliciting donations, design, and construction.

Recommendation Level A –These projects have the highest current need based on community needs. As stated previously, cost to design, construct, operate, and maintain these facilities would need to be determined prior to a decision being made to move forward with these projects.

- *Recommendation Level A - Construction of two Girls Fastpitch Fields.* Based on the current deficit in facilities for Girls Fastpitch, it is recommended that two fields be constructed at the Woodland Sports Park. The addition of these fields would provide the fastpitch players an opportunity to forego using Harris Field and the two WJUSD fields at Douglass Middle School. In addition to fields, a restroom facility would be constructed near the fields. The approximate cost to construct the two fields and restroom facility has not yet been determined. It is recommended by the subcommittee that the City be the lead agency in providing funding for construction. Funding availability will need to be evaluated by staff with recommendations brought forward to the City Council to determine the feasibility of this recommendation. Once preliminary design and cost estimates are completed, the degree of assistance from Girls Fastpitch will be determined. It is also recommended by the subcommittee that staff begin to work with a consultant immediately after council approval on a preliminary design and cost estimate for the facilities (using funds allocated for design work in the FY17/18 approved city budget).

- *Recommendation Level A – Soccer. Provide \$25,000 seed money to construct two new soccer fields at the Sports Park.* The subcommittee has outlined its expectation that the two youth soccer organizations will work together and submit a plan to collaboratively raise funds and construct two soccer fields at the Sports Park on the current geothermal field. Seed money and land would be available for five years. It is recommended by the subcommittee that staff begin to work with a consultant immediately after council approval on a preliminary design and cost estimate (using funds allocated for design work in the FY17/18 approved city budget).
- *Recommendation Level A – Construct Additional Parking.* With the recommendation to add two Girls Fastpitch fields at the Sports Park, additional parking spaces will need to be constructed. Parking could be added at various locations at the Sports Park (along East Street in the current grass area at the entrance and exit to the facility, east of the dog park, or along Sports Park Drive near Matmor Road). Additional analysis would need to be conducted to determine the best location for parking. The subcommittee recommends that the City fund the construction of additional parking and that the City plan to fund this project within three years. Funding availability will need to be evaluated by staff with recommendations brought forward to the City Council to determine the feasibility of this recommendation.

Recommendation Level B – These projects have an acknowledged high level of need and take a second priority only to the Level A projects. Project priority will be based on fund availability and organization/volunteer involvement. *Proposals from groups that would like to advance one of these projects would need to be submitted and approved prior to the commencement of fundraising (the plan at a minimum would need to include a fundraising plan and the costs to design, construct, and maintain the facility).*

- *Recommendation Level B - Skate Park. Provide \$10,000 seed money to construct a new facility.* It is assumed that a new skate park could cost approximately \$250,000 to construct. The City would set aside land on Sports Park Drive between East Street and Matmor Road for five years as a potential site to construct a skate park, as well as the seed money.
- *Recommendation Level B – Tennis. Provide \$10,000 seed money to construct tennis courts at the Sports Park.* The City would set aside a portion of land at the corner of Sports Park Drive and East Street for the construction of a tennis complex and restroom. The land and seed money would be set aside for five years.
- *Recommendation Level B- Clark Field Lights. Provide \$25,000 seed money to replace lights at Clark Field.* Cost to replace these lights is unknown. Seed money would be available for five years.
- *Recommendation Level B – Camarena Field and Pedroia Field Improvements.* City to provide \$10,000 seed money for improvements to Camarena Field and Pedroia field. Little League

would be responsible for raising the needed funding. Seed money would be available for five years.

