



City of Woodland

Meeting Agenda

City Council

City Hall
Council Chambers
300 First Street
Woodland, CA 95695

December 18, 2018
6:00 PM

CITY COUNCIL

JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY MEETING 6:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: City Council Meeting Minutes of November 6, 2018 and November 20, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt the minutes of the Joint Regular City Council/Woodland Finance Authority meeting of November 6, 2018 and November 20, 2018.

G. PRESENTATIONS

3. SUBJECT: Proclamation recognizing Woodland United Way on its 50th Anniversary

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing Woodland United Way on its 50th Anniversary.

4. SUBJECT: Proclamation recognizing Elks Lodge 1299

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt a proclamation recognizing the Elks Lodge 1299.

H. CONSENT CALENDAR

5. SUBJECT: Quarterly Treasurer's Investment Report for the quarter ended September 30, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the quarterly Treasurer's Investment Report for the quarter ended September 30, 2018.

6. SUBJECT: Public Works Quarterly Status Report

RECOMMENDATION FOR ACTION: Staff recommends that the City Council accept the Public Works Quarterly Status Report for the period of September through November 2018.

7. SUBJECT: Interstate 5/County Road 102 Interchange Landscaping Project, CIP 11-24; Approve Plans and Specifications, and Authorize Bid Advertisement

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the Interstate 5/County Road 102 Interchange Landscaping Project, CIP 11-24, and authorizing bid advertisement.

8. SUBJECT: Annual Measure J Report for Fiscal Year Ending June 30, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Measure J Report for Fiscal Year ending June 30, 2018 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

9. SUBJECT: Annual Measure E Report for Fiscal Year Ending June 30, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the Annual Measure E Report for Fiscal Year ending June 30, 2018 and direct staff to publish the required excerpts of the report in the Daily Democrat and on the City's website.

10. SUBJECT: Waste Management Annual Rate Adjustment

RECOMMENDATION FOR ACTION: Staff recommends that the City Council: 1) receive the Waste Management 2019 rate adjustment information, 2) accept it as complete and adequate, and 3) deem the proposed 2019 rate adjustments and addition approved.

11. SUBJECT: Contract Amendment – FY2018/19 Tree Pruning and Maintenance Services

RECOMMENDED FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute the First Amendment to the Tree Pruning and Maintenance Services Contract with West Coast Arborists, Inc.

12. SUBJECT: Authorize payment of NPDES Permit fees

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute payment of renewal fees for Water Pollution Control Facility's (WPCF) permit, for the amount of \$53,982.00.

13. SUBJECT: Authorize NPDES Regulatory Assistance Services Agreement with Robertson-Bryan, INC. (RBI)

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, authorizing the City Manager to execute professional services agreement with Robertson-Bryan, Inc. (RBI) for the amount of \$30,000.00 for Professional regulatory assistance.

14. SUBJECT: AB1600 Development Impact Fee Annual Report for the Fiscal Year Ended June 30, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, accepting the AB1600 Annual Report for the year ended June 30, 2018.

15. SUBJECT: Approve Salary Schedule effective January 1, 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the City of Woodland Salary Schedule effective January 1, 2019.

16. SUBJECT: Approve Provisional Building Inspection Manager Position

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve the addition of a Provisional Building Inspection Manager to the Fiscal year 2018/2019 budget and adopt Resolution _____ approving the allocation change.

I. REPORTS OF THE CITY MANAGER

17. SUBJECT: City of Woodland Municipal Service Review and Sphere of Influence Update

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive a report concerning the recently adopted Municipal Service Review and Sphere of Influence Update for the City of Woodland approved by the Local Agency Formation Commission on December 6, 2018 (LAFCO No. S-049).

18. SUBJECT: Temporary Emergency Shelter Partnership and Operating Update

RECOMMENDATION FOR ACTION: Receive an update on the use of the County of Yolo facility located at 213 Third Street as a temporary emergency shelter, and Adopt resolution No. _____, approving a term sheet for the City's partnership with the County of Yolo and Fourth & Hope for the shelter operation and cost sharing arrangement authorizing the City Manager to execute all documents necessary for the City to implement the project.

19. SUBJECT: Approve Plans and Specifications and Authorize Bid Advertisement for West Main Street Bicycle/Pedestrian Mobility & Safety Improvement Project, CIP 17-16

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the project plans and specifications for the for the West Main Street Bicycle/Pedestrian Mobility & Safety Improvement Project, CIP 17-16.

20. SUBJECT: Provide Input on Draft Urban Forest Master Plan and Potential Changes to City's Tree Ordinance

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

- 1) Provide input on the draft Urban Forest Master Plan, and
- 2) Provide input on potential changes to the City's Tree Ordinance

21. SUBJECT: Council Committee / Liaison Appointments

RECOMMENDATION FOR ACTION: Staff recommends that the Council provide direction relative to 2018-2020 Council appointments to Inter-Jurisdictional Boards, Agencies, Liaison Committees as well as City Council subcommittees.

22. SUBJECT: City Council Meeting Schedule for 2019

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve its meeting schedule for 2018.

J. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Meeting of the City of Woodland scheduled for December 18, 2018 posted on Friday, December 14, 2018 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

A handwritten signature in black ink, appearing to read 'Jennifer Robinson'.

Jennifer Robinson
Deputy City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such requests must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.