

City of Woodland

Woodland Community and Senior Center
2001 East Street
Woodland, CA 95695



Regular Meeting Minutes

Tuesday, December 4, 2018

6:00 PM

City Council

CITY COUNCIL

JOINT SPECIAL MEETING CITY COUNCIL/WOODLAND FINANCE AUTHORITY

6:00 PM

A. CALL TO ORDER

Meeting called to order at 06:06 PM

B. ROLL CALL

All Council Members Present.

Council Members Present: Barajas, Davies, Fernandez, Rodriguez and Stallard

C. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Don Campbell.

D. COMMUNICATIONS - PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

Jesse Ortiz spoke regarding Skip's service on the City Council.

E. COMMUNICATIONS - COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

Verbal updates provided by Council Members/Staff.

1. SUBJECT: Long Range Calendar

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

F. MINUTES

2. SUBJECT: Commission on Aging Minutes from October 18, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the October 18, 2018 Commission on Aging meeting minutes.

3. SUBJECT: Parks & Recreation Commission Meeting Minutes for September 24, 2018

RECOMMENDATION FOR ACTION: Staff recommends that the City Council receive the September 24, 2018 Parks & Recreation Commission Meeting Minutes.

On a motion by Mayor Pro Tem Rodriguez, seconded by Council Member Barajas and carried unanimously, Council Members received the Commission on Aging meeting minutes of October 18, 2018 and the Parks & Recreation Commission Meeting Minutes of September 24, 2018.

Ayes: Barajas, Davies, Fernandez, Rodriguez and Stallard

Noes: None

G. CONSENT CALENDAR

4. SUBJECT: Approve Contract Amendment with BSK Associates for 2019 Water Quality Testing Services

RECOMMENDATION FOR ACTION: Staff requests that the City Council adopt Resolution No. _____, authorizing the City Manager to execute the contract with BSK Associates for the 2019 Water Quality Testing Services, for an amount up to \$64,260 and authorize a contingency of up to 10% (\$6,426).

Adopted Resolution No. 7185, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND APPROVING A CONTRACT WITH BSK ASSOCIATES for 2019 WATER QUALITY TESTING SERVICES.

5. SUBJECT: Approve Plans & Specifications, and Authorize Bid Advertisement for the West Street Water Transmission Main Project (Phase Two), CIP #17-08

RECOMMENDATION FOR ACTION: Staff recommends that the City Council approve Resolution No. _____, approving the plans and specifications and authorize bid advertisement for the West Street Transmission Main Project (Phase Two), CIP #17-08.

Adopted Resolution No. 7186, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE PLANS AND SPECIFICATIONS AND AUTHORIZE BID ADVERTISEMENT FOR THE WEST STREET WATER TRANSMISSION MAIN PROJECT (PHASE TWO), CIP #17-08.

6. SUBJECT: Internal Audit of the City of Woodland's Sewer System Management Plan.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council certify the Internal Audit of the Sewer System Management Plan (SSMP) for the past two reporting years of July 1, 2016 to June 20, 2018

Certified the Internal Audit of the Sewer System Management Plan (SSMP) for the past two reporting years of July 1, 2016 to June 20, 2018.

7. SUBJECT: Final Acceptance and Notice of Completion for 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06 and Approve Construction Contingency.

RECOMMENDATION FOR ACTION: Staff recommends that the City Council:

1. Approve the reallocation of \$96,000 of Sewer Enterprise Funds from WPCF Biosolids, CIP 10-11, to 2018 WPCF Pond 7 Biosolids Drying and Removal, CIP 18-06; and
2. Approve construction contingencies of up to \$233,000 (55% of the contract award amount of \$429,000) for a total contract amount of \$662,000; and
3. Adopt Resolution No. _____, accepting the 2018 WPCF Pond 7 Biosolids Drying and Removal Project, CIP #18-06 as complete and authorize the City Clerk to file a Notice of Completion.

Adopted Resolution No. 7187, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO ACCEPT THE 2018 WPCF POND 7 BIOSOLIDS DRYING AND REMOVAL PROJECT, CIP 18-06 CONSTRUCTION CONTRACT AS COMPLETE AND AUTHORIZE THE CITY CLERK TO FILE A NOTICE OF COMPLETION.

8. SUBJECT: Amendment of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, approving the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

H. REPORTS OF THE CITY MANAGER

9. SUBJECT: Declaring Results of the November 6, 2018 Election

RECOMMENDATION FOR ACTION: Staff recommends that the City Council adopt Resolution No. _____, declaring the results of the November 6, 2018 election related to the election of two (2) members of the City Council for Council Districts 1 and 3 with terms expiring upon the election of their successor thereto at the Municipal Election of 2022.

Adopted Resolution No. 7189, A RESOLUTION DECLARING THE RESULTS OF THE STATEWIDE GENERAL ELECTION HELD IN THE CITY OF WOODLAND ON NOVEMBER 6, 2018.

On a motion by Council Member Davies, seconded by Council Member Stallard and carried unanimously, Council Members approved Consent Calendar Items No. 4 through 8.

Ayes: Barajas, Davies, Fernandez, Rodriguez and Stallard
Noes: None

I. ADMINISTER OATH OF OFFICE TO NEW/RE-ELECTED COUNCIL MEMBERS - Richard Lansburgh (District 1) and Angel Barajas (District 3)

Oath of Office was administered by City Clerk to newly elected Council Member Rich Lansburgh (District 1) and re-elected Council Member Angel Barajas (District 3).

J. ORGANIZATIONAL MATTERS - Designation of Mayor and Mayor Pro Tempore

On a motion by Council Member Barajas, seconded by Council Member Stallard and carried unanimously, Council Members approved the designation of Xóchitl Rodríguez as Mayor and the designation of Rich Lansburgh as Mayor Pro Tempore.

Ayes: Barajas, Davies, Fernandez, Rodriguez and Stallard

Noes: None

Mrs. Marcelina Sandoval administered a ceremonial oath to Mayor Rodriguez

K. MAYOR'S REMARKS

Mayor Rodriguez addressed the audience.

L. ADJOURN

Meeting adjourned at 6:40 PM. Announcement was made regarding an upcoming fundraiser at Blue Note on Sunday, December 9th from 3pm - 6pm for the victims of the Camp Fire.

Respectfully submitted,

Ana B. Gonzalez, City Clerk

Adopted by Council: January 15, 2019