- *Other Recommendations*

- *Add Shading over Bleachers at Ballfields.* While the cost to add shade structures/shade cloths over bleachers is unknown at this time, the subcommittee recommends that the City analyze the cost to add shading over bleachers at all ballfields owned by the City.
- *Add Park at Community Center.* With the potential development of two Girls Fastpitch fields, two soccer fields, a tennis complex, and skate park at the Community & Senior Center/Woodland Sports Park complex, the subcommittee recommends that a playground be added along Sports Park Drive between East Street and Matmor Road. This playground would not only serve the needs of the patrons of the Sports Park complex, but also provide recreational opportunities for the neighborhood to the north of the property.
- *Cal Ripken.* During meetings with Cal Ripken representatives, several maintenance items were identified that needed to be addressed (such as replacing scoreboard controllers). The subcommittee recommends that staff work with Cal Ripken to address their needs.
- *Swimming Pool Recommendation* – Concurrent with the recreation facility recommendations above, the subcommittee supports the City continuing to investigate the development of a second pool, along with the development of a financing plan. The subcommittee recommends that the pool be located adjacent to Pioneer High School in order to provide ease of access to the facility for the swim team (and possibly P.E classes) as well as providing a recreational and exercise facility for residents located in the southern portion of the City. Pool design alternatives and site alternatives will be presented to the City Council at a later date in a draft Aquatics Feasibility Study.

Woodland Community Sports Park

Conceptual Draft - Option 1
09/20/2017

1. Tennis Courts, 10 (120' X 60' EA)
2. Pickleball Courts, 4 (60' X 30' EA)
3. Parking, Typ.
4. Softball Field (225' Outfield)
5. Softball field (187.5' Outfield)
6. Soccer Field (240' X 165')
7. Playground
8. Shade Structure
9. Skate Park
10. Existing Multi Use Field

11. Soccer Field (300' X 210')
12. Existing Multi Use Field (225' Outfield with Soccer Field)
13. Existing Soccer Field (300' X 210')
14. Detention Basin (Top of Slope)
15. Future Parking
16. Tennis Kiosk
17. Existing Maintenance Building
18. Existing Dog Park

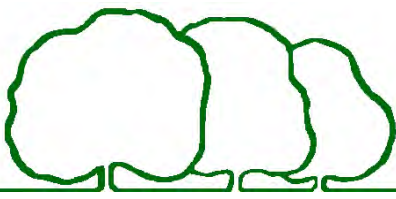


Woodland Community Sports Park

Conceptual Draft- Option 2
09/20/2017

1. Tennis Courts, 10 (120' X 60' EA)
2. Pickleball Courts, 4 (60' X 30' EA)
3. Parking, 17P.
4. Softball Field (225' Outfield)
5. Softball field (187.5' Outfield)
6. Soccer Field (240' X 165')
7. Playground
8. Shade Structure
9. Skate Park
10. Existing Multi Use Field
11. Soccer Field (300' X 210')
12. Existing Multi Use Field (225' Outfield with Soccer Field)
13. Existing Soccer Field (300' X 210')
14. Detention Basin (Top of Slope)
15. Future Parking
16. Tennis Kiosk
17. Existing Maintenance Building
18. Existing Dog Park





Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Handicap Parking Subcommittee Report DATE: September 25, 2017

PREPARED BY: Dallas Tringali, Community Services Program Manager

RECOMMENDED ACTION:

Staff recommends that the Commission support the subcommittee recommendation to request that the City Council approve the use of \$41,000 to modify the current parking lot at the Woodland Community & Senior Center to add ten handicap parking stalls with ADA accessible curbs.

Background

The Woodland Community & Senior Center was completed and occupied in March 2007. The following year, Council approved a \$50,000 accessibility improvement project (as part of Phase II) that included the addition of handicap parking stalls on the northwest corner of the facility (near the Senior Center wing), creating “senior only” parking areas from 8:00 am to 3:00 pm, curbs compliant with the Americans with Disabilities Act (ADA), and extra automatic door openers around the facility. Staff made the building more accessible by adjusting the facility opening procedures and opening strategic doors closest to senior parking areas.

Currently, there are 276 total parking stalls, including 46 “senior only” stalls and 15 handicap accessible stalls. The ADA requires seven handicap stalls for a parking lot containing 201-300 stalls.

The Commission on Aging has extensively discussed accessibility at the Community & Senior Center. In April 2017 a subcommittee was formed comprising of two members of the Commission on Aging (Commissioner Don Campbell and Commissioner Terry Kelly) and two members of the Parks & Recreation Commission (Commissioner Jon-Paul Valcarenghi and Commissioner Rashid Ali).

Discussion

The subcommittee met on May 9 to tour the facility, discuss their opinions on current handicap parking issues, and discuss possible short-term and long-term solutions. They requested staff to produce general cost estimates for five proposed options:

1. **Re-striping:** converting 12 existing non-handicap spaces to be painted as six handicap spaces around the community center (no construction); spaces would be located in areas with easy access to the building
2. **Curbs:** Installing additional ADA compliant curbs and handicap spaces around the facility
3. **Amphitheater:** Repurposing the “amphitheater” area behind the gymnasium with parking stalls
4. **Partial front lawn:** Repurposing part of the front lawn to include *only* handicap spaces across from the main entrance
5. **Full front lawn:** Repurposing the entire front lawn to include extra parking *and* handicap spaces across from the main entrance

Community Services Staff consulted with Community Development staff and Public Works staff to generate general cost estimates. The cost estimates were as follows:

1. **Re-striping:** ~\$1,000 max including staff and supplies
2. **Curbs:** ~\$10,000 per two spaces and sidewalk ramp
3. **Amphitheater:** ~\$8,000-\$10,000 per space, room for less than 50 stalls
4. **Partial front lawn:** ~\$7,500 per space PLUS costs to clear grass, trees, and irrigation
5. **Full front lawn:** ~\$7,000 per space PLUS costs to clear grass, trees, and irrigation

While staff was obtaining information for the cost estimate for the initial recommendations, the subcommittee created a survey (initially prepared by Ms. Kelly) and distributed it to Senior Center users. There were over 80 respondents, 50 of which possessed handicap placards. 63% of the respondents visit the Senior Center 1-2 times per week, 27% visit 3-4 times per week, and 10% visit 5 or more times per week. Almost 70% of respondents said that there are times they are unable to access handicap spots. 80% of respondents claimed there were general parking spots that were better than the current handicap parking spaces.

The subcommittee met again on July 20 to discuss the estimates and to come up with a recommendation to be brought forward to each commission.

Options Removed from Further Consideration

The **re-striping option** is very inexpensive but most of the parking spaces that could be converted without construction did not improve the distance between the handicap parking spots and the facility doors. The subcommittee agreed that eight of the twelve spaces were not practical, but the four spaces near the YMCA Wellness Center were kept for consideration.

The **amphitheater option** was impractical because of the cost to demolish the area in addition to constructing the parking stalls.

The **partial front lawn option** was an inefficient option because converting half of the lawn to parking would be expensive as irrigation and electrical systems would need to be modified.

The ***full front lawn option*** was most favorable by the subcommittee. It addresses the need for handicap parking spaces being in closer proximity to the facility and also adds needed general parking for the Community & Senior Center. However, with cost estimates exceeding \$350,000 it did not seem realistic to fund this as its own project. Staff recommended that the full front lawn parking lot project be considered in conjunction with future projects at the Sports Park (i.e. adding recreational sports fields).

Subcommittee Recommendation

The ***curb option*** would add four additional handicap spaces on the southwest corner of the building (closest to the meeting rooms) where current “senior only” parking is; and another four additional spaces to the northwest corner next to the current handicap stalls. The curbs would be modified to be ADA compliant. See photo for the proposed locations.

The “senior only” parking on the southwest corner of the parking lot would be moved to the first section of parking underneath the solar panels, closest to the meeting rooms. This will keep the number of “senior only” parking the same, and the addition of ADA-compliant curbs will make the accessibility better on that side of the building. This recommendation is anticipated to cost \$40,000.

Additionally, the subcommittee recommended converting four general parking spaces to two handicap spaces closest to the YMCA Wellness Center, in order to reserve accessible parking for YMCA patrons with disabled placards. This recommendation is anticipated to cost no more than \$1,000.

Recommendation for Action

Staff recommends that the Commission support the subcommittee recommendation to request that the City Council approve the use of \$41,000 to modify the current parking lot at the Woodland Community & Senior Center to add ten handicap parking stalls with ADA accessible curbs.

Attachment: Proposed location for handicap parking stalls with ADA-compliant curbs

Proposed location for handicap parking stalls

**Conversion of general parking to
handicap parking locations**

**Conversion of general parking to
handicap parking locations**

**Conversion of general parking to
handicap parking locations
(re-striping on either side of the
sidewalk ramp)**

**Conversion of general parking to
“senior only from 8-3” parking**

Parks & Recreation Commission Attendance (current commissioners only)
Meetings 4th Monday of each month @ 6:30 pm (no meetings in August or December)
July 2017

Commissioners	7/2017	8/2017	9/2017	10/2017	11/2017	1/2018	2/2018	3/2018	4/2018	5/2018	6/2018
Jesse Salinas											
Jon-Paul Valcarenghi											
Carla White-Snyder			Excused (requested in May 2017)								
Joe Romero	unexcused										
Stephanie Miller											
Andrew Foraker											
Rashid Ali											
Quorum											

Requested:
July – No Requests

Notes:

Commissioners	7/2016	8/2016	9/2016	10/2016	11/2016	1/2017	2/2017	3/2017	4/2017	5/2017	6/2017
Jesse Salinas											
Jon-Paul Valcareghni	Unexcused Absence										
Carla White-Snyder											
Joe Romero				Excused Absence				Unexcused Absence		Unexcused Absence	
Stephanie Miller				Unexcused Absence					Unexcused Absence		Excused Absence
Leigh Ann Hartman							Excused Absence		n/a	n/a	n/a
Andrew Foraker	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a			Excused Absence
Rashid Ali	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a			Excused Absence
Quorum	Yes	Yes	Yes	Yes	Meeting Cancelled	Yes	Yes	Yes	Yes	Yes	

Requested:

White Snyder – September (requested May 2017)

Foraker – June (requested May 2017)

Ali – June (requested May 2017)

Notes:

Hartman resignation effective April 2017

Ali and Foraker first meeting April 2017



Parks & Recreation Commission Communication

AGENDA ITEM

SUBJECT: Monthly Community Services Report

DATE: September 25, 2017

PREPARED BY: Community Services Department

RECOMMENDED ACTION:

None. Information only.

BACKGROUND INFORMATION:

The following provides highlights of the Community Services Department since the last meeting.

PARKS AND RECREATION FACILITIES

Woodland Residents Select Design of New Play Structure for Harris Park: After casting 114 votes over a three-hour period on Saturday, August 26, Woodland residents selected the design for new play structure equipment that will be installed at Harris Park. The new equipment includes three separate features: a large dome-shaped cable system climber, a medium-sized play structure with a spiral slide and multiple climbing accesses, and two swings. In addition, the budget for the project will allow fitness stations to be installed at Harris Park along the walking path. Residents were given three design options to review and voted by placing stickers on their favored design. Mayor Angel Barajas welcomed residents to the Harris Park neighborhood meeting and Councilmember Tom Stallard and Parks and Recreation Commissioner Stephanie Miller also participated in the meeting. The new play equipment will replace equipment that is approximately 25 years old and designed for children in the age range of 5–12. Installation of the new play equipment and the fitness stations will occur by June 30, 2018. Funding for the project is being provided through a \$149,125 Housing Related Parks Program grant awarded the City in 2016. (Concept of selected design in packet.)

Hiddleston Demolition and Park Reuse Project: The City received bids for the demolition of Hiddleston Pool (bid opening was conducted on September 7). On September 19, the City Council approved a bid award to Resource Environmental, Inc. for \$120,000 to demolish the pool. It is anticipated that this work will commence in October with completion by the end of the year. Staff will be recommending possible reuse options after the demolition has occurred (at this time we will have a better understanding of the remaining funds available for reuse).

Park Maintenance

Pool Maintenance: The pool facility was closed from August 19-26 for annual maintenance. The pool was fully operational and open on September 5. The pool was drained and refilled to remove dissolved solids that had built up. The filtration system had been maintained, but required several repairs, such

as decalcification of the filter grids, replacing a large check valve that had failed, and repairing a leaking pipe.

Additionally, other cosmetic repairs were made including restoring locker room benches, painting of the locker rooms, replacing a sink in the men's bathroom, adding soap dispensers adjacent to all the sinks at the facility, pressure washing of the showers, and painting all facility picnic tables. Staff utilized this time to make countless small repairs to the facility that are difficult to accomplish when the facility is being utilized by patrons.

City Park walkway lighting: With assistance from the Public Works Department, staff is installing new walkway lights on the north side of the park. With this project, three security cameras will also be installed to deter crime in the park.

Ferns Park Courts: Staff received a request to repair the old tennis court at Ferns Park (there were cracks in the surface). Staff was able to make the repairs to create a more usable surface for the users.

Crawford Park: The walking pathway around Crawford Park is heavily used by the public. During staff's inspection of the park, it was noted that improvements to the pathway were needed. Decomposed granite was brought in and leveled on the path to help with drainage issues. Staff will also be removing some berms that have built up adjacent to the pathway, which will also assist with improving drainage.

Sports Park: During the last fiscal year, the City was able to purchase portable fencing for Field B. Since the last commission meeting, the fencing was delivered and installed. (This was the last of all the fields to not have a moveable fence). The fencing makes the fields more versatile for multiuse sports, allowing them to be leased on a regular basis.

One additional project at the Sports Park that was recently completed is the construction of retaining walls at Field C, near the grand stands. The addition of the walls will prevent bark and soil from entering the fields during heavy rain, as well as assist with general drainage issues.

Klenhard Park: Through discussions with Cal Ripken representatives and inspections at the facility, several improvements have been noted that need to occur. Recently, staff repaired the eaves on the restrooms that had dry rot. Staff has been working with Cal Ripken to determine a new process for storing scoreboard controllers. The controllers were losing connection to the scoreboards, and it was found that the existing wires and controllers had been exposed to inclement weather, causing them to not operate correctly. Wireless controllers have been purchased and will be stored in an area where they will not be exposed to inclement weather. Staff is working with Cal Ripken to train them on proper use and storage of the controllers.

Urban Forestry

CalFire Grant: Staff is in the process of executing contracts with the Woodland Tree Foundation and Davey Resource Group to initiate work for the CalFire grant. A significant component of the Urban Forest Management Plan requires having an updated tree inventory. Therefore, the Urban Forest

Group has been working diligently to update tree data for the over 15,000 trees in the inventory. Staff is also in the process of selecting dates for the first round of tree planting on private and public lands.

Work Orders: Staff continues to assess the types of work orders that are open and schedule work in a manner to continue to reduce the overall total of work orders.

Month	Inspections	Investigations	Planting	Pruning	Pruning-City Contract	Pruning-Maintenance	Removal Program	Removal Program-City Contract	Hazard	Right of Way clearance	Stump Grinding	Cabling and bolting	Total Work Orders
Jan-17	5	9	204	1	2	5	101	1	3	0	118	0	449
Feb-17	6	11	182	1	2	5	99	1	4	0	119	0	429
Mar-17	6	11	186	1	2	5	99	1	1	0	120	0	435
April-17	6	11	46	1	2	5	100	1	0	3	120	0	295
May-17	6	11	11	2	2	5	100	1	1	3	120	0	262
June-17	7	11	12	3	2	5	106	1	2	3	122	0	275
July-17	7	11	14	3	0	5	106	0	4	3	127	0	281
Aug/Sept-17	7	11	16	3	0	9	108	0	3	2	139	1	299

Tree Plantings and Removals: In 2016, 253 trees were planted compared to 89 tree removals. To date for calendar year 2017, 232 trees have been planted compared to 115 tree removals.

Cemetery

The Woodland Cemetery had two cremation interments, and six full burials during the months of July and August. This generated a total of \$20,453 in sales.

RECREATION

Adult Sports

Softball: The summer softball league had forty-seven teams spread amongst seven divisions on Wednesday, Thursday and Friday nights. The fall softball league started in early September and has forty teams in seven divisions, including four teams in the 45 & Over Wood Bat league.

Gym Sports: The fall gym sports leagues include volleyball and basketball. Volleyball started in August and has eight women's teams in two divisions playing on Monday nights. Basketball has ten teams playing on Thursday nights. Registration for the upcoming winter 40 & Over and 50 & Over basketball league opens on September 18.

Aquatics

Junior Lifeguards: The six-week Junior Lifeguard program for youth ages 11-14 had 21 participants this summer. Participants focused on lifeguarding skills and activities designed to encourage teamwork while learning aquatic safety protocols.

Lap Swim and Water Aerobics: During the months of June, July, and August, the lunchtime lap swim and water aerobics program averaged 20 swimmers per day. Nearly 1,600 participated in the lap swim and water aerobics program for the summer: 1,038 during the 11:30-1pm time, 221 during the 7:30-8:30 pm time, and 68 during the weekend time.

Pool Reservations: The pool hosted several large swim meets on weekends in July. Hosting organizations included the Woodland Swim Team, Sacramento Swim League, NorCal Swim League, and Davis Aquatic Masters. Over 3,000 athletes (most 5-18 years old, 150 were considered seniors) competed in various levels of swim competition.

Public Swim: Public Swim was provided for free to Woodland residents from June 12-August 18. In total, 13,315 attended public swim, with an average of 237 swimmers/day.

Swim Lessons: The summer swim lessons was comprised of four two-week lesson sessions that ran June 19-August 10. Swim Lessons brought in \$76,488 in revenue and had 734 participants. Measure J provided 85 scholarship to 41 participants, reducing the cost of a two-week session to \$5 for scholarship recipients.

Woodland Wreckers: The Woodland Wreckers (the City's recreational swim team) had 115 registered swimmers. Six swimmers advanced beyond league championships to compete in the Meet of Champions. For the next season, staff is working with parents to create a supportive group to organize, support, and represent the team.

Community Center and Sports Park

Community & Senior Center rentals for July and August 2017 include:

Private Reservations

Yolo County Realtors (9)
Rotary Awards & Installation Banquet
Woodland Soccer Club meeting
Basketball private reservations (11)
Woodland Soccer Club (3)

City-related reservations

WCEA member meeting
Bloomberg Mayor's Challenge
State Theatre Film

Facility maintenance projects for July and August 2017 include:

- HVAC system repairs
- A/V system repairs in Meeting Rooms & Banquet Rooms
- Basketball hoop pads replacement
- Boxing elements repairs

- Improved lighting installation in boxing gym

Woodland Sports Park Tournament Reservations: Woodland Sports Park held 18 tournament events in July and August, and over 200 teams participated in competition. The total revenue captured for these reservations was approximately \$37,800 for the two-month period. These hosted tournaments were youth/teen baseball and girls fast pitch.

General Recreation Programming

Summertime Fun Club: The Summertime Fun Club program operated Monday-Friday during the hours of 8 am-4 pm throughout the 10 weeks of summer. This year the program collected over \$97,000 in revenue and registered 247 kids ranging from kindergarten to 6th grade. In addition, the program provided volunteer opportunities and community service hours for 25 teens. Collectively, the volunteers logged over 1,900 hours of community service.

Teens Helping Seniors: The Teens Helping Senior program had 23 participants registered in the program to assist seniors. The teens served 86 seniors and completed 125 jobs, while tallying 863 hours of volunteer service. As a reward for the volunteers' hard work, on August 16, 18 of the program participants went to the Santa Cruz Beach Boardwalk.

Lego Engineering Contract Class: During the week of July 24, the City partnered with Playwell Teknologies to offer Jedi Engineering with Lego and Minecraft Master Engineering with Lego. These educational classes use Lego toys as their learning tool. The classes had 36 participants and logged over 500 participant hours. During the summer, Playwell Teknologies offered four week-long classes.

Measure J Programming

Dive In-Movie: On August 11, approximately 550 people came to Charles Brooks Community Swim Center to swim and watch the movie *Finding Dory*. During the movie many enjoyed watching the movie while floating in the pool.

Outdoor Adventure Trip to Yosemite: The Outdoor Adventure Trip went to Yosemite July 31-August 4; there were 38 campers who attended the 5-day camping trip. The City collaborated with NatureBridge to provide a hands-on environmental science program and immerse campers into the wonder and science of Yosemite National Park. The trip provided excellent learning opportunities, while many experienced Yosemite National Park and/or camping for the first time. Of the thirty-eight kids who went on the trip, 14 received a scholarship, 17 had never been camping, and 29 had never been to Yosemite.

Rec2Go Rec2Go served approximately 3,600 participants during the summer at parks and various events throughout Woodland including (but not limited to) Everman, Treadway, and Harris Parks; Casa del Sol; the Bayside Movie Nights; the National Night Out activities at Yolano; and the Tomato Festival. Rec2Go was invited by several groups to offer activities and games including school PTA groups, Empower Yolo, and the Migrant Education pre-school.

Scholarships: The City provided summer recreation scholarships for youth participants of families that meet the requirements for the school lunch program. This results in a fee reduction for the

following programs: swim lessons, Summertime Fun Club, Summer Teen Pack, Lifeguard Training, and the Outdoor Adventure Trip to Yosemite. Swim lessons allocated \$5,015 to 41 families, making swim lessons available for \$5 for a 2-week session. Summertime Fun Club allocated \$10,050 to 40 participants, reducing the cost of the 10-week summer program to \$300. One scholarship was given to a participant taking the Lifeguard Training Class during Spring Break with the scholarship valued at \$110. Summer Teen Pack allocated \$8,130 to 34 participants. Through a generous donation from the Woodland Recreation Foundation, the Outdoor Adventure program provided scholarships to 14 individuals for a 5-day Yosemite camping trip. The scholarships reduced the five-day, 4-night camp cost to \$49.

Summer Teen Pack: Participation for the Summer Teen Pack increased within the weekly and the drop-in formats this summer. During the first seven weeks of summer, the weekly Summer Teen Pack had 300 participants in the program (nearly 50 more than 2016) and was filled to capacity. Over half of all registered participants (161) qualified for a campership and paid the reduced registration rate of \$30 per week. During the last three weeks of the summer, Teen Pack was available on a drop-in basis. There were 140 participants (sign-ins) who paid the daily rate of \$5.

After School Teen Pack: The After School Teen Pack started on the first day of school, August 21. The program is available every school day after school Monday-Thursdays until 5 pm at Douglass and Lee Middle Schools through the end of the school year. Pre-program outreach included attending 6th grade information nights (in May), attending orientations and Back to School Night at Douglass and Lee, promotion during lunch-time at Douglass and Lee, and presentations to the physical education classes and staff meetings at Douglass and Lee.

Upcoming Dates

October 6: Movies on Main Street, 5:30 pm Heritage Plaza

October 7: Ace Race Disc Golf Tournament, 9:00 am Ferns Park

RECREATION SNAPSHOT THRU 8/31/17				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
Community Services Administration	\$535,876.00	\$65,684.66	\$470,191.34	87.74%
Community & Senior Center	\$980,156.52	\$110,423.07	\$869,733.45	88.73%
Brook Swim Center-Recreation	\$156,677.00	\$21,442.84	\$135,234.16	86.31%
General Recreation Programs	\$496,928.00	\$66,875.21	\$430,052.79	86.54%
Subtotal	\$2,169,637.52	\$264,425.78	\$1,905,211.74	87.81%
Enterprise Fund				
Youth Enterprise	\$409,292.37	\$108,643.33	\$300,649.04	73.46%
Subtotal	\$409,292.37	\$108,643.33	\$300,649.04	73.46%
Measure J				
General Recreation Programs	\$540,095.18	\$50,081.31	\$490,013.87	90.73%
Middle School Programs	\$202,340.00	\$13,064.40	\$189,275.60	93.54%
Aquatics	\$235,189.00	\$97,965.57	\$137,223.43	58.35%
Recreation Van	\$88,780.00	\$10,248.31	\$78,531.69	88.46%
Summer Camp	\$197,392.00	\$34,541.07	\$162,850.93	82.50%
Youth Advisory Committee and Academy	\$5,000.00	\$0.00	\$5,000.00	100.00%
Subtotal	\$1,268,796.18	\$205,900.66	\$1,062,895.52	83.77%
Total Recreation Budget	\$3,847,726.07	\$578,969.77	\$3,268,756.30	84.95%
PARKS SNAPSHOT THRU 8/31/17				
Program	Budget	Expenses & Encumbrances	Balance	% Remaining
General Fund				
General Landscape Maintenance	\$224,494.00	\$131,422.12	\$93,071.88	41.46%
Park Maintenance	\$1,507,057.00	\$450,313.54	\$1,056,743.46	70.12%
Hiddleson Maintenance	\$3,782.00	\$28.41	\$3,753.59	99.25%
Charles Brooks Swim Center Maintenance	\$354,925.00	\$39,261.10	\$315,663.90	88.94%
Tree Maintenance	\$385,115.50	\$27,605.01	\$357,510.49	92.83%
Subtotal	\$2,475,373.50	\$648,630.18	\$1,826,743.32	73.80%
Enterprise Fund				
Cemetery Maintenance	\$457,996.00	\$91,091.11	\$366,904.89	80.11%
Subtotal	\$457,996.00	\$91,091.11	\$366,904.89	80.11%
Lighting & Landscape District				
Gibson Ranch	\$722,530.00	\$175,970.60	\$546,559.40	75.65%
Gibson Ranch CIP	\$60,000.00	\$1,589.15	\$58,410.85	97.35%
North Park District	\$29,878.00	\$16,559.18	\$13,318.82	44.58%
Streng Pond Maintenance District	\$38,030.00	\$16,502.48	\$21,527.52	56.61%
Woodland West (Westwood)	\$27,949.00	\$10,790.21	\$17,158.79	61.39%
Springlake	\$988,560.00	\$246,352.82	\$742,207.18	75.08%
Community Sports Park Programs	\$457,064.58	\$98,683.35	\$358,381.23	78.41%
Gateway	\$101,244.00	\$24,189.01	\$77,054.99	76.11%
Subtotal	\$2,425,255.58	\$590,636.80	\$1,834,618.78	75.65%
Total Park Budget	\$5,358,625.08	\$1,330,358.09	\$4,028,266.99	75.17%

SUBJECT: Monthly Community Services Report**PAGE:** 8**ITEM:****RECREATION - REVENUE SNAPSHOT thru 8/31/17**

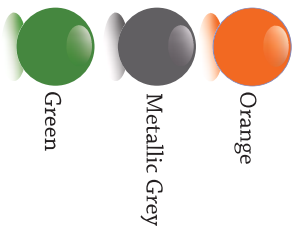
Account Title	FY18 Projection	FY18 Revenue to Date	% of Projection
General Fund			
Red Cross Course Fee	\$500.00	\$1,575.00	315.00%
Msc. Sales	\$1,000.00	\$330.00	33.00%
C. Brooks Swim Center Revenue	\$150,000.00	\$15,418.00	10.28%
Community Senior Center Msc.	\$80,000.00	\$8,842.96	11.05%
Community Fitness Center	\$36,000.00	\$3,073.20	8.54%
Community Sports Park	\$205,000.00	\$44,406.75	21.66%
Subtotal	\$472,500.00	\$73,645.91	15.59%
Enterprise			
Recreation Contract	\$183,000.00	\$27,020.25	14.77%
General Recreation	\$110,000.00	\$5,670.26	5.15%
Senior Programs Revenue	\$10,000.00	\$1,238.00	12.38%
Yolano Recreation Program Income	\$5,000.00	\$2,596.00	51.92%
Adult Recreation & League Programs	\$80,000.00	\$19,861.00	24.83%
Subtotal	\$388,000.00	\$56,385.51	14.53%
Measure J			
Measure J	\$15,000.00	\$12,633.00	84.22%
Subtotal	\$15,000.00	\$12,633.00	84.22%
TOTALS	\$875,500.00	\$142,664.42	16%

PARKS - REVENUE SNAPSHOT thru 8/31/17

Account Title	FY18 Projection	FY18 Revenue to Date	% of Projection
General Fund			
Park Revenue	\$60,000.00	\$14,926.00	24.88%
Subtotal	\$60,000.00	\$14,926.00	24.88%
Enterprise Fund			
Cemetery Internment Space	\$16,000.00	\$7,121.00	44.51%
Cemetery Services	\$44,000.00	\$6,990.00	15.89%
Cemetery Products	\$30,000.00	\$4,696.00	15.65%
Endowment Care Fee	\$9,000.00	\$2,436.00	27.07%
Subtotal	\$99,000.00	\$21,243.00	21.46%
Lighting & Landscape District			
Gibson Ranch Park Revenue	\$15,000.00	\$5,007.00	33.38%
Springlake Park Revenue	\$10,000.00	\$1,590.00	15.90%
Subtotal	\$25,000.00	\$6,597.00	26.39%
TOTALS	\$184,000.00	\$42,766.00	23%



Colors Used In Rendering



Design Option #2

Ralph Harris Park
Woodland, CA.
7/11/17

16.00118_RalphHarrisPark_007